

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name

Charity No
(if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROVIDE THE LOCAL COMMUNITY WITH CHILDCARE AND EDUCATION FOR YOUNG CHILDREN BETWEEN 2-4 YEARS OF AGE.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OUR AIM IS TO OFFER CHILDREN FROM DIVERSE BACKGROUNDS THE OPPORTUNITY TO LEARN, DEVELOP AND SOCIALISE. WE DO THIS THROUGH MEANINGFUL PLAY, OBSERVATION, ASSESSMENT AND EVALUATION AND PLANNING. WE DO THIS EFFECTIVELY THROUGH THE PLATFORM 'BABY'S DAYS'. SOME UNDERPRIVILEGED FAMILIES
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	RELIEVE PUPIL PREMIUM AND/OR FUNDS FROM DISABILITY ACCESS FUND TO PROMOTE THEIR LEARNING THROUGH RESTRICTED FUNDS. YES. ALL TRUSTEES COMPLETE MANDATORY TRAINING IN: THE ROLE OF THE TRUSTEES, AND RELIEVE A TRUSTEE HANDBOOK. BOTH INCLUDE INFORMATION ABOUT 'PUBLIC BENEFIT' AND THEY ARE MADE FULLY AWARE WE ARE FOR CHARITY PURPOSES ONLY.

Additional information (optional)

You may choose to include further statements where relevant about: PURPOSES ONLY.

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>WE REMAIN PROUD TO OFFER CHILDCARE AND EDUCATION TO A HIGH PERCENTAGE OF LOCAL AUTHORITY FUNDED CHILDREN SUCH AS; THINK2 AND EXTENDED 30 HOURS FUNDING FOR WORKING FAMILIES.</p> <p>WE HAVE LOW INCOME FAMILIES, CHILDREN IN RECEIPT OF EXTRA FUNDING DUE TO ADDITIONAL NEEDS, AND ALSO EARLY YEARS PUPIL PREMIUM TO HELP TO NARROW GAPS OF DISADVANTAGE. BOTH OF THESE ARE RESTRICTED FUNDS AND ARE TO BENEFIT THE LEARNING AND DEVELOPMENT OF ELIGIBLE CHILDREN.</p> <p>SOME CHILDREN ARE ALSO ENTITLED TO SPECIAL EDUCATIONAL NEEDS INCLUSION FUNDING USED TO PROVIDE 1:1 OR IT IS USED FOR SPECIFIC STAFF TRAINING OR RESOURCES TO BENEFIT ELIGIBLE CHILDREN.</p> <p>WE HAVE ALSO BECOME REGISTERED TO BE ABLE TO OFFER FAMILIES IN NEED WITH FOOD BANK VOUCHERS WHEN NEEDED.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	OUR AIMS AND OBJECTIVES FOR THIS YEAR HAVE BEEN MET.
Performance of fundraising activities against objectives set	Para 1.41	WE HAVE HAD A STEADY RUN IN REGARDS TO FUNDRAISING. WE CONTINUE TO RECEIVE EASY FUNDRAISING CHECKES, COMMISSIONS FOR PHOTOS AND CRAFTS, AND WE ACCEPT PARENT DONATIONS OF CASH.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	WE WERE AN EXCESS OF EXPENDITURE OVER INCOME OF £4471.00.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OUR RESERVE ACCOUNT IS USED IN CASE OF EMERGENCIES SUCH AS; MAINTENANCE AND REDUNDANCIES. IT HAS BEEN USED PARTLY THIS YEAR TO HELP WITH MINIMUM WAGE INCREASE AND RENT.
Amount of reserves held	Para 1.22	£2726.64
Reasons for holding zero reserves	Para 1.22	_____
Details of fund materially in deficit	Para 1.24	_____
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	_____

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	OUR MAIN INCOME IS FROM LOCAL AUTHORITY FUNDING, WE ALSO HAVE SOME PAYING FAMILIES AND WE DO FUNDRAISING ACTIVITIES AND TAKE PARENT DONATIONS. WE APPLY FOR GRANTS WHEN WE CAN.
Investment policy and objectives including any social investment policy adopted	Para 1.46	_____
A description of the principal risks facing the charity	Para 1.46	IT REMAINS TRICKY TO RECRUIT NEW COMMITTEE MEMBERS, WHEN CHILDREN LEAVE TO START SCHOOL THEIR PARENTS USUALLY LEAVE TOO. MINIMUM WAGE INCREASES ARE A CONCERN DUE TO ADDED TAXI NI AND PENSION CONTRIBUTIONS.
Other		_____

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CHARITY INCORPORATED ORGANISATION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	WE FOLLOW THE EARLY YEARS ALLIANCE CONSTITUTION. WE ARE A C-I-O.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	WE ADVERTISE OURSELVES AS A CHARITY RUN PRE-SCHOOL. PARENTS ARE ENCOURAGED TO JOIN OUR TRUSTEES ESPECIALLY AS SUMMER APPROACHES WHEN WE TEND TO LOSE TRUSTEES AS THEIR CHILDREN MOVE TO SCHOOLS. NEW MEMBERS ARE VOTED IN AT COMMITTEE MEETINGS BY CURRENT TRUSTEES. ROLES AND RESPONSABILITIES ARE GIVEN AND ALL NEW TRUSTEES ARE GIVEN OUR HANDBOOK AND ARE DBS CHECKED AND REFERENCES ARE SOUGHT.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES RECEIVE A HANDBOOK AND HAVE FULL ACCESS TO OUR POLICIES AND PROCEDURES. THEY ALSO COMPLETE MANDATORY TRAINING. ANY NEW POLICIES OR PROCEDURES ARE AGREED AT MEETINGS.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	OUR COMMITTEE CHAIR PERSON AND MANAGER LIAISE REGULARLY TO MAKE SURE ALL LEGAL REQUIREMENTS ARE MET. THESE ARE DISCUSSED AND ANY TASKS ARE DELEGATED TO TRUSTEES OR STAFF IF NEEDED.
Relationship with any related parties	Para 1.51	NONE
Other		

Reference and Administrative details

Charity name	ABACUS PRE-SCHOOL LICHFIELD
Other name the charity uses	
Registered charity number	1172294
Charity's principal address	FRANK HALFPENNY HALL GEORGE LANE LICHFIELD STAFFORDSHIRE WS13 6DX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	NATALIE McKEE	CHAIR		ALL NEW
2	ADELE BEAN	MEMBER	24/01/2025	TRUSTEES ARE
3	KATHRYN JOSEPH	MEMBER	04/03/2025	VOTED ONTO
4	NICOLE ANDREW	SECRETARY	31/01/2025	THE COMMITTEE
5				BY EXISTING
6				TRUSTEES.
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

<i>A Bean</i>	
---------------	--

Full name(s)

Adele Bean	
------------	--

Position (eg Secretary,
Chair, etc)

Comittee member	
-----------------	--

Date

26/1/2026



Peach&Co.

Chartered Accountants & Business Advisers

ABACUS PRESCHOOL LICHFIELD

Report of the Trustees &

Financial Statements for the Year Ended 31 March 2025

Charity No: 1172294

Peach & Co., Chartered Accountants & Business Advisers

Suite 3 | Quantum House | Skyline Court | Third Avenue | Centrum 100 | Burton upon Trent | Staffordshire | DE14 2BZ

Tel : 01283 566441 or 564014 | Email : sue@peachco.co.uk | www.peachco.co.uk

Principal: S L Hall BA (Hons) ACA

ABACUS PRESCHOOL LICHFIELD

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ABACUS PRESCHOOL LICHFIELD

**Legal and Administrative Information
for the year ended 31 March 2025**

**Charitable Incorporated
Organisation number**

1172294

Principal Office

Abacus Preschool
Frank Halfpenny Hall
George Lane
Lichfield
Staffordshire
WS13 6DX

Independent Examiner

Mrs S L Hall ACA
Peach & Co
Chartered Accountants
Suite 3, Quantum House
Skyline Court
Third Avenue
Centrum 100
Burton on Trent
Staffordshire
DE14 2BZ

Bankers

Barclays Bank
1 Breadmarket Street
Lichfield
Staffordshire
B79 7NJ

ABACUS PRESCHOOL LICHFIELD

Trustees' Report for the year ended 31 March 2025

The Trustees present their report and the financial statements of the Charity for the year ended 31 March 2025.

Charity Trustees and Committee Members

The Committee Members, who are responsible for the management of the Preschool are also its Trustees. The following were Committee Members during the period under review:

Chair	N McKie – appointed 12 November 2024
Chair	K Cole – resigned 12 November 2024
Treasurer	Position vacant
Other Committee Members:	A Bean – appointed 24 January 2025 N Andrew – appointed 31 January 2025 K Joseph – appointed 4 March 2025 E Watson – resigned
Manager	S Johnson

The present Charity Trustees are:

Chair	N McKie
Treasurer	Position vacant
Other Committee Members:	A Bean N Andrew K Joseph

Governing Document

Abacus Preschool Lichfield is a Charitable Incorporated Organisation governed by a constitution originally approved in March 2017 and is a Registered Charity, Number 1172294. On winding up of the CIO, the members have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

Financial Review

The Preschool has recorded an excess of expenditure over income of £4,471 for the year ended 31 March 2025 (2024: £2,152).

ABACUS PRESCHOOL LICHFIELD

Trustees' Report for the year ended 31 March 2025

Aims, Objectives and Activities

The Charity works for the public benefit having as its objectives the development and education of children and young people in particular by:

- Promoting their care and safety;
- Promoting their education and promoting parental participation;
- Promoting their health and wellbeing;
- Providing services to support them and their families and carers; and
- Providing services to individuals holding membership of the CIO.

Reserves Policy

The Charity Trustees have established a reserves policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be equal to a minimum of 6 months forecast expenditure. The reserves are needed to meet the working capital requirements of the Charity. By the balance sheet date there were not any funds designated for specific purposes – see Financial Review above.

Approved by the Charity Trustees on 12 January 2026 and signed on their behalf by:



N McKie - Chair

ABACUS PRESCHOOL LICHFIELD

**Independent Examiner's Report
to the Charity Trustees of**

Abacus Preschool Lichfield

I report on the accounts of the Charity for the year ended 31 March 2025, which are set out on pages 5 to 8.

Respective Responsibilities of the Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), (as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended); and
- state whether any particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs S L Hall A C A
Peach & Co.
Chartered Accountants
Suite 3, Quantum House
Skyline Court
Third Avenue
Centrum 100
Burton on Trent
Staffordshire
DE14 2BZ



Date: 12 January 2026

ABACUS PRESCHOOL LICHFIELD

Receipts and Payments Account for the year ended 31 March 2025

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
		£	£	£	£
Receipts					
General receipts	1	81,685	8,939	90,624	86,718
Grants received		-	-	-	-
Fundraising & donations		576	-	576	1,215
Investment income – bank interest received		54	-	54	108
Total Receipts		82,315	8,939	91,254	88,041
Payments					
Fundraising expenditure		-	-	-	4
Management and administration	2	85,576	9,262	94,838	90,189
Sub total		85,576	9,262	94,838	90,193
Capital expenditure		343	544	887	-
Total Payments		85,919	9,806	95,725	90,193
Surplus/(Deficit) of receipts over payments		(3,604)	(867)	(4,471)	(2,152)
Cash funds at 1 April 2024		£9,684	£596	£10,280	£12,432
Cash funds at 31 March 2025		£6,080	£(271)	£5,809	£10,280

The notes on pages 7 form part of these accounts

ABACUS PRESCHOOL LICHFIELD

**Statement of Assets and Liabilities
as at 31 March 2025**

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
		£	£	£	£
Cash Funds					
Current account		3,070	(271)	2,799	5,514
Deposit account		2,727	-	2,727	4,673
Cash		283	-	283	93
Total Funds		£6,080	£(271)	£5,809	£10,280

Current Liabilities

	Total 2025 £	Total 2024 £
PAYE & NIC due to HMRC	-	785
Independent examiners fees	636	600
Payroll preparation	259	252
Pension contributions due to Nest	240	125
Fees paid in advance	-	389
	£1,135	£2,151

Current Assets

	Total 2025 £	Total 2024 £
Waste disposal prepaid	-	533
	£ -	£533

Approved by the Trustees on 12 January 2026 and signed on their behalf by:



N McKie - Chair

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ABACUS PRESCHOOL LICHFIELD

Notes to the Financial Statements for the year ended 31 March 2025

	General Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
1. General Receipts				
Funding	69,724	-	69,724	57,204
Fees	11,961	-	11,961	24,627
Disability Access Funding	-	910	910	2,547
Early Years Pupil Premium	-	2,503	2,503	1,628
Additional Needs Funding	-	5,526	5,526	712
	<u>81,685</u>	<u>8,939</u>	<u>90,624</u>	<u>86,718</u>

	General Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
2. Management and Administration				
Staff costs	68,672	7,512	76,184	74,684
Rent	7,344	-	7,344	6,864
Licences	391	-	391	331
Computer expenses	374	-	374	252
Consumables	1,332	-	1,332	1,554
Refreshments	528	-	528	342
DBS checks	106	-	106	201
DAF expenditure	-	993	993	-
Donations & gifts	441	-	441	310
Early Years Pupil Premium expenses	-	757	757	693
Equipment	871	-	871	184
Insurance	1,117	-	1,117	561
Maintenance and repairs	409	-	409	207
Resources	447	-	447	249
Sundry expenses	402	-	402	302
Uniforms	208	-	208	-
Telephone and internet	556	-	556	552
Bookkeeping and payroll processing	1,030	-	1,030	756
Waste disposal	-	-	-	582
Independent examiners fee	600	-	600	600
Postage and stationery	389	-	389	488
Training	359	-	359	477
	<u>85,576</u>	<u>9,262</u>	<u>94,838</u>	<u>90,189</u>

ABACUS PRESCHOOL LICHFIELD

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Date: 12 January 2026