



Since 24 March 2017. "The Parochial Church Council of the Ecclesiastical Parish of St Timothy's Crookes" has been registered as a Charity, Charity number: 1172252

Details of [Governance, Trustees and Financial History are publicly available on the Charity Commission for England and Wales website](https://register-of-charities.charitycommission.gov.uk)

<https://register-of-charities.charitycommission.gov.uk>

Aims and purposes

Summary of the objects of the charity set out in its governing document:

St Timothy's Parochial Church Council (PCC) has the responsibility of promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Centre complex.

St Timothy's is part of The Diocese of Sheffield. The Diocese has been called to grow a sustainable network of Christ-like, lively and diverse Christian communities in every place which are effective in making disciples and in seeking to transform our society and God's world.

The PCC works towards the above Diocesan Mission Statement with its three strands: "Renewed, Released, Rejuvenated," and our Parish Vision Statement "Burning Brighter and Deeper."

Summary of the main activities undertaken for the public benefit in relation to these objects:

Our current strategic plan continues focus on "building people and passion" i.e. increasing the numbers of attenders, and also becoming effective as a source of light and love, hope and comfort to benefit people in our community and further afield. The theme of 'light' is derived from our church logo - a lighthouse set on a harbour wall in a storm. We as a church seek to be such a lighthouse in the social and economic storms that have grown increasingly destructive in the past few decades. All activities in our church seek to serve that end.

Some activities seek to engage with and serve the local community. These include a lunch club for senior citizens, visiting schemes to isolated people, baby, toddler and young families' groups, youth clubs and children's activities, a community café, drop-ins for people who are long-term unemployed, volunteering projects, gardening projects, and small groups engaged in such things as organising street parties and DIY projects for vulnerable people. We also run community activities such as our annual pantomime, Christmas tree Festival and community film shows.

Some activities aim to help and support people who want to explore the spiritual life and Christian faith. We hold services and events in church and other locations which are specifically aimed at people who are not regular church members, as

well as occasional events that act like a “taster” for those who might be interested in exploring Christian faith.

Other activities are designed to explain what the Christian faith is about. These include the “Alpha Course”, youth Alpha and a range of other activities that explain Christian faith.

Many people who attend our activities will not want to pursue this. We simply keep the door open for those who do want to find out more.

Core activities seek to strengthen the faith and love of Christians to equip them for service. We seek to inspire church members through a deepening relationship with Jesus Christ so that they are equipped and energised to volunteer in our many outreach activities, as well as to serve their own families, communities, colleagues and school friends.

The main Sunday services and events aim to equip and inspire church members to follow the example of Jesus Christ and to love and serve their neighbours. Other groups and activities include prayer meetings, small groups meeting for mutual support and encouragement, missional communities, and a wide range of youth and children activities.

There is a strong emphasis on leadership support and training, as well as developing teams to lead and run the many activities that are now part of the life of our church. Generating enthusiasm and sense of purpose also helps to promote the generous financial giving from church members – regular donations via standing order is our main source of funding.

Structure, Governance and Management

The PCC is a corporate body established by the Church of England as part of “The Benefice of St Timothy, Crookes.” There is a Parochial Church Council (PCC) for the benefice which meets six times per year and is responsible for all policy and strategy decisions.

The Council comprises all Clergy, Readers and Churchwardens *ex officio*, plus 12 lay representatives of which 4 are elected annually in a three year cycle. The PCC is responsible for finances (including payments to the Common Fund) and our church buildings. The PCC operates under the Parochial Church Council Powers Measure.

Members are informed of their duties at the first meeting of each annual term, and are invited to attend courses run annually by the Diocese. The PCC takes its role seriously, and ensures Faculty Jurisdiction and Copyright requirements are adhered to, Diocesan safeguarding guidelines are followed and that Risk Assessments are undertaken.

Churchwardens, Deanery Synod Representatives and PCC Members

As a result of the Covid19 Pandemic, the Annual Meeting to receive reports for 2019 and to elect Churchwardens, Deanery Synod Representatives and PCC members was delayed from April 2020 to September 2020.

The following people served:

- As Churchwardens – Jack Hiscock and James Saunders
- As Assistant Wardens – David Townsend and Alan Bell (to Nov 2020)
- As Deanery Synod Reps – Alex Townsend & Alex Shilkoff (to Sept 2020)
Allie Kinneavy and Ellen Makin (from Sept 2020)

As PCC Members to September 2020

Graham Cavill, David Cope, Janet Daye, Roger Makin (Lay Reader), Di Marples, Aidan Melville, Becki Porter, Kate Rogers-Kay, Alex Shilkoff, Ravi Thevasagayam, Alex Townsend, David Townsend, Anita Vere, Peter Wigglesworth, Jan Williams

In September 2020 David Cope, Janet Daye, Anita Vere and Jan Williams came to the end of their term of service on the PCC.

New PCC members appointed to serve from September 2020 were

Alan Bell, Jenny Holt and Chris Renshaw.

PCC Meetings in 2020

During 2020 the PCC met a total of eight times.

This included two special additional meetings to consider the proposal to create a new United Benefice, to include the Parish of St Timothy's Crookes and the Parish of The Vine, Sheffield.

On 4th October 2020 there was a joint meeting of members of the PCCs from both Parishes, together with the Archdeacon of Sheffield, at which the proposal was discussed.

Then on 18th October 2020 St Timothy's PCC held an additional meeting to consider the formal proposal to create a new United Benefice with the Parish of The Vine, Sheffield.

At that meeting,

- We agreed to support the proposal to create a new United Benefice
- We agreed with the proposal made at the joint PCC meeting of October 4, 2020, that the new Benefice be called "The Benefice of St. Timothy's and The Vine Sheffield."
- We proposed that the Rev. Will Briggs, currently Priest in Charge of The Vine, Sheffield, be appointed as incumbent of the new "Benefice of St Timothy's and The Vine Sheffield" under Common Tenure.
- We nominated the Vicarage of St Timothy's to be the parsonage house of the new benefice.

- We stated that if the vicarage of St Timothy's does become the parsonage house, it is our strong desire that the current Vine vicarage (formerly the St Stephen's vicarage) should continue to be used for the work of God in the community. (This might be, for example as a mission house or accommodation for a curate.)

Financial Report - January to December 2020

Thank you to the Finance Committee who have looked after our money and accounts over the last year. Graham Cavill, Di Marples and Kerrie Wells meet with me and our Finance Officer, George Boylin, about once a month. Between them they have made sure that everything ran smoothly, despite it being a very unusual, and at times difficult year.

2020 was our first full year with a paid part time Finance Officer. Janet Daye had done a fantastic job for us as Acting Treasurer, giving a huge amount of time as a volunteer to reorganise our financial systems and put everything on a much better footing. But when no-one offered to take on the role after her, we at first paid FaithStar (a local accounts company) to do the work, and then advertised for a part time Finance Officer. George Boylin was appointed in October 2019.

George deals with our payroll, monitors income and expenditure, produces regular financial statements for the PCC and is responsible for producing the year end accounts. But he is NOT the Church Treasurer. This has to be a charity trustee – that is a member of the PCC. Jack Hiscock, one of the Churchwardens, has acted as Treasurer for the last year, but we would much prefer to keep the role of Churchwarden and Treasurer separate. We hope therefore to find a new Treasurer soon.

Because we now have a paid Finance Officer, the role of Treasurer has changed substantially. Being Treasurer does NOT now mean preparing accounts or managing day to day transactions – that is all done by George and other members of the Finance Committee. Instead, we are looking for a volunteer, who has time to attend both PCC meetings (about six a year) and Finance Committee meetings (once a month). The role is to oversee the work of the Finance Committee, and make sure that the PCC is kept regularly informed and updated. We need someone who is comfortable reading Balance Sheets and Financial Statements, who can use and interpret “Excel” files, and is ready to ask questions about anything that seems unusual or unclear.

Comments on the Financial Statements for 2020

The Balance Sheet (page 3) shows both Unrestricted Funds which we are free to use as we wish, and Restricted Funds which can only be used for specific named purposes. This includes money raised for other charities e.g. Asha, or given for specific purposes e.g. the Defibrillator fund and the Natter project. In the rest of this Report I will only comment on the Unrestricted Funds.

In 2019 we had a small surplus of income over expenditure of £2322 (page 9) but this included a £5000 Grant from the Church Burgesses (page 4 note 2). No further grant was expected in 2020, so we started the year expecting to spend more than we received. The PCC was aware of this, and we had decided to hold a Gift Day and giving appeal in the summer.

The arrival of Covid19 made our financial situation much more worrying. From March onwards, after the start of the first Lockdown, we saw a fall in regular giving, no plate collections and a sharp drop in Hall Rental income. Plate collections for the year were £1,155, compared to £6,741 in 2019 (p4).

We reported the situation to the Church and held the Gift Day and giving appeal as planned. The response was astounding. Thank you to everyone for your amazing generosity, either by one-off donations or by increasing your regular giving. Donations in 2020 were an incredible £31,543 compared to £11,470 in 2019 (page 4 note 1). Increased pledges to planned giving meant that this too increased in the second half of the year, and finished higher overall in 2020 than in 2019.

As part of the Gift Day appeal, we asked our regular givers to consider using the "Parish Giving Scheme". This is a system set up by the wider church, at no cost to us. It makes it easier for us to monitor planned giving, and much easier to claim Gift Aid. If you are a taxpayer and give to a charity, including St Timothy's, Gift Aid allows us to claim back from the Government an additional 25% on top of your donation. In 2020, we received £27,655 in this way.

We also benefited from a Government grant of £8,645 when our paid staff were Furloughed in July and August. And while Hall income did fall dramatically, it still brought in £11,010.

On the expenditure side, Lockdown also meant we spent less on Gas and Electricity (only £7484 compared with £11562 in 2019) and less on maintenance (£3146 compared with £8729 in 2019).

Overall we finished the year with unrestricted income totalling £184,968, against expenditure of £165, 678. So there was a surplus in 2020, despite Covid19, of £19,290. Looking forward, I am happy to report that the finances of St Timothy's are in good shape. Thank you all again for your generosity and support.

Malcolm Lambert, Priest in Charge.

St Timothy's Church, Crookes

Financial Statements for the year ended 31 December 2020

STATEMENT OF THE FINANCIAL ACTIVITIES
For the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
<u>INCOME FROM</u>					
Voluntary Income	1	159,166	1,682	160,848	143,469
Other Voluntary Income Resources	2	8,645	5,500	14,145	5,250
Income for Church Activities	3	982	1,093	2,075	4,425
Activities for Generating Funds	4	5,165	-	5,165	18,047
Trading Income	5	11,010	-	11,010	17,978
		184,968	8,275	193,243	189,169
<u>EXPENDITURE ON</u>					
Charitable Giving Grants	6	44	2,966	3,010	2,617
Activities Directly Related to the Work of the Church	7	81,067	1,321	82,388	80,072
Church Hall	8	9,491	-	9,491	7,538
Salaries	9	42,449	4,694	47,193	46,189
Tuesday Social Club	10	884	-	884	2,864
Youth and Children's Ministry	11	5,844	-	5,844	15,049
Church Management and Administration	12	19,841	-	19,841	29,244
Governance	13	6,008	-	6,008	4,321
		165,678	8,981	174,659	187,894
Net (expenditure)/income		19,290	(706)	18,584	1,275
Transfer between funds		-	-	-	-
Total funds brought forward		67,891	18,407	86,298	85,023
Total funds carried forward		87,181	17,701	104,882	86,298

BALANCE SHEET

As at 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Current Assets					
Cash at bank and in hand		83,335	17,701	101,036	76,066
Debtors	14	6,496	-	6,496	8,418
Total Assets		89,381	17,701	107,532	84,484
Creditors					
Amount due within 1 year	15	(2,650)	-	(2,650)	1,814
Net Assets		87,181	17,701	104,882	86,298
Funds	16				
Natter		-	4,665	4,665	9,359
Asha		-	4,501	4,501	3,398
Organ		-	2,483	2,483	2,483
Lighting		-	1,500	1,500	1,500
Defibrillator		-	1,666	1,666	1,666
Assigned Fees		-	-	-	1
Charitable Giving		-	88	88	-
Community Hub – COVID 19		-	2,648	2,648	-
Xmas Tree Festival		-	150	150	-
Halls (Designated)		18,502	-	18,502	22,107
General (Unrestricted)		68,679	-	68,679	45,784
		87,181	17,701	104,882	86,298

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

1 VOLUNTARY INCOME

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Planned Giving	98,813	-	98,813	96,541
Collections at Services	1,155	269	1,424	6,741
Donations	31,543	1,413	32,956	11,470
Gift Aid	27,655	-	27,655	28,717
Total	159,166	1,682	160,848	143,469

2 OTHER VOLUNTARY INCOME

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Grants	8,645	5,500	14,145	5,000
Donations – TSC	-	-	-	250
Total	8,645	5,500	14,145	5,250

3 INCOME FOR CHURCH ACTIVITIES

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Funerals and Weddings	982	1,093	2,075	4,425
Total	982	1,093	2,075	4,425

4 ACTIVITIES FOR GENERATING FUNDS

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Youth and Children	4,100	-	4,100	10,236
Tuesday Social Club	549	-	549	5,568
Church Activities	516	-	516	595
Defibrillator	-	-	-	1,648
Total	5,165	-	5,165	18,047

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

5 TRADING INCOME

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Hall	11,010	-	11,010	17,978
Total	11,010	-	11,010	17,978

6 CHARITABLE GIVING GRANTS

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Christian Aid	-	-	-	602
Children Society	-	-	-	793
Remembrance Sunday	-	-	-	224
Assist	-	-	-	71
Wednesday Lunch Club	-	-	-	149
Stop the Traffik	-	-	-	180
SARAS	-	-	-	349
TLG	-	-	-	67
Church Mission Society	-	-	-	182
Wednesday Lunch Club	44	-	44	-
A Rocha UK	-	49	49	-
Snow Project	-	167	167	-
Church Of St Columbus	-	2,750	2,750	-
Total	44	2,966	3,010	2,617

7 ACTIVITIES DIRECTLY RELATED TO THE WORK OF THE CHURCH

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Common Fund Giving	77,323	-	77,323	75,732
Church Event Costs	3,744	227	3,971	2,590
Assigned Fees	-	1,094	1,094	1,750
Total	81,067	1,321	82,388	80,072

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

8 CHURCH HALL

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Maintenance	3,522	-	3,522	1,763
Broadband	34	-	34	123
Subscriptions	480	-	480	788
Utilities	4,078	-	4,078	2,578
Insurance	1,377	-	1,377	2,286
Total	9,491	-	9,491	7,538

9 SALARIES

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Administration	7,444	-	7,444	7,003
Church Cleaning	3,134	-	3,134	3,336
Youth	18,519	-	18,519	17,806
Wednesday Lunch Club	2,555	-	2,555	2,258
Tuesday Social Club	853	-	853	753
Halls	5,124	-	5,124	5,021
Natter	-	4,694	4,694	5,028
National Insurance & Pension	4,870	-	4,870	4,984
Total	42,048	4,694	47,193	46,189

10 TUESDAY SOCIAL CLUB

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Cost of events	884	-	884	2,864
Total	884	-	884	2,864

11 YOUTH AND CHILDREN'S MINISTRY

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Children & Youth cost of events	5,844	-	5,844	15,049
Total	5,844	-	5,844	15,049

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

12 CHURCH MANAGEMENT AND ADMINISTRATION

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Clergy and Vicarage Costs	1,862	-	1,862	2,029
Training	-	-	-	699
Administrative Costs	3,600	-	3,600	2,706
Maintenance and Upkeep	3,146	-	3,146	8,729
Insurance	3,749	-	3,749	3,519
Utilities	7,484	-	7,484	11,562
Total	19,841	-	19,841	29,244

13 GOVERNANCE

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Accountancy Fees	4,412	-	4,412	3,300
Payroll Fees	346	-	346	521
Audit 2020 Fee	350	-	350	500
Professional Fees	900	-	900	-
Total	6,008	-	6,008	4,321

14 DEBTORS

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Prepayments	2,320	-	2,320	2,320
Trade Debtors	506	-	506	1,561
Accrued Income	3,670	-	3,670	4,537
Total	6,496	-	6,496	8,418

15 CREDITORS

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Creditors due within one year	(2,650)	-	(2,650)	1,814
Total	(2,650)	-	(2,650)	1,814

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

16 RECONCILIATION OF FUND BALANCE

	Balance b/f	Income	Expenditure	Balance c/f
	£	£	£	£
Natter	9,359	-	4,694	4,665
Asha	3,398	1,103	-	4,501
Organ	2,483	-	-	2,483
Lighting	1,500	-	-	1,500
Defibrillator	1,666	-	-	1,666
Assigned Fees	1	1,093	1,094	-
Charitable Giving	-	304	216	88
Community Hub - Covid 19	-	5,500	2,852	2,648
Xmas Tree Festival	-	275	125	150
Halls	22,107	11,010	14,615	18,502
General Fund	45,784	173,958	151,063	68,679
Total	86,298	193,243	174,659	104,882

Independent Examiner's Report to the members of the PCC of St Timothy's Church, Crookes

I report on the accounts of the PCC for the year ended 31 December 2020.

Responsibilities and basis of report

My examination has been carried out in accordance with the requirements of section 145 of the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006 ('the Regulations').

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Judith McCoy
Accountant
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25th March 2021