



**The Parochial Church council of the Ecclesiastical Parish of St Timothy's
Crookes**

Annual report and Financial Statements for year ended 31 December 2021

Registered charity number 1172252

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Administrative information

St Timothy's Crookes is located on Slinn Street, Sheffield, S10 1NZ. It is part of the Diocese of Sheffield and Church of England.

Parochial Church Council (PCC) members who have served from January 2021 until the date this report was approved are:

Priest in charge	Rev Malcolm Lambert (Jan 2021 to Jun 2021)
Curate	Amy Hole (Jul 2021 to Dec 2021)
Lay Vice-Chair	Aidan Melville (Sep 2021 to Dec 2021)
Wardens	Jack Hiscock James Saunders
Treasurer	Jack Hiscock
Representatives on Deanery Synod	Alison Kinneavy Ellen Makin
PCC Secretary	Siobhan Melville
Lay Reader (ex officio)	Roger Makin
Elected members	Alan Bell Graham Cavil (Jan 2021 to Apr 2021) Stephanie Fisher-Rogers (Apr 2021 to Dec 2021) Jenny Holt Di Marples (Jan 2021 to Apr 2021) Aidan Melville Becki Porter Chris Renshaw Stacey Renshaw (Apr 2021 to Dec 2021) Kate Rogers-Kay Ravi Thevasagayam (Jan 2021 to Apr 2021) Alex Townsend David Townsend Peter Wigglesworth

The PCC's bankers are Co-operative Bank.

The Independent Examiner is:

Judith McCoy
JSM Accounting Services Limited
32 Clough Grove
Oughtibridge Sheffield S35 0JX

Objectives and activities

St Timothy's Parochial Church Council (PCC) has the responsibility of promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, social and ecumenical.

St Timothy's is part of The Diocese of Sheffield. The Diocese has been called to grow a sustainable network of Christ-like, lively, and diverse Christian communities in every place which are effective in making disciples and in seeking to transform our society and God's world.

The PCC works towards the above Diocesan Mission Statement with its three strands: 'Renewed, Released, Rejuvenated,' and our Parish purpose statement 'Passion for God. Compassion for People'

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Review of the year

2021, in many aspects, has been a transitional year, towards re-establishing the ministry of the Parish as the pandemic season has eased, and responding to the restructuring of the parish within the emerging joint benefice relationship with The Vine.

Amongst a turbulent time in many respects, steady rhythms have remained, including Sunday worship – in person where possible and online in any case - seasonal services and small groups (including a lent course on Zoom).

The year also saw new ventures emerge, notably the launch of Garden Church. A community gathered around Morley Street Allotments, seeking to get to know God and each other better through gardening.

St Tim's also continued its commitment to caring for God's creation and responding to the climate crisis by working towards, and achieving, a Bronze Award in the Eco Church scheme run by A Rocha.

Key changes in 2021

The first part of the year was dominated by the third covid lockdown. PCC suspended public worship in January, online provision continuing on Facebook and Zoom. In-person Sunday worship recommenced at Easter and this initiated a long phrase of re-establishing patterns of ministry.

July 2021 marked a significant change as the relationship between The Vine and St. Timothy's Crookes had a step-change in closeness. While the formalities of the establishment of a joint benefice were delayed until 2022, the process of acting in partnership and collaboration increased significantly. In particular, the time of Rev Will Briggs, and newly arrived curate, Rev Amy Hole, was shared between the two parishes, and the process of aligning administrative and other systems was begun.

Personnel changes

In June we said goodbye to Rev Malcolm Lambert, who has served the church faithfully for the last three years and now begins his retirement. Rev. Amy Hole joined us as curate in July 2021, she is also licensed to The Vine. Nick Phoenix joined us as an intern in September 2021, and his time is also shared with The Vine. Following the summer, in response to Becki Porter stepping down as Children's Minister, the recruitment process for a joint Benefice Children and Families worker, in collaboration with The Vine, was initiated by the end of the year for completion in early 2022. As ministries began their regular activities again, one key gap in provision was that of a cook for Lunch Club, as Kate Roger-Kay had been made redundant in 2020 when Lunch Club suspended in-person meetings. Natalie Sorby was appointed in November.

Towards the end of 2021, as arrangements with The Vine continued to evolve, Siobhan Melville, the administrator at St. Tim's has taken on responsibilities that brings aspects of The Vine into her purview, and Jackie Kieran, the administrator at The Vine, has incorporated responsibilities that involve St. Tim's.

Future plans

The formal uniting of benefice with The Vine Sheffield is now expected in May 2022. These will involve some structural changes that will reflect and build upon the alignment of ministry and administrative teams and workflows that have already emerged from the partnership between the two parishes. It will be recommended to the APCMs in both parishes that a Joint Benefice Council be formed to take responsibility for aspects of the benefice where decision-making is shared and aims are pursued jointly.

Financial Review

We are pleased to note that, despite financial pressures continuing as a result of covid across the Diocese, St Timothy's consolidated net income for the year was £1,513, and although there was a deficit of £10,431 on unrestricted funds, this outcome was better than what we had originally budgeted and is largely thanks to the generosity of the congregation. We are pleased alongside this, we were able to continue to raise our Common Fund giving, which now stands at £78,096.

Income

St Timothy's received a total income of £175,240 in total during 2021. This was less than received in 2020 (£193,243) and is due to the lower number of one-off donations received by the Church alongside the inability to take collections during services for much of the year. Our overall planned giving from the congregation increased from 2020 by 3% to continue to support our work.

There was also a lower trading income due the inability to rent the Community Hall due to restrictions in place to slow the rate of Covid-19 during the early part of 2021.

Expenditure

St Timothy's total expenditure for the year was £173,727, of which 45% related to our common fund giving, 23% on staffing and the remainder on our church activities, including the building and upkeep, youth and children activities and governance costs. The bulk of expenditure is paid through our unrestricted funds.

The majority of expenditure is directly apportioned into budgets and held internally by budget holders to enable them to undertake and facilitate ministry in the Parish and beyond.

Our overall expenditure decreased slightly from 2020 as we continued to monitor contracted costs and any variances to budgets closely, through the use of management accounts that are presented at each PCC meeting.

Our payroll costs decreased in 2021 due to the pandemic and certain roles not being required at the time, we fully intend to restart these roles, where funding allows.

Maintenance costs for the church building increased from the prior year due to delays in work that were required in 2020, but were delayed due to the pandemic and covid restrictions.

We continued to take collections for external organisations and distributed these as grants to charities throughout the year.

NET Position and Balance

The overall net movement in funds was £1,513, unrestricted funds had a net expenditure of £10,431 and restricted funds a net income of £11,944. The restricted funds will be expended against in 2021.

As of 31 December 2021, the total funds held by St Timothy's had a balance of £106,395, unrestricted funds had a balance of £76,750 and restricted funds a balance of £29,645.

Costs are forecasted to increase in 2022, which will impact our unrestricted funds position, we continually look at increasing income to support our activities.

Reserves Policy

With our charity designation, it is expected that there will always remain a balance on general funds to cover any emergency or required closure of the charity. This is a minimum of £30,000. The current amount in general funds at the end of 2021, is at a level that allows us to cover this eventuality if required.

Independent Examiner's Report to the members of the PCC of St Timothy's Church, Crookes

I report on the accounts of the PCC for the year ended 31 December 2021.

Responsibilities and basis of report

My examination has been carried out in accordance with the requirements of section 145 of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the Regulations').

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Judith McCoy
Accountant
JSM Accounting Services Limited
32 Clough Grove
Oughtibridge
Sheffield
S35 0JX

13th April 2022

STATEMENT OF THE FINANCIAL ACTIVITIES
For the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
<u>INCOME FROM</u>					
Voluntary Income	1	134,790	14,344	149,134	160,848
Other Voluntary Income Resources	2	3,324	2,165	5,489	14,145
Income for Church Activities	3	1,145	1,086	2,231	2,075
Activities for Generating Funds	4	7,254	3,094	10,348	5,165
Trading Income	5	8,038	-	8,038	11,010
		154,551	20,689	175,240	193,243
<u>EXPENDITURE ON</u>					
Charitable Giving Grants	6	-	4,193	4,193	3,010
Activities Directly Related to the Work of the Church	7	81,508	3,828	85,336	82,388
Church Hall	8	4,795	-	4,795	9,491
Salaries	9	40,000	-	40,000	47,193
Tuesday Social Club	10	1,669	-	1,669	884
Youth and Children's Ministry	11	10,488	724	11,212	5,844
Church Management and Administration	12	20,956	-	20,956	19,841
Governance	13	5,566	-	5,566	6,008
		164,982	8,745	173,727	174,659
Net (expenditure)/income		(10,431)	11,944	1,513	18,584
Transfer between funds		-	-	-	-
Total funds brought forward		87,181	17,701	104,882	86,298
Total funds carried forward		76,750	29,645	106,395	104,882

BALANCE SHEET
As at 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Current Assets					
Cash at bank and in hand		83,202	27,645	110,847	101,036
Debtors	14	3,603	2,000	5,603	6,496
Total Assets		86,805	29,645	116,450	107,532
Creditors					
Amount due within 1 year	15	(10,055)	-	(10,055)	(2,650)
Net Assets		76,750	29,645	106,395	104,882
Funds	16				
Natter		-	4,665	4,665	4,665
Asha		-	1,989	1,989	4,501
Organ		-	2,483	2,483	2,483
Lighting		-	1,500	1,500	1,500
Defibrillator		-	667	667	1,666
Assigned Fees		-	(9)	(9)	-
Charitable Giving		-	441	441	88
Community Hub – COVID 19		-	2,648	2,648	2,648
Xmas Tree Festival		-	150	150	150
Eco Projects		-	10,000	10,000	-
Toddlers		-	1,712	1,712	-
Wednesday Lunch Club		-	3,399	3,399	-
Halls (Designated)		21,745	-	21,745	18,502
General (Unrestricted)		55,005	-	55,005	68,679
		76,750	29,645	106,395	104,882

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

1 VOLUNTARY INCOME

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Planned Giving	101,216	385	101,601	98,813
Collections at Services	173	238	411	1,424
Donations	9,610	11,721	21,331	32,956
Gift Aid	23,791	2,000	25,791	27,655
Total	134,790	14,344	149,134	160,848

2 OTHER VOLUNTARY INCOME

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Grants	952	2,165	3,117	14,145
Donations – TSC	2,372	-	2,372	-
Total	3,324	2,165	5,489	14,145

3 INCOME FOR CHURCH ACTIVITIES

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Funerals and Weddings	1,145	1,086	2,231	2,075
Total	1,145	1,086	2,231	2,075

4 ACTIVITIES FOR GENERATING FUNDS

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Youth and Children	6,327	2,436	8,763	4,100
Tuesday Social Club	-	-	-	549
Church Activities	927	-	927	516
Wednesday Lunch Club	-	658	658	-
Total	7,254	3,094	10,348	5,165

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

5 TRADING INCOME

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Hall	8,038	-	8,038	11,010
Total	8,038	-	8,038	11,010

6 CHARITABLE GIVING GRANTS

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Children Society	-	180	180	-
Assist	-	10	10	-
Sheffield Women's	-	104	104	-
Asha	-	3,440	3,440	-
St Tim's Pantomime	-	123	123	-
Love in Action	-	21	21	-
Wednesday Lunch Club	-	-	-	44
A Rocha UK	-	315	315	49
Snow Project	-	-	-	167
Church Of St Columbus	-	-	-	2,750
Total	-	4,193	4,193	3,010

7 ACTIVITIES DIRECTLY RELATED TO THE WORK OF THE CHURCH

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Common Fund Giving	78,096	-	78,096	77,323
Church Event Costs	3,412	2,733	6,145	3,971
Assigned Fees	-	1,095	1,095	1,094
Total	81,508	3,828	85,336	82,388

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

8 CHURCH HALL

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Maintenance	788	-	788	3,522
Broadband	167	-	167	34
Subscriptions	277	-	277	480
Utilities	2,165	-	2,165	4,078
Insurance	1,398	-	1,398	1,377
Total	4,795	-	4,795	9,491

9 SALARIES

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Administration	8,116	-	8,116	7,444
Church Cleaning	3,426	-	3,426	3,134
Youth	18,240	-	18,240	18,519
Wednesday Lunch Club	-	-	-	2,555
Tuesday Social Club	-	-	-	853
Halls	4,826	-	4,826	5,124
Natter	-	-	-	4,694
National Insurance & Pension	5,392	-	5,392	4,870
Total	40,000	-	40,000	47,193

10 TUESDAY SOCIAL CLUB

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Cost of events	1,669	-	1,669	884
Total	1,669	-	1,669	884

11 YOUTH AND CHILDREN'S MINISTRY

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Children & Youth cost of events	10,488	724	11,212	5,844
Total	10,488	724	11,212	5,844

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

12 CHURCH MANAGEMENT AND ADMINISTRATION

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Clergy and Vicarage Costs	1,078	-	1,078	1,862
Training	1,170	-	1,170	-
Administrative Costs	3,879	-	3,879	3,600
Maintenance and Upkeep	8,216	-	8,216	3,146
Insurance	3,456	-	3,456	3,749
Utilities	3,157	-	3,157	7,484
Total	20,956	-	20,956	19,841

13 GOVERNANCE

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Accountancy Fees	4,400	-	4,400	4,412
Payroll Fees	313	-	313	346
Audit 2021 Fee	350	-	350	350
Professional Fees	503	-	503	900
Total	5,566	-	5,566	6,008

14 DEBTORS

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Prepayments	-	-	-	2,320
Trade Debtors	1,806	-	1,806	506
Accrued Income	1,797	2,000	3,797	3,670
Total	3,603	2,000	5,603	6,496

15 CREDITORS

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Creditors due within one year	(10,055)	-	(10,055)	(2,650)
Total	(10,055)	-	(10,055)	(2,650)

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

16 RECONCILIATION OF FUND BALANCE

	Balance b/f	Income	Expenditure	Balance c/f
	£	£	£	£
Natter	4,665	-	-	4,665
Asha	4,501	929	(3,441)	1,989
Organ	2,483	-	-	2,483
Lighting	1,500	-	-	1,500
Defibrillator	1,666	-	(999)	667
Assigned Fees	-	1,086	(1,095)	(9)
Charitable Giving	88	1,106	(753)	441
Community Hub - Covid 19	2,648	-	-	2,648
Xmas Tree Festival	150	-	-	150
Eco Projects	-	10,000	-	10,000
Toddlers	-	2,436	(724)	1,712
Wednesday Lunch Club	-	5,132	(1,733)	3,399
Halls	18,502	8,038	(4,795)	21,745
General Fund	68,679	146,513	(160,187)	55,005
Total	104,882	175,240	(173,727)	106,395

17 PRIOR YEAR SOFA FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
<u>INCOME FROM</u>					
Voluntary Income	1	159,166	1,682	160,848	143,469
Other Voluntary Income Resources	2	8,645	5,500	14,145	5,250
Income for Church Activities	3	982	1,093	2,075	4,425
Activities for Generating Funds	4	5,165	-	5,165	18,047
Trading Income	5	11,010	-	11,010	17,978
		184,968	8,275	193,243	189,169
<u>EXPENDITURE ON</u>					
Charitable Giving Grants	6	44	2,966	3,010	2,617
Activities Directly Related to the Work of the Church	7	81,067	1,321	82,388	80,072
Church Hall	8	9,491	-	9,491	7,538
Salaries	9	42,499	4,694	47,193	46,189
Tuesday Social Club	10	884	-	884	2,864
Youth and Children's Ministry	11	5,844	-	5,844	15,049
Church Management and Administration	12	19,841	-	19,841	29,244
Governance	13	6,008	-	6,008	4,321
		165,678	8,981	174,659	187,894
Net (expenditure)/income		19,290	(706)	18,584	1,275
Transfer between funds		-	-	-	-
Total funds brought forward		67,891	18,407	86,298	85,023
Total funds carried forward		87,181	17,701	104,882	86,298

18 PRIOR YEAR BALANCE SHEET FOR THE YEAR ENDING 31 DECEMBER

	Note	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Current Assets					
Cash at bank and in hand		83,335	17,701	101,036	76,066
Debtors	14	6,496	-	6,496	8,418
Total Assets		89,831	17,701	107,532	84,484
Creditors					
Amount due within 1 year	15	(2,650)	-	(2,650)	1,814
Net Assets		87,181	17,701	104,882	86,298
Funds	16				
Natter		-	4,665	4,665	9,359
Asha		-	4,501	4,501	3,398
Organ		-	2,483	2,483	2,483
Lighting		-	1,500	1,500	1,500
Defibrillator		-	1,666	1,666	1,666
Assigned Fees		-	-	-	1
Charitable Giving		-	88	88	-
Community Hub – COVID 19		-	2,648	2,648	-
Xmas Tree Festival		-	150	150	-
Halls (Designated)		18,502	-	18,502	22,107
General (Unrestricted)		68,679	-	68,679	45,784
		87,181	17,701	104,882	86,298

Aidan Melville, Vice chair

19 April 2022