

City Church Lancaster

Report of the Trustees for the Year Ended 31 March 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1172291

Principal address

4 Prospect Drive
Hest Bank
Lancaster
Lancashire
LA2 6HX

Trustees

Mr Malcolm Robinson (Chair)
Mr Scott Lingard
Mr Peter Carrington
Mr Jethro Niven
Mrs Hannah Little
Miss Heather Tallents
Mrs Miriam Clissold

Independent Examiner

John Fazackerley A.C.M.A (retired)
6 Queens Drive,
Preston,
PR2 9YH

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. This deed of trust was first adopted on 01/03/2017.

Trustee Selection

Potential trustees are identified by current trustees. Candidates are then recommended to the board of trustees and if no objections are raised then candidates are formally appointed.

Charity Organisational Structure

Corporately the trustees hold responsibility for the financial health and legal requirements of the charity. The day to day running of the charity is carried out under the leadership of the eldership team with the authority of the charity's trustees.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

In all cases two signatories are required to authorise online payments and appropriate records including receipts and invoices to support payments are held. Our financial risks are managed by our financial controls policy.

Appropriate insurance cover is in place and is reviewed regularly to ensure that the charities risks are covered adequately. A health and safety policy is in place and additional policies in place for all the charities projects.

We also have safeguarding policies in place and all staff and volunteers who work in relevant projects are subject to a DBS check. We also subscribe to a Protection Advisory Service to ensure compliance with rules and regulations relating to the protection of children and vulnerable adults.

OBJECTIVES, ACTIVITIES AND ACHIEVEMENTS

Objectives

- i. To promote the Christian faith and to proclaim the gospel of Jesus Christ throughout the world with particular focus on the Lancaster and Lancashire area.
- ii. The relief of poverty, hardship and distress in particular but not exclusively within the areas of Lancaster and Morecambe through provision of grants, items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty

Activities and achievements

City Church Lancaster has continued to thrive and grow over the last 12 months with 125 regularly attending our Sunday gatherings and 7 mid-week small groups meeting regularly.

Our staff team and staff hours have also grown and increased in response to the growing work and activity of the church and through the provision of regular giving and a healthy financial reserve that the trustees felt was best used in part, towards increasing staffing capacity. We now employ five staff, three in leadership roles and two new administration roles replacing the previous administrator who handed in her notice in September. Further increasing of staff hours has also been agreed by trustees for the next financial year.

Over the last year the church has sought to further its objectives through activities including running an Alpha course, running regular café church meetings for those who don't normally attend church, promoting a Christmas carol service and Easter service and going away as a church community for a weekend in February to Quinta House in North Wales. We have also continued to provide regular discipleship, mentoring and pastoral support for those who request it or need it within the church.

We have also sought to further our objectives through the provision of financial support to those in hardship through our cost of living fund as well supporting local social action initiatives such as Christians against poverty.

The strategic and day to day leadership of the church continues to be held by our Core leadership team under the direction of our two elders. Some of this team attended a leadership conference in June run by ChristCentral churches, the network we are connected to.

Our trustee team also continues to play an active role in oversight and governance of the charity. They have worked through a number of areas including an accessibility review and a use of power audit provided by an organisation called Living leaders. The trustees also hosted a general meeting for the church in December sharing updates on the

current finances of the church, governance and how we are seeking to keep our leadership transparent and accountable and ensuring the culture of our church is a safe place for members to raise concerns or issues.

In the last year Malcolm Robinson has taken on responsibility for chairing our trustee team and we were delighted to welcome Miriam Clissold to the team in March and Heather Tallents also joined the team at the beginning of the next financial year in May 2024.

FINANCIAL REVIEW

Reserves Policy

It is intended that sufficient reserves are retained in order to enable the charity to undertake its financial commitments for a minimum of three months. Principle funding sources are generous contributions and regular giving from individuals who are a part of the church.

ON BEHALF OF THE BOARD : Mr P Carrington



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

LANCASTER CITY CHARITY

On accounts for the year ended

31/03/14

Charity no (if any)

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

[Signature]

Date:

04.01.25

Name

TOM LADAVERY

Relevant professional qualification(s) or body (if any)

ACMA (RETRUB)

Address

6 QUEENS DRIVE
WILLOW
PRESTON
PR2 9YH

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner wishes to disclose



Charity Name	No (if any)
Lancaster City Church	

Receipts and payments accounts


CC16a

For the period from	01/04/2023	To	Period end date
			31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Tithes	72,226	-	-	72,226	54,402
Gift Days	13,089	-	-	13,089	20,419
Weekend away	8,563	-	-	8,563	7,633
Other Income	3,264	-	-	3,264	5,594
Blackpool	-	-	-	-	-
KCK Contributions	-	-	-	-	7,550
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	97,142	-	-	97,142	95,598
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	97,142	-	-	97,142	95,598
A3 Payments					
Training	-	-	-	-	-
Newday / Devoted	4,617	-	-	4,617	4,991
Worship	-	-	-	-	-
Salaries	39,687	-	-	39,687	42,016
Cheque Payments/Other Costs	20,526	-	-	20,526	21,241
Rentals	6,346	-	-	6,346	6,872
Weekend Away	11,962	-	-	11,962	13,092
Apostolic/Admin	2,072	-	-	2,072	6,213
Admin	-	-	-	-	567
Sub total	85,210	-	-	85,210	94,992
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	85,210	-	-	85,210	94,992
Net of receipts/(payments)	11,932	-	-	11,932	606
A5 Transfers between funds					
A6 Cash funds last year end	83,506	-	-	83,506	82,900
Cash funds this year end	95,438	-	-	95,438	83,506

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	95,438	-	-
		-	-	-
		-	-	-
	Total cash funds	95,438	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			PETER CARRINGTON	10/01/25