



Report and Accounts for the
Parochial Church Council of St
Peter's Bishopsworth
Registered Charity No 1172266
Year end 31.12.2024

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH

YEAR ENDED 31 DECEMBER 2024

FINANCIAL STATEMENTS

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Aims and Purposes

St Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Tim Godden, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC has taken responsibility for the maintenance of the Church Halls.

Objectives and Activities

At St Peter's we have agreed the following:

- To build a Church that focuses on Christ, cares for each other and serves the community
- To take seriously our commitment to mission
- To resource the upkeep of St Peter's Church as well as the professional ministry in the parish and elsewhere by our contribution to the Diocesan Quota
- The PCC is also responsible for the oversight of SPARC (St Peter's Activity and Resource Centre) which operates within the Church Halls.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity No. 1172266.

The appointment of PCC members is governed by and set out in the Church Representation Rules. At St Peter's the membership of the PCC consists of the incumbent (our vicar and curate), churchwardens, lay ministers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met six times during the year. Each member of the PCC is given 'The Engaged PCC member' at the beginning of the year which sets out the expectations and responsibilities of PCC members.

The PCC has several committees, all but one of which are advisory and are established to meet specific goals.

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Standing Committee (Leadership Team)

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions by the council. At St Peter's this is known as the leadership team consisting of the vicar, church wardens, lay ministers and other co-opted members, meeting monthly to support the vicar and oversee the strategy of the church.

Strategic Finance and Property (formally Fabric and Finance) Committee

This committee was updated in 2020 with a remit to oversee the church's finances both income and expenditure with particular reference to the maintenance of the buildings. All recommendations made by this Committee need to be ratified by the PCC. It also oversees all aspects of Health and Safety within the church, church hall and external grounds.

SPARC Management Committee

This committee was established to oversee the St Peter's Activity and Resource Centre (SPARC). SPARC was set up through funding as an outreach project to serve the local community.

Church Halls

The church halls including the former caretaker's cottage are owned by a separate Vicar and Churchwardens trust (Registered charity no: 272301) known as "The St Peter's Bishopsworth Charity" established by a deed in 1976. The PCC maintains the buildings and receives rent from community lettings.

Public Benefit

The Trustees have taken account of the Charity Commission's guidance on Public Benefit where appropriate when exercising their powers and duties, planning and reviewing the aims, objectives and activities of St Peter's. Throughout this report, St Peter's has sought to demonstrate the many ways that it delivers benefit to the public – whether they are members of the church, another church or have no church /religious affiliation.

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Administrative information

St Peter's Church is situated on Church Road, Bishopsworth Bristol BS13 8JR. It is part of the Diocese of Bristol within the Church of England. The correspondence address is The Vicarage, 61 Fernsteed Road, Bishopsworth, Bristol BS13 8HE. The PCC is a body corporate (PCC Powers Measure 1956 as amended, Church Representation Rules 2006).

It was registered with the Charity Commission in March 2017: Registered charity number 1172266.

PCC members who have served at any time from 1st January 2024 until the date this report was approved are:

Ex officio members:

Team Rector

The Reverend Tim Godden (chair)

Curate

The Reverend James Manning

Lay Ministers

Mrs Lesley Hooper

Mrs Jenny Neale (Secretary)

Churchwardens:

Mr Martin Webster (resigned May 2024)

Mr Sam Biden

Ms Victoria Rees (appointed May 2024)

Deanery Synod Reps

Mrs Katie Biden (resigned May 2024)

Elected Members

Mr Derek Collett

Mrs Dinah Eaves (resigned May 2024)

Mrs Samantha Parsons

Ms Claire Rowe

Mr Stephen Thomas

Ms Victoria Rees (resigned May 2024)

Elected Members (Cont.)

Mr Bill Wood (resigned February 2024)

Mr John Stepaniuk

Mrs Karen Vicary

Mr Malcolm Vicary

Mr Lee Jenkins (appointed May 2024)

Mr Martin Webster (appointed May 2024)

Mrs Sarah Evans (appointed November 2024)

Bankers

Lloyds Bank

Knowle Branch

284 Wells Rd

Bristol

BS4 2PY

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Independent Examiner

Joshua Kingston ACA
Burton Sweet Ltd.
The Clock Tower, Old Weston Rd
Flax Bourton
Bristol BS48 1UR

Achievements and Performance

Worship

As I prepare to write the annual report each year, I often reread the previous one. As I do so I tend to find that trends which I identified then have become even more accentuated the following year. Last year I referred to two such trends. Firstly, the variation in attendance between different styles of Service reflects an overall preference, certainly in terms of attendance, for more informal Services rather than traditional formal Services. We see this both in our monthly pattern of Sunday Services where the most informal Service, Café Church, is also in general the best attended Sunday 10.30am Service, but also in our monthly Saturday Messy Church congregation which is even more informal and our best attended congregation of all. The combination of informality, fun, crafts, food and worship (!) regularly draws 70+ people each month, many of whom we also have contact with in another way as well e.g. Coffee Pot, the Ark and the School.

Bearing all of the above in mind and wanting to develop worshipping opportunities for children and families we began a new monthly Sunday congregation last year. It is called Bubble Church which is a national Church of England initiative to run a Service for under 7s and their families. It was developed by a Church in London who have produced all the necessary resources to run it. It centres on the use of puppets which of course the children find very engaging. The Service is also very short (!) lasting 25 minutes. We therefore hold it at 9.15am on the third Sunday of the month with children and their families sat on their `bubble` mats with the Church floor otherwise clear. Interestingly, despite the Service being fun and engaging it is very `liturgical` with all the normal elements of a Church Service included i.e. worship, confession, a Bible reading, talk and prayers. The Service began in September so we are only four months in but the attendance has averaged over 60 and it has already proved to be an integral part of our worship provision.

The second trend I identified in last year`s annual report was whether we view St. Peter`s primarily through the lens of a Sunday or whether we view it as a worshipping

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community throughout the week. Whilst it is true that Bubble Church being a Sunday congregation seeks to somewhat bridge that gap, it remains true that our ministry overall continues to be more focused across the whole week rather than principally on a Sunday be that through Messy Church, Coffee Pot, the Ark soft play or our involvement in St. Peter`s School.

In closing I would like to thank Katie, who was our Church Outreach Coordinator, and her husband, Sam, one of our Churchwardens, who together contributed so much to our Church life over the last few years. Sadly, from our perspective, they have had to relocate to Torquay due to Sam`s work. However, we are very pleased to welcome Sarah who has taken over Katie`s role and has seamlessly slotted in and kept all the plates spinning! I would also like to thank James, our Curate, and Lesley and Jenny, our Licensed Lay Ministers, for all their incredibly hard work in leading Services and preaching. Indeed I would like to thank all those who make our Services happen especially the Church music group and those running the A/V.

Prayer

Continue steadfastly in prayer, being watchful in it, with thanks giving. Colossians 4:2

Worship and intercessions.

In the last year we have increased the number of those who lead our intercessions during our services.

Their spiritual input are valued and appreciated.

Prayer Ministry.

After our monthly Communion Service a small group of us provide prayer for anyone who would like it.

We have two teams of two and we continue to pray during the following week.

Monthly Prayer Meeting.

Our monthly Prayer Meeting takes place from 12.00 – 12.30 after morning worship on the second Sunday of each month. We have a small team who take it in turns to lead this. Their different styles and topic choices is an added stimulus to pray. We would love to see an increased number attend this.

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Prayer List.

Our church Prayer list contains the names of anyone who would like regular prayer support for themselves or for others. When someone has passed away we continue to pray for their family until after the funeral. The list is updated by Alison who every Sunday emails it to the Leadership Team and the Pastoral and Home group Leaders so we can continue to pray. We are very grateful to Alison for her continued role in this.

Prayer Diary.

We are very grateful to Jenny as she continues to produce a monthly Prayer Diary. It covers a wide range of prayer suggestions that are a stimulus to daily prayer. It is emailed to all church members at the beginning of each month, and is also uploaded in weekly episodes to the weekly News Sheet on our church website.

Home Groups.

We have four groups who meet alternate weeks, three in the evening and one in the afternoon. A time of prayer for others, and in response to the passage or topic being studied, is always part of the life of each group.

School.

During the first two weeks of December in our church school, St. Peter's Bishopsworth, our Curate James organised seven prayer stations with activities to share the Christmas story and encourage reflection. In the six sessions 360 children and all the staff experienced this. We received positive verbal feedback from the staff saying the children enjoyed it, and the Headmaster thanked us in the school news letter.

Lesley Hooper LLM.

Pastoral Care

One of our specified aims as a church is to care for each other.

At the heart of all we do is the scriptural command to love our neighbour.

Our church members range in age from the elderly in their nineties to babes in arms. Each one is a valued part of our church family. Pastoral care at St. Peter's is covered both formally and informally.

Formally, it is hoped that all church members will belong to one of the designated Pastoral Care Groups. These are based around the four house groups which meet regularly for Bible study and prayer.

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Members may share prayer requests and keep in touch via emails, visits, and telephone calls or offering lifts to people.

Informally, there are many ways in which members care for one another by meeting, sharing, listening and helping. We hope that every member will take responsibility to build relationships and care for others. We aim to provide social, spiritual, emotional and practical support to each person. Pastoral care is often spontaneous arising from particular needs and situations.

Refreshments and opportunities to talk are offered at every service, including Bubble Church, Messy Church, and especially Cafe Church.

Personal prayer ministry is offered after every Communion Service to those who wish for individual prayer.

The Tuesday morning Coffee Group offers a safe and welcoming space for all who wish to come and the Ark offers a warm welcome to families on every weekday where adults can chat over food and drink and children can play safely.

Coffee Pot is a popular space where families with babies and small children can meet and share.

The church has an appointed Safeguarding Officer. Our Safeguarding Policy is in line with C of E requirements and regularly reviewed.

Outreach

Outreach has continued to be a significant priority for our Church in 2024, and there are many exciting services that we are offering to the community of Bishopsworth.

There have been some changes throughout 2024, and we were sad to say goodbye to Katie Biden in the summer, who has done incredible work over the last four and a half years as Outreach Coordinator.

It was my honour and privilege to be given the opportunity to join the team as Outreach Coordinator in November 2024 and to continue to build on the wonderful work Katie has done. I was able to volunteer throughout September and October in order to familiarise myself with as many aspects of Church life as possible, before officially starting the role on the 1st November. I have now been in post for several months and am excited by all we have achieved together so far! My long-term wish is for people to see Church as a destination for family and friends to gather, worship, and enjoy. Thank you so much to all at St Peter's Church for the incredible support you continue to give me.

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This report reviews some of the outreach activities at St Peter's Church from January – December 2024.

Christmas

There were two Christingle services on Christmas Eve. We welcomed over 200 people to the Church across two Christingle services, with approximately 189 people in the first service, meaning that the 4pm service was particularly successful in terms of numbers. Extra chairs were needed for this service! One family did leave, citing the crowds, but I was able to speak to them before they left the Church grounds and they confirmed that they appreciated that this crowd size was because of the nature of the service and it would not put them off visiting again.

For 2025 we could consider encouraging attendance to the 5.30pm service where it tends to be a smaller crowd.

A huge thank you to everyone involved with the Christingle services and for all the help with the mammoth task of prepping around 250 Christingles!

Coffee Pot

Coffee Pot continues to thrive and we currently have 60 families on the books who we expect to attend each week. We also have several families on the waiting list. On average between 25 – 40 families attend each week, and Di continues to monitor the book to follow up with families who have not attended for a term without contacting us. Thank you Di!

Coffee Pot has a wonderful team of volunteers who continue to work hard to make sure the families enjoy their time in Church on a Wednesday morning. We have also welcomed a new helper to the team; Sarah Ezimokhai, and we are very thankful for this.

Messy Church

Messy Church has continued to thrive and we have put some new structures in place to ensure maximum engagement both in the worship time but also trying to allow more conversations to take place between families and our Messy Church team.

A huge, huge thank you to the whole team for making Messy Church, with our largest congregation, possible. We have been blessed with two new helpers, Judith Ash and Kirsty Hill. In 2025 I hope we can work with our Messy Church families to encourage them to 'pray, help and give', in a similar fashion to the Bubble Church messaging.

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St Peter's CofE Primary School

In November we raised over £300 for the Christmas Toy Appeal for the school. At least 14 children received gifts as well as other families in need from the school. Thank you so much to everyone for their incredible generosity.

In December Tim, James and I welcomed approximately 360 pupils from the school over six mornings to the pod for Christmas prayer stations, to share the Christmas story with activities to encourage reflection and stillness. Thanks were given for the prayer stations in the school newsletter, and we are thankful that all the children engaged with the activities and the discussions around the work they were doing. This was a huge undertaking to involve all of the pupils from year one to year six, but it went really well and Tim, James and I had numerous positive conversations with the pupils. We were also able to identify some safeguarding concerns that we could then raise with the appropriate teaching staff, which could be in part due to the 'safe space' we created in the pod meaning that the pupils felt they could be open about any worries they may have had.

SPARClers

SPARClers continues to thrive with six families attending regularly, as well as at least three families attending when they are able to do so. We are also seeing an increase in engagement from some of the parents as a result of this, including one of the parents offering to help at Bubble Church and one parent helping in SPARClers when needed.

We have welcomed five new families to SPARClers, and one of these is a Bubble Church family who asked to join SPARClers and has been attending regularly since then. One new family reached out via Instagram to attend, and one reached out through the website. In 2025 I want to develop the website and social media further to provide a platform for both church and unchurched families to join in with the activities we offer at St Peter's.

I have created the SPARClers WhatsApp group to keep parents and carers updated on all things SPARClers and other Church activities. I have handed out welcome sheets to parents and carers to ask for contact details and permission for social media pictures, and I have these on file for safeguarding purposes.

A huge thank you to Jacque Gardiner and Vanessa Thomas for all their help and support with SPARClers, I wouldn't be able to run the sessions without them!

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Social Media

On Instagram we have over 100 followers! We are also now being followed by the Diocese of Bristol and Bubble Church, both of which have a larger number of followers, giving us potential for additional audience interaction. I promote the different Church services via Instagram and Facebook, and am aiming to reach as wide an audience as possible, plus increase awareness of the Church on a different platform.

Using Eventbrite for Bubble Church and Messy Church tickets enables us to send emails directly to previous attendees (Eventbrite manages the permissions for this) and I have therefore been able to contact our previous attendees each time I have listed new tickets, which is helpful in increasing our reach to the community.

Looking ahead

In terms of moving into 2025 areas for development include:

- Continuing to grow and engage our Messy Church congregation
- Review SPARClers provision and consider the possibility of a youth group and a creche.
- Expand our outreach activities for local families in need
- Expand our outreach provision for the older members of our community
- A Church Thrift Store experience – using donated items to raise money for the Church and for charity.

Property

With the benefit of a grant of £1,018 from the Listed Places of Worship Scheme equivalent to the VAT paid on repairs to the church and a legacy from Michael Hood's will we were able to complete the following projects in 2024 .

1. Church Halls emergency lighting upgrade
2. Church Hall external decoration.
3. Vestry decoration and electric heater replacement.
4. Church toilets heating upgrade and provision of a dehumidifier.
5. Tarmac repairs to church drive and footpath to Fernstead Road.
6. Repairs to Soft Play kitchen ceiling
7. Replacement lintel Church Hall lean to adjacent to the fire exit.

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Projects for 2025

Proposed projects for 2025 include :-

- Replacement church radio microphones
- Roof repair to Church Hall lean to adjacent to fire exit
- Repairs in situ to Cottage windows
- Church Halls LED upgrade
- Removal of cement pointing to North Porch & toilets.
- Repointing with Lime mortar (Faculty list B approved).

Safeguarding

The Safeguarding Policy along with the policies on Domestic Abuse and Loan Working is available on the Parish Website via the Safeguarding link on the front page.

As a church we remain engaged with The CofE Diocesan Dashboard, which allows the Diocese to track our commitment and improvements to embed Safeguarding within our community and offers advice and guidance on the steps to take. Our commitment to work with and completion of this tool in turn enables the Diocese to best focus its safeguarding training and support.

The PCC have continued to work towards completing and renewing their safeguarding training that is required every 3 years, which includes a stand-alone session for domestic abuse awareness. All members of the church are able to access training to widen knowledge and develop openness for safeguarding our community. DBS checks are required every 3 years and the majority of the certificates have been updated, viewed and reported.

We are supported by the Diocesan Safeguarding Team (Training, support and guidance, sharing and investigation of concerns) and Thirtyone:Eight for our DBS checking service (an independent Christian charity which helps organisations protect vulnerable people from abuse).

Financial Review

Total receipts on unrestricted funds were £285,948 (2023: £74,570) of which £39,830 (2023: £33,576) was unrestricted voluntary donations, £9,324 (2023: £10,777) from lettings and a further £6,923 (2023: £7,258) was from Gift Aid.

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Legacies totalling £111,004 were received during the year (2023: £19,491).

The SPARC Softplay project has altered its hours which should improve their income. Takings for the year were £93,871 (2023: £98,769), Total expenditure for the year was £104,922 (2022: £114,983), some of which was funded by restricted SPARC fund.

Total income, including tax recovered increased to £286,126 (2023: £196,126) compared with last year. This is mainly due to the Michael Hood Legacy and increased member giving through the Parish Giving Scheme.

£189,880 (2023: £120,394) was spent from unrestricted funds to provide the Christian ministry from St Peter's Church, including major repairs to the buildings.

At the end of the year, there remains £80,281 (£8,371 restricted and £71,910 designated) available for Property repairs allocated, as yet unspent. Unfortunately, the Hall roof is such, that full remedial action is anticipated to be in excess of £100,000.

The net result for the year after transfers was a surplus of £104,879 (2023: deficit of £45,583) on unrestricted funds, including the designated funds.

The balance carried forward on 31st December 2024 on the General Fund increased to £29,941 (2023: £25,968).

The church decreased its contribution to the diocesan parish share. Due to a change in the method of calculation.

This is our contribution towards the stipends and housing for the rector, plus other administrative support provided by the diocese. This is not the full cost of support given to us.

Although I consider 2024 to have been a successful year, with a number of identifiable achievements; The last few years has been challenging for all individuals and Charities alike, and we have suffered alongside all other Charities.

Our finances are only in such a good position, by virtue of extremely generous Legacy and giving by our members increasing.

Increased giving must continue or our contribution to the Parish will be reduced, and the PCC wishes to increase the part we play in the community.

Our existing congregation is contributing around £3,800 per month, from 40 regular contributors. This is generously accompanied by an abundance of Prayer.

The Lord will and does, respond to our prayer requests.

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May I reiterate; If you are a regular member of St. Peters you subscribe to the PARISH GIVING SCHEME

Reserves Policy

It is PCC policy to endeavour to maintain a balance on unrestricted free reserves which equates to at least three months' unrestricted payments. This is equivalent to £47,500.

It is held to smooth out fluctuations in cash flow and to meet emergencies. Currently we are only holding £27,074 (or approx. 2 months). The PCC foresee ongoing building repairs, and due to high costs this is something better tackled earlier than later which does inhibit us implementing new initiatives.

Designated Funds are held for future property repairs and new outreach initiatives.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity

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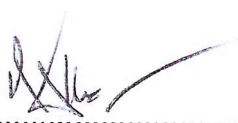
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and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church council on04.05.25.....and signed on its behalf by:

.....

Reverend Timothy Godden (PCC Chair)

.....

Stephen Thomas (Treasurer)

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH

YEAR ENDED 31 DECEMBER 2024

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of The Parochial Church Council Of St Peter's Bishopsworth.

I report to the trustees on my examination of the accounts of The Parochial Church Council Of St Peter's Bishopsworth (the Charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

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INDEPENDENT EXAMINER'S REPORT

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston ACA
Burton Sweet Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 01.05.25

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STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 DECEMBER 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income from:					
Donations and legacies	2	159,028	166	159,194	68,298
Charitable activities	3	104,522	-	104,522	113,397
Other trading activities	4	16,450	-	16,450	13,379
Investments	5	5,948	12	5,960	1,052
Total income		<u>285,948</u>	<u>178</u>	<u>286,126</u>	<u>196,126</u>
Expenditure on:					
Charitable activities	6	189,880	31,954	221,834	214,616
Total expenditure		<u>189,880</u>	<u>31,954</u>	<u>221,834</u>	<u>214,616</u>
Gains/ (losses) on investments	12	64	205	269	1,017
Net income/ (expenditure)		96,132	(31,571)	64,561	(17,473)
Transfers between funds	15	8,747	(8,747)	-	-
Net movement in funds		<u>104,879</u>	<u>(40,318)</u>	<u>64,561</u>	<u>(17,473)</u>
Total funds at start of year	15	49,361	66,208	115,569	133,042
Total funds at end of year	15	<u>154,240</u>	<u>25,890</u>	<u>180,130</u>	<u>115,569</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 19 to 29 form part of these financial statements
See note 14 for fund-accounting comparative figures

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BALANCE SHEET
AS AT 31 DECEMBER 2024

	Note	2024 £	2023 £
Fixed assets			
Investments	12	12,027	11,758
		<u>12,027</u>	<u>11,758</u>
Current assets			
Debtors	13	-	15,867
Cash at bank and in hand		177,292	90,915
		<u>177,292</u>	<u>106,782</u>
Liabilities			
Creditors : amounts falling due within one year	14	(9,189)	(2,971)
Net current assets or liabilities		<u>168,103</u>	<u>103,811</u>
Net assets		<u>180,130</u>	<u>115,569</u>
FUNDS			
Unrestricted funds			
General funds	16	29,941	25,968
Designated funds	16	124,299	23,393
Restricted funds	16	25,890	66,208
Total funds		<u>180,130</u>	<u>115,569</u>

These financial statements were approved by the Trustees on 04.05.25 and are signed on their behalf by:



.....
Stephen Thomas
Trustee

The notes on pages 19 to 29 form part of these financial statements

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the historical cost convention (except where otherwise stated in the accounting policy note) and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The PCC is a public benefit entity within the meaning of FRS102. The trustees have reviewed the financial statements and ongoing income and expenditure and are satisfied that the charity is an ongoing concern.

Income

Income from donations is included in income when these are receivable, except as follows:

- I. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Legacies are included on a receivable basis where charity is entitled to the income, it can be measured reliably and receipt is probable. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is not included in income but is treated as a contingent asset and disclosed if material.

Investment income is included on a receivable basis.

Expenditure

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. Governance costs are included within support costs.

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

1 Accounting policies (*continued*)

Pension costs and other post-retirement benefits

The charity contributes to defined contribution pension schemes. Contributions payable to the charity's pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	- Nil
Fixtures & fittings	- over 20 years; straight line
Computers	- over 3 years; straight line

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Fixed asset investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end. Other investment assets are included at PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA or at the bank.

Debtors

Debtors are measured at their recoverable amounts at the balance sheet date.

Cash

Cash held by the charity is included at the amount actually held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements.

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

1 Accounting policies (*continued*)

Creditors

A creditor and provision are recognised when there is a legal or constructive obligation as a result of a past event and it is probable that an outflow of economic benefits will be required to settle the obligation.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

2 Income from: Donations and legacies

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Regular donations	37,535	166	37,701
Loose plate collections	2,295	-	2,295
Other gifts	252	-	252
Tax recoverable on gift aid	6,923	-	6,923
Legacies	111,004	-	111,004
Grants	1,019	-	1,019
	<u>159,028</u>	<u>166</u>	<u>159,194</u>

Prior year comparatives

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Regular donations	29,437	2,550	31,987
Loose plate collections	4,139	-	4,139
Other gifts	195	-	195
Tax recoverable on gift aid	7,258	-	7,258
Legacies	-	19,491	19,491
Grants	5,228	-	5,228
	<u>46,257</u>	<u>22,041</u>	<u>68,298</u>

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

3 Income from: Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Fees for weddings and funerals	817	-	817	3,105
SPARC income	93,871	-	93,871	98,769
Coffee pot	510	-	510	746
Church hall lettings	9,324	-	9,324	10,777
	<u>104,522</u>	<u>-</u>	<u>104,522</u>	<u>113,397</u>

Coffee pot and Sparc income in the prior year was considered restricted.

4 Income from: Other trading activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Magazine income - advertising	-	-	-	3,479
Rental income	16,450	-	16,450	9,900
	<u>16,450</u>	<u>-</u>	<u>16,450</u>	<u>13,379</u>

5 Income from: Investments

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Dividends	326	-	326	321
Interest (bank & other)	5,622	12	5,634	731
	<u>5,948</u>	<u>12</u>	<u>5,960</u>	<u>1,052</u>

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

6 Expenditure on: Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Mission & outreach	16,478	1,265	17,743
Grants payable	-	12,964	12,964
Parish share	37,525	-	37,525
SPARC staff costs	75,877	-	75,877
SPARC costs	22,378	6,667	29,045
Vicars expenses	3,351	-	3,351
Administration	2,514	21	2,535
Church running costs	22,762	-	22,762
Halls running costs	3,238	-	3,238
Cottage running costs	1,979	-	1,979
Major repairs	-	11,037	11,037
Independent examiner's fees	3,778	-	3,778
	<u>189,880</u>	<u>31,954</u>	<u>221,834</u>

Prior year comparatives

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Mission & Outreach	5,893	640	6,533
Parish Share	38,742	-	38,742
SPARC Staff Costs	21,401	70,190	91,591
SPARC Costs	-	23,392	23,392
Vicars and curate expenses	900	-	900
Administration	1,994	-	1,994
Church Running Costs	28,413	-	28,413
Halls Running Costs	9,141	-	9,141
Cottage running costs	6,208	-	6,208
Major repairs	3,622	-	3,622
Independent Examiner's fees	4,080	-	4,080
	<u>120,394</u>	<u>94,222</u>	<u>214,616</u>

7 Analysis of grants

	2024 £	2023 £
<i>Institutions</i>		
Lupeni Church (CCTV Security System)	6,664	-
St Peter's Primary School (Library Bus Project)	6,700	-
	<u>13,364</u>	<u>-</u>

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

8 Net income/(expenditure) for the year

This is stated after charging:

		2024	2023
		£	£
Independent Examiner's fees	- independent examination	1,175	1,100
	- accounts preparation	1,645	1,540
	- for other services	900	480
	- prior year over/under accrual	58	960
		<u>58</u>	<u>960</u>

9 Staff costs and numbers

The aggregate payroll costs were:

	2024	2023
	£	£
Wages & salaries	87,115	89,629
Pension contributions	567	1,962
	<u>87,682</u>	<u>91,591</u>

	2024	2023
	No.	No.
Average number of employees	<u>7</u>	<u>7</u>

No employee received emoluments of more than £60,000.

Trustee expenses, donations and remuneration

Under the Parochial Church Councils (Powers) Measure 1956 and Charities Act 2011 two trustees were employed

Claire Rowe was employed as the Soft Play manager with a salary of £25,434 (2023: £25,058); pension £439 (2023: £623).

Katie Biden was employed as the Outreach Coordinator with a salary of £10,348 (2023: £20,778); pension £90 (2023: £623).

Aggregate donations from Trustees, key management personnel, and other related parties was £15,600 (2023: £17,760).

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

10 Taxation

The charity is exempt from corporation tax on its charitable activities.

11 Statement of Financial Activities comparative figures

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Income from:			
Donations and legacies	46,257	22,041	68,298
Charitable activities	13,882	99,515	113,397
Other trading activities	13,379	-	13,379
Investments	1,052	-	1,052
Total income	74,570	121,556	196,126
Expenditure on:			
Charitable activities	120,394	94,222	214,616
Total expenditure	120,394	94,222	214,616
Gains/ (losses) on investments	241	776	1,017
Net income/ (expenditure)	(45,583)	28,110	(17,473)
Transfers between funds	-	-	-
Net movement in funds	(45,583)	28,110	(17,473)
Total funds at start of year	94,944	38,098	133,042
Total funds at end of year	49,361	66,208	115,569

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

12 Investments

	2024	2023
	£	£
Listed investments		
At 1 January	11,758	10,741
Unrealised gain/ (loss)	269	1,017
At 31 December	<u>12,027</u>	<u>11,758</u>

13 Debtors

	2024	2023
	£	£
Other debtors	-	15,867
	<u>-</u>	<u>15,867</u>

14 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	2,182	-
Other creditors	-	331
Taxation and social security	3,287	-
Accruals and deferred income	3,720	2,640
	<u>9,189</u>	<u>2,971</u>

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

15 Movement in funds

For the year ended 31 December 2024

	At 1 Jan At 2024 £	Income £	Expenditure £	Transfers £	Gain / (losses) £	At 31 Dec At 2024 £
Restricted funds						
Henry Smith (Outreach)	496	-	(496)	-	-	-
Property & Fabric	13,841	-	(5,470)	-	-	8,371
Lupeni Link	6,571	178	(6,685)	(64)	-	-
Missions	769	-	(769)	-	-	-
SPARC	6,667	-	(6,667)	-	-	-
Harver	8,478	-	-	(8,683)	205	-
Children & Young People	2,375	-	-	-	-	2,375
Petros	21,444	-	-	(10,000)	-	11,444
Sylvia Doyle Fund	-	-	(6,300)	10,000	-	3,700
Churchyard	5,567	-	(5,567)	-	-	-
	<u>66,208</u>	<u>178</u>	<u>(31,954)</u>	<u>(8,747)</u>	<u>205</u>	<u>25,890</u>
Unrestricted funds						
Designated funds						
Property & Fabric	12,164	71,910	-	(12,164)	-	71,910
Church Mission	11,229	42,693	(10,693)	-	-	43,229
Harver Organ Fund		-	-	9,160	-	9,160
General funds	25,968	171,345	(179,187)	11,751	64	29,941
	<u>49,361</u>	<u>285,948</u>	<u>(189,880)</u>	<u>8,747</u>	<u>64</u>	<u>154,240</u>
Total funds	<u>115,569</u>	<u>286,126</u>	<u>(221,834)</u>	<u>-</u>	<u>269</u>	<u>180,130</u>

Restricted funds

The **Henry Smith Fund** represents money given from the Henry Smith Charity to fund the salary of a church outreach coordinator.

The **Lupeni Link Fund** receives donations for the Lupeni Church in Romania.

The **Missions Fund** receives donations specifically allocated to mission. This is distributed after agreement at the year end.

The **Harver Fund** was established from a gift given for music in the church. These funds have been fully expended historically and the transfer between funds reflects a correction of the fund.

The **Churchyard Fund** was established from a legacy given for upkeep of the churchyard.

The **Petros Fund** was established as a fund for needs in the parish.

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2024

15 Movement in funds (continued)

The **Children and Young People Fund** is established for children and young people's work.

The **SPARC Fund** was established to setup and run the SPARC project. Grant funding was received to setup this

The **Property and Fabric Fund** has been set aside to contribute to the major repairs of the church.

The **Sylvia Doyle Fund** has been set aside to contribute towards a new Library for the school, by converting a Used Double Decker Bus.

Designated funds

The **Property and Fabric Fund** has been set aside to contribute to the major repairs of the church.

The **Church Mission Fund** has been set aside for new outreach initiatives such as Messy Church and The Easter Experience. The PCC has also agreed to fund the salary of the Church Outreach coordinator for 2022 and 2023 from the Church Mission Fund.

The **Harver Organ Fund** has been set aside to contribute towards future repairs/replacement of the church organ. The fund are currently invested in the CCLA investment fund.

For the year ended 31 December 2023

	At 31 Jan At 2023 £	Income £	Expenditure £	Transfers £	Gain / (losses) £	At 31 Dec At 2023 £
Restricted funds						
Henry Smith (Outreach)	496	-	-	-	-	496
Property & Fabric	13,621	220	-	-	-	13,841
Lupeni Link	5,941	630	-	-	-	6,571
Missions	549	220	-	-	-	769
SPARC	-	100,249	(93,582)	-	-	6,667
Harver	7,702	-	-	-	776	8,478
Children & Young People	2,013	746	(384)	-	-	2,375
Petros	2,209	19,491	(256)	-	-	21,444
Churchyard	5,567	-	-	-	-	5,567
	<u>38,098</u>	<u>121,556</u>	<u>(94,222)</u>	<u>-</u>	<u>776</u>	<u>66,208</u>
Unrestricted funds						
Designated funds						
Property & Fabric	15,018	2,608	(5,462)	-	-	12,164
Church Mission	34,640	200	(23,611)	-	-	11,229
General funds	45,286	71,762	(91,321)	-	241	25,968
	<u>94,944</u>	<u>74,570</u>	<u>(120,394)</u>	<u>-</u>	<u>241</u>	<u>49,361</u>
Total funds	<u>133,042</u>	<u>196,126</u>	<u>(214,616)</u>	<u>-</u>	<u>1,017</u>	<u>115,569</u>

THE PAROCHIAL CHURCH COUNCIL OF ST PETER'S BISHOPSWORTH
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2024

16 Analysis of net assets between funds

As at 31 December 2024

	Restricted Funds	Unrestricted Designated Funds	Unrestricted General Funds	Total 2024
	£	£	£	£
Investments	-	9,160	2,867	12,027
Other net assets	25,890	115,139	27,074	168,103
	<u>25,890</u>	<u>124,299</u>	<u>29,941</u>	<u>180,130</u>

As at 31 December 2023

	Restricted Funds	Unrestricted Designated Funds	Unrestricted General Funds	Total 2023
	£	£	£	£
Investments	8,955	-	2,803	11,758
Other net assets	57,253	23,393	23,165	103,811
	<u>66,208</u>	<u>23,393</u>	<u>25,968</u>	<u>115,569</u>

17 Related party transactions

There are no transactions with trustees or other related parties other than those disclosed as required by the SORP elsewhere in the financial statements.