



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	September	2022		31	August	2023

## Section A Reference and administration details

Charity name

Friends of Junior King's School, Canterbury

Other names charity is known by

FJKS

Registered charity number (if any)

1172340

Charity's principal address

Junior King's School, Canterbury

Milner Court,

Sturry, Canterbury, Kent

Postcode

CT2 0AY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Karolyi (Head Teacher)	President		
2	Maggie Poon	Chair		
3	Monika Gumber	Treasurer		
4	Geraldine Hennelly	Secretary		
5	Elizabeth Hutchings (Deputy Head Teacher)		Until 20 <sup>th</sup> Sept 2022	
6	Nancy Stonier (Teacher)		Until 1 <sup>st</sup> July 2023	
7	Adam Pape		From 20 <sup>th</sup> Sept 2022	
8	Emma S'Jacob			
9	Anusha Sodavaram		From 20 <sup>th</sup> Sept 2022	
10	Ruth Marczin-Bundy		From 22 <sup>nd</sup> Nov 2022	
11	Michelle Axford		Until 24 <sup>th</sup> Jan 2023	
12	Victoria Doswell			
13	Tara Nicholas			
14	Keith Edwards		From 22 <sup>nd</sup> Nov 2022	
15	Jianing Martine		Until 18 <sup>th</sup> March 2023	
16	Vidarshi Wijeyeratne		From 22 <sup>nd</sup> Nov 2022	
17	Katie Moh		From 7 <sup>th</sup> Oct 2021	
18	Daniela Leroy		From 25 <sup>th</sup> June 2022	
19	Nike Okesola		From 25 <sup>th</sup> June 2022	
20	Elaine Wang		Until 18 <sup>th</sup> March 2023	
21				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	HSBC UK	9 Rose Lane, Canterbury Kent CT1 2JP

Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Appointed or reappointed by Members at the Annual General Meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

FJKS is a member of the PTA UK association, now known as Parentkind, which provides valuable best practice updates, technical information/ advice and fundraising ideas.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of FJKS is to advance the education of pupils in the school in particular by:

1. Developing effective relationships between the staff, parents and others associated with the school;
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils. This includes providing support to third party charities nominated by the pupils.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Events have been organised for the school community as follows:

- Welcome back Cream Tea combined with McMillan Coffee morning
- Fireworks Night
- Christmas Market
- Christmas Party
- Burns Supper
- May Bake Sale
- Sports Day
- Summer Party

In addition, Committee members have:

- operated the Second-Hand Uniform shop for parents and pupils
- represented the association at the school's biannual Open Days where prospective parents and children visit the school
- bottled and sold apple/pear juice
- manned a stall at the School's Fireworks Night for the school community
- manned a stall at the School's Cross Country Day for the school community
- manned a stall at the School's Sports Day for the school community

The whole school community as well as prospective parents, members of the public and some local charities have benefitted from the above activities.

#### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D Achievements and performance

#### Summary of the main achievements of the charity during the year

The main achievement has been the continued organisation of events which successfully bring the school community together and forge stronger relationships and friendships:

- Our September 2022 Cream Tea was cancelled due to passing away of the Queen. It was decided to combine it with our Macmillan Coffee morning.
- We raised £335 for Macmillan Cancer Support with the support of our generous parents.
- Our Annual General Meeting was held in September 2022.
- In December 2022, We had a highly successful event and raised £2,852.46 from the market and merchandise for FJKS. Christmas Party was held at the Malthouse in Canterbury which was enjoyed. It was a relatively quiet event.
- In January 2023, Burns Night was a huge success and a sold-out event. £562.04 was raised for Deans Funds.
- In March 2023, We gifted some beautiful Easter treats to every pupil in the School.
- In May 2023, we sold cakes and raised £659.34, which was donated to Brain and Spine Foundation.
- In June 2023, we had our first Summer Party which was a success and enjoyed by many. We raised £1077.07 at the event.
- The second-hand uniform shop raised £4511.99, once again showing what a valuable service, this is for parents.

FJKS has continued to support Classlist, a secure online address book, messaging and event tracking system, which was launched in June 2017. About 98% of parents are registered on Classlist which makes the communication between parents and between FJKS and parents of events/meeting/birthday parties much easier and more efficient.

### Donations made during the year

#### FJKS Annual Charity Payments

2023	Dean's Fund	B&S Foundation	Rising Sun	DEC/KAA/EHR A	Macmillan Cancer Support	Total
Macmillan Bake Sale Sept 2022				£ 164.00	£ 335.00	£ 335.00
Summer Fete						£ 164.00
Deans Fund	£ 562.04					£ 562.04
Brain and Spine Foundation		£ 5,355.47				
Brain and Spine Foundation		£ 2,296.17				
Rising Sun			£ 6,529.50			
	£ 562.04	£ 7,651.64	£ 6,529.50	£ 164.00	£ 335.00	£ 15,242.18

## Section E Financial review

### Brief statement of the charity's policy on reserves

FJKS currently operates a single bank account and petty cash. Cashflows vary depending on the nature of events held and the amount of sales through the second-hand uniform shop. Hence there is no typical 3-9 month level.

We aim to keep our cash balance at a minimum level of £1,500 so that there is sufficient working capital to fund event payments which may arise before event income has been received.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main sources of income continue to be from events and proceeds from the sale of second-hand uniforms. We achieved an overall income of £16,799.94 via bank transactions and we currently have £2565.13 in petty cash.

The year-end cash balance is £ £56,421.10 with a cheque still needs cashing by the charity (£16,450 ringfenced for Cricket Pavilion and £4377.83 received from the Ball committee for a project that needs to be finalized).

## Section F Other optional information

### Future Plans

Events and activities will continue as normal in the forthcoming year.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	MG	MP
Full name(s)	Monika Gumber	Maggie Poon
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	25/09/2023	

CHARITY COMMISSION  
FOR ENGLAND AND WALESCharity Name  
Friends of Junior King's, CanterburyNo (if any)  
1172340

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Sep-22		31-Aug-23

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	19,186	17,799	-	36,985	90,882
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	19,186	17,799	-	36,985	90,882
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	19,186	17,799	-	36,985	90,882
<b>A3 Payments</b>					
	- 12,740	- 6,513	-	- 19,253	80,151
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	- 12,740	- 6,513	-	- 19,253	80,151
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	- 12,740	- 6,513	-	- 19,253	80,151
<b>Net of receipts/(payments)</b>	6,446	11,286	-	17,732	10,731
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	34,148	4,541	-	38,689	27,958
<b>Cash funds this year end</b>	40,594	15,827	-	56,421	38,689

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Main bank account	53,856	-	-
	Uniform account	-	-	-
	Petty cash	2,565	-	-
	<b>Total cash funds</b>	56,421	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on  
behalf of all the trustees

Signature

Print Name

Date of  
approvalMonika Gumber  
Maggie Poon

MG

MP

25/09/2023

25/09/2023

## Independent Review of the Friends of JKS Accounts Y/E 31.08.2023

I can confirm that I have performed an independent review of the accounts for the year ended 31 August 2023 and related back up documentation. All transactions have been recorded and approved in line with FJKS requirements.

I have also reviewed the Trustees Annual Report and Annual return for the year ended 31 August 2023. These accurately reflect the accounts.

I confirm that I meet the requirements of being able to perform an Independent Review.

Signed:

Xanthia

Date:

Printed:

3-10-23

Position:

Director of finance, Kings School

Print  
Date:

Mrs Xanthia Ash