

# ABACUS PRESCHOOL LICHFIELD

England & Wales - Charity number 1172294

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-03-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Abacus Pre-School Lichfield  
Frank Halfpenny Hall  
George Lane  
Lichfield  
WS13 6DX

**Phone** 01543254168

**Email** [abacuslichfield@hotmail.co.uk](mailto:abacuslichfield@hotmail.co.uk)

**Website** [abacuspreschoollichfield.co.uk](http://abacuspreschoollichfield.co.uk)

## Activities

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**Objects:** THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:1) PROMOTING THEIR CARE AND SAFETY;2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;3) PROMOTING THEIR HEALTH AND WELLBEING;4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE

**Activities:** Education for Pre School children

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Staffordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£90,620	£94,840	-	-
2024-03-31	£88,040	£90,190	-	-
2023-03-31	£100,295	£95,970	-	-
2022-03-31	£79,704	£94,190	-	-
2021-03-31	£72,106	£77,349	-	-

## Trustees

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Name	Role	Appointed
Adele Bean		2025-01-31
Kathryn Joseph		2025-03-04
Nicole Andrew		2025-01-31

**ABACUS PRESCHOOL LICHFIELD**

England & Wales - Charity number 1172294

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# Accounts

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# Trustees' annual report for the period



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

Period start date  Period end date

Charity name

Charity No (if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROVIDE THE LOCAL COMMUNITY WITH CHILDCARE AND EDUCATION FOR YOUNG CHILDREN BETWEEN 2-4 YEARS OF AGE.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OUR AIM IS TO OFFER CHILDREN FROM DIVERSE BACKGROUNDS THE OPPORTUNITY TO LEARN, DEVELOP AND SOCIALISE. WE DO THIS THROUGH MEANINGFUL PLAY, OBSERVATION, ASSESSMENT AND EVALUATION AND PLANNING. WE DO THIS EFFECTIVELY THROUGH THE PLATFORM 'BABYS DAYS'. <del>SOME UNDERPRIVILEGED FAMILIES</del>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	RECEIVE PUPIL PREMIUM AND/OR FUNDS FROM DISABILITY ACCESS FUND TO PROMOTE THEIR LEARNING THROUGH RESTRICTED FUNDS.  YES. ALL TRUSTEES COMPLETE MANDATORY TRAINING IN: THE ROLE OF THE TRUSTEES, AND RECEIVE A TRUSTEE HANDBOOK. BOTH INCLUDE INFORMATION ABOUT 'PUBLIC BENEFIT' AND THEY ARE MADE FULLY AWARE WE ARE FOR CHARITY PURPOSES ONLY.

### Additional information (optional)

You may choose to include further statements where relevant about: PURPOSES ONLY.

	SORP reference	
Policy on grant making	Para 1.38	<hr/>
Policy on social investment including program related investment	Para 1.38	<hr/>
Contribution made by volunteers	Para 1.38	<hr/>
Other		<hr/>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>WE REMAIN PROUD TO OFFER CHILDCARE AND EDUCATION TO A HIGH PERCENTAGE OF LOCAL AUTHORITY FUNDED CHILDREN SUCH AS; THINK2 AND EXTENDED 30 HOURS FUNDING FOR WORKING FAMILIES.</p> <p>WE HAVE LOW INCOME FAMILIES, CHILDREN IN RECEIPT OF EXTRA FUNDING DUE TO ADDITIONAL NEEDS, AND ALSO EARLY YEARS PUPIL PREMIUM TO HELP TO NARROW GAPS OF DISADVANTAGE. BOTH OF THESE ARE RESTRICTED FUNDS AND ARE TO BENEFIT THE LEARNING AND DEVELOPMENT OF ELIGIBLE CHILDREN.</p> <p>SOME CHILDREN ARE ALSO ENTITLED TO SPECIAL EDUCATIONAL NEEDS INCLUSION FUNDING USED TO PROVIDE 1:1 OR IT IS USED FOR SPECIFIC STAFF TRAINING OR RESOURCES TO BENEFIT ELIGIBLE CHILDREN.</p> <p>WE HAVE ALSO BECOME REGISTERED TO BE ABLE TO OFFER FAMILIES IN NEED WITH FOOD BANK VOUCHERS WHEN NEEDED.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	OUR AIMS AND OBJECTIVES FOR THIS YEAR HAVE BEEN MET.
Performance of fundraising activities against objectives set	Para 1.41	WE HAVE HAD A STEADY RUN IN REGARDS TO FUNDRAISING. WE CONTINUE TO RECEIVE EASY FUNDRAISING CHECKES, COMMISSIONS FOR PHOTOS AND CRAFTS, AND WE ACCEPT PARENT DONATIONS OF CASH.
Investment performance against objectives	Para 1.41	_____
Other		_____

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	WE WERE AN EXCESS OF EXPENDITURE OVER INCOME OF £4471.00.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OUR RESERVE ACCOUNT IS USED IN CASE OF EMERGENCIES SUCH AS; MAINTENANCE AND REDUNDANCIES. IT HAS BEEN USED PARTLY THIS YEAR TO HELP WITH MINIMUM WAGE INCREASE AND RENT.
Amount of reserves held	Para 1.22	£2726.64
Reasons for holding zero reserves	Para 1.22	_____
Details of fund materially in deficit	Para 1.24	_____
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	_____

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	OUR MAIN INCOME IS FROM LOCAL AUTHORITY FUNDING, WE ALSO HAVE SOME PAYING FAMILIES AND WE DO FUNDRAISING ACTIVITIES AND TAKE PARENT DONATIONS. WE APPLY FOR GRANTS WHEN WE CAN.
Investment policy and objectives including any social investment policy adopted	Para 1.46	_____
A description of the principal risks facing the charity	Para 1.46	IT REMAINS TRICKY TO RECRUIT NEW COMMITTEE MEMBERS, WHEN CHILDREN LEAVE TO START SCHOOL THEIR PARENTS USUALLY LEAVE TOO. MINIMUM WAGE INCREASES ARE A CONCERN DUE TO ADDED TAXI NI AND PENSION CONTRIBUTIONS.
Other		_____

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CHARITY INCORPORATED ORGANISATION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	WE FOLLOW THE EARLY YEARS ALLIANCE CONSTITUTION. WE ARE A C-I-O.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	WE ADVERTISE OURSELVES AS A CHARITY RUN PRE-SCHOOL. PARENTS ARE ENCOURAGED TO JOIN OUR TRUSTEES ESPECIALLY AS SUMMER APPROACHES WHEN WE TEND TO LOSE TRUSTEES AS THEIR CHILDREN MOVE TO SCHOOLS. NEW MEMBERS ARE VOTED IN AT COMMITTEE MEETINGS BY CURRENT TRUSTEES. ROLES AND RESPONSABILITIES ARE GIVEN AND ALL NEW TRUSTEES ARE GIVEN OUR HANDBOOK AND ARE DBS CHECKED AND REFERENCES ARE SOUGHT.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES RECEIVE A HANDBOOK AND HAVE FULL ACCESS TO OUR POLICIES AND PROCEDURES. THEY ALSO COMPLETE MANDATORY TRAINING. ANY NEW POLICIES OR PROCEDURES ARE AGREED AT MEETINGS.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	OUR COMMITTEE CHAIR PERSON AND MANAGER LIAISE REGULARLY TO MAKE SURE ALL LEGAL REQUIREMENTS ARE MET. THESE ARE DISCUSSED AND ANY TASKS ARE DELEGATED TO TRUSTEES OR STAFF IF NEEDED.
Relationship with any related parties	Para 1.51	NONE
Other		<hr/>



## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



**Peach&Co.**

Chartered Accountants & Business Advisers

## **ABACUS PRESCHOOL LICHFIELD**

### **Report of the Trustees &**

### **Financial Statements for the Year Ended 31 March 2025**

**Charity No: 1172294**

# ABACUS PRESCHOOL LICHFIELD

## Contents of the Financial Statements for the year ended 31 March 2025

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Statement of Assets and Liabilities	6
Notes to the Financial Statements	7

**ABACUS PRESCHOOL LICHFIELD**

**Legal and Administrative Information  
for the year ended 31 March 2025**

**Charitable Incorporated  
Organisation number**

1172294

**Principal Office**

Abacus Preschool  
Frank Halfpenny Hall  
George Lane  
Lichfield  
Staffordshire  
WS13 6DX

**Independent Examiner**

Mrs S L Hall ACA  
Peach & Co  
Chartered Accountants  
Suite 3, Quantum House  
Skyline Court  
Third Avenue  
Centrum 100  
Burton on Trent  
Staffordshire  
DE14 2BZ

**Bankers**

Barclays Bank  
1 Breadmarket Street  
Lichfield  
Staffordshire  
B79 7NJ

## ABACUS PRESCHOOL LICHFIELD

### Trustees' Report for the year ended 31 March 2025

The Trustees present their report and the financial statements of the Charity for the year ended 31 March 2025.

#### Charity Trustees and Committee Members

The Committee Members, who are responsible for the management of the Preschool are also its Trustees. The following were Committee Members during the period under review:

<b>Chair</b>	N McKie – appointed 12 November 2024
<b>Chair</b>	K Cole – resigned 12 November 2024
<b>Treasurer</b>	Position vacant
<b>Other Committee Members:</b>	A Bean – appointed 24 January 2025 N Andrew – appointed 31 January 2025 K Joseph – appointed 4 March 2025 E Watson – resigned
<b>Manager</b>	S Johnson

The present Charity Trustees are:

<b>Chair</b>	N McKie
<b>Treasurer</b>	Position vacant
<b>Other Committee Members:</b>	A Bean N Andrew K Joseph

#### Governing Document

Abacus Preschool Lichfield is a Charitable Incorporated Organisation governed by a constitution originally approved in March 2017 and is a Registered Charity, Number 1172294. On winding up of the CIO, the members have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

#### Financial Review

The Preschool has recorded an excess of expenditure over income of £4,471 for the year ended 31 March 2025 (2024: £2,152).

## ABACUS PRESCHOOL LICHFIELD

### Trustees' Report for the year ended 31 March 2025

#### **Aims, Objectives and Activities**

The Charity works for the public benefit having as its objectives the development and education of children and young people in particular by:

- Promoting their care and safety;
- Promoting their education and promoting parental participation;
- Promoting their health and wellbeing;
- Providing services to support them and their families and carers; and
- Providing services to individuals holding membership of the CIO.

#### **Reserves Policy**

The Charity Trustees have established a reserves policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be equal to a minimum of 6 months forecast expenditure. The reserves are needed to meet the working capital requirements of the Charity. By the balance sheet date there were not any funds designated for specific purposes – see Financial Review above.

Approved by the Charity Trustees on 12 January 2026 and signed on their behalf by:



N McKie - Chair

**ABACUS PRESCHOOL LICHFIELD**

**Independent Examiner's Report  
to the Charity Trustees of**

**Abacus Preschool Lichfield**

I report on the accounts of the Charity for the year ended 31 March 2025, which are set out on pages 5 to 8.

**Respective Responsibilities of the Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), (as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended); and
- state whether any particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mrs S L Hall A C A**  
Peach & Co.  
Chartered Accountants  
Suite 3, Quantum House  
Skyline Court  
Third Avenue  
Centrum 100  
Burton on Trent  
Staffordshire  
DE14 2BZ



Date: 12 January 2026

**ABACUS PRESCHOOL LICHFIELD**

**Receipts and Payments Account  
for the year ended 31 March 2025**

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
		£	£	£	£
<b>Receipts</b>					
General receipts	1	81,685	8,939	90,624	86,718
Grants received		-	-	-	-
Fundraising & donations		576	-	576	1,215
Investment income – bank interest received		54	-	54	108
<b>Total Receipts</b>		<b>82,315</b>	<b>8,939</b>	<b>91,254</b>	<b>88,041</b>
<b>Payments</b>					
Fundraising expenditure		-	-	-	4
Management and administration	2	85,576	9,262	94,838	90,189
<b>Sub total</b>		<b>85,576</b>	<b>9,262</b>	<b>94,838</b>	<b>90,193</b>
Capital expenditure		343	544	887	-
<b>Total Payments</b>		<b>85,919</b>	<b>9,806</b>	<b>95,725</b>	<b>90,193</b>
<b>Surplus/(Deficit) of receipts over payments</b>		<b>(3,604)</b>	<b>(867)</b>	<b>(4,471)</b>	<b>(2,152)</b>
<b>Cash funds at 1 April 2024</b>		<b>£9,684</b>	<b>£596</b>	<b>£10,280</b>	<b>£12,432</b>
<b>Cash funds at 31 March 2025</b>		<b>£6,080</b>	<b>£(271)</b>	<b>£5,809</b>	<b>£10,280</b>

The notes on pages 7 form part of these accounts

ABACUS PRESCHOOL LICHFIELD

Statement of Assets and Liabilities  
as at 31 March 2025

	Notes	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
		£	£	£	£
<b>Cash Funds</b>					
Current account		3,070	(271)	2,799	5,514
Deposit account		2,727	-	2,727	4,673
Cash		283	-	283	93
		<hr/>	<hr/>	<hr/>	<hr/>
Total Funds		£6,080	£(271)	£5,809	£10,280
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Current Liabilities**

	Total 2025 £	Total 2024 £
PAYE & NIC due to HMRC	-	785
Independent examiners fees	636	600
Payroll preparation	259	252
Pension contributions due to Nest	240	125
Fees paid in advance	-	389
	<hr/>	<hr/>
	£1,135	£2,151
	<hr/>	<hr/>

**Current Assets**

	Total 2025 £	Total 2024 £
Waste disposal prepaid	-	533
	<hr/>	<hr/>
	£ -	£533
	<hr/>	<hr/>

Approved by the Trustees on 12 January 2026 and signed on their behalf by:



N McKie - Chair

The notes on pages 7 form part of these accounts

**ABACUS PRESCHOOL LICHFIELD**

**Notes to the Financial Statements  
for the year ended 31 March 2025**

	<b>General Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
<b>1. General Receipts</b>				
Funding	69,724	-	69,724	57,204
Fees	11,961	-	11,961	24,627
Disability Access Funding	-	910	910	2,547
Early Years Pupil Premium	-	2,503	2,503	1,628
Additional Needs Funding	-	5,526	5,526	712
	<hr/>	<hr/>	<hr/>	<hr/>
	81,685	8,939	90,624	86,718
	<hr/>	<hr/>	<hr/>	<hr/>

	<b>General Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2025 £</b>	<b>Total 2024 £</b>
<b>2. Management and Administration</b>				
Staff costs	68,672	7,512	76,184	74,684
Rent	7,344	-	7,344	6,864
Licences	391	-	391	331
Computer expenses	374	-	374	252
Consumables	1,332	-	1,332	1,554
Refreshments	528	-	528	342
DBS checks	106	-	106	201
DAF expenditure	-	993	993	-
Donations & gifts	441	-	441	310
Early Years Pupil Premium expenses	-	757	757	693
Equipment	871	-	871	184
Insurance	1,117	-	1,117	561
Maintenance and repairs	409	-	409	207
Resources	447	-	447	249
Sundry expenses	402	-	402	302
Uniforms	208	-	208	-
Telephone and internet	556	-	556	552
Bookkeeping and payroll processing	1,030	-	1,030	756
Waste disposal	-	-	-	582
Independent examiners fee	600	-	600	600
Postage and stationery	389	-	389	488
Training	359	-	359	477
	<hr/>	<hr/>	<hr/>	<hr/>
	85,576	9,262	94,838	90,189
	<hr/>	<hr/>	<hr/>	<hr/>

**ABACUS PRESCHOOL LICHFIELD**

**Independent Examiner's Report  
to the Charity Trustees of**

**Abacus Preschool Lichfield**

I report on the accounts of the Charity for the year ended 31 March 2025, which are set out on pages 5 to 8.

**Respective Responsibilities of the Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), (as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended); and
- state whether any particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mrs S L Hall A C A**  
Peach & Co.  
Chartered Accountants  
Suite 3, Quantum House  
Skyline Court  
Third Avenue  
Centrum 100  
Burton on Trent  
Staffordshire  
DE14 2BZ



Date: 12 January 2026

**ABACUS PRESCHOOL LICHFIELD**

England & Wales - Charity number 1172294

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# Accounts

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# Trustees' annual report for the period



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name  Charity No (if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROVIDE OUR LOCAL COMMUNITY WITH CHILDCARE AND EDUCATION FOR YOUNG CHILDREN BETWEEN 2 TO FOUR YEARS OF AGE.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	TO OFFER CHILDREN FROM DIVERSE BACKGROUNDS OPPORTUNITIES TO LEARN, DEVELOP AND SOCIALISE. WE ACHIEVE THIS THROUGH MEANINGFUL OBSERVATIONS, ASSESSMENT AND CAREFUL PLANNING. TO DO THIS EFFECTIVELY WE USE THE PLATFORM 'BABY'S DAYS'. SOME UNDERPRIVILEGED FAMILIES RECEIVE A PUPIL PREMIUM AND OTHERS A DISABILITY ACCESS FUND TO PROMOTE THEIR LEARNING THROUGH RESTRICTED FUNDS.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES. ALL TRUSTEES COMPLETE MANDATORY TRAINING IN 'THE ROLE OF THE TRUSTEES' AND RECEIVE A TRUSTEE HANDBOOK. BOTH INCLUDE INFORMATION ON 'PUBLIC BENEFIT' AND WE MAKE SURE ALL KNOW WE ARE ONLY FOR CHARITABLE PURPOSE.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<hr/>
Policy on social investment including program related investment	Para 1.38	<hr/>
Contribution made by volunteers	Para 1.38	<hr/>
Other		<hr/>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>WE REMAIN PROUD TO OFFER CHILDCARE AND EDUCATION TO A HIGH PERCENTAGE OF LOCAL AUTHORITY FUNDED CHILDREN SUCH AS THINK2, EARLY EDUCATION FUNDING AND NOW EXTENDED HOURS FUNDING FOR WORKING FAMILIES.</p> <p>WE HAVE LOW INCOME CHILDREN IN ATTENDANCE ENTITLED TO EXTRA FUNDING THROUGH EYFP AND ALSO CHILDREN IN RECEIPT OF ADDITIONAL NEEDS FUNDING, BOTH DESIGNED TO HELP TO NARROW GAPS IN LEARNING FOR THOSE CHILDREN COMPARED TO PEERS. BOTH OF THESE ARE RESTRICTED FUNDS.</p> <p>SOME CHILDREN THIS YEAR HAVE ALSO RECEIVED MONEY FROM 'DISABILITY ACCESS FUND', ALSO A RESTRICTED FUND TO BENEFIT ELIGIBLE CHILDREN THROUGH TRAINING, RESOURCES, 1:1 ETC.</p> <p>WE FEEL OUR PRE-SCHOOL ALSO BENEFITS THE COMMUNITY BY BEING A VOLUNTEER RUN CHARITY, AS THIS GIVES ADULTS THE OPPORTUNITY TO SHARE AND ALSO LEARN TRANSFERRABLE SKILLS BY HELPING WITH POLICIES, FUNDRAISING, AND KEEPING OUR PRE-SCHOOL SUSTAINABLE FOR FUTURE YEARS.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	ALL OF THIS YEARS AIMS AND OBJECTIVES HAVE BEEN MET THIS YEAR.
Performance of fundraising activities against objectives set	Para 1.41	OUR FUNDRAISING THIS YEAR HAS REMAINED STEADY WITH EAST FUNDRAISING, PHOTO AND XMAS CARD COMMISSION AND PARENT DONATIONS.
Investment performance against objectives	Para 1.41	
Other		N/A

## Financial Review

	SORP reference	Description of charity's affairs
Review of the charity's financial position at the end of the period	Para 1.21	WE WERE AN EXCESS OF INCOME OVER EXPENDITURE OF £2152.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OUR RESERVE ACCOUNT IS USED IN CASE OF EMERGENCIES, SUCH AS; MAINTENANCE OR REDUNDANCIES. IT HAS PARTLY BEEN USED THIS YEAR DUE TO MINIMUM WAGE AND RENT INCREASES.
Amount of reserves held	Para 1.22	£4,673.
Reasons for holding zero reserves	Para 1.22	_____
Details of fund materially in deficit	Para 1.24	_____
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	_____

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	Description of charity's affairs
The charity's principal sources of funds (including any fundraising)	Para 1.47	OUR MAIN INCOME IS FROM THE LOCAL AUTHORITY FOR FUNDED PLACES. WE ALSO HAVE SOME PAYING FAMILIES. WE DO FUNDRAISING ACTIVITIES AND APPLY FOR GRANTS WHENEVER WE CAN.
Investment policy and objectives including any social investment policy adopted	Para 1.46	_____
A description of the principal risks facing the charity	Para 1.46	AS ALWAYS, IT REMAINS DIFFICULT TO RECRUIT SUITABLE TRUSTEES. AS CHILDREN LEAVE US, THEIR PARENTS USUALLY LEAVE OUR COMMITTEE. THE LIVING WAGE IS ALSO A CONCERN DUE TO RISES IN WAGES, TAX, NATIONAL INSURANCE AND PENSION CONTRIBUTIONS.
Other		LOCAL AUTHORITY RATES DO NOT INCREASE TO MATCH GOVERNMENT RISES.

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	EARLY YEARS ALLIANCE CIO CONSTITUTION.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO (CHARITABLE INCORPORATED ORGANISATION).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	WE ADVERTISE OURSELVES AS A CHARITY RUN PRE-SCHOOL. PARENTS ARE ENCOURAGED TO JOIN OUR TRUSTEES, ESPECIALLY AS SUMMER APPROACHES WHICH IS WHEN WE TEND TO LOOSE MEMBERS. NEW MEMBERS EXPRESS INTEREST, ARE VOTED IN DURING COMMITTEE MEETINGS. ROLES AND RESPONSIBILITIES, TRAINING, HANDBOOKS ARE GIVEN AND DISCUSSED AND A DBS AND DBS APPLICATIONS ARE MADE. REFERENCES ARE ALSO SOUGHT DUE TO SAFER RECRUITMENT.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES RECEIVE OUR HANDBOOK AND HAVE FULL ACCESS TO OUR POLICIES AND PROCEDURES. THEY ALSO COMPLETE MANDATORY TRAINING IN SAFEGUARDING, PREVENT AND THE ROLE OF THE TRUSTEES. OUR COMMITTEE ALSO APPROVE ALL OUR POLICIES.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	OUR CHAIR AND MANAGER LIAISE REGULARLY TO ENSURE ALL LEGAL REQUIREMENTS ARE MET. THESE ARE DISCUSSED AND TASKS ARE DELEGATED TO TRUSTEES OR STAFF.
Relationship with any related parties	Para 1.51	NONE
Other		

## Reference and Administrative details

Charity name	ABACUS PRE-SCHOOL LICHFIELD
Other name the charity uses	<hr/>
Registered charity number	117 2294
Charity's principal address	FRANK HALFPENNY HALL, GEORGE LANE, LICHFIELD, STAFFORDSHIRE, WS13 6DX.

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KATHERINE COLE	CHAIR	UNTIL 12/11/2024	ALL NEW TRUSTEES ARE VOTED ONTO THE COMMITTEE BY EXISTING TRUSTEES.
2	NATALIE MCKIE	TREASURER		
3	EMILY WATSON	SECRETARY		
4				
5				
6	NATALIE MCKIE	CHAIR	FROM 12/11/2024	
7				
8				
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20				



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

#### Exemptions from disclosure

Reason for non-disclosure of key personnel details

#### Other optional information

# Declarations

The trustees declare that they have approved the trustees' report above.

## Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



**Peach&Co.**

Chartered Accountants & Business Advisers

## **ABACUS PRESCHOOL LICHFIELD**

### **Report of the Trustees &**

### **Financial Statements for the Year Ended 31 March 2024**

**Charity No. 1172294**

**ABACUS PRESCHOOL LICHFIELD**

**Contents of the Financial Statements  
for the year ended 31 March 2024**

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Statement of Assets and Liabilities	6
Notes to the Financial Statements	7-8

**ABACUS PRESCHOOL LICHFIELD**

**Legal and Administrative Information  
for the year ended 31 March 2024**

**Charitable Incorporated  
Organisation number**

1172294

**Principal Office**

Abacus Preschool  
Frank Halfpenny Hall  
George Lane  
Lichfield  
Staffordshire  
WS13 6DX

**Independent Examiner**

Mrs S L Hall ACA  
Peach & Co  
Chartered Accountants  
Suite 3, Quantum House  
Skyline Court  
Third Avenue  
Centrum 100  
Burton on Trent  
Staffordshire  
DE14 2BZ

**Bankers**

Barclays Bank  
1 Breadmarket Street  
Lichfield  
Staffordshire  
B79 7NJ

## **ABACUS PRESCHOOL LICHFIELD**

### **Trustees' Report for the year ended 31 March 2024**

The Trustees present their report and the financial statements of the Charity for the year ended 31 March 2024.

#### **Charity Trustees and Committee Members**

The Committee Members, who are responsible for the management of the Preschool are also its Trustees. The following were Committee Members during the period under review:

**Chair** K Cole – resigned 12 November 2024

**Treasurer** N McKie

**Other Committee Members:** E Watson

**Manager** S Johnson

The present Charity Trustees are:

**Chair** N McKie

**Treasurer** N McKie

**Other Committee Members:** E Watson

#### **Governing Document**

Abacus Preschool Lichfield is a Charitable Incorporated Organisation governed by a constitution originally approved in March 2017 and is a Registered Charity, Number 1172294. On winding up of the CIO, the members have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

#### **Financial Review**

The Preschool has recorded an excess of expenditure over income of £2,152 for the year ended 31 March 2024 (2023: Excess of income over expenditure of £4,325).

## ABACUS PRESCHOOL LICHFIELD

### Trustees' Report for the year ended 31 March 2024

#### **Aims, Objectives and Activities**

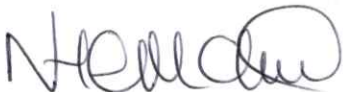
The Charity works for the public benefit having as its objectives the development and education of children and young people in particular by:

- Promoting their care and safety;
- Promoting their education and promoting parental participation;
- Promoting their health and wellbeing;
- Providing services to support them and their families and carers; and
- Providing services to individuals holding membership of the CIO.

#### **Reserves Policy**

The Charity Trustees have established a reserves policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be equal to a minimum of 6 months forecast expenditure. The reserves are needed to meet the working capital requirements of the Charity. By the balance sheet date there were not any funds designated for specific purposes – see Financial Review above.

Approved by the Charity Trustees on 11 December 2024 and signed on their behalf by:



N McKie - Chair

**ABACUS PRESCHOOL LICHFIELD**

**Independent Examiner's Report  
to the Charity Trustees of**

**Abacus Preschool Lichfield**

I report on the accounts of the Charity for the year ended 31 March 2024, which are set out on pages 5 to 8.

**Respective Responsibilities of the Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), (as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mrs S L Hall A C A**  
Peach & Co.  
Chartered Accountants  
Suite 3, Quantum House  
Skyline Court  
Third Avenue  
Centrum 100  
Burton on Trent  
Staffordshire  
DE14 2BZ



Date: 11 December 2024

**ABACUS PRESCHOOL LICHFIELD**

**Receipts and Payments Account  
for the year ended 31 March 2024**

	Notes	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£
<b>Receipts</b>					
General receipts	1	81,831	4,887	86,718	98,198
Grants received		-	-	-	1,000
Fundraising & donations		1,215	-	1,215	1,095
Investment income – bank interest received		108	-	108	2
<b>Total Receipts</b>		<b>83,154</b>	<b>4,887</b>	<b>88,041</b>	<b>100,295</b>
<b>Payments</b>					
Fundraising expenditure		4	-	4	71
Management and administration	2	85,292	4,897	90,189	95,899
<b>Sub total</b>		<b>85,296</b>	<b>4,897</b>	<b>90,193</b>	<b>95,970</b>
Capital expenditure		-	-	-	-
<b>Total Payments</b>		<b>85,296</b>	<b>4,897</b>	<b>90,193</b>	<b>95,970</b>
<b>Surplus/(Deficit) of receipts over payments</b>		<b>(2,142)</b>	<b>(10)</b>	<b>(2,152)</b>	<b>4,325</b>
<b>Cash funds at 1 April 2023</b>		<b>£11,826</b>	<b>£606</b>	<b>£12,432</b>	<b>£8,108</b>
<b>Cash funds at 31 March 2024</b>		<b>£9,684</b>	<b>£596</b>	<b>£10,280</b>	<b>£12,432</b>

The notes on pages 7 and 8 form part of these accounts

**ABACUS PRESCHOOL LICHFIELD**

**Statement of Assets and Liabilities  
as at 31 March 2024**

	Notes	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
		£	£	£	£
<b>Cash Funds</b>					
Current account		4,918	596	5,514	12,328
Deposit account		4,673	-	4,673	65
Cash		93	-	93	39
		<hr/>	<hr/>	<hr/>	<hr/>
Total Funds		£9,684	£596	£10,280	£12,432
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Current Liabilities**

	Total 2024 £	Total 2023 £
PAYE & NIC due to HMRC	785	857
Independent examiners fees	600	600
Payroll preparation	252	-
Pension contributions due to Nest	125	150
Fees paid in advance	389	-
	<hr/>	<hr/>
	£2,151	£1,607
	<hr/>	<hr/>

**Current Assets**

	Total 2024 £	Total 2023 £
Waste disposal prepaid	533	510
Fees owed	-	288
	<hr/>	<hr/>
	£533	£798
	<hr/>	<hr/>

Approved by the Trustees on 11 December 2024 and signed on their behalf by:



N McKie - Chair

The notes on pages 7 and 8 form part of these accounts

**ABACUS PRESCHOOL LICHFIELD**

**Notes to the Financial Statements  
for the year ended 31 March 2024**

	<b>General Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>1. General Receipts</b>				
Funding	57,204	-	57,204	73,921
Fees	24,627	-	24,627	17,307
Disability Access Funding	-	2,547	2,547	2,400
Early Years Pupil Premium	-	1,628	1,628	4,570
Additional Needs Funding	-	712	712	-
	<hr/>	<hr/>	<hr/>	<hr/>
	81,831	4,887	86,718	98,198
	<hr/>	<hr/>	<hr/>	<hr/>

	<b>General Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>2. Management and Administration</b>				
Staff costs	74,684	-	74,684	82,582
Rent	6,864	-	6,864	6,600
Licences	331	-	331	301
Computer expenses	252	-	252	244
Consumables	1,554	-	1,554	1,151
Refreshments	342	-	342	505
DBS checks	201	-	201	64
DAF expenditure	-	-	-	266
Donations & gifts	310	-	310	155
Early Years Pupil Premium expenses	-	693	693	676
Equipment	184	-	184	72
Insurance	561	-	561	536
Maintenance and repairs	207	-	207	207
Resources	249	-	249	283
Sundry expenses	302	-	302	111
Uniforms	-	-	-	65
Telephone and internet	552	-	552	435
Bookkeeping and payroll processing	756	-	756	633
Waste disposal	582	-	582	-
Independent examiners fee	600	-	600	556
Postage and stationery	488	-	488	333
Training	477	-	477	124
	<hr/>	<hr/>	<hr/>	<hr/>
	89,496	693	90,189	95,899
	<hr/>	<hr/>	<hr/>	<hr/>

**ABACUS PRESCHOOL LICHFIELD**

**Independent Examiner's Report  
to the Charity Trustees of**

**Abacus Preschool Lichfield**

I report on the accounts of the Charity for the year ended 31 March 2024, which are set out on pages 5 to 8.

**Respective Responsibilities of the Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), (as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mrs S L Hall A C A**  
Peach & Co.  
Chartered Accountants  
Suite 3, Quantum House  
Skyline Court  
Third Avenue  
Centrum 100  
Burton on Trent  
Staffordshire  
DE14 2BZ



Date: 11 December 2024

**ABACUS PRESCHOOL LICHFIELD**

England & Wales - Charity number 1172294

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# Accounts

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# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date  Period end date

Charity name

Charity No  
(if any)

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROVIDE THE LOCAL COMMUNITY WITH CHILDCARE AND EDUCATION FOR YOUNG CHILDREN BETWEEN 2-4 YEARS OF AGE.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OUR MAIN AIM IS TO OFFER ALL CHILDREN FROM DIVERSE BACKGROUNDS THE OPPORTUNITY TO LEARN, DEVELOP AND SOCIALISE. WE DO THIS THROUGH MEANINGFUL OBSERVATION, ASSESSMENT, EVALUATION AND PLANNING. TO ENABLE US TO DO THIS EFFECTIVELY WE USE THE PLATFORM 'BABY'S DAYS'. SOME UNDERPRIVILEGED FAMILIES RECEIVE A PUPIL PREMIUM AND SOME DISSABILITY ACCESS FUND TO PROMOTE THEIR LEARNING THROUGH RESTRICTED FUNDS.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES. ALL TRUSTEES COMPLETE MANDATORY TRAINING IN 'THE ROLE OF THE TRUSTEES' AND RECEIVE A TRUSTEE HANDBOOK. BOTH INCLUDE INFORMATION ON 'PUBLIC BENEFIT' AND WE MAKE SURE ALL KNOW WE ARE ONLY FOR CHARITABLE PURPOSE.

## Additional information (optional)

You may choose to include further statements where relevant about: PURPOSE.

	SORP reference	
Policy on grant making	Para 1.38	<hr/>
Policy on social investment including program related investment	Para 1.38	<hr/>
Contribution made by volunteers	Para 1.38	<hr/>
Other		<hr/>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>WE REMAIN PROUD TO OFFER CHILDCARE AND EDUCATION TO A VERY HIGH PERCENTAGE OF LOCAL AUTHORITY FUNDED CHILDREN SUCH AS; THINK2 AND EXTENDED 30 HOURS FUNDING FOR WORKING FAMILIES.</p> <p>WE HAVE LOW INCOME FAMILIES, CHILDREN WHO ARE ENTITLED TO EXTRA FUNDING DUE TO SPECIAL EDUCATIONAL NEEDS, AND ALSO EARLY YEARS PUPIL PREMIUM TO HELP TO NARROW THE GAP OF DISADVANTAGE. BOTH OF THESE ARE RESTRICTED FUNDS AND ARE TO BE USED TO BENEFIT THE LEARNING AND DEVELOPMENT OF ELIGIBLE CHILDREN.</p> <p>SOME CHILDREN ARE ELIGIBLE FOR ADDITIONAL NEEDS FUNDING ALSO. THIS IS WHEN A CHILD NEEDS SUPPORT ABOVE AND BEYOND ANY OTHER CHILD. WE CAN USE THIS TO PROVIDE 1:1 OR SPECIFIC TRAINING OR RESOURCES.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	ALL OUR AIMS AND OBJECTIVES FOR OUR CHARITY HAVE BEEN MET THIS YEAR.
Performance of fundraising activities against objectives set	Para 1.41	OUR FUNDRAISING THIS YEAR HAS REMAINED STEADY. WE HAVE HAD A VALENTINES RAFFLE AND CONTINUE TO RECEIVE EASY FUNDRAISING CHEQUES. PARENTS ARE ALSO DONATING TERMLY TOWARDS CONSUMABLES.
Investment performance against objectives	Para 1.41	_____
Other		_____

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	WE WERE AN EXCESS OF INCOME OVER EXPENDITURE OF £4,325.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OUR RESERVE ACCOUNT IS USED IN CASE OF EMERGENCIES SUCH AS MAINTENANCE OR REDUNDANCIES. IT HAS PARTLY BEEN USED THIS YEAR DUE TO MINIMUM WAGE AND RENT INCREASES.
Amount of reserves held	Para 1.22	£9,121.21
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	OUR MAIN INCOME IS FROM THE LOCAL AUTHORITY FOR FUNDED PLACES. WE ALSO HAVE SOME PAYING FAMILIES. WE DO FUNDRAISING, TAKE DONATIONS AND APPLY FOR GRANTS WHEREVER WE CAN.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	IT IS ALWAYS TRICKY TO RECRUIT AND RETAIN TRUSTEES. AS CHILDREN LEAVE US, THEIR PARENTS ALSO TEND TO MOVE ON. LIVING WAGE IS ALSO A CONCERN DUE TO ADDED TAX, NI, AND PENSION CONTRIBUTIONS.
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	C.I.O. (CHARITABLE INCORPORATED ORGANISATION).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	WE FOLLOW THE EARLY YEARS ALLIANCE CONSTITUTION. WE ARE A C.I.O
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	WE ADVERTISE OURSELVES AS A CHARITY RUN PRE-SCHOOL. PARENTS ARE ENCOURAGED TO JOIN OUR TRUSTEES ESPECIALLY AS SUMMER APPROACHES WHEN WE TEND TO LOOSE TRUSTEES AS THEIR CHILDREN LEAVE US. NEW MEMBERS ARE VOTED IN AT COMMITTEE MEETINGS BY CURRENT TRUSTEES. ROLES AND RESPONSIBILITIES ARE GIVEN AND ALL NEW TRUSTEES ARE GIVEN OUR HANDBOOK. TRUSTEES ARE DBS CHECKED,

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES RECEIVE OUR TRUSTEE HANDBOOK AND HAVE FULL ACCESS TO OUR POLICIES AND PROCEDURES. THEY ALSO COMPLETE MANDATORY TRAINING. ANY NEW POLICIES OR PROCEDURES ARE AGREED AT COMMITTEE MEETINGS.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	OUR COMMITTEE CHAIR PERSON AND PRE-SCHOOL MANAGER LIAISE REGULARLY TO MAKE SURE ALL LEGAL REQUIREMENTS ARE MET. THESE ARE DISCUSSED AND ANY TASKS ARE DELEGATED TO TRUSTEES OR STAFF IF NEEDED.
Relationship with any related parties	Para 1.51	NONE
Other		

## Reference and Administrative details

Charity name	ABACUS PRE-SCHOOL LICHFIELD
Other name the charity uses	ABACUS PRE-SCHOOL PLAYGROUP
Registered charity number	1172294
Charity's principal address	FRANK HALFPENNY HALL, GEORGE LANE, LICHFIELD, STAFFORDSHIRE, WS13 6DX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KATHERINE COLE	CHAIR		ALL NEW TRUSTEES ARE VOTED ONTO THE COMMITTEE BY EXISTING TRUSTEES.
2	NATALIE MCKEE	TREASURER		
3	EMILY WATSON	SECRETARY		
4				
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## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

*K Cole*

Full name(s)

KATHERINE COLE

Position (eg Secretary,  
Chair, etc)

CHAIR

Date

21/11/23



**Peach&Co.**

Chartered Accountants & Business Advisers

**ABACUS PRESCHOOL LICHFIELD**

**Report of the Trustees &**

**Financial Statements for the Year Ended 31 March 2023**

# ABACUS PRESCHOOL LICHFIELD

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**ABACUS PRESCHOOL LICHFIELD**

**Legal and Administrative Information  
for the year ended 31 March 2023**

**Charitable Incorporated  
Organisation number**

1172294

**Principal Office**

Abacus Preschool  
Frank Halfpenny Hall  
George Lane  
Lichfield  
Staffordshire  
WS13 6DX

**Independent Examiner**

Mrs S L Hall ACA  
Peach & Co  
Chartered Accountants  
115 Byrkley Street  
Burton on Trent  
Staffordshire  
DE14 2EG

**Bankers**

Barclays Bank  
1 Breadmarket Street  
Lichfield  
Staffordshire  
B79 7NJ

## ABACUS PRESCHOOL LICHFIELD

### Trustees' Report for the year ended 31 March 2023

The Trustees present their report and the financial statements of the Charity for the year ended 31 March 2023.

#### Charity Trustees and Committee Members

The Committee Members, who are responsible for the management of the Preschool are also its Trustees. The following were Committee Members during the period under review:

<b>Chair</b>	K Cole
<b>Treasurer</b>	N McKie
<b>Secretary</b>	E Watson
<b>Other Committee Members:</b>	H Walton – resigned 1 July 2022
	A Barnes – resigned 1 January 2023
	A Farmer – resigned 1 June 2023
	K Thickett – resigned 1 June 2023
<b>Manager</b>	S Johnson

The present Charity Trustees are:

<b>Chair</b>	K Cole
<b>Treasurer</b>	N McKie
<b>Secretary</b>	E Watson
<b>Other Committee Members:</b>	None

#### Governing Document

Abacus Preschool Lichfield is a Charitable Incorporated Organisation governed by a constitution originally approved in March 2017 and is a Registered Charity, Number 1172294. On winding up of the CIO, the members have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

#### Financial Review

The Preschool has recorded an excess of income over expenditure of £4,325 for the year ended 31 March 2023 (2022: Excess of expenditure over income of £14,486).

## ABACUS PRESCHOOL LICHFIELD

### Trustees' Report for the year ended 31 March 2023

#### Aims, Objectives and Activities

The Charity works for the public benefit having as its objectives the development and education of children and young people in particular by:

- Promoting their care and safety;
- Promoting their education and promoting parental participation;
- Promoting their health and wellbeing;
- Providing services to support them and their families and carers; and
- Providing services to individuals holding membership of the CIO.

#### Reserves Policy

The Charity Trustees have established a reserves policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be equal to a minimum of 6 months forecast expenditure. The reserves are needed to meet the working capital requirements of the Charity. By the balance sheet date there were not any funds designated for specific purposes – see Financial Review above.

Approved by the Charity Trustees on 21 November 2023 and signed on their behalf by:

K Cole



**ABACUS PRESCHOOL LICHFIELD**

**Independent Examiner's Report  
to the Charity Trustees of**

**Abacus Preschool Lichfield**

I report on the accounts of the Charity for the year ended 31 March 2023, which are set out on pages 5 to 8.

**Respective Responsibilities of the Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), (as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**


My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mrs S L Hall A C A**  
Peach & Co.  
Chartered Accountants  
115 Byrkley Street  
Burton on Trent  
Staffordshire  
DE14 2EG



Date: 22 November 2023

**ABACUS PRESCHOOL LICHFIELD**

**Receipts and Payments Account  
for the year ended 31 March 2023**

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
<b>Receipts</b>					
General receipts	1	91,228	6,970	98,198	79,436
Grants received		1,000	-	1,000	-
Fundraising & donations		1,053	42	1,095	267
Investment income – bank interest received		2	-	2	1
<b>Total Receipts</b>		<b>93,283</b>	<b>7,012</b>	<b>100,295</b>	<b>79,704</b>
<b>Payments</b>					
Fundraising expenditure		71	-	71	-
Management and administration	2	89,177	6,722	95,899	94,190
<b>Sub total</b>		<b>89,248</b>	<b>6,722</b>	<b>95,970</b>	<b>94,190</b>
Capital expenditure		-	-	-	-
<b>Total Payments</b>		<b>89,248</b>	<b>6,722</b>	<b>95,970</b>	<b>94,190</b>
<b>Surplus/(Deficit) of receipts over payments</b>		<b>4,035</b>	<b>290</b>	<b>4,325</b>	<b>(14,486)</b>
<b>Cash funds at 1 April 2022</b>		<b>£7,791</b>	<b>£316</b>	<b>£8,107</b>	<b>£22,594</b>
<b>Cash funds at 31 March 2023</b>		<b>£11,826</b>	<b>£606</b>	<b>£12,432</b>	<b>£8,108</b>

The notes on pages 7 and 8 form part of these accounts

**ABACUS PRESCHOOL LICHFIELD**

**Statement of Assets and Liabilities  
as at 31 March 2023**

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
<b>Cash Funds</b>					
Current account		11,722	606	12,328	1,008
Deposit account		65	-	65	7,063
Cash		39	-	39	37
		<hr/>	<hr/>	<hr/>	<hr/>
Total Funds		£11,826	£606	£12,432	£8,108
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

<b>Current Liabilities</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
PAYE & NIC due to HMRC	857	776
Independent examiners fees	600	-
Pension contributions due to Nest	150	78
	<hr/>	<hr/>
	£1,607	£854
	<hr/>	<hr/>

<b>Current Assets</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Waste disposal prepaid	510	-
Fees owed	288	-
	<hr/>	<hr/>
	£798	£-
	<hr/>	<hr/>

Approved by the Trustees on 21 November 2023 and signed on their behalf by:



K Cole

The notes on pages 7 and 8 form part of these accounts

## ABACUS PRESCHOOL LICHFIELD

### Notes to the Financial Statements for the year ended 31 March 2023

	General Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>1. General Receipts</b>				
Funding	73,921	-	73,921	65,956
Fees	17,307	-	17,307	11,873
Disability Access Funding	-	2,400	2,400	615
Early Years Pupil Premium	-	4,570	4,570	992
	91,228	6,970	98,198	79,436
	91,228	6,970	98,198	79,436

	General Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>2. Management and Administration</b>				
Staff costs	76,802	5,780	82,582	77,638
Rent	6,600	-	6,600	6,000
Licences	301	-	301	359
Computer expenses	244	-	244	156
Consumables	1,151	-	1,151	1,654
Refreshments	505	-	505	439
DBS checks	64	-	64	145
DAF expenditure	-	266	266	615
Donations & gifts	155	-	155	415
Early Years Pupil Premium expenses	-	676	676	1,725
Equipment	72	-	72	351
Insurance	536	-	536	521
Maintenance and repairs	207	-	207	344
Resources	283	-	283	1,405
Sundry expenses	111	-	111	76
Uniforms	65	-	65	84
Telephone and internet	435	-	435	425
Bookkeeper	633	-	633	-
Waste disposal	556	-	556	954
Postage and stationery	333	-	333	320
Training	124	-	124	564
	89,177	6,722	95,899	94,190
	89,177	6,722	95,899	94,190

**ABACUS PRESCHOOL LICHFIELD**

**Independent Examiner's Report  
to the Charity Trustees of**

**Abacus Preschool Lichfield**

I report on the accounts of the Charity for the year ended 31 March 2023, which are set out on pages 5 to 8.

**Respective Responsibilities of the Trustees and Examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act), (as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

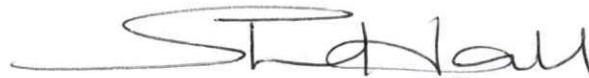
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mrs S L Hall A C A**  
Peach & Co.  
Chartered Accountants  
115 Byrkley Street  
Burton on Trent  
Staffordshire  
DE14 2EG



Date: 22 November 2023

**ABACUS PRESCHOOL LICHFIELD**

England & Wales - Charity number 1172294

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# Accounts

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# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date **01 04 21** Period end date **31 03 22**

Charity name **ABACUS PRE-SCHOOL LICHFIELD** Charity No (if any) **1172294**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROVIDE CHILD CARE AND EDUCATION IN THE LOCAL COMMUNITY FOR CHILDREN BETWEEN TWO TO FOUR YEARS OF AGE.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OUR MAIN AIM IS TO OFFER ALL CHILDREN FROM DIVERSE BACKGROUNDS THE CHANCE TO LEARN, DEVELOP AND SOCIALISE. WE DO THIS THROUGH MEANINGFUL OBSERVATION, ASSESSMENT, EVALUATION AND PLANNING. TO ENABLE STAFF TO DO THIS EFFECTIVELY WE PAY TO USE THE PLATFORM 'BABY'S DAYS'. SOME CHILDREN CLASSED AS UNDERPRIVILEGED RECEIVE A PUPIL PREMIUM WHICH IS A RESTRICTED FUND WE USE TO PROMOTE THEIR LEARNING.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES. ALL OF OUR TRUSTEES TAKE PART IN MANDATORY TRAINING AND RECEIVE A TRUSTEE HANDBOOK. BOTH OUTLINE THE ROLE AND RESPONSIBILITIES OF BEING A TRUSTEE, INCLUDING PUBLIC BENEFIT AND THEY UNDERSTAND WE HAVE ONLY A CHARITABLE PURPOSE.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>WE REMAIN PROUD TO OFFER CHILDCARE AND EDUCATION TO A VERY HIGH PERCENTAGE OF LOCAL AUTHORITY FUNDED CHILDREN SUCH AS THINK 2 AND EXTENDED 30 HOURS FUNDING FOR WORKING FAMILIES.</p> <p>WE HAVE CHILDREN WHO'S FAMILIES ARE ON A LOW INCOME WHO'S CHILDREN ARE ELIGIBLE FOR EXTRA 'EARLY YEARS PUPIL PREMIUM'. WE HAVE ALSO RELIEVED EXTRA FUNDING FROM 'DISABILITY ACCESS FUND (D.A.F)'. ALL RESTRICTED FUNDS ARE USED TO BENEFIT THE LEARNING AND DEVELOPMENT OF THOSE CHILDREN.</p> <p>SOME CHILDREN ARE IN RECEIPT OF 'ADDITIONAL DISTRICT NEEDS FUNDING' (ANF), THIS IS PAID TO US WHEN A CHILD IS IDENTIFIED AS HAVING AN ADDITIONAL NEED WHICH REQUIRES SOME 1:1 SUPPORT. THIS IS ALSO A RESTRICTED FUND ONLY TO BE USED FOR THE PURPOSE INTENDED.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	ALL OUR AIMS AND OBJECTIVES FOR OUR CHARITY HAVE BEEN MET THIS YEAR.
Performance of fundraising activities against objectives set	Para 1.41	THE COST OF LIVING CRISIS HAS NOT MADE RAISING FUNDS EASY, HOWEVER, WE ARE PLEASED TO HAVE RAISED FUNDS THROUGH OUR VALENTINE Raffles, EAST FUNDRAISING, CHRISTMAS CRAFT AND PHOTOGRAPH COMMISSIONS AND OUR VOLUNTARY DONATIONS TOWARDS THE COST OF PROVIDING SNACKS.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	SADLY WE WERE IN A DEFICIT THIS YEAR OF £14,486.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OUR RESERVE ACCOUNT IS USED IN CASE OF EMERGENCIES SUCH AS MAINTENANCE OR REDUNDANCIES. IT WAS PARTLY BEEN USED THIS YEAR DUE TO THE COST OF LIV. NET RISE AND OUR RENT INCREASE.
Amount of reserves held	Para 1.22	£6,213.62
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	OUR MAIN INCOME IS FROM THE LOCAL AUTHORITY FUNDED PLACES. WE ALSO RECEIVE FUNDS FROM SOME PAYING FAMILIES. WE DO FUNDRAISING, TAKE DONATIONS AND APPLY FOR GRANTS WHEREVER WE CAN.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	IT IS ALWAYS TRICKY TO RECRUIT AND RETAIN TRUSTEES AS CHILDREN GET OLDER AND LEAVE, THEIR PARENTS LEAVE THE COMMITTEE. COST OF LIVING RISES WILL IMPACT STAFF WAGES AND RENT INCREASES BUT FUNDING DOES NOT INCREASE IN LINE WITH THIS MAKING A DEFICIT BETWEEN OUR CHARGED HOURLY RATE AND THE GOVERNMENT'S FUNDED RATE.
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	CHARITABLE INCORPORATED ORGANISATION (C.I.O.)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	WE FOLLOW THE EARLY YEARS ALLIANCE CONSTITUTION. WE ARE A C.I.O.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	WE ADVERTISE OURSELVES AS A CHARITY RUN PRE-SCHOOL. PARENTS ARE ENCOURAGED TO JOIN OUR TRUSTEES ESPECIALLY AS SUMMER APPROACHES WHEN WE LOOSE TRUSTEE PARENTS WHOSE CHILDREN LEAVE US. NEW MEMBERS ARE VOTED IN DURING COMMITTEE MEETINGS BY CURRENT TRUSTEES. ROLES AND RESPONSABILITIES ARE GIVEN, AND ALL NEW TRUSTEES ARE GIVEN OUR TRUSTEE HANDBOOK. TRUSTEES ARE DBS CHECKED AND UNDERGO MANDATORY TRAINING IN SAFEGUARDING, PRESENT AND THE ROLE OF TRUSTEES.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES RECEIVE A TRUSTEE HANDBOOK AS THEY ARE PARENTS THEY HAVE FULL ACCESS TO OUR FULL POLICIES AND PROCEDURES. THEY ALSO COMPLETE MANDATORY TRAINING AS IDENTIFIED ABOVE. ANY NEW POLICIES OR PROCEDURES ARE AGREED BY THE COMMITTEE BEFORE IMPLEMENTATION.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	OUR COMMITTEE CHAIR PERSON AND PRE-SCHOOL MANAGER LAISE REGULARLY TO MAKE SURE ALL LEGAL REQUIREMENTS ARE MET. THESE ARE DISCUSSED AND DEBATED WHERE NECESSARY WITH TRUSTEES OR STAFF
Relationship with any related parties	Para 1.51	NONE.
Other		

## Reference and Administrative details

Charity name	ABACUS PRE-SCHOOL LICHFIELD
Other name the charity uses	ABACUS PRE-SCHOOL PLAYGROUP
Registered charity number	1172294
Charity's principal address	FRANK HALFPENNY HALL, GEORGE LANE, LICHFIELD, STAFFORDSHIRE, WS13 6DX.

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KATHERINE COLL	CHAIR PERSON		ALL TRUSTEES ARE VOTED IN BY EXISTING COMMITTEE MEMBERS
2	NATALIE MCKEE	TREASURER/SECRETARY		
3	AMY BARNES	MEMBER		
4	KAREN THICKET	MEMBER		
5	EMILY WATSON	MEMBER		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and Administrative details

(cont)

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

*K Cole*

Full name(s)

KATHERINE COLE

Position (eg Secretary,  
Chair, etc)

CHAIR PERSON

Date

09.01.2023.



Charity Name  
Abacus Pre-School Lichfield

No (if any)  
1172294

CC16a

## Receipts and payments accounts

For the period from 1st April 2021 To 31st March 2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bank Interest	1	-	-	1	15
County Council Funding	65,956	-	-	65,956	60,601
Donations including Parent's donations	200	-	-	200	34
DAF funding	-	615	-	615	-
Early Years Pupil Premium	-	992	-	992	1,352
Fees from Parents	11,873	-	-	11,873	8,752
Fundraising Income	67	-	-	67	189
Grants - We Love Lichfield	-	-	-	-	800
Refunds	-	-	-	-	362
Off PLA loss of earnings damp closure	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>78,097</b>	<b>1,607</b>	<b>-</b>	<b>79,704</b>	<b>72,105</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>78,097</b>	<b>1,607</b>	<b>-</b>	<b>79,704</b>	<b>72,105</b>
<b>A3 Payments</b>					
Computer Software	156	-	-	156	156
Consumables	1,654	-	-	1,654	1,158
Consumables-Snacks and Drinks	439	-	-	439	211
DBS Check Fees	145	-	-	145	16
DAF Expenditure	-	615	-	615	-
Domain Renewal	-	-	-	-	14
Donations and Gifts	415	-	-	415	306
Equipment Purchases	351	-	-	351	-
Early Pupil Premium Expenditure	-	1,725	-	1,725	363
Insurance	521	-	-	521	516
Legal Fees	-	-	-	-	303
Maintenance of Property	344	-	-	344	1,009
Mobile Phone	53	-	-	53	15
Music Licence	359	-	-	359	-
OFSTED Fees	35	-	-	35	35
Postages & Stationery	320	-	-	320	174
Rent	6,000	-	-	6,000	3,000
Refunds -refunds to parents for COVID Closure	41	-	-	41	1,422
Resources	1,405	-	-	1,405	1,165
Telephone-Landline and Internet	372	-	-	372	378
Training	564	-	-	564	270
Uniforms	84	-	-	84	213
Waste Disposal	954	-	-	954	434
Workplace Pension- Abacus Contributions	404	-	-	404	434
Wages plus PAYE and NI and Staff contributions	77,234	-	-	77,234	65,757
<b>Sub total</b>	<b>91,850</b>	<b>2,340</b>	<b>-</b>	<b>94,190</b>	<b>77,349</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
<b>Total payments</b>	<b>91,850</b>	<b>2,340</b>	<b>-</b>	<b>94,190</b>	<b>77,349</b>
<b>Net of receipts/(payments)</b>	<b>- 13,753</b>	<b>- 733</b>	<b>-</b>	<b>- 14,486</b>	<b>- 5,244</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>21,545</b>	<b>1,049</b>	<b>-</b>	<b>22,594</b>	<b>17,425</b>
<b>Cash funds this year end</b>	<b>7,792</b>	<b>316</b>	<b>-</b>	<b>8,108</b>	<b>27,838</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	692	316	-
	Deposit Account	7,063	-	-
	Cash Donations off Parents	4	-	-
	Petty Cash	33	-	-
	<b>Total cash funds</b>	<b>7,792</b>	<b>316</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Play Equipment	Unrestricted		
	Kitchen/Cleaning Equipment	Unrestricted		-
	Laptop Computer	Unrestricted		-
	Lexmark Printer	Unrestricted		-
	Epson Printer XP322	Unrestricted		-
	Furniture	Unrestricted		-
				-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	PAYE and NI due to HMRC	Unrestricted	776	12th April 2022

Signed by one or two trustees on behalf of all the trustees

X

Signature	Print Name	Date of approval
<i>Natalie McIvie</i>	Natalie McIvie	11/01/23



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

ABACUS PRE-SCHOOL LICHFIELD

On accounts for the year  
ended

31st MARCH 2022

Charity no  
(if any)

117 2294

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

3-11-2022

Name:

MR. DAVID H. CLIFTON

Relevant professional  
qualification(s) or body  
(if any):

Davies, Clifton & Co Accountants

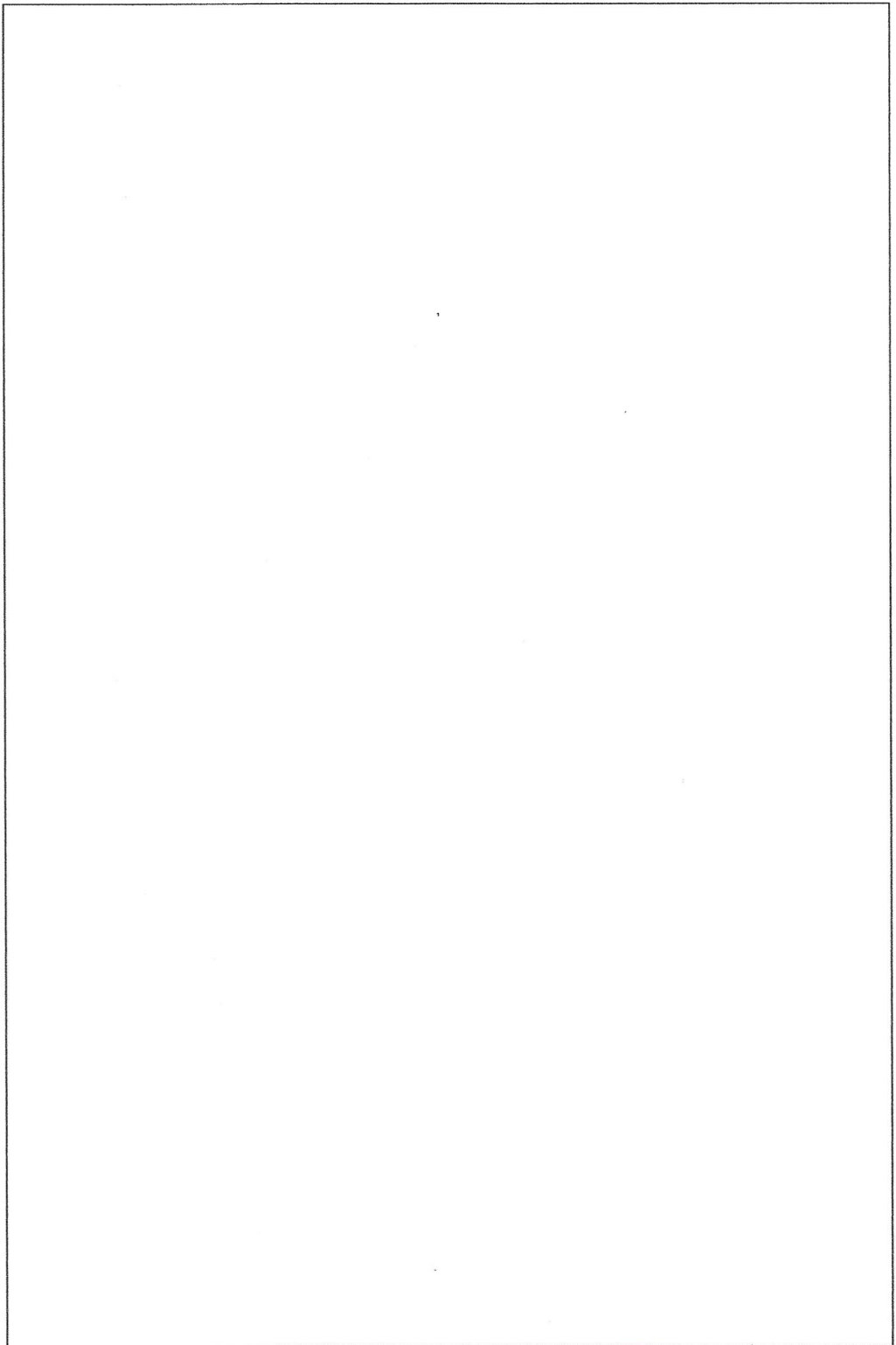
Address:

Suite E  
4-5 Market Street  
Tamworth  
Staffs  
B79 7LU

Tel 01827 56261  
Fax 01827 310411

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**ABACUS PRESCHOOL LICHFIELD**

England & Wales - Charity number 1172294

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# Accounts

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**Trustees' Annual Report for the period**

From 01-04-2020 Period start date To 31-03-2021 Period end date

Charity name: ABACUS PRE-SCHOOL LICHFIELD

Charity registration number: 1172294

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROVIDE CHILD CARE AND EDUCATION IN THE LOCAL COMMUNITY FOR CHILDREN AGED BETWEEN 2 AND 4 YEARS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OUR MAIN AIM IS TO OFFER CHILDREN FROM DIVERSE BACKGROUNDS THE CHANCE TO LEARN, DEVELOP AND SOCIALISE. WE DO THIS THROUGH OBSERVATION, ASSESSMENT, EVALUATION AND PLANNING. TO ENABLE STAFF TO DO THIS EFFECTIVELY WE PAY TO USE THE PLATFORM 'BABYS DAYS'. SOME CHILDREN CLASSIFIED AS UNDERPRIVILEGED RECEIVE A PREMIUM WHICH IS A RESTRICTED FUND TO BENEFIT THEIR LEARNING.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES. ALL OF OUR TRUSTEES TAKE PART IN EDUCARE TRAINING THROUGH THE EARLY YEARS ALLIANCE AND THEY ALSO RECEIVE A TRUSTEE HANDBOOK. BOTH OUTLINE THE ROLE AND RESPONSIBILITY OF BEING A TRUSTEE, INCLUDING 'PUBLIC BENEFIT' AND THEY UNDERSTAND WE HAVE ONLY A CHARITABLE PURPOSE.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	/
Policy on social investment including program related investment	Para 1.38	/
Contribution made by volunteers	Para 1.38	/
Other		/

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>WE REMAIN PROUD THAT WE CAN OFFER CHILDCARE TO A VERY HIGH PERCENTAGE OF LOCAL AUTHORITY FUNDED CHILDREN SUCH AS THINK2 AND THE EXTENDED 30 HOURS FUNDING FOR WORKING FAMILIES.</p> <p>WE HAVE CHILDREN ON LOW INCOME WHO'S CHILDREN ARE ELIGIBLE FOR EXTRA 'EARLY YEARS PUPIL PREMIUM'. WE HAVE ALSO RECEIVED EXTRA FUNDING FROM 'DISABILITIES ACCESS FUND (DAF). ALL RESTRICTED FUNDS AND USED TO BENEFIT THE LEARNING AND DEVELOPMENT OF THOSE CHILDREN.</p> <p>ALL STAFF ARE LATERAL FLOW TESTING TWICE WEEKLY AND THE HIGH MAJORITY ARE VACCINATED AGAINST COVID-19. WE CONTINUE TO OPERATE UNLESS RATES INCREASE OR NEW VARIANTS PREVENT US FROM DOING SO. WE ARE STILL PROUD TO HAVE NO REDUNDANCIES CAUSED BY THE PANDEMIC.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	ALL OUR AIMS AND OBJECTIVES FOR OUR CHARITY HAVE BEEN MET THIS YEAR.
Performance of fundraising activities against objectives set	Para 1.41	COVID-19 HAS NOT MADE RAISING FUNDS EASY. HOWEVER, WE ARE PLEASED TO HAVE RAISED FUNDS THROUGH A VALENTINES RAFFLE, EASY FUNDRAISING, CHRISTMAS CRAFT COMMISSION AND PHOTOGRAPH COMMISSION.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	SADLY WE WERE IN A DEFICIT THIS YEAR OF £5244.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	OUR RESERVE ACCOUNT IS USED IN CASE OF EMERGENCIES SUCH AS MAINTENANCE OR REDUNDANCIES. ALSO USED THIS YEAR FOR COVID-19 ADAPATIONS.
Amount of reserves held	Para 1.22	£13,063.07
Reasons for holding zero reserves	Para 1.22	_____
Details of fund materially in deficit	Para 1.24	_____
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	_____

### Additional information (optional)

You may choose to include further statements where relevant about:


The charity's principal sources of funds (including any fundraising)	Para 1.47	OUR MAIN INCOME IS FROM THE LOCAL AUTHORITY FUNDED PLACES. WE ALSO RECIEVE INCOME FROM SOME PAYING FAMILIES, DONATIONS, FUNDRAISING, AND GRANTS. WE ALSO RECIEVE FUNDS FOR INDIVIDUAL CHILDREN, HOWEVER, THESE ARE RESTRICTED.
Investment policy and objectives including any social investment policy adopted	Para 1.46	_____
A description of the principal risks facing the charity	Para 1.46	THE NATURE OF A CHARITY RUN PRE-SCHOOL IS THAT IT IS ALWAYS VERY DIFFICULT TO RECRUIT TRUSTEES AND THIS IS A WORRY EVERY YEAR AS CHILDREN MOVE ONTO SCHOOL AND PARENT TRUSTEES LEAVE. CORONAVIRUS LOCKDOWNS, STAFF SHORTAGES WHICH COULD LEAD TO SUSTAINABILITY ISSUES IN THE FUTURE.
Other		_____

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	C.I.O.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	WE ARE A CHARITABLE INCORPORATED ORGANISATION.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	WE ADVERTISE OURSELVES AS A CHARITY RUN PRE-SCHOOL. PARENTS ARE ENCOURAGED TO JOIN OUR TRUSTEES ESPECIALLY WHEN SUMMER APPROACHES AS THIS IS WHEN ORIGINAL MEMBERS TEND TO LEAVE US. NEW MEMBERS ARE VOTED IN BY EXISTING TRUSTEES. ROLES AND RESPONSIBILITIES ARE GIVEN IN THE TRUSTEE HANDBOOK AND ROLLS ARE GIVEN BASED ON KNOWLEDGE + EXPERIENCE.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	TRUSTEES RECEIVE A TRUSTEE HANDBOOK. THEY MUST ALSO COMPLETE A MANDATORY SET OF TRAINING WHICH ARE; 1) THE ROLE OF THE TRUSTEES. 2) SAFEGUARDING. 3) PREVENT DUTY.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	THE COMMITTEE CHAIR PERSON AND PRE-SCHOOL MANAGER LAISE TO MAKE SURE ALL LEGAL REQUIREMENTS ARE MET. THESE ARE DISCUSSED AND DELEGATED WHERE NECESSARY WITH OTHER TRUSTEES OR MEMBERS OF THE PRE-SCHOOL STAFF TEAM.
Relationship with any related parties	Para 1.51	NONE.
Other		

### Reference and Administrative details

Charity name	ABACUS PRE-SCHOOL LICHFIELD
Other name the charity uses	
Registered charity number	1172294
Charity's principal address	FRANK HALFPENNY HALL, GEORGE LANE, LICHFIELD, STAFFORDSHIRE, WS13 6DX
	01543 254 168

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	TANYA BLACKFORD	CHAIRPERSON		ALL COMMITTEE
2	KATHERINE COLE	NOMINATED PERSON		BY MAJORITY
3	HANNAL WALTON	SECRETARY		VOTE
4	NATALIE MCKEE	TREASURER		
5	AMY BARNES	MEMBER		
6	KAREN THICKETT	MEMBER		
7	EMILY WATSON	MEMBER		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

**Reason for non-disclosure of key personnel details**

--

**Other optional information**

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>K Cole</i>	
Full name(s)	KATHERINE COLE	
Position (eg Secretary, Chair, etc)	ACTING CHAIR	
Date	15/12/21	



Charity Name Abacus Pre-School Lichfield	No (if any) 1172294
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CC16a

## Receipts and payments accounts

For the period from	Period start date 1st April 2020	To	Period end date 31st March 2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bank Interest	15	-	-	15	29
County Council Funding	60,601	-	-	60,601	65,923
Donations including Parent's donations	34	-	-	34	228
Early Years Pupil Premium	-	1,352	-	1,352	792
Fees from Parents	8,752	-	-	8,752	22,052
Fundraising Income	189	-	-	189	573
Grants- We Love Lichfield	800	-	-	800	200
Refunds - off NEST Pensions	-	-	-	-	24
Refunds	362	-	-	362	491
Off PLA loss of earnings damp closure	-	-	-	-	1,767
<b>Sub total (Gross income for AR)</b>	<b>70,753</b>	<b>1,352</b>	<b>-</b>	<b>72,106</b>	<b>92,079</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>70,753</b>	<b>1,352</b>	<b>-</b>	<b>72,106</b>	<b>92,079</b>
<b>A3 Payments</b>					
Computer Software	156	-	-	156	156
Consumables	1,158	-	-	1,158	959
Consumables-Snacks and Drinks	211	-	-	211	581
DBS Check Fees	16	-	-	16	129
Domain Renewal	14	-	-	14	12
Donations and Gifts	306	-	-	306	466
Equipment Purchases	-	-	-	-	-
Early Pupil Premium Expenditure	-	363	-	363	947
Insurance	516	-	-	516	502
Legal Fees	303	-	-	303	-
Maintenance of Property	1,009	-	-	1,009	778
Mobile Phone	15	-	-	15	-
Music Licence	-	-	-	-	103
OFSTED Fees	35	-	-	35	35
Postages & Stationery	174	-	-	174	544
Rent	3,000	-	-	3,000	4,250
Refunds -refunds to parents for COVID Closure	1,422	-	-	1,422	462
Resources	1,165	-	-	1,165	3,005
Subscriptions & Licence Fees	-	-	-	-	207
Telephone-Landline and Internet	378	-	-	378	448
Training	270	-	-	270	410
Uniforms	213	-	-	213	67
Waste Disposal	434	-	-	434	323
Workplace Pension- Abacus Contributions	434	-	-	434	306
Wages plus PAYE and NI and Staff contributions	65,757	-	-	65,757	66,976
<b>Sub total</b>	<b>76,986</b>	<b>363</b>	<b>-</b>	<b>77,349</b>	<b>81,666</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>
<b>Total payments</b>	<b>76,986</b>	<b>363</b>	<b>-</b>	<b>77,349</b>	<b>81,666</b>
<b>Net of receipts/(payments)</b>	<b>- 6,233</b>	<b>989</b>	<b>-</b>	<b>- 5,244</b>	<b>10,413</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,778</b>	<b>60</b>	<b>-</b>	<b>27,838</b>	<b>17,425</b>
<b>Cash funds this year end</b>	<b>21,545</b>	<b>1,049</b>	<b>-</b>	<b>22,594</b>	<b>27,838</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	4,466	1,049	-
	Deposit Account	17,062	-	-
	Cash Donations off Parents	5		-
	Petty Cash	12	-	-
	<b>Total cash funds</b>		<b>21,545</b>	<b>1,049</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
			-	-
			-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Play Equipment	Unrestricted		
	Kitchen/Cleaning Equipment	Unrestricted		-
	Laptop Computer	Unrestricted		-
	Lexmark Printer	Unrestricted		-
	Epson Printer XP322	Unrestricted		
	Furniture	Unrestricted		
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	PAYE and NI due to HMRC	Unrestricted	830	18th April 2021
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval





Section A Independent Examiner's Report

Report to the trustees/ members of

ABACUS PRE-SCHOOL LICHFIELD

On accounts for the year ended

MARCH 2021

Charity no (if any)

1172294

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

17.12.2020

Name:

MR. JAMES H. GIFFON

Relevant professional qualification(s) or body

F.A.P.A

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]