

# ANNUAL REPORT 2021

Parochial  
Church Council  
of the  
Ecclesiastical  
Parish of  
Chagford

*Registered Charity No.  
1172274*



# ANNUAL REVIEW 2021



What strange times we live in. The year under review has been marked by times of real sadness and anxiety and also joy and a renewed sense of our common life. I am pleased to say that, in the midst of it all, our parish church and family have been at the heart of community life and bringing people together again.

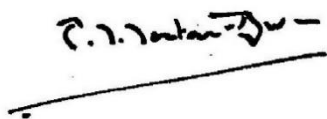
Aside from hosting Sunday worship encompassing different traditions – from Choral Evensong to Celtic Morning Prayer to Sung Holy Communion to contemplative space at The Well – we have also continued to provide weekly online worship via YouTube, which is appreciated by a wide range of people, near and far. Engagement with our growing town has been frequent and in numerous ways, including another outdoor Remembrance Sunday service (with increased attendance), a wonderful Christmas Eve in the Square (for the first time), a brilliant Open Gardens, and the resuming of weekly visits to our school, coffee mornings and our Advent Calendar. The fourteen days of the COP26 Climate Change conference were marked by a new group of church and non-church friends from the parish and attracted almost a full church most evenings – with local musicians, artists, schoolchildren, and speakers involved – alongside our wonderful organist Roger Cleverdon and members of our choir – and included an hour of candlelit prayer and reflection, praying for our world and all its species.

Adapting in times of such change requires much energy and creativity and this would not have been possible without the tireless commitment of our churchwardens, Ministry Team, Treasurer (and sound, lighting & video expert), and fund-raising committee. Together they have done a remarkable job, at a time when many rural churches are facing real difficulties. At our APCM this year we will pay tribute especially to Timothy and Vanessa Garratt, John Roberts and Linden Bruce as they step down. We owe them a great debt and they have piloted our congregation and building through tough times. It has been very much appreciated.

Ministry comes in all sorts of shapes and sizes and can be overlooked or underestimated. Liz Watrous has given much time and thought and energy as our Weddings Co-ordinator (unpaid); she steps down this year after being the welcoming face of our church to numerous wedding couples here (and across our mission community) and a great help to the Ministry Team. During this time of growing together with the parishes of the Moreton

group, Elinor d'Albiac has provided invaluable support and dedication and, like Terry Bleakman, hours of her time for the good of churchgoers and non-churchgoers alike in myriad ways. Roger Cleverdon has also made a unique contribution to our worshipping life and has been, along with Christine, such a good and hard-working friend to St Michael's. Finally, I must also pay tribute to our Tower Captain, Jon Bint, and enthusiasm in his playing of the Ellingham chimes and keeping the bells of St Michael's ringing through the year (with all our bellringers, young and not so young). It was wonderful to hear them ring out on Radio 4 and BBC Radio Devon too.

Despite the real challenges to our national and community life, this year has been notable for the generous hospitality, varied worship, hard work and kindness of many people both across our church family and those who have supported us in the wider community. Thank you everyone.

A handwritten signature in black ink, appearing to read 'P. Seaton-Burn', written over a horizontal line.

Revd Paul Seaton-Burn, Team Rector

This Report has been approved by the PCC and signed on its behalf  
by the Reverend Paul Seaton-Burn (PCC Chairman)

29.iii.22

## **AIMS & PURPOSE.**

St Michael the Archangel Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Paul Seaton-Burn, in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the Grade I listed church building and associated churchyard.

## **DEANERY OF OKEHAMPTON**

The Deanery was effectively re-launched after the disruption of Covid restrictions, and a new format has been well-received over the year under review. A pattern of two Deanery gatherings – which have focussed on matters such as contactless giving, youth and children's ministry – and a Joint Communion & Cream Tea each year (with other housekeeping dealt with via email and zoom) has been established. Ruth Cartlidge of Okehampton has been appointed Lay Chair, following the retirement of Maurie Webber, and the Deanery Steering Group includes our Team

Rector (who is Rural Dean) and Philip Lynn from South Zeal, our Benefice Treasurer. It has been good to welcome the four Moreton parishes to our Deanery during the year, too.

## **MINISTRY AND MISSION**

Although COVID restrictions were in place throughout most of the year, St Michael's has been open daily for private prayer and there has been a Holy Communion service on at least 3 Sunday mornings per month with a simple Celtic morning prayer on other Sundays. Said communion was celebrated on alternate Wednesdays (weekly in Lent and Advent) and Choral Evensong once a month. It was with great pleasure that we were also able to restart Church Family Breakfast in December and the church has continued to develop a range of alternative forms of worship to reach further out into the community and younger age ranges.

The 2020 'well received' outdoor Remembrance Service was repeated with even greater support and for the first time our Christmas Eve Carol service was held in the Town Square. The weather finally cleared, and more than 200 people, of all ages gathered to sing and pray together.

### **Online Services**

In 2020, it had become apparent that our weekly on-line worship, even after the pandemic had receded and restrictions had been lifted was being viewed each week by way more than the number who come to our church services on a typical Sunday, thus reaching a significant number of people for whom this has become their church. The decision, not stop and deprive them of this contact, was made easily and we continue to look at ways to improve what we offer, also find ways of reaching those we currently miss – thinking particularly of the younger age groups.

We were sorry to lose Flora Searson as our on-line technical editor due to the pressure of other work: We wish her well for the future and welcome Cassie Long into this role

## **CHILDREN & YOUNG PEOPLE**

### ***Little Angels (Under five-year olds)***

With the restrictions relating to gathering indoors in groups Little Angel's was suspended until our very joyful to restart just before Christmas. Of course, so many of our previous 'little ones, have moved on to school, but what is so delightful, we now have between 6 and 14 little ones coming each week, including many scrumptious little 🍼 babies. You could tell that the mums and dads needed the peer support offered by our weekly gathering

as well as the children; it must have been a very lonely time during covid lock down. We have been short of helpers, but we seem to be limping along successfully.

In 2022, it will be lovely to be able to integrate some of the families into our Church Family Breakfast and develop our relationships with one another as well as sharing our Christian faith through songs and stories.

### ***Church Family Breakfast***

The last service held in St Michael's before lock-down was Church Family Breakfast. The church was full of people from both CFB and Holy Communion congregations for a positive shared worship time. With the coming of lock-down we have tried to incorporate elements of CFB merged into the online services and are still working to improve.

### ***Messy Church***

The Covid restrictions and reorganisation of staff at the primary school have made holding of these sessions impossible. This has given us the opportunity to review the needs of these young people and how the church may best help.

### ***Direct School Work***

Our weekly visiting to our Church of England Primary school resumed during the year, as well as end of term worship in our parish church. Linden Bruce has joined Revd Paul and Revd Mark in leading collective worship and Revd Paul also attends the revived Ethos Forum meeting, attended by parents and the Principal, Ed Finch.

## **OTHER WORSHIP & OUTREACH**

### ***The Well***

This gentle time of prayer and reflection by candlelight continued to attract a steady number of people (10-20) throughout the year and, importantly, many are not usual churchgoers. An hour of silence, music and some Scripture and poetry is curated by the Rector, Revd Mark and Fiona Law and has attracted several people who have been bereaved in recent years, visitors to Chagford and parishioners from nearby Moretonhampstead. This remains a key outreach to those on the edge and beyond the Church who increasingly feel that they belong to St Michael's.

### ***Seedlings***

The group continued to meet during the year when it was possible given Covid restrictions. The group meets on a fortnightly basis to eat, discuss the Bible and faith matters, and pray together in various homes in the town.

They share a simple Eucharist on a regular basis, around the dining table. The group arranged an Alpha Course during the Autumn, devised a community engagement Easter trail and set up prayer stations in the church during Holy Week. They also planned and led our main Sunday service on several occasions.

### ***Alpha Course,***

The Seedlings group organised ten Alpha Course sessions – held at Endecott House - plus a Day Away at Waye Farm. “Is there more to life than this?”, “Why and how do I pray?”, “Does God heal today?” Alpha looks at these and other questions providing a practical introduction to the Christian faith. Every Alpha has three key elements, Food, Talk and Discussion. All are welcome and the sessions are open to anyone, and everyone, interested in exploring matters of life and faith and meaning, to those of all spiritual traditions and none.

Initially there were nine guests on this pilot initiative but as the weeks went on our numbers grew and by the last session there were 12 guests plus the four helpers. We all learned a lot!

## **CHURCH LIFE**

### **WORKING WITH THE COMMUNITY**

#### ***Chagford Memory Café***

The Covid pandemic prevented our meeting until August. We have moved to the Jubilee Hall to allow for better social and changed the start time to 1:30pm has enabled the transition into a lunchtime café with plenty of savoury options as well as cakes and biscuits.

In the spring of 2021, Ann Searson and Caroline Coleman took over the leadership of the Café from Marian Barnes who had the idea to start the café in 2018. We are all indebted to her for her determination and energy in getting it off the ground. We currently have 17 guests registered and 21 volunteers which allows for a vibrant and sociable café feel to our sessions.

Recent sessions have included: Singing led by local musicians, Desert Island Discs –favourite music requests and discussion of luxury items etc, craft workshop, quizzes, poetry and reminiscence with artefacts. 33 guests and volunteers came to our Christmas Lunch at the Fingle Bridge Inn.

Future sessions include lambs and chicks visiting in April, and a Queen’s platinum jubilee party in June. We plan to hold a volunteer’s lunch in May – to be both a “thank you” and an opportunity to feedback, discuss future plans and gather ideas for improvements. We are also hoping to organise a

trip to the Seaside for July/September.

In line with the new SR&PM policy, we have created a register of Memory Café volunteers and circulated role/job descriptions for the various tasks at the café. All volunteers have been given a St Michael's Safeguarding Pack and the majority are up to date with their Safeguarding training. The remainder will be invited to face to face training as soon as possible.

### **Supporting others**

The PCC believes that we, as Christians, should provide for the support of others who are, for a variety of reasons, unable to do so for themselves. Even with the restricted income of 2021, the PCC gave grants, from its income, totalling £3,084 to the following worthy individuals and charitable organisations;

Organisation	Grant (£)
On-the Edge	1000
Royal British Legion Poppy Appeal	442
Crisis at Christmas	290
Farming Community Network	267
St Petrocks Exeter	254
Okehampton Foodbank *	131
Individual amounts	700

- \* St Michael's also acts as a collection centre for individual donations of foodstuffs

In 2020 St Michael's started a food voucher scheme 'Archangel Food Tokens' with the support of a local grocer to support families and individuals suffering because of the COVID restrictions. This continued into 2021 but usage slowed, and the scheme was stopped in late Spring. This work was funded from the Storey Memorial fund.

### **Community Events**

To celebrate spring, plant sales were held at three venues around the town. They were very well supported, and people loved chatting to others in the 'socially distanced' queues. Recognising that there was a great need to find ways for people to start meeting together within the government rules, we restarted regular Coffee Mornings starting outdoors in the many beautiful gardens in the Town and later as the weather cooled indoors including the church. To coincide with main release of the lockdown rules we organised a weekend of 20 Open Gardens and more plant sales. 'What a party was

held all around the Town!' A delayed and slightly smaller 'Quiz Evening' brought more joy in the autumn followed by a scaled down Christmas fair including Lucy's devilishly difficult quiz to keep us all occupied throughout the festive season. An appropriate finale was the return for their first concert performance since they had performed at St Michael's in December 2019, the Glorious Chorus encourage everyone to believe there was a bright future.

## CARING FOR GOD'S CREATION

### ***Swift Project***

The 2021 return was delayed by a cold windy period in late April and early May so nesting activity started some 3 to 4 weeks late. However, nature is very resourceful, and the normal courtship period was much reduced, and we were all surprised to see the first eggs within 2 weeks of their arrival. There was nothing quite like seeing the birds zinging around in our skies, busy with the seasons tasks to remind us that the pandemic was a thing that only affected the human world and that everything else on the planet just kept on spinning. After all these birds are a truly global phenomenon, spending most of their lives elsewhere, only honoring us with their presence for twelve weeks to breed. Over the years we have steadily built on the previous year's number of occupied nest boxes. Of the 24 boxes installed behind the louvres back in 2016 half had 'nests' in them. We use 'nest' in the loosest way possible - as a swift nest can be no more than a ring of hardened saliva with a few feathers and bits of wind-blown grass stuck down to the board that makes up the bottom of the box. The number of new chicks 'launched' into the skies continued to increase and by early July all, but one chick had left. We all became concerned about our remaining chick as there was little visual evidence that the parents had not decided to leave as their normal date to do so, was long passed. Then on evening the box, which was live streamed to a monitor in the church was empty; just a few feathers fluttering in the breeze

As we look forward with hope, start looking skyward in May for the first sightings and, maybe, live streaming on the internet of the hatching of the next generation. It was with great sadness that we also said good-bye to Nick Baker at about the same time. Nick was the inspiration and driving force to get the swift boxes and camera system installed at St Michael's, a true gift for many generations to come. We wish Nick every success in his new venture in Scotland

### ***Churchyard bio-diversity Programme***



The fourth year of the churchyard biodiversity project continued under the management of Nick Allison. With the generous support of a few donors, the continuing support of the Chagford Conservation Group who have 'come up trumps' in raking up and clearing the grass cuttings and All Seasons, for their generous treatment of the charges, we to maintain the project objective within the financial restraints imposed by the coronavirus restrictions. An idea of using sheep to graze some of the grass met with strong opposition in some quarters and was therefore abandoned.

We are grateful to Sheila Jones for taking over maintenance of the "Friends Rose-bed" adjacent to her house, Brian Lambert for undertaking the pruning and Phil Franklin for his constant work in keeping all the pathways clean and tidy. The churchyard does not "look after itself" so we always welcome any offers of help, either regular or occasional, to do even small tasks like clearing away fallen branches or clearing

## **CHURCH FAMILY**

### **Volunteers**

After 14 years of indefatigable service as churchwarden, Margaret Jeffreys decided that it was time for her to 'hand on the baton' to someone a little younger in May: We are all extremely grateful to Margaret for positivity and gentle approach to this arduous and, at times, stressful task. We are pleased that she has decided to continue as a member of the PCC.

### **Choir**

As the life of the Church settled back into a pattern of services, so it is with the choir: With the easing of restrictions choir members returned, To begin with we were only a few as social distancing was still very much in peoples' minds, but by the yearend, we are back to a good number and as we only gather, as a choir, twice a month there is no pressure for people to be there every week. A few of us went to sing at the Cathedral in October for the annual RSCM Festival. This was a lovely service and day out and as we are affiliated to the Royal School of Church Music it is fitting that we should take part in these special occasions.

In November John C. Wood organised an 'Open Practice' at which about ten new people turn up. This was lovely and gave a much fuller sound for our singing. A few have that their busy lives and the regular pattern of singing could not be matched but our regular number now is running at about 15. Roger Cleverdon has found time to act as our musical director as well as playing the organ and under his direction our singing has improved. A few members of Sampford Courtney choir singing with us on a regular basis,

and John (W) reciprocates by singing with them. Our annual service at Drewsteignton for Epiphany Evensong with refreshments before and after the service was as well supported

### **Bellringers**

Our year started with an interpretation of the government rules that erred on the side of creativity & elasticity by using only the minor pentatonic (blues) scale, of 1, 3,4,5,7, to comply with the distancing between ropes using the Bint 'family group' while still enabling a ringer from outside the household, usually Richard Hurdle. The people of Chagford were woken on Valentine's Day with a serenade of Elvis & others 'love song melodies' played on the Ellacombe chimes. The 'Family Five', rang half-muffled for the Marie Curie National Day of Reflection Their support continued with a half-muffled peal for the death of the Duke of Edinburgh and again on the day of his funeral service. To mark St George's Day Jon (B) chimed "Jerusalem" at 7pm. This was very well received within the community, and better still, resulted in immediate recruitment of Natalie Green, recently moved to Drewsteignton, who had been drawn by the sound out of curiosity to watch! In June Jon (B) took part in an international round-the-globe event to celebrate the Bicentenary of the invention of the Ellacombe chimes, a mechanism created by Alphington-born cleric, engineer & antiquarian, Revd. Henry Thomas Ellacombe. Jon rang for 1½ hours - which equates to around 50 hymns & songs. With England progressing in the European football championship, Jon also succeeded in chiming Three Lions/Football's Coming Home. For the inauguration of the Archangel Way in July, Jon organized ringers for a day's celebratory ringing from between 9am & 9pm. It was a truly enjoyable occasion. Starting from Chagford, through Gidleigh, Throwleigh, Belstone, Sticklepath, South Zeal, South Tawton, Lydford, Coryton, before finishing with a sunset ring at Brentor. October began with a highly successful & enjoyable visit to the tower by Primary School Year 6. An account of the visit was published on the school's website. The third Open Tower Day was held in October. It was well visited and proved a recruiting success. A full octave half-muffled peal was rung for Remembrance and finally the bells rang for each Late Evening Christmas Shopping nights. Ellacombe chiming for Midnight Mass included a virtuoso performance of *Fairy tale of New York*, undoubtedly a world first! And the old year ended with the time-honoured tradition of ringing in & out - with a party in the tower, of course!

The second training bell was fully commission in early June complete with live video of the wheel at the ringing floor.

A media whirlwind swept the tower in early June with BBC Radio Devon interviews of Jon & Holly & me, featuring of our family's ringing exploits. Together with coverage on Radio Devon Breakfast show it made the national news on Radio 2 & Five Live. The ITV SW News also visited the tower on Easter Sunday and another live interview on Radio Devon, prior to chiming for the Ellacombe celebrations

We have been fortunate to recruit significant new ringers of all ages, including Natalie Green, Jackie Bowden, Tamsin Symes & daughter Emily Leech (Y6), Alec Smilie (Y6) & Ian Wilkins. We also welcomed the indomitable ringer, Mike Wigney, to the tower, having previously had him visit & ring in Drewsteignton. Mike is an experienced peal ringer who subsequently sustained life-changing injuries in a rock-climbing accident. Although he was left paralyzed below the waist, he rings regularly down Bovey these days. During the Spring we said a fond farewell to Becky Dowling, who had been one of our post-rehang recruits, and was moving with husband, Mike, to Wales.

### **Sidesmen**

As the progressed to work of the Sidesmen as the 'front of house' representatives of the church has returned to pre-covid arrangements.

We were sorry to have to say good-bye to some of our longer serving members; Maureen Barber, Hazel Cork, Elaine Davies, Vicky & Jamie Jameson and Susan Powell: We thank them for the faithful service. And look forward to welcoming Penny & Christopher Deane, Sarah Tooley & Sheila & John Williams for 2022.

The P.C.C. confirmed the appointment of the following Sidesmen.

Terry & Jenny Arscott	Aileen Garratt
Rosemary Bleakman	Vanessa Garratt
Caroline & Emily Coleman	Elspeth Goldsworthy
Marion Daly	Lesley Haigh
Elaine Davies	Gay Hill
John and Julie Elliott	Margaret & Maurice Jeffreys
Evan Endacott	John Roberts
David Finch	Phyl Tucker
Hilary Francis	John and Sheila Williams

## **HERITAGE**

### **CHURCH FABRIC**

Covid 19 has again affected most aspects of use of the Church building during the year. Fortunately, as contact restrictions eased more normal activity was able to resume. We are grateful to relative newcomer to the Congregation, Penny Gerrard, for volunteering to lock up the Church each night following Kate Garratt's standing down on account of her schoolwork, and of course to the various volunteers who open up in the mornings.

#### ***Internal Maintenance.***

Once again, we owe thanks to our dedicated volunteer cleaners who keep our building so spick and span as evidenced by remarks in our Visitors' Book.

Opening the Chancel to the Public has proved a great success, popular with visitors. Servicing of the clock was once again undertaken, and the fire extinguishers were also serviced. Unfortunately, the fire inspection company, failed to notify us in advance so there was no opportunity for training. We have been fortunate in being able to postpone much of the QI recommended actions as not being immediately essential, whilst available funds remain restricted, but these will have to be addressed sometime soon when we feel a bit more financially secure. We were able to get the South Door lock repaired and working again, via an historical specialist locksmith; he was able to make new keys for both the South and West doors. We have also extended, improved and/or replaced much of the PA system and some of the computer hardware, and the lights have been maintained in good order. Unfortunately, we have not yet been able to complete the design for the balcony cupboards necessary to house the electronic equipment and bells ringers' records, although we do have a contractor standing by to fabricate. Moving forward, a Health & Safety issue has been raised by choir members using the choir stalls, especially those in the front row. We have contacted a specialist joinery company, Dovetailors of Leeds, who have done a great deal of work of this nature all over the country, to come up with some initial ideas as to what might be both possible and practical. If this project were to go ahead, we could be looking at a cost of around £25K to £30K, which would need special fundraising. Looking forward, the PCC, congregation and community at large will need to be aware that some serious fund-raising will be required if we are able to find a practical solution to the issue of water ingress into the tower and west wall.

## ***External Maintenance.***

During the Pandemic emergency little by way of maintenance, other than regular activity, has taken place. An economic, but permanent, repair was made to the leadwork to the east window above the Office/Vestry roof and no water entry has been noted in this position since then. The church paths were repaired as economically as possible after the Autumn deluge of 2020. Some later adjustments to the cambering proved necessary as did some additional concrete channels. A few heavy rainstorms have since occurred without apparent serious damage, but we cannot emphasise too strongly that regular maintenance of the paths is ESSENTIAL. This will mean keeping the cambers functioning by raking loose gravel to the higher parts, clearing up wash-down gravel from vulnerable places and keeping weed growth absent from the path edges. We are especially grateful to volunteer helpers, Phil Franklin, Evan Endacott and Andy Finch in particular, for looking after this aspect of maintenance. We were able to get the Three Crowns Gate notice board repaired, at last, thanks to Dave Hooper and his generosity in his bill was also gratefully received. The additional lights in the paths leading to the Three Crowns and Lych Gate have made a huge difference to winter nights at the Church.

## **STRUCTURE, GOVERNANCE, POLICY & MANAGEMENT**

### ***Governance & Management***

The process for the appointment of members to serve on St Michael's governing body, the Parochial Church Council (PCC) is set out in the Church Representation Rules Parts 1 & 2. The PCC comprises the incumbent, curates, readers & churchwardens as ex-officio members and up to 14 elected members of the laity who are registered on the current Parish Electoral Roll. Because of the coronavirus restrictions, special permission was given by the Church to allow the election process for Churchwardens & Laity members of the PCC in May with the remainder of the formal APCM to be held before the end of October. The 10 members listed on page 24 were elected on 9<sup>th</sup> May: the role of Treasurer being filled by a co-option at the same meeting. The PCC is a charity registered in England under reference 1172274 with all PCC Members as Trustees of the Charity.

The number on the Electoral Roll for the Parish of Chagford at the end of 2021 was 118; an increase of 2 people since December 2020.

The PCC is responsible for all decisions on matters of general concern and importance to the parish, including deciding on how the funds are spent.

The PCC held meetings on four occasions in the year with an average attendance of 78%.

There are two sub-committees, the Standing Committee comprising the PCC chairman, two churchwardens, vice chairman, treasurer and Assistant churchwardens, & the Events Committee comprising Mrs R Bleakman, Mrs C Coleman, Mrs J Endacott, Mrs M Jeffreys and Mrs L Shields. These sub-committees are responsible to the PCC and formally report their progress and decisions at every PCC meeting. A Financial Review working group is looking at long-term funding comprising the Rector, Treasurer, Dr Barnes, Mr N Loden & Mr R Hardick. The Group will report to the PCC with their conclusions and recommendations.

To enable timely day-to-day management of the routine activities of the PCC, it has resolved that the Standing Committee has the authority to spend up to £750 on any event without the need to seek approval of the full PCC.

### ***Financial Review***

Day to day activity in 2021 was not as severely affected as it was in 2020. The early lockdown did not close the church and services were held on every Sunday and Wednesdays for much of the year: Attendance did not return to 2019 levels with many of the regular 'church family' worried about the risks associated with larger gathering indoors, but, as the year proceeded, it was pleasing to see increasing number of fresh faces. Visitor numbers do not appear to have returned to pre-covid levels, but casual donations have beaten all previous years with significant amounts being collected through the contactless donation facilities. At its first meeting of the year, the PCC Standing Committee decided, based on the PCC approved budget, to keep a tight control over expenditure. The net result of this approach supported by a very active fundraising team enabled our Operating Fund [Day-to-day running of the Church] to be balance with a transfer of £4,826 from Reserves: This is to be compared with £19,381 in the Budget!

The spot figure for the **PCC 'total wealth'** at the year-end, (see sheet 23) is £29,510 higher than the year start. An increase in the capital value of our investments of £32,807 is offset with a loss of £3,297 in cash funds.

The **Operating Fund** [Day-to-day running of the church] income was supplemented with £4,826 from Reserves to balance the year's expenditure that included the full payment of the Common Fund

The net income for all the other PCC funds was, therefore, £1,529 greater than expenditure.

There are two elements to the **Equity Investment Funds**, those

where the PCC has chosen to make and control the investment [Hawksmoor Managed Funds] and those associated with Endowments where the Diocese invest the funds and the PCC receives only the Income.

The Hawksmoor managed funds are managed on a day-to-day basis by Hawksmoor Investment Management company with the PCC Treasurer acting under delegated authority acting to ensure compliance with the PCC Investment Objectives. The total value of these funds at the start of the year was £276,464 and this increased by 9.04% to £304,739 at the year end, The funds also achieved cash return of £7,965 net after all transaction and management fees, which is equivalent to an Annual Equivalent Rate (AER) of 3.65%.

The Endowment managed funds are managed on a day-to-day basis by the Diocese Finance Organisation in accordance with the donor's instruction and Charity Commission regulations. The total value of the funds at the start of the year was £55,369 and this increased by 14.38% to £63,330. The funds also realised £1,609 income equivalent to an AER of 2.91%, which is in line with RPI.

The **Operating Funds** [Day-to-day operating activities to maintain the Ministry and maintenance of the PCC Assets] was balance by a transfer of £4,836 from Reserves; a figure much lower than the budgeted level of £19,381



	RECEIPTS (£)	PAYMENTS (£)	TRANSFER FROM RESERVES TO BALANCE (£)
<b>ACTUAL</b>	<b>60,660</b>	<b>65,496</b>	<b>4,836</b>
BUDGET	51,500	70,931	19,381

Receipts exceeded the budget, which was derived from data from the previous year's data but with much uncertainty of what operating restriction would be imposed in 2021 resulted in 2020 data having more emphasis in some of the budget areas. In practice, the level of donations at services was still 28% [£2,291] down on this depressed budget. Attendance at all services has been lower than 2019 levels particularly for the popular times of Easter and Christmas. The change to taking the collection before and after, rather than during a Service could have had an effect and it is possible that a few people used the cash donation box instead of the Service plate. Donations made using any of the contactless machines immediately before or after a service have been included at service collections. The most



significant areas of over achievement were fundraising 70% [£3,347], visitor donations 64% [1,789] that also benefited from donations for items on the 'Bounty Table', church trading [hire of the church] 155% [£653] & gifts (where there is not budgeted level) £2,360. Approximately 50% of this resulted from an appeal for help to maintain the churchyard.

In general payments were managed to the very tight budgeted levels. The principal areas of underbudget spend were for grants given to other organisations, the overall ministry and mission and the Insurance company [Ecclesiastical] not increasing the premium level even though we had made a moderate claim in 2020.

Although the **Reserves & Church fabric/Churchyard Restricted Use** funds are independently managed funds with different usage restrictions, the type of work undertaken are very inter-related and, for clarity of understanding, are best covered in one report element.

The net cash outflow from the three funds during the year was £1856, as shown below,

Fund	Receipts	Payments	Cash Flow
Reserves	4973	*8037	(3064)
Church Fabric Restricted Use	2855	2663	192
Churchyard Restricted Use	8048	7032	1016
<b>TOTAL</b>	15877	17733	<b>(1856)</b>



- Includes £4,836 transferred to Operating Fund.

The £15,877 of income includes a receipt of £6,172 from Ecclesiastical Insurance, a claim for storm damage from the August 2020 storms. Of the remaining £9,702, £7,270 [75%] is income from equity investments. The remaining £2,432 includes a grant [£632] from the 'Listed Places of Worship Grant Scheme' to cover the VAT paid on the second Training Bell and £1,800 in personal donation to support the Churchyard and Church Fabric. The £17,733 of payments include the £4,836 used to balance the Operating Fund account. The remaining £12,907 includes £6,672 of pathways repairs associated with the insurance claim and the remaining purchases [£319] for the second training bell. This leaves £5,916 expenditure on maintenance & improvements to the church fabric as shown below,

❖ PCC approved expenditure,

Description	Value (£)	Fund
Refurbishment of lock to south entrance door and making of spare keys	1680	Fabric Restricted
Purchase and fitting of new standalone donation machine	1152	Reserves
Remote operation and dimming of the side aisle downlighters, automatic switching of lights in Gabriel Room.	1062	Reserves
Purchase and installation of second monitor screen to enable swifts and church news to be shown simultaneously	921	Fabric restricted
Repairs to Vestry Roof to spot water ingress	344	Fabric Restricted
<b>TOTAL</b>	<b>5,159</b>	

Additionally, £757 was spent under the delegated authority of the Standing Committee on essential maintenance of the audio-visual system and small structural items.

The PCC operates eight '**Discretionary Use**' Funds, where funds are allocated and/or maintained for a specified use. The day-to-day management of these funds is delegated to a local management team but the overall responsibility for all liabilities remains with the PCC. The year-end value of these funds is £15,113 with a positive year cash-flow of £1,656.

The largest of these funds is the Joyce Storey Memorial Fund, managed by the PCC Standing Committee, that was created from the investment of half of the capital from the Joyce Storey bequest to enable the church to support suitable projects in the community. £2,199 of investment income was added to the 2020 balance of £5,154 and only £100 spent on Room Hire to support the start-up of Little Bunnies. Of the remaining £7,252, £1,476 is allocated to support religious education facilities at the Primary School leaving £5,676 available for future grants

The Memory Café project, managed by the Memory Café committee has restarted following being dormant for most of 2020. Expenditure of £1,134 [Facility Hire £175; Christmas Luncheon £594; training £150 & Resources £215] has been offset by receipts of £100 donation and £200 contributions at the Christmas lunch creating a year's loss of £835 and leaving a balance of £5,537

The PCC carries out management activities on behalf of other organisations:

- ❖ Employment of the Youth Worker, on behalf of the On-the-Edge project. The Management Committee, although it has a constitution, is not recognised as a legal entity and therefore is not allowed to act as an employer. St Michaels already operates as an employer for the Cleaner.
- ❖ Purchase and maintenance activities for the Whiddon Parishes Office on behalf of the Mission Community. The office is located at St Michael's, and it is more efficient for these activities to be managed locally.

In both areas there exists a legal agreement relating to the financial liability being the responsibility of the owning organisation

### ***Independent Examination***

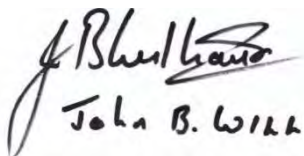
The Accounts have been examined jointly by John Williams who has issued the following Independent Financial Statement. *"In the course of our examination of the financial documentation relating to St Michael the Archangel PCC for the financial year 1st January to 31st December 2021, no matter has come to our attention,*

- 1. which give us cause to believe that in any material respect the requirements,*
  - to keep accounting records in accordance with section 130 of the 2011 Act,*  
*or*
  - to prepare account records which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met;*  
*or*

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.

Full Name

  
JOHN B. WILLIAMS

### ***Reserves Policy***

The PCC policy is to maintain unrestricted use funds for works that inevitably occur following the quinquennial inspection & maintenance activities that by their nature do not occur regularly.

### ***Safeguarding Policy***

There have been new developments in Safeguarding arrangements over the past year.

### **Safer Recruitment and People Management (SR&PM)**

This is a new policy document from the C of E National Safeguarding Team which became mandatory on January 4<sup>th</sup>. It is a long and detailed document (available to read on the Diocese of Exeter website) that has implications for the way we recruit and manage volunteers for all our church groups that include children and vulnerable adults (currently Little Angels, Bell Ringers and Memory Café). A summary of the main implications for us are:

- All roles (including volunteer roles) should involve an application process where safeguarding requirements are made explicit
- There should be a designated responsible person for recruitment of each role
- References should be taken up for all new volunteers
- All roles (including volunteer roles) require a Role/Job Description
- DBS certificates are now valid for 3 years instead of 5
- The Diocesan Safeguarding Advisor for DBS (Rebecca Lane) has designated Little Angels as Regulated Activity which means all volunteers at Little Angels need a DBS
- The PCC as the body responsible for Little Angels (Regulated Activity) also all need a DBS certificate

A useful briefing paper <https://exeter.anglican.org/wp-content/uploads/2021/11/Safer-Recruitment-and-People-Management-2021-Briefing-Paper-for-Diocese-of-Exeter.pdf> outlines some of the requirements and responsibilities. There are links to

other useful documents within it including an assessment tool to check compliance.

## **Parish Safeguarding Dashboard**

During the last year we have registered for the Parish Safeguarding Dashboard. This is an online tool that helps highlight all the Safeguarding actions needed. It asks questions and generates action plans to help us comply with the latest Safeguarding requirements.

## **Safeguarding Training**

Every role within the Church requires a level of Safeguarding training. This is easily achieved for most roles through an online training course. There are over 70 people on the Safeguarding Training register at St Michael's with many people currently needing to update their training. One of the Assistant Churchwardens has been in contact with the Diocesan training team to try to arrange a date for a face-to-face training session for all those who have been unable to train online. Unfortunately, the rise in Covid cases has led to a postponement.

## **Conclusion**

Safeguarding remains everyone's responsibility and it is always on the agenda at St Michael's PCC meetings. We must continue to do all we can to ensure we are providing a safe, inclusive and nurturing environment for all children and vulnerable adults within our church community.

## **Data Protection**

Following the General Data Protection Regulation (GDPR) taking effect, in the UK, in May 2018, all PCCs have to comply with its requirements. An on-going programme continues, whereby new parishioners to St. Michael the Archangel, Chagford are asked to complete a Keeping in Touch Consent Form. One church group must complete the Parish Data Audit. Lucy Shields has continued to serve as Data Privacy Officer throughout the year.

## **Chagford Church & Churchyard Trust**

(Commonly known as The Friends of St Michael's.)

There has been a start in the restarting of the 'Friends' committee. Neil Loden has agreed to become chairman and has held an informal meeting with other possible supporters. There is much hope for a restart of activity in 2022.

# SAINT MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Financial Statement

### For the Period 01 January to 31 December 2021

#### Section A Receipts and Payments

	Notes	unrestricted Funds to the nearest £	Designated Funds (Rector, Choir & Ladle Angels) to the nearest £	Church Fabric Fund (Restricted) to the nearest £	Churchyard Fund (Restricted) to the nearest £	Employment Fund (Restricted) to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>								
<b>A1.1 Voluntary Income</b>								
Planned Giving (Tax efficient)	1	23,086					23,086	21,895
Planned Giving (Other)		1,776					1,776	1,993
Collections	2	5,745					5,745	4,959
All other giving	3	4,616					4,616	2,315
Donations & Gifts		2,860	228	1,500	6,472		11,060	16,538
Grants from other bodies	4	-		-	-	25,490	25,490	27,083
Legacies		-		-	-		-	-
Tax recovered through Gift Aid	5	7,404	200	-	-		7,604	8,688
<b>A1.1 Sub total</b>		<b>45,487</b>	<b>428</b>	<b>1,500</b>	<b>6,472</b>	<b>25,490</b>	<b>79,378</b>	<b>83,470</b>
<b>A1.2 Fundraising</b>								
	6	8,422	-				8,422	2,871
<b>A1.3 Income from Investments</b>		<b>4,975</b>	<b>2,462</b>	<b>724</b>	<b>1,576</b>	<b>-</b>	<b>9,737</b>	<b>9,718</b>
<b>A1.4 Church Activities</b>								
Statutory Fees retained by PCC		5,676					5,676	6,078
Trading Activities		1,073	-	-			1,073	639
VAT Refund	7	-	-	632	-	-	632	-
<b>A1.4 Sub total</b>		<b>6,749</b>	<b>-</b>	<b>632</b>	<b>-</b>	<b>-</b>	<b>7,381</b>	<b>6,716</b>
<b>A2 Asset and investment sales, etc.</b>								
		-	-	-	-	-	-	-
<b>Total Receipts</b>		<b>65,633</b>	<b>2,891</b>	<b>2,855</b>	<b>8,048</b>	<b>25,490</b>	<b>104,917</b>	<b>102,775</b>

# SAINT MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Financial Statement

For the Period 01 January to 31 December 2021

### Section A Receipts and Payments

		Notes	unrestricted Funds to the nearest £	Designated Funds (Rector, Choir & Little Angels) to the nearest £	Church Fabric Fund (Restricted) to the nearest £	Churchyard Fund (Restricted) to the nearest £	Employment Fund (Restricted) to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A3 Payments</b>									
<b>A3.1 Cost of Generating Funds</b>			<b>695</b>	-	-	-	-	<b>695</b>	-
<b>A3.2 Mission Giving and Donations</b>		8	<b>2,702</b>	<b>483</b>	-	-	-	<b>3,186</b>	<b>3,683</b>
<b>A3.3 Church Activities</b>									
<b>Diocesan Parish Share</b>		9	<b>35,691</b>	-	-	-	-	<b>35,691</b>	<b>34,585</b>
<b>Payments to Deanery/Mission Community</b>			<b>5,182</b>	-	-	-	-	<b>5,182</b>	<b>7,829</b>
<b>Salary/honoraria</b>		10	<b>2,403</b>	-	-	-	<b>28,588</b>	<b>30,991</b>	<b>27,987</b>
<b>Mission/evangelism costs</b>			<b>1,781</b>	-	-	-	-	<b>1,781</b>	<b>1,765</b>
<b>Church running Expenses</b>		11	<b>12,895</b>	-	<b>2,344</b>	<b>7,032</b>	-	<b>22,271</b>	<b>16,391</b>
<b>Utility costs</b>		12	<b>5,164</b>	-	-	-	-	<b>5,164</b>	<b>4,068</b>
<b>Governance Costs</b>			-	-	-	-	-	-	-
<b>Other</b>			-	-	-	-	-	-	-
<b>A3.3 Sub total</b>			<b>63,116</b>	-	<b>2,344</b>	<b>7,032</b>	<b>28,588</b>	<b>101,080</b>	<b>116,115</b>
<b>A3.4 Major Capital Expenditure</b>									
<b>Major Church Repairs/Replacements</b>		13	-	-	<b>319</b>	-	-	<b>319</b>	<b>4,004</b>
<b>New Building Works</b>			-	-	-	-	-	-	-
<b>A3.4 Sub total</b>			-	-	<b>319</b>	-	-	<b>319</b>	<b>4,004</b>
<b>A4 Asset and investment purchases, etc.</b>		14	<b>1,800</b>	<b>1,135</b>	-	-	-	<b>2,935</b>	<b>565</b>
<b>Total payments</b>			<b>68,313</b>	<b>1,618</b>	<b>2,663</b>	<b>7,032</b>	<b>28,588</b>	<b>108,215</b>	<b>100,876</b>
<b>Net of receipts/(payments)</b>									
<b>A5 Transfers between funds</b>		15	<b>-(2,680)</b>	<b>1,272</b>	<b>192</b>	<b>1,016</b>	<b>-(3,098)</b>	-	<b>1,899</b>
<b>A6 Cash funds last year end</b>			<b>7,487.55</b>	<b>383.45</b>	<b>-7871</b>	<b>0</b>	<b>0</b>	-	-
<b>Cash funds this year end</b>			<b>1,906</b>	<b>13,457</b>	<b>10,894</b>	<b>1,415</b>	<b>3,098</b>	<b>30,770</b>	<b>28,871</b>
<b>Cash funds this year end</b>			<b>6,714</b>	<b>15,113</b>	<b>3,216</b>	<b>2,431</b>	<b>0</b>	<b>27,473</b>	<b>30,770</b>

# SAINT MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Financial Statement

For the Period 01 January to 31 December 2021

### Section B Statement of assets and liabilities at the end of the period

Notes	Unrestricted Funds	Designated Funds (Rector, Choir & Little Angels)	Church Fabric Fund (Restricted)	Churchyard Fund (Restricted)	Employment Fund (Restricted)	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>B1 Cash funds</b>							
NatWest Current Account	9,868	2,481	0	-(3,022)	-(342)	8,985	3,580
Lloyds Current Account	0	4,105	2,392	0	0	6,497	18,527
Lloyds Deposit Account	0	8,527	0	0	0	8,527	0
CBF Deposit Reserves	708					708	707
CBF Deposit Restricted Use Fabric			824			824	749
CBF Deposit Restricted Use Churchyard				5,453		5,453	3,916
Cash	4,599	0	0	0	0	4,599	2,543
Creditor/Debtor	0	0	0	0	0	0	-(2)
<b>TOTAL</b>	<b>15,175</b>	<b>15,113</b>	<b>3,216</b>	<b>2,431</b>	<b>-(342)</b>	<b>35,592</b>	<b>30,770</b>
<b>B2 Other monetary assets</b>							
Gift Aid recoverable	6,564	-	5	-	-	6,569	6,770
Debtors	-	-	-	-	342	342	-
<b>B3 Investment assets</b>							
Hawksmoor Investment Mgrs Capital Fund	6,276	8	-	57	-	6,341	7,080
Investment Assets @ market value (31.12.2021)	147,958	118,386	38,395	-	-	304,739	279,463
<b>16</b>							

(held by Exeter Diocesan Board of Finance)

### B4 Endowment Trust Assets

Investment Assets @ market value (31.12.2021)

-	-	2,938	60,392	-	63,330	55,369
8,461	-	-	-	-	8,461	2

### B5 Liabilities

Creditors Various

### Section C Net present Value

Cash and Investment Assets

160,948	133,506	44,549	62,880	-	401,883	379,450
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# ST MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Registered Address

Parish Church, Chagford, TQ13 8BN



The PCC is a body corporate governed in accordance with The Parochial Church Council (Powers) Measure 1956 as amended and the Church Representation Rules 2006 and is a charity registered with the Charity Commission under register number 1172274. It is located within the Diocese of Exeter of the Church of England.

The following persons have served as members (trustees) of the PCC from 30<sup>th</sup> day of May 9<sup>th</sup>, until the present unless otherwise stated.

### Ex Officio members

Incumbent	The Reverend Paul Seaton-Burn	<i>Chairman</i>
Curate	The Reverend Mark Neave	
Readers	Mrs Elva Hodgson	
Wardens	Mr Timothy Garratt Mr John Robert	

### Elected Members

Dr Colin Barnes	
Mrs Rosemary Bleakman	
Mrs Lindon Bruce	<i>Assistant Churchwarden</i>
Mrs Julia Endacott	
Mrs Vanessa Garratt	<i>Assistant Churchwarden</i>
Mrs Elizabeth Goodwin	
Mrs Lesley Haigh	<i>Secretary</i>
Mrs Margaret Jeffreys	
Mrs Lucy Shields	<i>Lay Chair</i>
Mr John Wood	

### Co-opted Members

Mr Terence Bleakman	<i>Treasurer</i>
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# SAINT MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Financial Statement For the Period 01 January to 31 December 2021

### Section A Receipts and Payments

		unrestricted Funds	Designated Funds (Rector, Choir & Little Angels)	Church Fabric Fund (Restricted)	Churchyard Fund (Restricted)	Employment Fund (Restricted)	Holding Fund (Restricted)	Total funds	Last year
	Notes	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>									
<b><u>A1.1 Voluntary Income</u></b>									
Planned Giving (Tax efficient)	1	23,086						23,086	21,895
Planned Giving (Other)		1,776						1,776	1,993
Collections	2	5,745					776	6,521	9,645
All other giving	3	4,616					529	5,145	3,274
Donations & Gifts		2,860	228	1,500	6,472			11,060	16,538
Grants from other bodies	4	-		-	-	25,490	1,294	26,785	30,141
Legacies		-		-	-			-	-
Tax recovered through Gift Aid	5	7,404	200	-	-			7,604	8,688
<b>A1.1 Sub total</b>		<b>45,487</b>	<b>428</b>	<b>1,500</b>	<b>6,472</b>	<b>25,490</b>	<b>2,599</b>	<b>81,977</b>	<b>92,174</b>
<b>A1.2 Fundraising</b>	<b>6</b>	<b>8,422</b>	<b>-</b>					<b>8,422</b>	<b>2,871</b>
<b>A1.3 Income from Investments</b>		<b>4,975</b>	<b>2,462</b>	<b>724</b>	<b>1,576</b>			<b>9,737</b>	<b>9,718</b>
<b><u>A1.4 Church Activities</u></b>									
Statutory Fees retained by PCC		5,676						5,676	6,078
Trading Activities	7	1,073		-			12,945	14,018	4,583
VAT Refund	8	-		632				632	-
<b>A1.4 Sub total</b>		<b>6,749</b>	<b>-</b>	<b>632</b>	<b>-</b>	<b>-</b>	<b>12,945</b>	<b>20,325</b>	<b>10,082</b>
<b>A2 Asset and investment sales, etc.</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>	<b>-</b>
<b>Total Receipts</b>		<b>65,633</b>	<b>2,891</b>	<b>2,855</b>	<b>8,048</b>	<b>25,490</b>	<b>15,544</b>	<b>120,461</b>	<b>115,423</b>

# SAINT MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Financial Statement For the Period 01 January to 31 December 2021

### Section A Receipts and Payments

		unrestricted Funds	Designated Funds (Rector, Choir &)	Church Fabric Fund	Churchyard Fund	Employment Fund	Holding Fund (Restricted)	Total funds	Last year
	Notes	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A3 Payments</b>									
A3.1 Cost of Generating Funds	9	695					5,658	6,353	3,944
A3.2 Mission Giving and Donations	10	2,702	483				776	3,961	8,369
<b>A3.3 Church Activities</b>									
Diocesan Parish Share	11	35,691						35,691	34,585
Payments to Deanery/Mission Community		5,182						5,182	7,829
Salary/honoraria	12	2,403				28,588	-	30,991	28,687
Mission/evangelism costs		1,781	-					1,781	1,765
Church running Expenses	13	12,895	-	2,344	7,032		536	22,807	19,035
Utility costs	14	5,164						5,164	4,068
Governance Costs		-						-	-
Other		-						-	-
<b>A3.3 Sub total</b>		<b>63,116</b>	<b>-</b>	<b>2,344</b>	<b>7,032</b>	<b>28,588</b>	<b>536</b>	<b>101,616</b>	<b>95,969</b>
<b>A3.4 Major Capital Expenditure</b>									
Major Church Repairs/Replacements	15	-		319				319	4,004
New Building Works		-						-	-
<b>A3.4 Sub total</b>		<b>-</b>	<b>-</b>	<b>319</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>319</b>	<b>4,004</b>
<b>A4 Asset and investment purchases, etc.</b>	16	1,800	1,135	-	-	-	-	2,935	565
<b>Total payments</b>		<b>68,313</b>	<b>1,618</b>	<b>2,663</b>	<b>7,032</b>	<b>28,588</b>	<b>6,969</b>	<b>115,184</b>	<b>112,851</b>
<b>Net of receipts/(payments)</b>		<b>-(2,680)</b>	<b>1,272</b>	<b>192</b>	<b>1,016</b>	<b>-(3,098)</b>	<b>8,574</b>	<b>5,277</b>	<b>2,572</b>
<b>A5 Transfers between funds</b>	17	7487.55	383.45	-7871	0	0	0	0	-
<b>A6 Cash funds last year end</b>		1,906	13,457	10,894	1,415	3,098	-(750)	30,020	27,448
<b>Cash funds this year end</b>		<b>6,714</b>	<b>15,113</b>	<b>3,216</b>	<b>2,431</b>	<b>0</b>	<b>7,824</b>	<b>35,297</b>	<b>30,020</b>

# SAINT MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Financial Statement

For the Period 01 January to 31 December 2021

### Section B Statement of assets and liabilities at the end of the period

Notes	Unrestricted Funds to the nearest £	Designated Funds (Rector, Choir & to the nearest £	Church Fabric Fund to the nearest £	Churchyard Fund to the nearest £	Employment Fund to the nearest £	Holding Fund (Restricted) to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>B1 Cash funds</b>								
NatWest Current Account	9,868	2,481	0	-(3,022)	-(342)	0 *	8,985	3,580
Lloyds Current Account	0	4,105	2,392	0	0	3,159	9,656	18,527
Lloyds Deposit account	0	8,527	0			*	13,019	
CBF Deposit Reserves	708						708	707
CBF Deposit Restricted Use Fabric			824				824	749
CBF Deposit Restricted Use Churchyard		0		5,453			5,453	3,916
Cash	4,599	0	0	0	0	4,492 *	4,599	2,543
<b>TOTAL</b>	<b>15,175</b>	<b>15,113</b>	<b>3,216</b>	<b>2,431</b>	<b>-(342)</b>	<b>7,651</b>	<b>43,243</b>	<b>30,020</b>
<b>B2 Other monetary assets</b>								
Gift Aid recoverable	6,564	-	5		-		6,569	6,770
Debtors					342	173	515	0
<b>B3 Investment assets</b>								
Hawkesmoor Investment Mgrs Capital Fund	6,276	8	-	57	-		6,341	7,080
Investment Assets @ market value (31.12.2021)	18 147,958	118,386	38,395	-	-	-	304,739	279,463
<b>B4 Endowment Trust Assets</b> (held by Exeter Diocesan Board of Finance)								
Investment Assets @ market value (31.12.2021)			2938	60392			63330	55369
<b>B5 Liabilities</b>								
Creditors Various	8,461.000						8,461	2
<b>Section C Net present Value</b>								
Cash and Investment Assets	160,948	133,506	44,549	62,880	-(0)	7,824	409,707	371,930

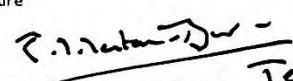
# SAINT MICHAEL THE ARCHANGEL, CHAGFORD PAROCHIAL CHURCH COUNCIL

## Financial Statement For the Period 01 January to 31 December 2021

### Section D Approvals

Signed by two trustees on behalf of all the PCC

Chairman of PCC

Signature   
Name P. S. SEATON-BURN  
Date 22.11.22

Hon Treasurer

Signature   
Name T. C. BREAKMAN  
Date 22.02.2022

Signed by Independent examiner

Signature   
Name John WILLIAMS  
Date 27-2-2022

### Section E Notes

**Note 1:** Small increase due to a few people who gave each service transferring to regular payments

**Note 2:** General Service collections down significantly. Reduced attendees & possibly the change of the collection being before and after rather than during service. Some people may be putting collection in general donation box rather than service plate.

**Note 3:** General donations at highest level on record and cash free giving accounts for 29% of all giving.

**Note 4:** This item is mostly the grants from (i) the On-the-Edge Committee to enable the Church to employ the Youth Worker and, (ii) the Mission Community to employ the Parishes Co-ordinator and Magazine Editors

**Note 5:** Reduced value due to lower gift aid giving in 2020

**Note 6:** Positive effort by fundraising team

**Note 7:** Distorted this year by Magazine funds being covered in holding fund transactions. Previously in Whiddon Parishes.

**Note 8:** VAT refund covers final payment for second training bell project.

**Note 9:** Distorted this year by Magazine funds being covered in holding fund transactions. Previously in Whiddon Parishes.

**Note 10:** Last Year's (2020) figures include grants made from the Storey Memorial fund.

**Note 11:** Includes payment of the full Parish Share Request.

**Note 12:** The major expense is the salary etc. of the Youth Worker and Parishes Co-ordinator

**Note 13:** The increase is due to works due to damage recovered by insurance claim. Day-to-day costs were lower than 2020.

**Note 14:** Increase in cost due to previous three year contracts finishing and new contracts at higher rates

**Note 15:** 2021 activity final tasks on second training bell.

**Note 16:** Investment in second standalone contactless donation machine and electronics information display system.

**Note 17:** Transfer of funds between Reserves and Fabric to make similar but opposite transfer of equity investments.

**Note 18:** Valuation of Investments based on Stock market values at the close of play on the last working day of December of the relevant year. 2021 results; Capital gain 6.3% AER 3.8%

# Independent Examiner's Report

to the Trustees of

## Parochial Church Council of St Michael the Archangel, Chagford

Registered Charity No: 1172274

I report on the accounts of the church for the year ended 31<sup>st</sup> December 2021, which are set out on 4 pages referenced 2021-1 to 2021-4 inclusive attached.

### Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedure laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

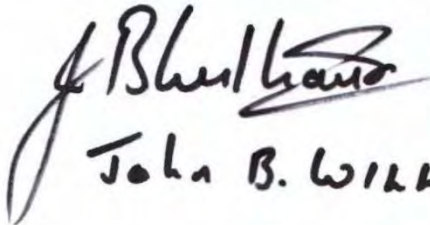
### Independent Examiner's Statement

In connection with our examination, no matters have come to my attention other than those detailed overleaf

1. which give us reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.

Full Name

  
John B. WILLIAMS

Address.

10, HARES CLOSE  
CHAGFORD. DEVON TQ13 8FG

Date.

27-2-2022.