



Report and Accounts
for the
Parochial Church Council of
St Peter's Bishopsworth
y/e
31.12.2020

Aims and Purposes

St. Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Tim Godden, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC has taken responsibility for the maintenance of the Church Halls.

Objectives and Activities

At St Peter's we have agreed the following:

- To build a Church that focuses on Christ, cares for each other and serves the community
- To take seriously our commitment to mission
- To resource the upkeep of St. Peter's Church as well as the professional ministry in the parish and elsewhere by our contribution to the Diocesan Quota
- The PCC is also responsible for the oversight of SPARC (St Peter's Activity and Resource Centre) which operates within the Church Halls.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity No. 1172266.

The appointment of PCC members is governed by and set out in the Church Representation Rules. At St. Peter's the membership of the PCC consists of the incumbent (our vicar), churchwardens, lay ministers and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met six times during the year switching to Zoom meetings after March. Each member of the PCC is given 'The Engaged PCC member' at the beginning of the year which sets out the expectations and responsibilities of PCC members.

The PCC has several committees, all but one of which are advisory and are established to meet specific goals.

Standing Committee (Leadership Team)

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions by the council. At St Peter's this is known as the leadership team consisting of the vicar, church wardens, lay ministers and other co-opted members, meeting monthly to support the vicar and oversee the strategy of the church.

Strategic Finance and Property (formally Fabric and Finance) Committee

This committee was updated in 2020 with a remit to oversee the church's finances both income and expenditure with particular reference to the maintenance of the buildings. All recommendations made by this Committee need to be ratified by the PCC. It also oversees all aspects of Health and Safety within the church, church hall and external grounds.

SPARC Management Committee

This committee was established to oversee the St Peter's Activity and Resource Centre (SPARC). SPARC was set up through funding as an outreach project to serve the local community.

Church Halls

The church halls including the former caretaker's cottage are owned by a separate Vicar and Churchwardens trust (Registered charity no: 272301) known as "The St Peters Bishopsworth Charity" established by a deed in 1976. The PCC maintains the buildings and receives rent from community lettings.

Public Benefit

The Trustees have taken account of the Charity Commission's guidance on Public Benefit where appropriate when exercising their powers and duties, planning and reviewing the aims, objectives and activities of St Peter's. Throughout this report, St Peter's has sought to demonstrate the many ways that it delivers benefit to the public – whether they are members of the church, another church or have no church /religious affiliation.

Administrative information

St. Peter's Church is situated Church Road Bishopsworth Bristol BS13 8JR. It is part of the Diocese of Bristol within the Church of England. The correspondence address is The Vicarage, 61, Fernsteed Road, Bishopsworth, Bristol BS13 8HE. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006)

It was registered with the Charity Commission in March 2017: Registered charity number 1172266.

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

Ex officio members:

Team Rector	The Reverend Tim Godden (chair)
Lay Ministers	Mrs Lesley Hooper Mrs Tiz Coles Mrs Jenny Neale (Secretary)
Churchwardens	Mr Stephen Thomas (appointed 4 th October 2020) Mr Mick Sital-Singh (resigned 4 th October 2020) Mr Martin Webster
Deanery Synod Reps	Mrs Katie Biden (appointed 4 th October 2020) Mrs Lesley Hooper (resigned 4 th October 2020)
Elected Members	Mrs Katie Biden Mr Shane Coles (resigned 4 th October 2020) Mr Derek Collett Mrs Dinah Eaves Mrs Alison Lawrence (resigned 4 th October 2020) Mrs Samantha Parsons (appointed 4 th October 2020) Mr Caspian Risdien Miss Claire Rowe Mrs Carol Ann Sital-Singh (Treasurer) Ms Victoria Rees Mr Mick Sital-Singh Mrs Diane Webster Mr Bill Wood (resigned 4 th October 2020) Mrs Judith Wood

Bankers

Lloyds Bank	CAF Bank	Santander
Knowle Branch	25 Kings Hill Avenue	2 Triton Square
284 Wells Rd	West Malling	Regent's Place
Bristol	Kent	London
BS4 2PY	ME19 4JQ	NW1 3AN

Independent Examiners

Neil Kingston FCA
Burton Sweet, The Clock Tower, Old Weston Rd, Flax Bourton, Bristol BS48 1UR

Achievements and Performance

Worship

In writing the report on worship I normally reference the previous year's report as there are usually issues of continuity to pick up upon. Reading last year's report however feels like a different organisation and in terms of what has happened in regard to worship and in many ways it is.

This is of course due to coronavirus which affected even our ability to gather together to worship. The impact and changing nature of coronavirus during the year can perhaps be seen in a breakdown of the year in terms of Sundays when physical services were held in Church and Sundays when they were not: -

Physical services for 11 Sundays
No physical services for 16 Sundays
Physical services for 17 Sundays
No physical services for 4 Sundays
Physical services for 4 Sundays

This illustrates both the impact of coronavirus on the ability to hold physical services with there being none on 20 Sundays and the stop-start nature of everything for the whole year.

It should of course be noted, and this is the most significant issue in regard to worship this year, that there were services provided every Sunday of the year even when there were no physical services happening in Church. Services were pre-recorded and made available online on our Facebook page and YouTube channel. The Services that did happen physically in Church were also livestreamed through these channels.

Our understanding and experience of worship this year has therefore been significantly impacted by this 'dual approach' to worship i.e., physical and pre-recorded/livestreamed. Even when there have been physical services, there have been two congregations – the physical and the virtual. The statistics reveal the significance of the virtual congregation.

When we have been able to meet physically the physical attendance has been around 30 and the virtual attendance, from the statistics we have available, has probably been in excess of 100 although it is impossible to precisely quantify. However, this would mean that although the physical attendance has been considerably lower than it had previously been in normal times, the total 'attendance' is in fact higher.

This 'dual approach' to worship has impacted in various ways. On the Sundays when only pre-recorded services were available these were produced for both St. Peter's Bishopsworth and St. Oswald's Bedminster Down.

Whether the services have happened physically or not the structure of them has been simplified and shortened. This has been partly due to the restrictions on physical worship i.e., no singing is permitted and the wearing of facemasks is compulsory except for those leading the worship!

In regard to the content and style of services one significant difference is that there have been no Christenings in the main Sunday service since March. This has meant that the normal All-Age Service with Baptisms on the third Sunday of the month has become an adapted Café Church service along with the first Sunday of the month.

We have continued to highlight certain priorities in our services i.e., SPARC, St. Peter's School and Coffee Pot. We were pleased under the circumstances to be able to provide a full programme of live and online Christmas services.

In closing I would particularly like to thank those who have worked incredibly hard to make our online worship services possible – John Hooper and the Church music group for recording our songs and Sam and Katie Biden for all their technological expertise both in Church and at home in making the services available.

Prayer

Due to the effects of the Covid 19 pandemic Church life has had to change and adapt during this year to continue to provide times of worship and to serve our church family's practical and prayer needs.

Our weekly Prayer List continues to be emailed to the Leadership Team, the Pastoral Group leaders and the Home Group leaders every Sunday afternoon for their continued prayer support for those on the list. It includes any changes, and updates. This is an ongoing task and we are very grateful to be well informed and up to date which assists us in our prayers.

The Bi-monthly Prayer Request sheet has ceased and we now produce an excellent monthly prayer suggestion diary with wide ranging thoughtful suggestions for each day of the month. Using this tool can broaden and deepen our prayer lives. At the beginning of each month the list is emailed to the congregation, and it is also uploaded in weekly episodes to the Weekly News Sheet on our church website.

Prayer intercessions, including the church prayer list, are still offered by a number of different people as part of pre-recorded services.

Prayer ministry during Communion is not taking place at the moment due to the restrictions, and neither is the monthly prayer meeting after the morning service on the first Sunday. We aim to re-instate these as part of our regular church life as soon as we can.

As part of regular contact with the members of each pastoral group and the home group study 'meetings,' prayer for others is still an important part of who we are and how we serve God and each other.

Developing our own personal relationship with God that involves reading His Word and prayer, is always a priority for followers of Jesus. He took regular time out to be with his Father, and so should we. Selwyn Hughes has written, '.... for the intake of spiritual resources, we need the blessing that comes from the Word of God and prayer. God offers us infinite resources for the asking – and taking. The quiet time is where the soul grows receptive and where prayer becomes powerful. As a result, we gain the quiet heart that in turn becomes quiet confidence, and that becomes quiet power.'

Prayer is a gift and privilege. It comes from God. It is where we can be alone and together, in His presence. We look forward in faith to the day when we can continue and deepen our prayer life – physically and spiritually – together.

Pastoral Care

This year has been very different for the whole country, as well as our Church in particular and this has necessarily had an impact on the Pastoral care we offer to our Church Members. For the most part, we have been unable to meet physically. Our church services, when they have been permitted, have been limited by social distancing and the wearing of masks. Our homegroups have been unable to meet at all.

However, we have been able to maintain contact with each other by a variety of means. We have made good use of Facebook, YouTube, emails and Zoom meetings.

In May we conducted a Well-being Survey of the whole congregation to ascertain how people were coping with the restrictions. We could then highlight any areas of specific need and offer help to those who were struggling. Volunteers offered to do shopping and get prescriptions for those unable to go out themselves. This survey is being repeated this winter in January/February to compare people's overall social, emotional, mental and spiritual well-being and discover whether their needs have changed.

In all our Pastoral Groups we have kept in touch via telephone calls, texts, emails and the weekly Zoom Coffee Mornings. Homegroups have continued to "meet" via regular Bible Studies which have been emailed out to those online and by post to those are not. One homegroup has held a fortnightly Zoom meeting. More people have been taking part in these Bible Studies.

We very much miss our church services and regular face-to-face contact with our friends and look forward to the time when we can all meet again and worship together.

Outreach

This year outreach has looked quite different to what we expected with regard to serving our three main mission priorities – Coffee Pot, St. Peter's School and SPARC. There has been a necessary move from the physical to the virtual. Despite not being able to meet physically, the concept of St. Peter's as a campus site comprising the Church, the School and SPARC has evolved in a number of ways and we have seen some success in reaching members of the 'missing generation' (the 18-50s age group).

Coffee Pot

Coffee Pot has continued to flourish on Wednesday mornings; in the Church building at the start of the year before moving online due to lockdown regulations. The team have done an amazing job livestreaming Coffee Pot singing time by the means of Facebook Live throughout the year. It has been incredible to see the development of this community online, through the weekly singing times as well as the sharing of craft ideas, discussions on the Facebook page and distribution of Christmas packs for every child. Whilst it is not yet known when Coffee Pot will restart physically in the Church building it is very evident that this outreach is still very much ongoing and valued with new families still joining Coffee Pot even during the physical closure. We look forward to meeting once again physically and welcoming and supporting both old and new families.

St Peter's Church of England Primary School

The relationship with our local primary school has strengthened significantly this year. Pupils and staff have participated in Café Church services and we have seen some new families in Church and engaging online. We have had the opportunity to work closely with the school RE lead, learning all about the new RE syllabus. Plans for the launch of a school club and a Prayer Space day have had to be put on hold due the pandemic. Weekly online assemblies for all pupils have been created to be watched in classrooms or at home. We very much look forward to continuing developing this relationship between the Church and School with a newly appointed Headteacher who takes up his post in January 2021.

SPARC

Taking on the role as Church Outreach Coordinator in January there was the immediate planning for, and in some cases launching of, physical projects. This included:

- establishing a fortnightly CAP debt advice drop-in with the South Bristol Debt Centre Manager in the SPARC buildings
- coordinating a 40 Acts of Kindness initiative which ran primarily through SPARC to reach out to members of the local community, inviting them to hear the Good News of Easter
- preparing for the launch of an 'Easter Experience', in which we would transform the Church into a journey through Holy Week to be experienced by the congregation, 480 pupils from St Peter's CofE Primary School, 50+ Coffee Pot families and the wider public (unfortunately delayed due to the pandemic)
- working in partnership with Severn Vineyard to prepare for another 'Easter Eggstravaganza' egg hunt and craft morning (unfortunately delayed due to the pandemic)
- working in partnership with Severn Vineyard to prepare for the launch of a CAP Lifeskills course in April (unfortunately delayed due to the pandemic)
- preparing for the launch of a Care for the Family, Parent Talk: the Primary Years course in May (unfortunately delayed due to the pandemic)
- preparing for the launch of Messy Church in September and the part that SPARC would play in this (unfortunately delayed due to the pandemic)

Several changes had to be made to plans in recognition of the forced closure of SPARC for the majority of the year, including the launching of online and socially distanced initiatives such as:

- an online quiz which engaged the congregation and SPARC staff
- a socially distanced trail around Bishopsworth, once again engaging the congregation and SPARC staff
- weekly Zoom coffee mornings, open to all, which have welcomed both current and past members of the Church
- the recording and sharing online of regular craft and baking videos linked to the Sparclers Sunday School curriculum, as well as Prayer Spaces for Schools demonstration videos which have been engaged with by hundreds of people

- resource packs for Easter, Thy-Kingdom-Come and Sunday School sessions have been created and distributed in person and online. There are currently 21 children regularly receiving Sunday School packs as well as 4 children whose parents have requested materials through engagement online, this is a significant increase from 13 children in March and from an average of 8 children attending services in 2019
- an Alpha Online course, of which several participants were new to the Church this year
- during Advent we launched a virtual advent calendar online for the SPARC community and wider public to engage with, as well as an Advent Window Trail in the local area.

In terms of plans moving forwards there is very much a hope that with an eventual return to reopening SPARC we will have a renewed focus on the target to develop the resource side of SPARC for the benefit of the community in 2021, especially in the context of recovering from the pandemic. Many of the plans for this have already been undertaken as listed above and we are just waiting to be able to physically deliver the activities. In the meantime, we have planned our first online Parent Talk: the Primary Years course to begin in January 2021 and will have a new parent/child class run by the Children's Centre running weekly in SPARC as soon as national and local restrictions allow.

SPARC project (Ark Softplay)

2020 has certainly been a challenging year for the St Peter's Activity and Resource Centre (SPARC) but there have been many positives to take from it.

- The Ark Soft Play Centre made a very strong start to the year with a busy January and February, exceeding its monthly targets. New products and offers to increase footfall were trialled and proved successful.
- A significant number of party bookings were made for the Spring and Summer months.
- Plans were underway for new courses to be run through SPARC including Parent Talk: the Primary Years.
- When we had to shut in March for the first lockdown the Facebook page became very active with updates, craft videos, check-in posts and support numbers being shared regularly. The online SPARC community has grown and there have been fantastic levels of engagement from staff and customers.
- The Ark staff have remained very close, meeting virtually once a week for a catch up and to offer each other support.
- The Management Team took the decision to top up furlough payments for all staff and have stayed in touch with them regularly throughout the year via email and Zoom meetings.
- A grant was secured from the John James Foundation for running costs for 2020.
- A grant was secured from the Temple Ecclesiastical Charity to pay for measures to make the Ark Covid-secure, including the installation of protective screens, new cleaning equipment, the removal of the ball pool and addition of a new crash mat in its place.
- The Ark reopened for a period of three weeks in October once Government guidance allowed and all measures were in place to do so safely.
- A new online booking system proved very successful and almost all sessions were fully booked throughout the three-week period. Customers were very happy to come back and expressed how much they had missed spending time in SPARC.
- Two grants have been secured, from the Bristol Archdeaconry Charity and St Thomas Ecclesiastical Charity to help us maintain and continue running the Ark throughout 2021.
- The changes made to the soft play mean it is ready to reopen as soon as it is permitted to do so.

Looking ahead to 2021 there are several challenges to be faced:

- Uncertainties about timescales for reopening.
- Likely limitations on capacity when reopening is permitted and uncertainties over how long this will last.
- Our ongoing aim to generate enough income not only to cover our costs but also to fund other community-based projects as well as finding creative and relevant ways to introduce the customers of the ARK to the wider mission of St Peter's.

Property

At the end of 2019 it was decided to bring forward the next quinquennial inspection to February 2020. This was done to ensure that we had a full list of outstanding work on the church building to take into consideration at the same time as the urgent requirements for work on the church halls.

Due to the Covid pandemic, few major repairs have been undertaken during the year. Work has primarily consisted of planning for future needs and essential maintenance.

The first requirement was the repair to the west end of the church north parapet & gully (due to lead theft at the end of 2019) and the fitting of a roof alarm. Application was made to the Diocese for List B consent and the work was completed in December.

The second requirement was for repairs to the church windows. We have a quotation in place and an application was made to the Diocese for List B consent. Work will be carried out early in 2021.

This still leaves the following necessary work for which we are in the process of obtaining quotations & permission from the Diocese to proceed with: -

1. Replacement of the church heating system
2. Further work on the north wall, parapet & gully
3. Decoration of the church interior

In respect of the church halls complex the following projects are planned: -

1. Conservation work on our grade 2 listed buildings (cottage, church hall & feed my lambs room). This will involve repairs to stonework and repointing. We are currently waiting for listed buildings consent before proceeding with this work. The internal repair to the church hall was completed in December 2020 at a cost of £2854.
2. The church hall flooring will be replaced in early March.
3. All windows associated with the Ark soft play will be replaced the last week in March including repairs to the south wall of the Ark.
4. This still leaves the updating & replacement of the church hall kitchen

Safeguarding

This has been a very challenging year in so many ways. Fortunately, both at church and Diocesan levels the administrative fundamentals of safeguarding have continued to function as best they can.

Here at St Peter's our current safeguarding policy was revised and adopted at a belated Annual Parochial Church Meeting in October 2020. A revisit of this document and possible revision will be due later this year under the supervision of our new Parish Safeguarding Officer and the PCC.

A copy of this can also be found at the back of church and also on the St Peter's church website.

During the latter months of last year; socially distanced arrangements agreed at Diocesan level enabled the renewal of several DBS certificates for church members engaged in certain prescribed roles. Some checking of certificates remains to be completed as and when we enter less disruptive times.

The Diocese has long promoted a programme of safeguarding training which varies its content to match specific roles within our fellowship. Online procedures enabled a continuation of general training which was undertaken by several church members. However not all identified personnel were able to take part in the programmes then on offer. In the future it would be wise to audit the training needs of individuals as and when various church-based activities are able to restart.

Our ongoing commitment to the safeguarding of all, especially those considered to be vulnerable has remained undaunted during this difficult time. Our policy guidelines do not limit us to the protection of church attendees alone. The joint "Covid" related drawbacks of closure and lockdown have in fact woken and encouraged a wider community view of safeguarding for all, by all. Long may that remain the case.

Financial Review

Total receipts on unrestricted funds were £252,718 (2019: £74,895) of which £190,680 (2019: £ 37,401) was unrestricted voluntary donations, £5,961 (2019: £ 13,861) from lettings and a further £8,848 (2019: £ 7,937) was from Gift Aid. A very generous unrestricted legacy of £150,000 was received during the year.

The unrestricted planned giving through envelopes and banker's orders increased by 15% to £39,108 (2019: decreased 10%, £34,012).

The SPARC Softplay project has been severely affected by the Covid pandemic, closing from the first lockdown in March and only opening for three weeks in November. All staff were furloughed during this time with £32,423 received in government furlough grants.

Two grants, £5K from Temple Ecclesiastical and £2.5K from John James were received to support the Ark during the Covid Pandemic.

Takings for the year totalled £25,890 (2019: £82,979); donations of £1,195 (2019: £1,268) were also received. Total expenditure for the year was £72,292 (2019: £86,884).

Total income, including tax recovered increased by 48% (2019: decreased by 13%) to £293,812 (2019: £198,356) compared with last year.

£94,309 (2019: £89,804) was spent from unrestricted funds to provide the Christian ministry from St. Peter's Church, including the contribution to the diocesan parish share that increased by 2% (2019: 2.5%) in the year and contributes towards the stipends and housing for the rector, in addition to other support from the diocese.

The net result for the year after transfers was a surplus of £121,460 (2019: deficit of £12,660) on unrestricted funds including the designated funds.

Of the substantial unrestricted legacy of £150K was received during the year, £134,689 was transferred out of the General Fund; £90K to the Fabric Fund for major repairs still needed on the church buildings; £40K to a newly established Church Mission Fund and £4,689 to clear the deficit on the SPARC Fund as agreed by the PCC.

The balance carried forward on 31st December 2020 on the General Fund increased by 28% to £53,394 (2019: £41,657).

Reserves Policy

It is PCC policy to endeavour to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £30,000. It is held to smooth out fluctuations in cash flow and to meet emergencies.

At the year end the unrestricted free reserves stood at a healthy £53,394

Designated Funds are held for future property repairs and new outreach initiatives.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed/constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church council on 17th March 2021 and signed on its behalf by:

Reverend Timothy Godden (PCC Chair)

Carol Ann Sital-Singh (Treasurer)

Independent examiner's report to the trustees of PCC St Peter's Bishopsworth

I report to the trustees on my examination of the accounts of PCC St Peter's Bishopsworth (the Charity) for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Kingston, FCA
Burton Sweet Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date:

Statement of Financial Activities

	Note	Unrestricted funds	Restricted funds	Total funds 2020	Prior year total funds 2019
Income and endowments from:	2				
Donations and legacies		231,951	13,733	245,684	80,383
Income from charitable activities		7,243	27,361	34,604	103,663
Other trading activities		-	-	-	478
Investments	6	13,524	-	13,524	13,832
Total income		252,718	41,094	293,812	198,356
Expenditure on:					
Expenditure on charitable activities	2	93,175	95,435	188,610	325,983
Other expenditure		1,134	-	1,134	1,080
Total expenditure		94,309	95,435	189,744	327,063
Gains/losses on investment assets	6	163	507	670	10,702
Net income / (expenditure) before transfer		158,572	(53,834)	104,738	(118,005)
Transfers:					
Gross transfers between funds - in	7	130,000	39,132	169,132	66,782
Gross transfers between funds - out		(167,112)	(2,020)	(169,132)	(66,782)
Other recognised gains / losses					
Net movement in funds		121,460	(16,722)	104,738	(118,005)
Total funds brought forward	7	46,645	54,587	101,232	219,237
Total funds carried forward	7	168,105	37,865	205,970	101,232

Comparative fund movements are shown in note 9

The charity has no recognised gains or losses other than the results for the period as set out above

Balance Sheet

	Note	2020	2019
Fixed assets			
Investments	6	10,641	9,971
		<hr/> 10,641	<hr/> 9,971
Current assets			
Debtors	3	9,998	13,882
Cash At Bank And In Hand	3	203,582	82,260
		<hr/> 213,580	<hr/> 96,142
Liabilities			
Creditors: Amounts Falling Due In One Year	3	18,251	4,881
		<hr/> 18,251	<hr/> 4,881
Net current assets less current liabilities		<hr/> 195,329	<hr/> 91,261
Total assets less current liabilities		<hr/> 205,970	<hr/> 101,232
Total net assets less liabilities		<hr/> <hr/> 205,970	<hr/> <hr/> 101,232
Represented by			
Unrestricted			
General	4	53,394	41,657
		<hr/> 53,394	<hr/> 41,657
Designated			
Fabric	4	40,000	-
Church Mission		74,711	4,988
		<hr/> 114,711	<hr/> 4,988
Restricted			
Henry Smith (Outreach)	4	855	20,300
Heritage		14,817	14,747
Lupeni Link		4,543	3,333
Missions		1,280	1,300
SPARC		-	(2,636)
Harver		7,623	7,116
Children & Young People		635	1,905
Petros		2,545	2,955
Churchyard		5,567	5,567
		<hr/> 37,865	<hr/> 54,587
Funds of the church	4	<hr/> <hr/> 205,970	<hr/> <hr/> 101,232

Approved by The Parochial Church Council on 17th March 2021 and signed on its behalf by:

Carol Ann Sital-Singh (PCC Treasurer)

1. Accounting policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions and the version (SORP(FRS102)). of the Statement of Recommended Practice, Accounting and Reporting by Charities

During the Covid Pandemic, the PCC was extremely fortunate to receive a substantial legacy. This together with sustained regular donations enabled the trustees to be confident that the charity would be able to continue as a going concern
Therefore, the charity trustees do not know of any material reason as to why the charity should not continue as a going concern

The PCC is a public benefit entity within the meaning of FRS102.

ASSETS

Consecrated and benefice property

In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings

These are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost or else, for gifts- in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is calculated to write off the capitalized cost of fixed assets less their currently anticipated residual fair value over their estimated useful lives as follows:

Land	Nil
Fixtures & Fittings	20 years
Computers	3 years

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets currently exceeds 50 years, so that any depreciation charges would be immaterial.

An impairment review is carried out at each year-end and any resultant loss identified included in expenditure for the year.

Investments

Investments quoted on a recognised stock exchange or whose value derives from them are valued at market value at the year end.
Other investment assets are included at PCC's best estimate of market value.

Short term deposits

These are the cash held on deposit either with the CCLA or at the bank.

FUNDS

Unrestricted Funds

These represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its 'free reserves' as disclosed in the trustees' report.

Restricted Funds

These are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

2. Analysis of income and expenditure

	General Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
Income and endowments					
Donations and legacies					
Gift Aided Donations - Bank	38,181	90	2,954	41,225	34,264
Gift Aided Donations - Envelopes	837	-	-	837	2,362
Other planned giving NGA	-	-	-	-	190
Loose plate collections	1,371	-	-	1,371	2,901
Other gifts	201	-	1,389	1,590	531
Donations appeals etc	-	-	740	740	1,560
Tax recoverable on Gift Aid	8,825	23	1,150	9,998	8,951
Legacies	150,000	-	-	150,000	-
Non-recurring one-off grants	-	-	7,500	7,500	29,304
CJRS Grant	32,423	-	-	32,423	-
Other funds generated	-	-	-	-	320
Total	231,838	113	13,733	245,684	80,383
Income from charitable activities					
Fees for weddings and funerals	1,282	-	-	1,282	1,639
SPARC booking income	-	-	1,118	1,118	17
SPARC Entry income	-	-	7,592	7,592	23,365
SPARC Food & Drink income	-	-	13,891	13,891	50,063
SPARC Party income	-	-	3,289	3,289	9,534
Coffee Pot	-	-	1,471	1,471	5,184
Church hall lettings	5,961	-	-	5,961	13,861
Total	7,243	-	27,361	34,604	103,663
Other trading activities					
Rummage sales etc	-	-	-	-	478
Total	-	-	-	-	478
Investments					
Dividends	299	-	-	299	1,645
Interest (Bank & other)	25	-	-	25	46
Rent from lands or buildings	13,200	-	-	13,200	12,141
Total	13,524	-	-	13,524	13,832
Income Total	252,605	113	41,094	293,812	198,356

	General Funds	Designated Funds	Restricted Funds	Total 2020	2019
Expenditure on charitable activities					
Giving to missionary societies	-	-	260	260	-
Giving - relief and development agencies	-	-	870	870	179
Home mission	30	-	-	30	230
Ministry parish share etc	44,510	-	-	44,510	43,630
SPARC Salary Costs	-	-	76,843	76,843	60,490
SPARC Employer Pension Costs	-	-	1,238	1,238	369
Working expenses of incumbent	195	-	-	195	530
SPARC Staff Costs	-	-	341	341	385
Vicar's telephone & broadband	480	-	-	480	480
Education	135	-	-	135	52
Parish training and mission	689	-	-	689	474
Sparclers	5	-	-	5	149
Outreach	-	-	614	614	-
Church running - insurance	3,000	-	-	3,000	2,900
Church maintenance	3,001	-	-	3,001	3,659
Cleaning & refuse	527	-	-	527	350
Kitchen & servery expenses	340	-	-	340	675
Cafe church expenses	89	-	-	89	344
Other service costs	2,587	-	-	2,587	1,527
Upkeep of churchyard	-	-	-	-	736
Administration	2,399	-	-	2,399	1,605
Church running - electric	993	-	-	993	1,203
Church running - gas	1,019	-	-	1,019	1,542
Church running - water	146	-	-	146	288
Church running - heating and lighting	982	-	-	982	1,028
SPARC Food & Drink Costs	-	-	4,479	4,479	15,896
SPARC Maintenance & Equipment	-	-	5,359	5,359	3,991
SPARC Consumables	-	-	1,226	1,226	2,262
SPARC Cleaning & Refuse	-	-	229	229	721
SPARC Phone & Broadband	-	-	422	422	432
Other SPARC costs	-	-	69	69	308
SPARC bank and card charges	-	-	917	917	1,712
SPARC marketing costs	-	-	-	-	138
CAP monthly fees	-	-	-	-	180
Magazine & Newsletter expenses	-	-	-	-	176
Coffee Pot	-	-	1,240	1,240	4,105
Hall running - electricity	2,520	-	-	2,520	3,882
Hall running - gas	2,644	-	-	2,644	1,572
Hall running - insurance	3,034	-	-	3,034	3,134
Hall running - maintenance	1,237	-	-	1,237	4,312
Hall running - cleaning & refuse	778	-	-	778	2,118
Hall running - water	543	-	-	543	1,855
Hall running - heating and lighting	-	-	-	-	219
Church major repairs - structure	-	19,390	1,268	20,658	152,445
Hall + major repairs - structure	-	1,000	-	1,000	-
Cottage - repairs	-	-	-	-	2,472
Cottage running costs	650	-	-	650	839
Bank charges	252	-	60	312	389
Total	72,785	20,390	95,435	188,610	325,983
Other expenditure					
Independent Examination fees	1,134	-	-	1,134	1,080
Total	1,134	-	-	1,134	1,080
Expenditure Total	73,919	20,390	95,435	189,744	327,063

3. Statement of Assets and Liabilities

		2020	2019
Investments			
Diocese of Bristol - General Fund			
General fund	Unrestricted	2,540	2,377
		<u>2,540</u>	<u>2,377</u>
CCLA (CBF) deposit account			
Harver Fund	Restricted	8,101	7,594
		<u>8,101</u>	<u>7,594</u>
	Total	<u>10,641</u>	<u>9,971</u>
Cash at Bank and in hand			
Lloyds current account			
Henry Smith - Outreach Coordinator	Restricted	1,254	20,300
Heritage Fund	Restricted	9,030	4,834
Missions Fund	Restricted	1,034	1,044
Sparc	Restricted	(716)	(2,130)
General fund	Unrestricted	24,901	12,289
Harver Fund	Restricted	(477)	(477)
Children & Young People	Restricted	552	-
Petros Fund	Restricted	50	25
Fabric Fund	Designated	-	3,681
Agency collection	Restricted	234	1,688
		<u>35,862</u>	<u>41,254</u>
Lloyds Business 2			
Heritage Fund	Restricted	5,519	5,519
Church Mission	Designated	40,000	-
General fund	Unrestricted	17,949	20,007
Fabric Fund	Designated	89,083	-
		<u>152,551</u>	<u>25,526</u>
Petty Cash - Coffee Pot			
Children & Young People	Restricted	83	1,905
		<u>83</u>	<u>1,905</u>
PayPal Account			
Sparc	Restricted	33	-
		<u>33</u>	<u>-</u>
CafCash Account			
General fund	Unrestricted	420	-
Churchyard Fund	Restricted	5,567	5,567
Fabric Fund	Designated	1,276	1,276
		<u>7,263</u>	<u>6,843</u>
CafCash Account 2			
Petros Fund	Restricted	2,494	2,904
		<u>2,494</u>	<u>2,904</u>
Santander			
Sparc	Restricted	807	492
		<u>807</u>	<u>492</u>
Lloyds - Lupeni			
Lupeni Link	Restricted	4,389	3,236
		<u>4,389</u>	<u>3,236</u>
Cash in hand - SPARC float			
Sparc	Restricted	100	100
		<u>100</u>	<u>100</u>
	Total for Cash at bank and in hand	<u>203,582</u>	<u>82,260</u>

		2020	2019
Debtors			
Heritage Fund	Restricted	267	4,394
Lupeni Link	Restricted	155	97
Missions Fund	Restricted	246	256
Sparc	Restricted	481	245
General fund	Unrestricted	8,825	7,908
Petros Fund	Restricted	-	25
Fabric Fund	Designated	24	30
		<u>9,998</u>	<u>12,955</u>
Accounts Receivable			
General fund	Unrestricted	-	927
		<u>-</u>	<u>927</u>
Debtors		<u>9,998</u>	<u>13,882</u>
Creditors: Amounts falling due in one year			
Creditors			
General fund	Unrestricted	(1,134)	(1,080)
		<u>(1,134)</u>	<u>(1,080)</u>
PAYE & NI Due			
Henry Smith - Outreach Coordinator	Restricted	(126)	-
Sparc	Restricted	(321)	(268)
		<u>(447)</u>	<u>(268)</u>
Agency collections			
Agency collection	Restricted	(235)	(1,688)
		<u>(235)</u>	<u>(1,688)</u>
Accounts Payable			
Henry Smith - Outreach Coordinator	Restricted	(272)	-
Sparc	Restricted	(384)	(1,075)
General fund	Unrestricted	(107)	(770)
Fabric Fund	Designated	(15,672)	-
		<u>(16,435)</u>	<u>(1,845)</u>
	Liability	<u>(18,251)</u>	<u>(4,881)</u>
Grand Total		<u>205,970</u>	<u>101,232</u>

4. Summary of Assets and Liabilities

As At 31/12/2020

	General Funds	Designated Funds	Restricted Funds	2020 Total
Investments	2,540	-	8,101	10,641
Current Assets	43,270	130,359	29,953	203,582
Debtors	8,825	24	1,149	9,998
Liabilities	(1,241)	(15,672)	(1,338)	(18,251)
	53,394	114,711	37,865	205,970

As At 31/12/2019

	General Funds	Designated Funds	Restricted Funds	2019 Total
Investments	2,377	-	7,594	9,971
Current Assets	32,296	4,957	45,007	82,260
Debtors	8,835	30	5,017	13,882
Liabilities	(1,850)	-	(3,031)	(4,881)
	41,658	4,987	54,587	101,232

5. Staff Costs

	2020	2019
Wages and Salaries	76,843	60,490
Social Security costs	-	-
Pension costs	1,238	369
	78,081	60,859
Average number of employees	7	8

During 2020 The PCC employed a full-time manager, part time deputy manager, kitchen assistant and 3 counter assistants for the SPARC softplay project.

This project was closed from March due to the Covid crisis and was opened for 3 weeks in November before closing again. All staff have been furloughed during the closure period, with wages topped up to 100% as agreed by the PCC

In addition the PCC employed an outreach co-ordinator funded by the **Henry Smith Charity**

Trustee expenses, donations and remuneration

Under the Parochial Church Councils (Powers) Measure 1956 and Charities Act 2011 two trustees were employed

Claire Rowe was employed as the full time Soft Play manager: salary £22,094 in 2020 (£21,450;2019);pension £689 (£370;2019)

Katie Biden was employed from January 2020 as the outreach coordinator: salary £18,282; pension £548.

No further trustee expenses or remuneration was paid. (2019, nil)

Annual Donations received from trustees totalled £15,720 (2019, £14,760)

There were no further third-party transactions.

6. Investments

	2020	2019
Market value brought forward	9,971	60,764
Proceeds on disposal	-	(61,495)
Gains/(losses) in the year	670	10,702
Market Value carried forward	10,641	9,971
Historical cost	462	462

7. Fund movement by type

	b/f 01/01/2020	Income	Expenditure	Transfers	Gains/ (losses)	c/f 31/12/2020
Unrestricted						
General Fund	41,657	252,605	73,919	(167,112)	163	53,394
Subtotal	41,657	252,605	73,919	(167,112)	163	53,394
Designated						
Fabric	4,988	113	20,390	90,000	-	74,711
Church Mission	-	-	-	40,000	-	40,000
Subtotal	4,988	113	20,390	130,000	-	114,711
Restricted						
Henry Smith (Outreach)	20,300	-	19,445	-	-	855
Heritage	14,747	1,338	1,268	-	-	14,817
Lupeni Link	3,333	950	-	260	-	4,543
Missions	1,300	1,280	780	(520)	-	1,280
SPARC	(2,636)	36,056	72,292	38,872	-	-
Harver	7,116	-	-	-	507	7,623
Children & Young People	1,905	1,470	1,240	(1,500)	-	635
Petros	2,955	-	410	-	-	2,545
Churchyard	5,567	-	-	-	-	5,567
Subtotal	54,587	41,094	95,435	37,112	507	37,865
Totals	101,232	293,812	189,744	-	670	205,970

Funds

A substantial unrestricted legacy of £150K was received during the year. £134,689 of this was transferred out of the **General Fund**; £90K to the **Fabric Fund** for major repairs still needed on the church buildings; £40K to a newly established **Church Mission Fund** and £4,689 to clear the deficit on the **SPARC Fund** as agreed by the PCC.

Designated

The **Fabric Fund** has been set aside to contribute to the major repairs of the church

The **Church Mission Fund** has been set aside for new outreach initiatives such as Messy Church and The Easter Experience

Restricted

The **Henry Smith Fund** represents money given from the Henry Smith Charity to fund the salary of a church outreach coordinator

The **Heritage Fund** was established from a specific appeal known as the Heritage Project to raise funds for urgent repairs to the church, particularly the south wall. This specific work was completed in the year and residual funds will be transferred to Fabric account for further repairs as specified in the original appeal.

The **Lupeni Link Fund** receives donations for the Lupeni Church in Romania

The **Missions Fund** receives donations specifically allocated to mission. This is distributed after agreement at the year end

The **Harver Fund** was established from a gift given for music in the church

The **Church Yard Fund** was established from a legacy given for upkeep of the churchyard

The **Petros Fund** was established as a fund for needs in the parish.

The **CYP Fund** is established for children and young people's work. The transfer to the SPARC fund was agreed to support the SPARC children's work

The **SPARC Fund** was established to set up and run the SPARC project. Grant funding was received to set up this project. Two grants, £5K from Temple Ecclesiastical and £2.5K from John James were received to support the SPARC softplay during the Covid Pandemic.

Furlough grants totalling £32,423 were received from the government when the softplay was closed due to the pandemic

Fund movement by type (Prior Year)

	b/f 01/01/2019	Income	Expenditure	Transfers	Gains/ (losses)	c/f 31/12/2019
Unrestricted						
General Fund	47,742	74,745	83,079	1,874	375	41,657
Subtotal	47,742	74,745	83,079	1,874	375	41,657
Designated						
Fabric	11,563	150	6,725	-	-	4,988
Subtotal	11,563	150	6,725	-	-	4,988
Restricted						
Henry Smith (Outreach)	-	20,300	-	-	-	20,300
Heritage	87,995	10,977	145,720	61,495	-	14,747
Lupeni Link	2,006	1,327	-	-	-	3,333
Missions	-	1,300	-	-	-	1,300
SPARC	-	84,248	86,884	-	-	(2,636)
Harver	6,294	-	293	-	1,115	7,116
Children & Young People	1,917	5,184	3,496	(1,700)	-	1,905
Petros	3,244	125	240	(174)	-	2,955
Churchyard	6,193	-	626	-	-	5,567
Subtotal	107,649	123,461	237,259	59,621	1,115	54,587
Endowment						
Lovell	52,283	-	-	(61,495)	9,212	-
Subtotal	52,283	-	-	(61,495)	9,212	-
Totals	219,237	198,356	327,063	-	10,702	101,232

Statement of Financial Activities (Prior Year)

	Note	Unrestricted funds	Restricted funds	Endowment funds	Total funds 2019
Income and endowments from:					
Donations and legacies	9	45,458	34,925	-	80,383
Income from charitable activities		15,500	88,163	-	103,663
Other trading activities		128	350	-	478
Investments	6	13,809	23	-	13,832
Total income		74,895	123,461	-	198,356
Expenditure on:					
Expenditure on charitable activities	9	88,724	237,259	-	325,983
Other expenditure		1,080	-	-	1,080
Total expenditure		89,804	237,259	-	327,063
Gains/losses on investment assets	7	375	1,115	9,212	10,702
Net income / (expenditure) resources		(14,534)	(112,683)	9,212	(118,005)
Transfers:					
Gross transfers between funds - in	7	3,580	63,201	-	66,781
Gross transfers between funds - out		(1,706)	(3,580)	(61,495)	(66,781)
Other recognised gains / losses					
Net movement in funds		(12,660)	(53,062)	(52,283)	(118,005)
Total funds brought forward		59,305	107,649	52,283	219,237
Total funds carried forward		46,645	54,587	-	101,232

9. Analysis of income and expenditure (Prior Year)

	General Funds	Designated Funds	Restricted Funds	2019
Income and endowments				
Donations and legacies				
Gift Aided Donations - Bank	31,460	120	2,684	34,264
Gift Aided Donations - Envelopes	2,362	-	-	2,362
Other planned giving NGA	190	-	-	190
Loose plate collections	2,901	-	-	2,901
Other gifts	168	-	363	531
Donations appeals etc	-	-	1,560	1,560
Tax recoverable on Gift Aid	7,907	30	1,014	8,951
Non-recurring one-off grants	-	-	29,304	29,304
Other funds generated	320.00	-	-	320
Total	45,308	150	34,925	80,383
Income from charitable activities				
Fees for weddings and funerals	1,639	-	-	1,639
SPARC income	-	-	17	17
SPARC Entry income	-	-	23,365	23,365
SPARC Food & Drink income	-	-	50,063	50,063
SPARC Party income	-	-	9,534	9,534
Coffee Pot	-	-	5,184	5,184
Church hall lettings	13,861	-	-	13,861
Total	15,500	-	88,163	103,663
Other trading activities				
Rummage sales etc	128	-	350	478
Total	128	-	350	478
Investments				
Dividends	1,645	-	-	1,645
Interest (Bank & other)	23	-	23	46
Rent from lands or buildings	12,141	-	-	12,141
Total	13,809	-	23	13,832
Income Total	74,745	150	123,461	198,356

9. Analysis of income and expenditure (Prior Year)

	General Funds	Designated Funds	Restricted Funds	2019
Expenditure on:				
Expenditure on charitable activities				
Giving to missionary societies	-	-	-	-
Giving - relief and development agencies	-	-	179	179
Home mission	230	-	-	230
Ministry parish share etc	43,630	-	-	43,630
SPARC Salary Costs	-	-	60,490	60,490
SPARC Employers NI	-	-	-	-
SPARC Employer Pension Costs	-	-	369	369
Working expenses of incumbent	530	-	-	530
SPARC Staff Costs	-	-	385	385
Vicar's telephone & broadband	480	-	-	480
Education	52	-	-	52
Parish training and mission	474	-	-	474
Sparclers	149	-	-	149
Church running - insurance	2,900	-	-	2,900
Organ/Piano tuning	-	-	-	-
Church maintenance	3,659	-	-	3,659
Cleaning & refuse	350	-	-	350
Kitchen & servery expenses	675	-	-	675
Cafe church expenses	344	-	-	344
Other service costs	1,234	-	293	1,527
Upkeep of churchyard	110	-	626	736
Administration	1,605	-	-	1,605
Church running - electric	1,203	-	-	1,203
Church running - gas	1,542	-	-	1,542
Church running - water	288	-	-	288
Church running - heating and lighting	1,028	-	-	1,028
SPARC set up costs	-	-	-	-
SPARC Food & Drink Costs	-	-	15,896	15,896
SPARC Maintenance & Equipment	-	-	3,991	3,991
SPARC Consumables	-	-	2,262	2,262
SPARC Cleaning & Refuse	-	-	721	721
SPARC Phone & Broadband	-	-	432	432
Other SPARC costs	-	-	308	308
SPARC bank and card charges	-	-	1,712	1,712
SPARC marketing costs	-	-	138	138
CAP monthly fees	-	-	180	180
Magazine & Newsletter expenses	176	-	-	176
Coffee Pot	608	-	3,497	4,105
Hall running - electricity	3,882	-	-	3,882
Hall running - gas	1,572	-	-	1,572
Hall running - insurance	3,134	-	-	3,134
Hall running - maintenance	4,312	-	-	4,312
Hall running - cleaning & refuse	2,118	-	-	2,118
Hall running - water	1,855	-	-	1,855
Hall running - heating and lighting	219	-	-	219
Church major repairs - structure	-	6,725	145,720	152,445
Hall + major repairs - structure	-	-	-	-
Cottage - repairs	2,472	-	-	2,472
Cottage running costs	839	-	-	839
Bank charges	329	-	60	389
Total	81,999	6,725	237,259	325,983
Other expenditure				
Independent Inspection fees	1,080	-	-	1,080
Total	1,080	-	-	1,080
Expenditure Total	83,079	6,725	237,259	327,063