



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01-04-2020 Period start date To 31-03-2021 Period end date

Charity name: ABACUS PRE-SCHOOL LICHFIELD

Charity registration number: 1172294

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROVIDE CHILD CARE AND EDUCATION IN THE LOCAL COMMUNITY FOR CHILDREN AGED BETWEEN 2 AND 4 YEARS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OUR MAIN AIM IS TO OFFER CHILDREN FROM DIVERSE BACKGROUNDS THE CHANCE TO LEARN, DEVELOP AND SOCIALISE. WE DO THIS THROUGH OBSERVATION, ASSESSMENT, EVALUATION AND PLANNING, TO ENABLE STAFF TO DO THIS EFFECTIVELY WE PAY TO USE THE PLATFORM 'BABYS DAYS'. SOME CHILDREN CLASSIFIED AS UNDERPRIVILEGED RECEIVE A PREMIUM WHICH IS A RESTRICTED FUND TO BENEFIT THEIR LEARNING.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES. ALL OF OUR TRUSTEES TAKE PART IN EDUCARE TRAINING THROUGH THE EARLY YEARS ALLIANCE AND THEY ALSO RECEIVE A TRUSTEE HANDBOOK. BOTH OUTLINE THE ROLE AND RESPONSIBILITY OF BEING A TRUSTEE, INCLUDING 'PUBLIC BENEFIT' AND THEY UNDERSTAND WE HAVE ONLY A CHARITABLE PURPOSE.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>WE REMAIN PROUD THAT WE CAN OFFER CHILDCARE TO A VERY HIGH PERCENTAGE OF LOCAL AUTHORITY FUNDED CHILDREN SUCH AS THINK2 AND THE EXTENDED 30 HOURS FUNDING FOR WORKING FAMILIES.</p> <p>WE HAVE CHILDREN ON LOW INCOME WHO'S CHILDREN ARE ELIGIBLE FOR EXTRA 'EARLY YEARS PUPIL PREMIUM'. WE HAVE ALSO RELIEVED EXTRA FUNDING FROM 'DISABILITIES ACCESS FUND (DAF)'. ALL RESTRICTED FUNDS AND USED TO BENEFIT THE LEARNING AND DEVELOPMENT OF THOSE CHILDREN.</p> <p>ALL STAFF ARE LATERAL FLOW TESTING TWICE WEEKLY AND THE HIGH MAJORITY ARE VACCINATED AGAINST COVID-19. WE CONTINUE TO OPERATE UNLESS RATES INCREASE OR NEW VARIANTS PREVENT US FROM DOING SO. WE ARE STILL PROUD TO HAVE NO REDUNDANCIES CAUSED BY THE PANDEMIC.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	ALL OUR AIMS AND OBJECTIVES FOR OUR CHARITY HAVE BEEN MET THIS YEAR.
Performance of fundraising activities against objectives set	Para 1.41	COVID-19 HAS NOT MADE RAISING FUNDS EASY. HOWEVER, WE ARE PLEASED TO HAVE RAISED FUNDS THROUGH A VALENTINES RAFFLE, EASY FUNDRAISING, CHRISTMAS CRAFT COMMISSION AND PHOTOGRAPH COMMISSION.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	SADLY WE WERE IN A DEFECIT THIS YEAR OF £5244.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OUR RESERVE ACCOUNT IS USED IN CASE OF EMERGENCIES SUCH AS MAINTENANCE OR REDUNDANCIES. ALSO USED THIS YEAR FOR COVID-19 ADAPATIONS.
Amount of reserves held	Para 1.22	£13,063.07
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	OUR MAIN INCOME IS FROM THE LOCAL AUTHORITY FUNDED PLACES. WE ALSO RECIEVE INCOME FROM SOME PAYING FAMILIES, DONATIONS, FUNDRAISING, AND GRANTS. WE ALSO RELIEVE FUNDS FOR INDIVIDUAL CHILDREN, HOWEVER, THESE ARE RESTRICTED.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	THE NATURE OF A CHARITY RUN PRE-SCHOOL IS THAT IT IS ALWAYS VERY DIFFICULT TO RECRUIT TRUSTEES AND THIS IS A WORRY EVERY YEAR AS CHILDREN MOVE ONTO SCHOOL AND PARENT TRUSTEES LEAVE. CORONAVIRUS LOCKDOWNS, STAFF SHORTAGES WHICH COULD LEAD TO SUSTAINABILITY ISSUES IN THE FUTURE.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	C.I.O.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	WE ARE A CHARITABLE INCORPORATED ORGANISATION.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	WE ADVERTISE OURSELVES AS A CHARITY RUN PRE-SCHOOL. PARENTS ARE ENCOURAGED TO JOIN OUR TRUSTEES ESPECIALLY WHEN SUMMER APPROACHES AS THIS IS WHEN ORIGINAL MEMBERS TEND TO LEAVE US. NEW MEMBERS ARE VOTED IN BY EXISTING TRUSTEES. ROLES AND RESPONSIBILITIES ARE GIVEN IN THE TRUSTEE HANDBOOK AND ROLLS ARE GIVEN BASED ON KNOWLEDGE + EXPERIENCE.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES RECEIVE A TRUSTEE HANDBOOK. THEY MUST ALSO COMPLETE A MANDATORY SET OF TRAINING WHICH ARE; 1) THE ROLE OF THE TRUSTEES. 2) SAFEGUARDING. 3) PREVENT DUTY.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	THE COMMITTEE CHAIR PERSON AND PRE-SCHOOL MANAGER LIAISE TO MAKE SURE ALL LEGAL REQUIREMENTS ARE MET. THESE ARE DISCUSSED AND DELEGATED WHERE NECESSARY WITH OTHER TRUSTEES OR MEMBERS OF THE PRE-SCHOOL STAFF TEAM.
Relationship with any related parties	Para 1.51	NONE.
Other		

Reference and Administrative details

Charity name	ABACUS PRE-SCHOOL LICHFIELD
Other name the charity uses	
Registered charity number	1172294
Charity's principal address	FRANK HALFPENNY HALL, GEORGE LANE, LICHFIELD, STAFFORDSHIRE, WS13 6DX
	01543 254 168

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TANYA BLACKFORD	CHAIRPERSON		ALL COMMITTEE
2	KATHERINE COLE	NOMINATED PERSON		BY MAJORITY
3	HANNAL WALTON	SECRETARY		VOTE
4	NATALIE MCKEE	TREASURER		
5	AMY BARNES	MEMBER		
6	KAREN THICKETT	MEMBER		
7	EMILY WATSON	MEMBER		
8				
9				
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11				
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13				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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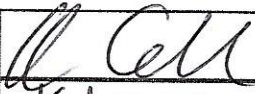
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KATHERINE COLE	
Position (eg Secretary, Chair, etc)	ACTING CHAIR	
Date	15/12/21	



Charity Name Abacus Pre-School Lichfield	No (if any) 1172294
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Receipts and payments accounts

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For the period from	Period start date 1st April 2020	To	Period end date 31st March 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bank Interest	15	-	-	15	29
County Council Funding	60,601	-	-	60,601	65,923
Donations including Parent's donations	34	-	-	34	228
Early Years Pupil Premium	-	1,352	-	1,352	792
Fees from Parents	8,752	-	-	8,752	22,052
Fundraising Income	189	-	-	189	573
Grants- We Love Lichfield	800	-	-	800	200
Refunds - off NEST Pensions	-	-	-	-	24
Refunds	362	-	-	362	491
Off PLA loss of earnings damp closure	-	-	-	-	1,767
Sub total (Gross income for AR)	70,753	1,352	-	72,106	92,079
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	70,753	1,352	-	72,106	92,079
A3 Payments					
Computer Software	156	-	-	156	156
Consumables	1,158	-	-	1,158	959
Consumables-Snacks and Drinks	211	-	-	211	581
DBS Check Fees	16	-	-	16	129
Domain Renewal	14	-	-	14	12
Donations and Gifts	306	-	-	306	466
Equipment Purchases	-	-	-	-	-
Early Pupil Premium Expenditure	-	363	-	363	947
Insurance	516	-	-	516	502
Legal Fees	303	-	-	303	-
Maintenance of Property	1,009	-	-	1,009	778
Mobile Phone	15	-	-	15	-
Music Licence	-	-	-	-	103
OFSTED Fees	35	-	-	35	35
Postages & Stationery	174	-	-	174	544
Rent	3,000	-	-	3,000	4,250
Refunds -refunds to parents for COVID Closure	1,422	-	-	1,422	462
Resources	1,165	-	-	1,165	3,005
Subscriptions & Licence Fees	-	-	-	-	207
Telephone-Landline and Internet	378	-	-	378	448
Training	270	-	-	270	410
Uniforms	213	-	-	213	67
Waste Disposal	434	-	-	434	323
Workplace Pension- Abacus Contributions	434	-	-	434	306
Wages plus PAYE and NI and Staff contributions	65,757	-	-	65,757	66,976
Sub total	76,986	363	-	77,349	81,666
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	0	-
Total payments	76,986	363	-	77,349	81,666
Net of receipts/(payments)	- 6,233	989	-	- 5,244	10,413
A5 Transfers between funds					
A6 Cash funds last year end	27,778	60	-	27,838	17,425
Cash funds this year end	21,545	1,049	-	22,594	27,838

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	4,466	1,049	-
	Deposit Account	17,062	-	-
	Cash Donations off Parents	5	-	-
	Petty Cash	12	-	-
	Total cash funds	21,545	1,049	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
			-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Play Equipment	Unrestricted		
	Kitchen/Cleaning Equipment	Unrestricted		-
	Laptop Computer	Unrestricted		-
	Lexmark Printer	Unrestricted		-
	Epson Printer XP322	Unrestricted		
	Furniture	Unrestricted		
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE and NI due to HMRC	Unrestricted	830	18th April 2021
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ABACUS PRE-SCHOOL LICHFIELD

On accounts for the year
ended

MARCH 2021

Charity no
(if any)

1172294

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17.12.2021 DR

Name:

MR. DAVID H. GIFFON

Relevant professional
qualification(s) or body

F.A.P.A

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.