

City Church Lancaster

Report of the Trustees for the Year Ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1172291

Principal address

4 Prospect Drive
Hest Bank
Lancaster
Lancashire
LA2 6HX

Trustees

Mr Scott Lingard (Chair)
Mr Malcolm Robinson
Mr Peter Carrington
Mr Jethro Niven
Mr Robert Horn
Mr Jordan Donnelly
Mrs Hannah Little

Independent Examiner

John Fazackerley A.C.M.A (retired)
6 Queens Drive,
Preston,
PR2 9YH

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. This deed of trust was first adopted on 01/03/2017.

Trustee Selection

Potential trustees are identified by current trustees. Candidates are then recommended to the board of trustees and if no objections are raised then candidates are formally appointed. This last financial year Peter Carrington became a trustee and Esther Carrington resigned.

Charity Organisational Structure

Corporately the trustees hold responsibility for the financial health and legal requirements of the charity. The day to day running of the charity is carried out under the leadership of the eldership team with the authority of the charity's trustees.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

In all cases two signatories are required to authorise payments and appropriate records including receipts and invoices to support payments are held.

Appropriate insurance cover is in place and is reviewed regularly to ensure that the charities risks are covered adequately. A health and safety policy is in place and additional policies in place for all the charities projects.

We also have a safeguarding policy in place and all staff and volunteers who work in relevant projects are subject to a DBS check. We also subscribe to a Protection Advisory Service to ensure compliance with rules and regulations relating to the protection of children and vulnerable adults.

OBJECTIVES, ACTIVITIES AND ACHIEVEMENTS

Objectives

To promote the Christian faith and to proclaim the gospel of Jesus Christ throughout the world with particular focus on the Lancaster and Lancashire area

Activities and achievements

The Covid 19 pandemic has had a significant impact on the activities of the church over the last 12 months. In response to government guidance and risk assessments carried out by trustees we have, for much of the year, been conducting our regular Sunday services, small group, office and leadership meetings online. There have been a few occasions in the last year where changing government guidance has allowed for us to meet in person and we have at these times conducted some services and meetings when we have assessed that it is safe and appropriate to do so.

Despite the significant restrictions around our activities, we have been encouraged to see continued attendance at our online services and small groups and some people have even joined our church during the last year. As a church we have done our best to offer support and care to our church community during what has been a deeply challenging time for many. We have continued to run our internship for upcoming leaders online and have also run two Alpha courses online. We were sadly unable though to do our normal church weekend away so have postponed it until November 2021. Much of the work we normally do supporting other churches apostolically has also been curbed by the pandemic.

In March we took on two new part-time employees who primarily work in the areas of pastoral care, children's and youth work and strategic leadership.

FINANCIAL REVIEW

Reserves Policy

It is intended that sufficient reserves are retained in order to enable the charity to undertake its financial commitments for a minimum of six months. Principle funding sources are generous contributions and regular giving from individuals who are a part of the church.

ON BEHALF OF THE BOARD : Mr P Carrington



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

Lancaster City Church.

On accounts for the year ended

310321

Charity no (if any)

1172291

Set out on pages

1 and 2.

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

John Lakerley

Date

10.01.22

Name

JOHN LAKERLEY.

Relevant professional qualification(s) or body (if any)

ACMA (RETIRED)

Address

6 QUEENS DRIVE
WILWOOD
PRESTON
PR2 4YH

Section B

Disclosure

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the
examiner wishes to disclose





Lancaster City Church		No of orgs	
Receipts and payments accounts			
For the period from	01/04/2020	To	31/03/2021
CC16a			

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Tithes	60,483	-	-	60,483	43,464
Gift Days	33,201	-	-	33,201	25,364
Weekend away	521	-	-	521	4,312
Other Income	4,363	-	-	4,363	2,105
Blackpool	-	-	-	-	-
KCK Contributions	5,000	-	-	5,000	2,718
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	103,568	-	-	103,568	77,963
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	103,568	-	-	103,568	77,963
A3 Payments					
Training	3,620	-	-	3,620	-
Premises rental	340	-	-	340	-
Monthly Account Fees/ Adjustment	-	-	-	-	228
Salaries	46,531	-	-	46,531	43,464
Cheque Payments/Other Costs	11,739	-	-	11,739	19,218
Blackpool	-	-	-	-	-
Weekend Away	1,850	-	-	1,850	5,753
School of Leadership	-	-	-	-	-
Newday / Devoted	-	-	-	-	1,876
Sub total	64,080	-	-	64,080	70,539
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	64,080	-	-	64,080	70,539
Net of receipts/(payments)	39,488	-	-	39,488	7,424
A5 Transfers between funds					
A6 Cash funds last year end	51,572	-	-	51,572	44,148
Cash funds this year end	91,060	-	-	91,060	51,572

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	91,060	-	-
		-	-	-
		-	-	-
	Total cash funds	91,060	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	 	SCOTT LINLARD PETER CARRINGTON	18/01/22 18/01/22