



## Trustees' Annual Report for the period

Period start date			Period end date		
1	September	2023	31	August	2024

### Section A Reference and Administration Details

Charity name Friends of Junior King's School, Canterbury

Other names charity is known by FJKS

Registered charity number (if any) 1172340

Charity's principal address Junior King's School, Canterbury

Milner Court,

Sturry, Canterbury, Kent

Postcode CT2 0AY

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Karolyi (Head Teacher)	President		
2	Maggie Poon	Chair	Until 18th Nov 2023	
3	Monika Gumber	Treasurer	Until 7th Oct 2023	
4	Geraldine Hennelly	Secretary		
5	Adam Pape (Teacher)			
6	Camilla Webster (Teacher)		From 3rd Feb 2024	
7	Keith Edwards	Chair	From 7th Oct 2023	
8	Emma S'Jacob		Until 16th Sep 2023	
9	Anusha Sodavaram	Treasurer	From 7th Oct 2023	
10	Ruth Marczin-Bundy			
11	Charlyn Winn		From 18th Nov 2023	
12	Bela Mannings		From 3 rd Feb 2024	
13	Victoria Doswell		Until 18th May 2024	
14	Tara Nicholas		Until 16 Mar 2024	
15	Vidarshi Wijeyeratne			
16	Katie Moh			
17	Daniela Leroy			
18	Nike Okesola			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC UK	9 Rose Lane, Canterbury Kent CT1 2JP

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, Governance & Management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Appointed or reappointed by Members at the Annual General Meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

FJKS is a member of the PTA UK association, now known as Parentkind, which provides valuable best practice updates, technical information/ advice and fundraising ideas.

## Section C Objectives & Activities

### Summary of the objects of the charity set out in its governing document

The object of FJKS is to advance the education of pupils in the school in particular by:

1. Developing effective relationships between the staff, parents and others associated with the school;
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils. This includes providing support to third party charities nominated by the pupils and school staff.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Events have been organised for the school community as follows:

- Welcome back Cream Tea
- MacMillan coffee afternoon
- Christmas Market
- Burns Supper
- Charity Ball
- Various coffee mornings

In addition, Committee members have:

- operated the Second-Hand Uniform shop for parents and pupils
- represented the association at the school's biannual Open Days where prospective parents and children visit the school
- harvested and sold apple/pear juice
- manned a stall at the school's Fireworks Night for the school community
- manned a stall at the school's Cross Country Day for the school community
- manned a stall at the school's Summer Fete for the school community
- manned a stall at the school's Sports Day for the school community

The whole school community as well as prospective parents, members of the public and some local and national charities have benefited from the above activities.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements & Performance

### Summary of the main achievements of the charity during the year

The main achievement has been the continued organisation of events which successfully bring the school community together and forge stronger relationships and friendships:

- We raised £334 for Macmillan Cancer Support with the support of our generous baking parents and children.
- Our Annual General Meeting was held in October 2023 and new Officers elected.
- In December 2023 we ran the Christmas Market and raised £415 for the FJKS charity.
- In January 2024, Burns Night was a huge success and a sold-out event. £1702 which was donated to the Dean's Fund at King's in September 2024.
- The Charity Ball in May 2024 raised £3554 each for Demelza & Zarach with £715 being ring-fenced for future FJKS expenditure on worthwhile projects.
- In March 2023 we gifted Easter treats to every pupil in the School.
- The second-hand uniform shop raised £2616.84 once again showing what a valuable service this is for JKS parents.

FJKS has continued to support Classlist, a secure online address book, messaging and event tracking system, which was launched in June 2017. About 98% of parents are registered on Classlist which makes the communication between parents and between FJKS and parents of events/meeting/birthday parties much easier and more efficient. Class reps also provide an invaluable means of messaging to WhatsApp groups about FJKS activities.

### Donations made during the year ending 31 Aug 2024

Dean's Fund	Burns Night	20 Sep 2023	£562.04
Rising Sun	Summer Ball 2022	21 Sep 2023	£6529.50
Brain & Spine	Summler Ball 2022	22 Sep 2023	£2296.17
ditto		22 Sep 2023	£5355.47
The King's School		24 Oct 2023	£11271.28
Zarach	Charity Ball 2024	23 Aug 2024	£3554.00
Demelza	Charity Ball 2024	23 Aug 2024	£3554.00
s/t			£33122.46
add MacMimlman			£334.00
Total Donations			<b>£33456.46</b>

## Section E

## Financial Review

### Brief statement of the charity's policy on reserves

FJKS currently operates a single bank account and petty cash. Cashflows vary depending on the nature of events held and the amount of sales through the second-hand uniform shop. Hence there is no typical 3-9 month level.

Details of any funds materially in deficit

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of income continue to be from events and proceeds from the sale of second-hand uniforms. On 31st August 2024 we had £2316.70 in petty cash which was deemed a little too high so money has since been paid to the HSBC account so that the petty cash as of 3rd October 2024 is now £965

The year-end balance to 31 August 2024 including £2316.70 petty cash was £34,947 . An additional £1572 credit has finally been received for ticket sales at the May Charity Ball.

**Section F**

**Other optional information**

**Future Plans**

Events and activities will continue as normal in the forthcoming year.

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

AS

KE

Full name(s)

Anusha Sodavaram

Keith Edwards

Position (eg Secretary, Chair, etc)

Treasurer

Chair

Date

03/10/2024



## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1-Sep-23		31-Aug-24

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Burns Night 2024 Deans Fund Donation	40,469		-	40,469	36,985
Charity Ball 2024 Demelza Donation	-	1,720	-	1,720	-
Charity Ball 2024 Zarach Donation	-	3,554	-	3,554	-
Charity Ball 2024 Zarach Donation	-	3,554	-	3,554	-
MacMillan Bake Sale Sep 2023	-	334	-	334	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>40,469</b>	<b>9,162</b>	<b>-</b>	<b>49,631</b>	<b>36,985</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40,469</b>	<b>9,162</b>	<b>-</b>	<b>49,631</b>	<b>36,985</b>
<b>A3 Payments</b>					
Burns Night 2023 Deans Fund Donation		562	-	562	19,253
Charity Ball 2024 Demelza Donation	-	3,554	-	3,554	-
Charity Ball 2024 Zarach Donation	-	3,554	-	3,554	-
Summer Ball 2022 Rising Sun	-	6,530	-	6,530	-
Summer Ball 2022 Brain & Spine Inj	-	2,296	-	2,296	-
Summer Ball 2022 Brain & Spine Inj	-	5,355	-	5,355	-
King's School cricket Pavilion	-	11,271	-	11,271	-
MacMillan Bake Sale Sep 2023		334	-	334	-
	37,400	-	-	37,400	-
	-	-	-	-	-
<b>Sub total</b>	<b>37,400</b>	<b>33,456</b>	<b>-</b>	<b>70,856</b>	<b>19,253</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>37,400</b>	<b>33,456</b>	<b>-</b>	<b>70,856</b>	<b>19,253</b>
<b>Net of receipts/(payments)</b>	<b>3,069</b>	<b>24,294</b>	<b>-</b>	<b>21,225</b>	<b>17,732</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,594</b>	<b>15,827</b>	<b>-</b>	<b>56,421</b>	<b>38,689</b>
<b>Cash funds this year end</b>	<b>43,663</b>	<b>8,467</b>	<b>-</b>	<b>52,130</b>	<b>56,421</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Main bank account	32,630	-	-
	Uniform account		-	-
	Petty cash	2,317	-	-
	<b>Total cash funds</b>	<b>34,947</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account (S))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>				
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
	Signature	Print Name	Date of approval	
	Anusha Sodavaram	AS	10/4/2024	
	Keith Edwards	KE	10/4/2024	

## **Independent Review of the Friends of Junior King's School (FJKS)**

### **Accounts for Year Ending 31 August 2024**

I can confirm that I have performed an independent review of the accounts for the year ended 31 August 2024 and related back-up documentation. All transactions have been recorded and approved in line with FJKS requirements.

I can confirm that I meet the requirements of being able to perform an independent review.

Name Belinda Adams

Position Finance Manager – The Kings School

Signed



Date 4th October 2024