



# Independent Examiner's Report on the Accounts

## Section A

## Independent Examiner's Report

Report to the trustees/members of

Charity Name

LANCASTER CITY CHURCH

On accounts for the year ended

31 03 25

Charity no (if any)

--	--	--	--	--	--	--	--	--	--

Set out on pages

1 Ann 2

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

*John Lazarekley*

Date

07-01-25

Name

JOHN LAZAREKLEY

Relevant professional qualification(s) or body (if any)

ACMA (RETIRED)

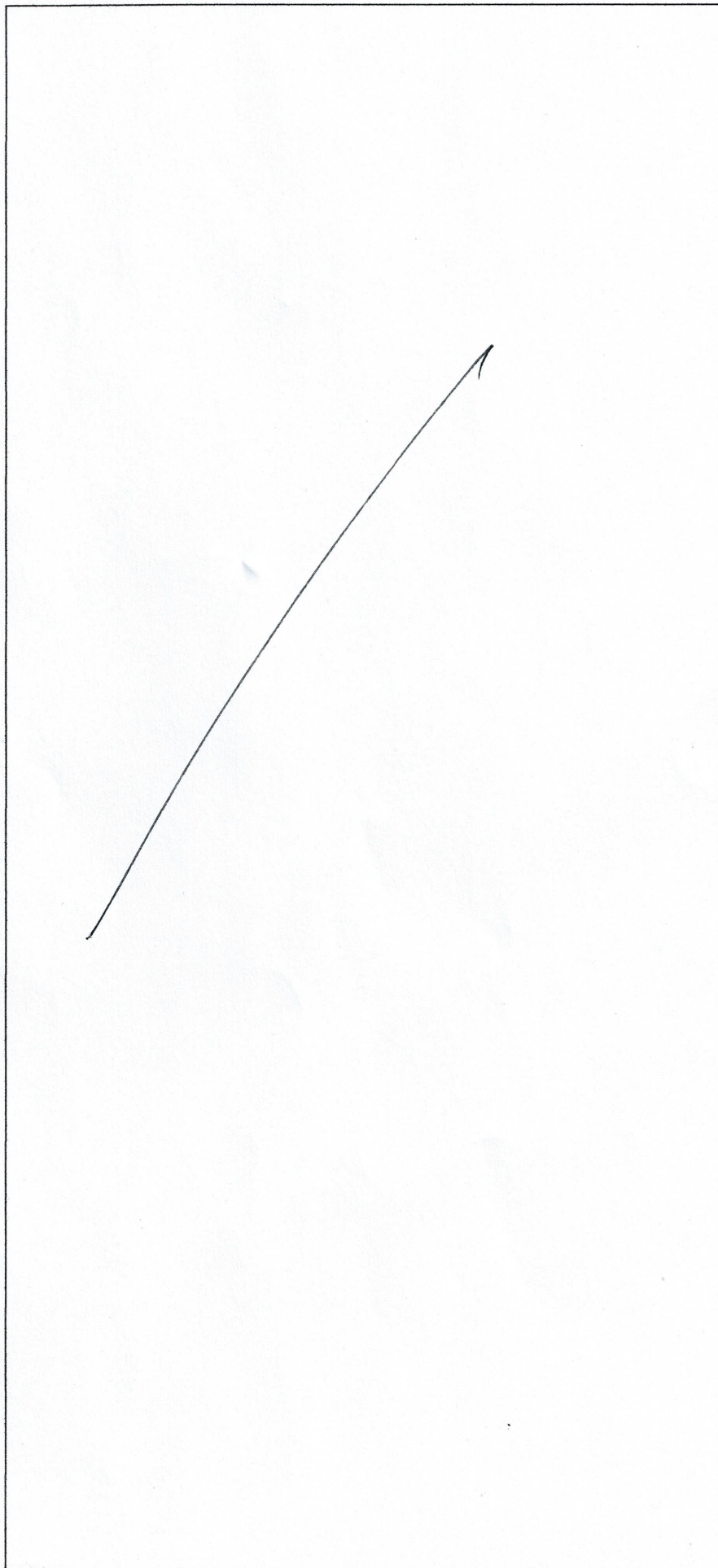
Address

6. QUEENS DRIVE  
HULWOOD  
PRESTON  
PR2 9YH



Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose

A large rectangular box with a black border, intended for handwritten disclosure. A single diagonal line is drawn from the bottom-left corner to the top-right corner, indicating that no disclosure is provided.





Charity Name Lancaster City Church		No (if any)	
<b>Receipts and payments accounts</b>			
For the period from	01/04/2024	To	Period end date 31/03/2025


**CC16a**

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Tithes	69,884	-	-	69,884	72,226
Gift Days	21,718	-	-	21,718	13,089
Weekend away	8,022	-	-	8,022	8,563
Other Income	3,278	-	-	3,278	3,264
Gift Aid	18,881	-	-	18,881	-
KCK Contributions	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>121,783</b>	<b>-</b>	<b>-</b>	<b>121,783</b>	<b>97,142</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>121,783</b>	<b>-</b>	<b>-</b>	<b>121,783</b>	<b>97,142</b>
<b>A3 Payments</b>					
Training	-	-	-	-	-
Newday / Devoted	-	-	-	-	4,617
Worship	1,282	-	-	1,282	-
Salaries	71,005	-	-	71,005	39,687
Cheque Payments/Other Costs	24,278	-	-	24,278	20,526
Rentals	7,381	-	-	7,381	6,346
Weekend Away	13,713	-	-	13,713	11,962
Apostolic/Admin	3,262	-	-	3,262	2,072
Admin	-	-	-	-	-
<b>Sub total</b>	<b>120,921</b>	<b>-</b>	<b>-</b>	<b>120,921</b>	<b>85,210</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>120,921</b>	<b>-</b>	<b>-</b>	<b>120,921</b>	<b>85,210</b>
<b>Net of receipts/(payments)</b>	<b>862</b>	<b>-</b>	<b>-</b>	<b>862</b>	<b>11,932</b>
<b>A5 Transfers between funds</b>					
	95,438	-	-	95,438	83,506
<b>A6 Cash funds last year end</b>	<b>96,300</b>	<b>-</b>	<b>-</b>	<b>96,300</b>	<b>95,438</b>
<b>Cash funds this year end</b>					



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current Account	96,300	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	96,300	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			PETER CARRINGTON	09/01/26

## **City Church Lancaster**

### **Report of the Trustees for the Year Ended 31 March 2025**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1172291

##### **Principal address**

4 Prospect Drive  
Hest Bank  
Lancaster  
Lancashire  
LA2 6HX

##### **Trustees**

Mr Malcolm Robinson (Chair)  
Mr Scott Lingard  
Mr Peter Carrington  
Mr Jethro Niven  
Mrs Hannah Little  
Miss Heather Tallents  
Mrs Miriam Clissold

##### **Independent Examiner**

John Fazackerley A.C.M.A (retired)  
6 Queens Drive,  
Preston,  
PR2 9YH

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. This deed of trust was first adopted on 01/03/2017.

##### **Trustee Selection**

Potential trustees are identified by current trustees. Candidates are then recommended to the board of trustees and if no objections are raised then candidates are formally appointed.

##### **Charity Organisational Structure**

Corporately the trustees hold responsibility for the financial health and legal requirements of the charity. The day to day running of the charity is carried out under the leadership of the eldership team with the authority of the charity's trustees.

## **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

In all cases two signatories are required to authorise online payments and appropriate records including receipts and invoices to support payments are held. Our financial risks are managed by our financial controls policy.

Appropriate insurance cover is in place and is reviewed regularly to ensure that the charities risks are covered adequately. A health and safety policy is in place and additional policies in place for all the charities projects.

We also have safeguarding policies in place and all staff and volunteers who work in relevant projects are subject to a DBS check. We also subscribe to a Protection Advisory Service to ensure compliance with rules and regulations relating to the protection of children and vulnerable adults.

## **OBJECTIVES, ACTIVITIES AND ACHIEVEMENTS**

### **Objectives**

- i. To promote the Christian faith and to proclaim the gospel of Jesus Christ throughout the world with particular focus on the Lancaster and Lancashire area.
- ii. The relief of poverty, hardship and distress in particular but not exclusively within the areas of Lancaster and Morecambe through provision of grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty

### **Activities and achievements**

Over the past year, City Church Lancaster has experienced continued growth in its community and activity. Weekly Sunday services have been attended by approximately 100–140 people, supported by six small groups that meet regularly during the week and form an important part of the church's community life.

The church's work is supported by a staff team of five, including three leadership posts and two administrative roles. During the year, trustees approved a modest increase in staff hours to reflect the growing demands of the church's programmes and responsibilities. This decision was made possible through stable patterns of regular giving and the responsible use of existing financial reserves.

A wide range of activities has been delivered in pursuit of the church's charitable aims. These have included an Alpha course exploring the Christian faith, informal Café Church gatherings designed to engage those who may not otherwise attend church, and a programme of seasonal events, including services at Christmas and Easter. As a church we once again enjoyed a brilliant residential weekend away in North Wales in February, providing opportunities to grow in community, worship and the Gospel. In January, the church set aside a week focused on prayer. All this is alongside the continuation of regular discipleship, mentoring and pastoral care for individuals within the church.

In response to ongoing social and economic pressures, the church has provided direct financial assistance to individuals facing hardship through its cost of living fund. In addition, City Church Lancaster has contributed to wider local and national social action initiatives through volunteering and financial support.

Leadership and oversight of the church continue to be provided by the Core Leadership Team, working under the guidance of the church's two elders. During the year, the church expanded its external connections by beginning to engage with the 24-7 Prayer network, alongside its existing network partnerships.

The trustees remain actively involved in ensuring good governance and accountability. Over the past year they have undertaken specific pieces of work, including an accessibility review and a use of power audit. Trustees also convened a general meeting in December to update the wider church community on financial matters and governance arrangements, and to reaffirm the church's commitment to transparency, accountability, and maintaining a safe and open culture where concerns can be raised appropriately.

## **FINANCIAL REVIEW**

### **Reserves Policy**

It is intended that sufficient reserves are retained in order to enable the charity to undertake its financial commitments for a minimum of three months. Principle funding sources are generous contributions and regular giving from individuals who are a part of the church.

**ON BEHALF OF THE BOARD** : Mr P Carrington