

Paper Foundation

England & Wales · Charity number 1172250

Details

Other names CROPPER FOUNDATION, Cropper Paper Foundation

Status Registered

Legal form Charitable company

Company number [10493204](#)

Registered 2017-03-24

Register [View on the Charity Commission register](#)

Contact

Address Ellergreen Estate Office
Burneside
Kendal
LA9 5SD

Phone 01539726013

Email tom@paper.foundation

Activities

Objects: THE ONLY OBJECTS FOR WHICH THE CHARITY IS ESTABLISHED ARE FOR THE PUBLIC BENEFIT:1. TO FURTHER SUCH EXCLUSIVELY CHARITABLE OBJECTS AS THE CHARITY TRUSTEES MAY IN THEIR ABSOLUTE DISCRETION DETERMINE, INCLUDING IN PARTICULAR BUT NOT EXCLUSIVELY BY:(A) PRESERVING THE SCIENCE, TECHNOLOGY AND ART OF PAPER MAKING AND ASSOCIATED CRAFTS TOGETHER WITH THEIR TRADITIONS, CULTURE AND HERITAGE; AND(B) ADVANCING AND PROMOTING THE EDUCATION OF THE PUBLIC IN PAPER MAKING AND ASSOCIATED CRAFTS, INCLUDING TRADITIONAL TECHNIQUES, PROCESSES AND PRACTICES; AND2 TO FURTHER SUCH EXCLUSIVELY CHARITABLE OBJECTS IN BURNESIDE AND THE SURROUNDING AREA IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES AS THE TRUSTEES MAY IN THEIR ABSOLUTE DISCRETION DETERMINE

Activities: Located close to the historic James Cropper paper-mill in Burneside, a village in the English Lake District.Preserve and perpetuate knowledge and skills related to paper and associated artsProvide a living institution for paper devotees and practitionersCurate festivals and events making paper and associated arts exciting and accessible to broadest possible audience

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£248,554	£242,841	-	-
2023-12-31	£266,532	£145,156	-	-
2022-12-31	£134,200	£105,748	-	-
2021-12-31	£54,005	£46,147	-	-
2020-12-31	£49,995	£77,279	-	-

Trustees

Name	Role	Appointed
MARK CROPPER	Chair	2017-03-24
ATTOSA CROPPER		2017-03-27
Anna Sophia Catherine Schneideman		2025-11-20
Edward William George Bayntun-Coward DL		2020-06-23
JAMES SHARP		2017-03-24
PATRICK WILLINK		2017-03-24
PENELOPE ANN HYLTON ELLIOTT		2022-10-12

Paper Foundation

England & Wales - Charity number 1172250

Accounts

Company registration number: 10493204

Charity registration number: 1172250

Paper Foundation

(A company limited by guarantee)

Annual Report and Financial Statements

for the Paper Foundation Group

for the Year Ended 31 December 2024

Stables Thompson & Briscoe Limited
Chartered Accountants and Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Paper Foundation

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 7
Independent Examiner's Report	8
Consolidated Statement of Financial Activities	9 to 10
Consolidated Balance Sheet	11
Balance Sheet	12
Notes to the Financial Statements	13 to 34

Paper Foundation

Reference and Administrative Details

Trustees	MAJ Cropper P A H Elliott E W G Bayntun Coward A F Cropper PJ Willink J E Sharp
Charity Registration Number	1172250
Company Registration Number	10493204
Registered Office	The charity is incorporated in England and Wales. C/O Estate Office Ellergreen Kendal Cumbria LA9 5SD
Independent Examiner	Stables Thompson & Briscoe Limited Chartered Accountants and Business Advisors Lowther House Lowther Street Kendal LA9 4DX

Paper Foundation

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2024.

Objectives and activities

Objects and aims

The Paper Foundation is a charity committed to the preservation and celebration of paper-making and all paper related arts, crafts, and industries. It hopes to fulfil this role to a level of national and international significance.

It primarily fulfils its objectives from an institution located close to the historic James Cropper paper-mill in Burneside, a small village in the foothills of the English Lake District with a history of paper-making dating back to 1746.

The Paper Foundation has several interrelated aims:

- To perpetuate the craftsmanship and knowledge necessary for the production of handmade paper and the continuation of its associated arts, crafts and industries. This includes (but is not limited to) print-making, letterpress printing, bookbinding and paper conservation;
- To conserve the objects and artefacts that comprise the physical heritage of paper-making and related paper arts in the United Kingdom;
- To provide open access to archives, documents and artefacts, facilitate research, and share this with as wide an audience as possible;
- To regenerate the paper-making

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Objectives, strategies and activities

The Foundation bears several traits of a museum, but its ethos is to focus on the present and future of paper as much as the past.

Current activities include the creation since 2015 of the most important archive dedicated to paper in the United Kingdom. This is based on the ground-floor of a country house with paper industry associations and is growing all the time. Nearby the Foundation has operated a hand-made paper-mill since 2020.

Achievements and performance

The Paper Foundation has made significant strides in 2024 towards our charitable aim of preserving the craftsmanship and knowledge of handmade paper production. Key developments in our capabilities, infrastructure, and financial performance have positioned us for continued success and growth.

Apprentice Training

Our second paper making apprentice, Jonathan Welton, has continued to continue to learn the skills of the craft since his arrival in November 2023. He is now a highly proficient paper maker and an integral part of the mill team.

This has allowed us to produce more paper than in previous years, which has had a positive impact on our subsidiary trading income in 2024. We expect this to continue into 2025.

Paper Foundation

Trustees' Report

Development of new skills

We increased our production of papers made from textile waste over the last 12 months, rediscovering knowledge of the craft that had been lost. The purchase of a textile shredder has allowed us to bring rag processing in house giving us unique paper making capabilities. We are expecting this to be a growing market for us over the coming years.

In 2024 we also kickstarted our desire to preserve and perpetuate the art of making decorative papers by holding a paste paper workshop at Ellergreen. This built on support we gave to our apprentice Samantha Newby to undertake a short past paper workshop in Vienna in June 2024 where she learnt from leading practitioners in this field, including Susanne Krausse.

Improved Infrastructure

The improvements made to the mill building, equipment and heating system have increased working conditions and efficiency in the mill, allowing us to make paper far more consistently than in previous years.

Impact on Income

The growing skills number of skilled papermakers, development of new processes and improved infrastructure in the mill have paid off and we are very pleased to feel a critically endangered craft has been rescued from extinction. Demand for these skills from around the world (far exceeding our expectations, further emphasising how rare the skills are) has also ensured that output generates income, ensuring the sustainability and growth of the Paper Foundation. This allows us to invest further to meet our charitable objectives.

Ellergreen/ Collections

There have been few additions to the archives within the period. The collections continue to be catalogued slowly, and a mapping exercise is underway of archives at risk elsewhere that we may wish to bring into the collection in future.

The collections would benefit from a part time archivist to further their cataloguing and care. We were partners in a bid led by Cambridge University to the UK Arts and Humanities Research Council for funding that would have supported the appointment of an archivist for a year, but this was not successful.

The Foundation is ambitious to grow its dedicated paper arts and heritage library, as a future resource for historians, other researchers, artists, craftspeople and other practitioners. It is seeking donations but would also benefit from an acquisitions fund to acquire titles as they become available.

Future Outlook

An exercise commenced in the year to map the Foundation's ambitions, projects, events, budgets and funding requirements for the 2025-2030 period. In fulfilment of our objectives, including supporting our community, we remain committed to growing the scope and outreach of our activities, both locally and to specialist audiences with a subject matter interest further afield.

An early priority is the establishment of a printing and print-making workshop, making use of equipment that has been provided to us on loan with potential to be gifted in due course. A donation towards this project was made in the year which has been ringfenced for expenditure in the subsequent period.

Financial review

The Trustees of the Paper Foundation present a financial summary for the year ended 31 December 2024.

Overview

Paper Foundation

Trustees' Report

The Paper Foundation continued to strengthen its financial position during 2024, with steady growth in income and a modest surplus generated by its charitable and trading activities. The year marked the first full trading period for the Foundation's wholly owned subsidiary, Paper Workshop Ltd, which took over commercial operations at the start of the year.

This structural change has enhanced financial transparency between charitable and trading activities while enabling further reinvestment in the Foundation's core objectives.

Income

Total income for 2024 was **£248,554** (2023: £266,532), comprising:

- Donations and legacies: £114,634
- Trading activities: £132,983
- Investment and other income: £937

While overall income decreased slightly from the previous year, unrestricted income rose, reflecting stronger trading performance and continued donor support. Restricted grant income reduced as certain major project grants completed in 2023.

Expenditure

Total expenditure was **£242,841** (2023: £145,156), comprising:

- Raising funds: £86,183
- Charitable activities: £156,658

The increase in expenditure reflects higher staffing levels, depreciation on new assets, and the operational costs associated with running the new trading subsidiary. Despite these costs, operational control remained strong, and the group maintained a positive cash position.

Net Movement in Funds

The Foundation reported a net surplus of **£5,713** (2023: £121,376), increasing total funds carried forward to **£211,654** (2023: £205,941).

All restricted funds from prior year projects were fully utilised during 2024, with the remaining funds now entirely unrestricted.

Assets and Reserves

- Total assets: £263,241 (fixed and current)
- Net current assets: £5,071
- Total funds carried forward: £211,654, all unrestricted

A formal reserves policy has not yet been implemented as the Foundation remains in an early growth stage. Trustees intend to establish one as operations and recurring income streams mature.

Paper Foundation

Trustees' Report

Key Financial Developments

- The Foundation transferred trading operations and certain assets (£152,991, including £19,408 of heritage assets) to Paper Workshop Ltd.
- Continued investment in mill infrastructure, including heating systems and equipment, has improved production efficiency.
- Heritage asset management remained robust, with minor disposals made transparently under the charity's conflict-of-interest policy.

Going concern

The Trustees consider the Foundation and its subsidiary to be financially stable and have prepared the accounts on a going concern basis. Cash balances and forecast income provide adequate resources to support ongoing activities and planned development projects.

Trustees and Officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	MAJ Cropper
	P A H Elliott
	E W G Bayntun Coward
	A F Cropper
	PJ Willink
	J E Sharp

Structure, governance and management

Nature of governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Paper Foundation was incorporated on 23 November 2016 as a not for profit company limited by guarantee.

Paper Foundation is a registered charity (number 1172250). The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of trustees

During 2023, there were no changes to the board. However, as the Foundation grows, the proposal is to significantly increase the number of trustees, ideally including top-level advocates from the arts, culture, and educational sectors. This could be achieved through the creation of an advisory board and new trustee appointments.

Paper Foundation

Trustees' Report

Major risks and management of those risks

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

Financial instruments

Objectives and policies

The group's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the group's policies approved by the board of trustees. The group does not use derivative financial instruments.

Credit risk

The group's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The group's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The group has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

Paper Foundation

Trustees' Report

Statement of trustees' responsibilities

The trustees (who are also the directors of Paper Foundation for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

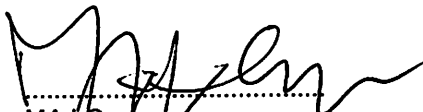
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the parent charitable company and the group and of the incoming resources and application of resources, including its income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the parent charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the parent charitable company and the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the parent charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 20 October 2025 and signed on its behalf by:


MAJ Cropper
Trustee

Paper Foundation

Independent Examiner's Report to the trustees of Paper Foundation ('the Group')

I report to the charity trustees on my examination of the consolidated accounts of the Group comprising the Paper Foundation and its subsidiary undertakings for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the Group (and also its directors for the purposes of company law) you are responsible for the preparation of the consolidated accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of both Paper Foundation and the Group are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your consolidated accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Paper Foundation as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Helen Holmes BSc FCA
Chartered Accountants and Business Advisors
ICAEW

Lowther House
Lowther Street
Kendal
LA9 4DX

20 October 2025

Paper Foundation

Consolidated Statement of Financial Activities for the Year Ended 31 December 2024 (Including Consolidated Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	74,794	39,840	114,634
Other trading activities	4	132,983	-	132,983
Investment income	5	8	-	8
Other income	6	929	-	929
Total income		<u>208,714</u>	<u>39,840</u>	<u>248,554</u>
Expenditure on:				
Raising funds	7	(86,183)	-	(86,183)
Charitable activities	8	(109,318)	(47,340)	(156,658)
Total expenditure		<u>(195,501)</u>	<u>(47,340)</u>	<u>(242,841)</u>
Net income/(expenditure)		<u>13,213</u>	<u>(7,500)</u>	<u>5,713</u>
Net movement in funds		13,213	(7,500)	5,713
Reconciliation of funds				
Total funds brought forward		<u>198,441</u>	<u>7,500</u>	<u>205,941</u>
Total funds carried forward	24	<u><u>211,654</u></u>	<u><u>-</u></u>	<u><u>211,654</u></u>

The notes on pages 13 to 34 form an integral part of these financial statements.

Paper Foundation

Consolidated Statement of Financial Activities for the Year Ended 31 December 2024 (Including Consolidated Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	56,163	146,071	202,234
Other trading activities	4	<u>64,298</u>	<u>-</u>	<u>64,298</u>
Total income		<u>120,461</u>	<u>146,071</u>	<u>266,532</u>
Expenditure on:				
Raising funds	7	(31,087)	-	(31,087)
Charitable activities	8	<u>(67,283)</u>	<u>(46,786)</u>	<u>(114,069)</u>
Total expenditure		<u>(98,370)</u>	<u>(46,786)</u>	<u>(145,156)</u>
Net income		22,091	99,285	121,376
Transfers between funds		<u>91,785</u>	<u>(91,785)</u>	<u>-</u>
Net movement in funds		113,876	7,500	121,376
Reconciliation of funds				
Total funds brought forward		<u>84,565</u>	<u>-</u>	<u>84,565</u>
Total funds carried forward	24	<u>198,441</u>	<u>7,500</u>	<u>205,941</u>

All of the group's activities derive from continuing operations during the above two periods.
The funds breakdown for 2023 is shown in note 24.

The notes on pages 13 to 34 form an integral part of these financial statements.

Paper Foundation

(Registration number: 10493204) Consolidated Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Intangible assets	15	-	750
Tangible assets	16	142,539	138,582
Heritage assets	17	<u>64,044</u>	<u>68,096</u>
		<u>206,583</u>	<u>207,428</u>
Current assets			
Stocks	19	19,500	10,531
Debtors	20	12,457	22,735
Cash at bank and in hand	21	<u>24,701</u>	<u>34,628</u>
		56,658	67,894
Creditors: Amounts falling due within one year	22	<u>(51,587)</u>	<u>(69,381)</u>
Net current assets/(liabilities)		<u>5,071</u>	<u>(1,487)</u>
Net assets		<u>211,654</u>	<u>205,941</u>
Funds of the group:			
Restricted income funds			
Restricted funds	24	-	7,500
Unrestricted income funds			
Unrestricted funds		<u>211,654</u>	<u>198,441</u>
Total funds	24	<u>211,654</u>	<u>205,941</u>

The financial statements on pages 9 to 34 were approved by the trustees, and authorised for issue on 20 October 2025 and signed on their behalf by:



.....
M.A. Cropper
Trustee

The notes on pages 13 to 34 form an integral part of these financial statements.

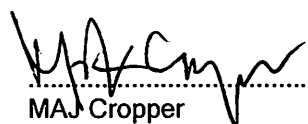
Paper Foundation

(Registration number: 10493204) Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Intangible assets	15	-	750
Tangible assets	16	5,404	138,582
Heritage assets	17	44,635	68,096
Investments		<u>1</u>	<u>-</u>
		<u>50,040</u>	<u>207,428</u>
Current assets			
Stocks	19	-	10,531
Debtors	20	182,160	22,735
Cash at bank and in hand	21	<u>24,007</u>	<u>34,628</u>
		206,167	67,894
Creditors: Amounts falling due within one year	22	<u>(23,829)</u>	<u>(69,381)</u>
Net current assets/(liabilities)		<u>182,338</u>	<u>(1,487)</u>
Net assets		<u>232,378</u>	<u>205,941</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	24	-	7,500
Unrestricted income funds			
Unrestricted funds		<u>232,378</u>	<u>198,441</u>
Total funds	24	<u>232,378</u>	<u>205,941</u>

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 9 to 34 were approved by the trustees, and authorised for issue on 20 October 2025 and signed on their behalf by:



 MAJ Cropper
 Trustee

The notes on pages 13 to 34 form an integral part of these financial statements.

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

C/O Estate Office

Ellergreen

Kendal

Cumbria

LA9 5SD

These financial statements were authorised for issue by the trustees on 20 October 2025.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Paper Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Basis of consolidation

The consolidated financial statements consolidate the financial statements of the charity and its subsidiary undertakings drawn up to 31 December 2024.

No statement of financial activities is presented for the charity as permitted by section 408 of the Companies Act 2006. The charity made a surplus after tax for the financial year of £26,437 (2023 - surplus of £121,376).

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

A subsidiary is an entity controlled by the charity. Control is achieved where the charity has the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

The results of subsidiaries acquired or disposed of during the year are included in the statement of financial activities from the effective date of acquisition or up to the effective date of disposal, as appropriate. Where necessary, adjustments are made to the financial statements of subsidiaries to bring their accounting policies into line with those used by the group.

The purchase method of accounting is used to account for business combinations that result in the acquisition of subsidiaries by the group. The cost of a business combination is measured as the fair value of the assets given, equity instruments issued and liabilities incurred or assumed at the date of exchange, plus costs directly attributable to the business combination. Identifiable assets acquired and liabilities and contingent liabilities assumed in a business combination are measured initially at their fair values at the acquisition date. Any excess of the cost of the business combination over the acquirer's interest in the net fair value of the identifiable assets, liabilities and contingent liabilities recognised is recorded as goodwill.

Inter-company transactions, balances and unrealised gains on transactions between the charity and its subsidiaries, which are related parties, are eliminated in full.

Intra-group losses are also eliminated but may indicate an impairment that requires recognition in the consolidated financial statements.

Accounting policies of subsidiaries have been changed where necessary to ensure consistency with the policies adopted by the group. Non-controlling interests in the net assets of consolidated subsidiaries are identified separately from the group's equity therein. Non-controlling interests consist of the amount of those interests at the date of the original business combination and the non-controlling shareholder's share of changes in equity since the date of the combination. Total comprehensive income is attributed to non-controlling interests even if this results in the non-controlling interests having a deficit balance.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the group's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the group.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the group has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Intangible assets

Intangible assets are stated in the Balance Sheet at cost less accumulated amortisation and impairment. They are amortised on a straight line basis over their estimated useful lives.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost.

Heritage assets

To meet the requirements of the SORP, disclose the policy for acquisition, preservation, management and disposal of heritage assets.

Amortisation

Amortisation is provided on intangible fixed assets so as to write off the cost, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Amortisation method and rate
Computer software	Over four years

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Improvements to leased property	Over the term of the lease
Plant and machinery	20% straight line

Business combinations

Business combinations are accounted for under the purchase method. Where necessary, adjustments are made to the financial statements of subsidiaries to bring the accounting policies used into line with those used by the group. All intra-group transactions, balances, income and expenses are eliminated on consolidation. In accordance with Section 35 of FRS 102, Section 19 of FRS 102 has not been applied in these financial statements in respect of business combinations effected prior to the date of transition.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the group.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The group operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the group has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the group becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the group after deducting all of its liabilities.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Donations and legacies;			
Donations from individuals	63,809	-	63,809
Gift aid reclaimed	9,485	-	9,485
Grants, including capital grants;			
Grants from other charities	1,500	39,840	41,340
	74,794	39,840	114,634
	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations from individuals	36,700	20,000	56,700
Gift aid reclaimed	19,463	-	19,463
Grants, including capital grants;			
Grants from other charities	-	126,071	126,071
	56,163	146,071	202,234
Grants received are as follows:	Note	2024 £	2023 £
QEST Apprenticeship funding		2,325	5,556
Innovate funding		14,416	14,612
National Archives		-	7,500
Golsoncott Foundation		-	2,000
Radcliffe Trust		-	7,000
York Foundation		-	2,000
KBF		23,099	87,403
		39,840	126,071

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

4 Income from other trading activities

	Unrestricted funds General £	Total 2024 £
Trading income;		
Sales of goods and services	130,526	130,526
Other trading income	2,350	2,350
Events income;		
Other events income	<u>107</u>	<u>107</u>
	<u>132,983</u>	<u>132,983</u>
	Unrestricted funds General £	Total 2023 £
Trading income;		
Sales of goods and services	62,498	62,498
Events income;		
Other events income	<u>1,800</u>	<u>1,800</u>
	<u>64,298</u>	<u>64,298</u>

5 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>8</u>	<u>8</u>
Total for 2024	<u>8</u>	<u>8</u>

6 Other income

	Unrestricted funds General £	Total funds £
Gains on sale of intangible fixed assets for charity's own use	<u>929</u>	<u>929</u>
Total for 2024	<u>929</u>	<u>929</u>

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

7 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted funds General £	Total 2024 £
Costs of goods sold		24,406	24,406
Trading subsidiary costs		30,100	30,100
Events and conferences		278	278
Depreciation, amortisation and other similar costs		31,252	31,252
Allocated support costs	9	147	147
		86,183	86,183
	Note	Unrestricted funds General £	Total 2023 £
Costs of goods sold		14,808	14,808
Events and conferences		3,571	3,571
Marketing and publicity		1,071	1,071
Allocated support costs	9	11,637	11,637
		31,087	31,087

8 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £
Collection expenses		1,592	7,500	9,092
Film-making		4,168	-	4,168
Depreciation, amortisation and other similar costs		2,593	-	2,593
Staff costs		56,059	36,329	92,388
Allocated support costs	9	40,132	3,511	43,643
Governance costs	9	4,774	-	4,774
		109,318	47,340	156,658

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

	Note	Unrestricted funds General £	Restricted funds £	Total 2023 £
Collection expenses		6,019	-	6,019
Depreciation, amortisation and other similar costs		9,433	-	9,433
Staff costs		17,041	46,786	63,827
Allocated support costs	9	32,212	-	32,212
Governance costs	9	2,578	-	2,578
		67,283	46,786	114,069

In addition to the expenditure analysed above, there are also governance costs of £4,774 (2023 - £2,578) which relate directly to charitable activities. See note 9 for further details.

9 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2024 £
Independent examiner fees		
Examination of the financial statements	3,124	3,124
Other fees paid to examiners	1,200	1,200
Legal fees	75	75
Other governance costs	375	375
	4,774	4,774
	Unrestricted funds General £	Total 2023 £
Independent examiner fees		
Examination of the financial statements	2,211	2,211
Legal fees	285	285
Marketing and publicity	82	82
	2,578	2,578

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

10 Net incoming/outgoing resources

Net incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>33,845</u>	<u>9,433</u>

11 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the group during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Donations made by the trustees without any conditions attached totalled £52,918 for the year (2023 - £35,000).

12 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	86,886	62,464
Social security costs	3,559	-
Pension costs	<u>1,943</u>	<u>1,363</u>
	<u>92,388</u>	<u>63,827</u>

The monthly average number of persons (including senior management / leadership team) employed by the group during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Number of staff	<u>3</u>	<u>2</u>

3 (2023 - 2) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £4,614 (2023 - £3,061).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the group were £43,538 (2023 - £37,559).

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

13 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	<u>3,124</u>	<u>2,211</u>
Other fees to examiners		
All other assurance services	<u>1,200</u>	<u>-</u>

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

14 Taxation

The group is a registered charity and is therefore exempt from taxation.

15 Intangible fixed assets

Group

	Computer software £	Total £
Cost		
At 1 January 2024	<u>3,000</u>	<u>3,000</u>
At 31 December 2024	<u>3,000</u>	<u>3,000</u>
Amortisation		
At 1 January 2024	2,250	2,250
Charge for the year	<u>750</u>	<u>750</u>
At 31 December 2024	<u>3,000</u>	<u>3,000</u>
Net book value		
At 31 December 2024	<u>-</u>	<u>-</u>
At 31 December 2023	<u>750</u>	<u>750</u>

Charity

	Computer software £	Total £
Cost		
At 1 January 2024	<u>3,000</u>	<u>3,000</u>
At 31 December 2024	<u>3,000</u>	<u>3,000</u>
Amortisation		
At 1 January 2024	2,250	2,250
Charge for the year	<u>750</u>	<u>750</u>
At 31 December 2024	<u>3,000</u>	<u>3,000</u>
Net book value		
At 31 December 2024	<u>-</u>	<u>-</u>
At 31 December 2023	<u>750</u>	<u>750</u>

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

16 Tangible fixed assets

Group	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 January 2024	107,802	43,418	151,220
Additions	<u>28,933</u>	<u>8,118</u>	<u>37,051</u>
At 31 December 2024	<u>136,735</u>	<u>51,536</u>	<u>188,271</u>
Depreciation			
At 1 January 2024	-	12,637	12,637
Charge for the year	<u>22,789</u>	<u>10,306</u>	<u>33,095</u>
At 31 December 2024	<u>22,789</u>	<u>22,943</u>	<u>45,732</u>
Net book value			
At 31 December 2024	<u>113,946</u>	<u>28,593</u>	<u>142,539</u>
At 31 December 2023	<u>107,802</u>	<u>30,781</u>	<u>138,583</u>

Included within the net book value of land and buildings above is £Nil (2023 - £Nil) in respect of freehold land and buildings and £113,946 (2023 - £107,802) in respect of leaseholds.

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Charity

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 January 2024	107,802	43,418	151,220
Additions	-	2,247	2,247
Disposals	<u>(107,802)</u>	<u>(36,448)</u>	<u>(144,250)</u>
At 31 December 2024	<u>-</u>	<u>9,217</u>	<u>9,217</u>
Depreciation			
At 1 January 2024	-	12,637	12,637
Charge for the year	-	1,843	1,843
Eliminated on disposals	<u>-</u>	<u>(10,667)</u>	<u>(10,667)</u>
At 31 December 2024	<u>-</u>	<u>3,813</u>	<u>3,813</u>
Net book value			
At 31 December 2024	<u>-</u>	<u>5,404</u>	<u>5,404</u>
At 31 December 2023	<u>107,802</u>	<u>30,781</u>	<u>138,583</u>

Included within the net book value of land and buildings above is £Nil (2023 - £Nil) in respect of freehold land and buildings and £Nil (2023 - £107,802) in respect of leaseholds.

17 Heritage assets

Group

	Heritage assets £	Total £
Cost		
At 1 January 2024	68,096	68,096
Disposals	<u>(4,052)</u>	<u>(4,052)</u>
At 31 December 2024	64,044	64,044
Depreciation		
At 31 December 2024	<u>-</u>	<u>-</u>
Net book value		
At 31 December 2024	<u>64,044</u>	<u>64,044</u>

Summary of transactions

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Charity

	Heritage assets £	Total £
Cost		
At 1 January 2024	68,096	68,096
Disposals	<u>(23,461)</u>	<u>(23,461)</u>
At 31 December 2024	44,635	44,635
Depreciation		
At 31 December 2024	<u>-</u>	<u>-</u>
Net book value		
At 31 December 2024	<u>44,635</u>	<u>44,635</u>

Summary of transactions

18 Fixed asset investments

Charity

**2024
£**

Shares in group undertakings and participating interests

	Subsidiary undertakings £	Total £
Cost		
Additions	<u>1</u>	<u>1</u>
At 31 December 2024	<u>1</u>	<u>1</u>
Net book value		
At 31 December 2024	<u>1</u>	<u>1</u>

Details of undertakings

Details of the investments in which the charity holds 20% or more of the nominal value of any class of share capital are as follows:

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Undertaking	Country of incorporation	Holding	Proportion of voting rights and shares held		Principal activity
			2024	2023	
Subsidiary undertakings					
Paper Workshop Ltd	England and Wales	Ordinary	100%	0%	Paper making

Subsidiaries

The profit for the financial period of Paper Workshop Ltd was £2,064 (2023 - £Nil) and the aggregate amount of capital and reserves at the end of the period was £2,065 (2023 - £1). Paper Workshop Ltd began trading on 1 January 2024.

19 Stock

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Stocks	<u>19,500</u>	<u>10,531</u>	<u>-</u>	<u>10,531</u>

20 Debtors

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade debtors	7,249	14,186	1,106	14,186
Due from group undertakings	-	-	177,963	-
Prepayments	1,706	906	1,587	906
Accrued income	1,255	6,250	1,255	6,250
Other debtors	<u>2,247</u>	<u>1,393</u>	<u>249</u>	<u>1,393</u>
	<u>12,457</u>	<u>22,735</u>	<u>182,160</u>	<u>22,735</u>

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

21 Cash and cash equivalents

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Cash on hand	139	139	139	139
Cash at bank	<u>24,562</u>	<u>34,489</u>	<u>23,868</u>	<u>34,489</u>
	<u><u>24,701</u></u>	<u><u>34,628</u></u>	<u><u>24,007</u></u>	<u><u>34,628</u></u>

22 Creditors: amounts falling due within one year

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade creditors	42,023	67,219	20,249	67,219
Other taxation and social security	1,975	221	1,975	221
Other creditors	3,405	616	405	616
Accruals	<u>4,184</u>	<u>1,325</u>	<u>1,200</u>	<u>1,325</u>
	<u><u>51,587</u></u>	<u><u>69,381</u></u>	<u><u>23,829</u></u>	<u><u>69,381</u></u>

23 Pension and other schemes

Defined contribution pension scheme

The group operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the group to the scheme and amounted to £1,943 (2023 - £1,363).

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

24 Funds

Group

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Balance at 31 December 2024 £	
Unrestricted funds					
<i>General</i>					
General funds	198,441	208,714	(195,501)	211,654	
Restricted funds					
National Archive	7,500	-	(7,500)	-	
Innovate Funding	-	14,416	(14,416)	-	
Apprenticeship funding	-	2,325	(2,325)	-	
Heating Installation	-	3,511	(3,511)	-	
Traineeship	-	19,588	(19,588)	-	
Total restricted funds	<u>7,500</u>	<u>39,840</u>	<u>(47,340)</u>	<u>-</u>	
Total funds	<u><u>205,941</u></u>	<u><u>248,554</u></u>	<u><u>(242,841)</u></u>	<u><u>211,654</u></u>	
	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
Unrestricted funds					
<i>General</i>					
General funds	84,565	120,461	(98,370)	91,785	198,441
Restricted funds					
Mill extension	-	72,570	-	(72,570)	-
National Archive	-	7,500	-	-	7,500
Innovate Funding	-	14,612	(14,612)	-	-
Apprenticeship funding	-	5,556	(5,556)	-	-
New equipment funding	-	11,000	-	(11,000)	-
Heating Installation	-	8,215	-	(8,215)	-
Traineeship	-	26,618	(26,618)	-	-
Total restricted funds	<u>-</u>	<u>146,071</u>	<u>(46,786)</u>	<u>(91,785)</u>	<u>7,500</u>
Total funds	<u><u>84,565</u></u>	<u><u>266,532</u></u>	<u><u>(145,156)</u></u>	<u><u>-</u></u>	<u><u>205,941</u></u>

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Charity

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Balance at 31 December 2024 £
Unrestricted funds				
<i>General</i>				
General funds	198,441	149,421	(115,484)	232,378
Restricted funds				
National Archive	7,500	-	(7,500)	-
Apprenticeship Funding	-	2,325	(2,325)	-
Heating Installation	-	3,511	(3,511)	-
Traineeship	-	19,588	(19,588)	-
Total restricted funds	<u>7,500</u>	<u>25,424</u>	<u>(32,924)</u>	<u>-</u>
Total funds	<u>205,941</u>	<u>174,845</u>	<u>(148,408)</u>	<u>232,378</u>

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2023 £
Unrestricted funds					
<i>General</i>					
General funds	84,565	120,461	(98,370)	91,785	198,441
Restricted funds					
Mill Extension	-	72,570	-	(72,570)	-
National Archive	-	7,500	-	-	7,500
Innovate Funding	-	14,612	(14,612)	-	-
Apprenticeship Funding	-	5,556	(5,556)	-	-
New equipment funding	-	11,000	-	(11,000)	-
Heating Installation	-	8,215	-	(8,215)	-
Traineeship	-	26,618	(26,618)	-	-
Total restricted funds	<u>-</u>	<u>146,071</u>	<u>(46,786)</u>	<u>(91,785)</u>	<u>7,500</u>
Total funds	<u>84,565</u>	<u>266,532</u>	<u>(145,156)</u>	<u>-</u>	<u>205,941</u>

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

25 Analysis of net assets between funds

Group

	Unrestricted funds General £		Total funds at 31 December 2024 £
Tangible fixed assets	142,539		142,539
Heritage assets	64,044		64,044
Current assets	56,659		56,659
Current liabilities	<u>(51,588)</u>		<u>(51,588)</u>
Total net assets	<u>211,654</u>		<u>211,654</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Intangible fixed assets	750	-	750
Tangible fixed assets	138,582	-	138,582
Heritage assets	68,096	-	68,096
Current assets	60,394	7,500	67,894
Current liabilities	<u>(69,380)</u>	<u>-</u>	<u>(69,380)</u>
Total net assets	<u>198,442</u>	<u>7,500</u>	<u>205,942</u>

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Charity

	Unrestricted funds General £		Total funds at 31 December 2024 £
Tangible fixed assets	5,404		5,404
Heritage assets	44,635		44,635
Fixed asset investments	1		1
Current assets	206,167		206,167
Current liabilities	<u>(23,829)</u>		<u>(23,829)</u>
Total net assets	<u><u>232,378</u></u>		<u><u>232,378</u></u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Intangible fixed assets	750	-	750
Tangible fixed assets	138,582	-	138,582
Heritage assets	68,096	-	68,096
Current assets	60,394	7,500	67,894
Current liabilities	<u>(69,380)</u>	<u>-</u>	<u>(69,380)</u>
Total net assets	<u><u>198,442</u></u>	<u><u>7,500</u></u>	<u><u>205,942</u></u>

26 Related party transactions

Group

During the year the group made the following related party transactions:

Ellergreen LLP

(Mark Cropper, a trustee, is also a member of Ellergreen LLP)

Ellergreen LLP rents property to the charity on a normal commercial basis at £18,000pa. However, no rent has been charged to date to allow the charity to grow.. At the balance sheet date the amount due to/from Ellergreen LLP was £Nil (2023 - £Nil).

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2024

Mark Cropper

(Mark Cropper is a trustee)

The charity holds a collection of heritage assets, which are items of historical, artistic, scientific, or cultural importance that contribute to the furtherance of the charity's objectives.

During the year, the trustees reviewed the collection and agreed that several decorative papers in the collection were no longer essential to the charity's charitable purposes. In accordance with the charity's disposal policy, this item was sold.

The asset was sold at cost price of £4,052.48 to the Chair of Trustees, Mark Cropper. The trustees (excluding the Chair) considered the matter, obtained appropriate assurance that the transaction was in the best interests of the charity, and determined that disposal at cost price was fair and reasonable.

The disposal was conducted in line with the charity's conflict of interest policy and in accordance with the requirements of the Charity SORP (FRS 102) and charity law. No gain or loss was recognised on the disposal.. At the balance sheet date the amount due to/from Mark Cropper was £Nil (2023 - £Nil).

Charity

During the year the charity made the following related party transactions:

Ellergreen LLP

(Mark Cropper, a trustee, is also a member of Ellergreen LLP)

Ellergreen LLP rents property to the charity on a normal commercial basis at £18,000pa. However, no rent has been charged to date to allow the charity to grow.. At the balance sheet date the amount due to/from Ellergreen LLP was £Nil (2023 - £Nil).

Paper Workshop Ltd

(Paper Workshop Ltd is the wholly owned trading subsidiary of Paper Foundation.)

The Paper Workshop Ltd took over the trading activities of Paper Foundation on 1 January 2024 and as part of that process Paper Foundation transferred fixed assets at net book value of £152,991 (including heritage assets of £19,408) to the subsidiary, as well as the closing stock of £10,531. Paper Foundation runs the payroll for the group and recharged £73,045 to Paper Workshop Ltd in the year.. At the balance sheet date the amount due from Paper Workshop Ltd was £177,963 (2023 - £Nil).

Mark Cropper

(Mark Cropper is a trustee)

The charity holds a collection of heritage assets, which are items of historical, artistic, scientific, or cultural importance that contribute to the furtherance of the charity's objectives.

During the year, the trustees reviewed the collection and agreed that several decorative papers in the collection were no longer essential to the charity's charitable purposes. In accordance with the charity's disposal policy, this item was sold.

The asset was sold at cost price of £4,052.48 to the Chair of Trustees, Mark Cropper. The trustees (excluding the Chair) considered the matter, obtained appropriate assurance that the transaction was in the best interests of the charity, and determined that disposal at cost price was fair and reasonable.

The disposal was conducted in line with the charity's conflict of interest policy and in accordance with the requirements of the Charity SORP (FRS 102) and charity law. No gain or loss was recognised on the disposal.. At the balance sheet date the amount due to/from Mark Cropper was £Nil (2023 - £Nil).

Paper Foundation

Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	Total 2024 £	Total 2023 £
Income and Endowments from:		
Donations and legacies (analysed below)	114,634	202,234
Other trading activities (analysed below)	132,983	64,298
Investment income (analysed below)	8	-
Other income (analysed below)	929	-
Total income	<u>248,554</u>	<u>266,532</u>
Expenditure on:		
Raising funds (analysed below)	(86,183)	(31,087)
Charitable activities (analysed below)	<u>(156,658)</u>	<u>(114,069)</u>
Total expenditure	<u>(242,841)</u>	<u>(145,156)</u>
Net income	<u>5,713</u>	<u>121,376</u>
Net movement in funds	5,713	121,376
Reconciliation of funds		
Total funds brought forward	<u>205,941</u>	<u>84,565</u>
Total funds carried forward	<u>211,654</u>	<u>205,941</u>

Paper Foundation

Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	Total 2024 £	Total 2023 £
<i>Donations and legacies</i>		
Appeals and donations	63,809	36,700
Restricted donations	-	20,000
Gift Aid tax reclaimed	9,485	19,463
Trusts and foundations	1,500	-
Restricted grants from Trusts and Foundations	<u>39,840</u>	<u>126,071</u>
	<u>114,634</u>	<u>202,234</u>
<i>Other trading activities</i>		
Sales of purchased goods subsidiary	129,987	-
Fundraising events	107	1,800
Shop income	539	62,498
Other operating income	<u>2,350</u>	<u>-</u>
	<u>132,983</u>	<u>64,298</u>
<i>Investment income</i>		
Interest on cash deposits	<u>8</u>	<u>-</u>
	<u>8</u>	<u>-</u>
<i>Other income</i>		
Other income	<u>929</u>	<u>-</u>
	<u>929</u>	<u>-</u>
<i>Raising funds</i>		
Fundraising costs	(278)	(3,571)
Opening production supplies	(10,531)	-
Purchases	(26,649)	(24,832)
Direct costs	(4,210)	(507)
Mill supplies and consumables	(564)	-
Packaging	(1,952)	-
Closing stock	19,500	10,531
Staff bonus	(3,000)	-
Rates and water	-	(1,521)
Light, heat and power	-	(2,296)
Insurance	-	(2,719)
Telephone and IT	-	(1,787)
Printing, postage and stationery	(59)	(951)
Staff welfare	(602)	-
Light, heat and power subsidiary	(5,188)	-
Travel and subsistence	(88)	(2,173)

This page does not form part of the statutory financial statements.

Paper Foundation

Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	Total 2024 £	Total 2023 £
Repairs and renewals subsidiary	(4,241)	-
Telephone subsidiary	(330)	-
Office expenses	(8,236)	-
Computer software and maintenance costs	(462)	-
Printing, postage and stationery	(576)	-
Advertising	-	(1,071)
Legal and professional fees	-	(190)
Cleaning	(105)	-
Foreign currency (gains)/losses	(22)	-
Travel and subsistence subsidiary	(6,668)	-
Advertising subsidiary	(474)	-
Bank charges	(196)	-
Depreciation of short leasehold property	(22,789)	-
Depreciation	(8,463)	-
	<u>(86,183)</u>	<u>(31,087)</u>
 <i>Charitable activities</i>		
Wages and salaries	(50,557)	(15,678)
Restricted wages	(36,329)	(46,786)
Staff NIC (Employers)	(3,559)	-
Staff pensions (Defined contribution) - pension scheme 1	(1,943)	(1,363)
Repairs and maintenance	(974)	(5,626)
Repairs and maintenance restricted	(3,511)	-
Film-making	(4,168)	-
Miscellaneous staff costs	(637)	(1,174)
Trade subscriptions	(135)	(253)
Hire of other assets (Operating leases)	(3,406)	-
Collection Expenses	(1,592)	(6,019)
Collection expenses restricted	(7,500)	-
Sundries	(627)	(1,742)
Management charges payable	(12,912)	(23,417)
Amortisation of computer software	(750)	(750)
Depreciation	(1,843)	(8,683)
Rates and water	(1,199)	-
Light, heat and power	(15,666)	-
Insurance	(2,013)	-
Telephone and IT	(2,563)	-
Training	-	(82)
Accountancy fees	(3,124)	(2,211)
Consultancy fees	(75)	(285)

This page does not form part of the statutory financial statements.

Paper Foundation

Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	Total 2024 £	Total 2023 £
Accountancy fees subsidiary	(1,200)	-
Cost of trustee meetings	<u>(375)</u>	<u>-</u>
	<u>(156,658)</u>	<u>(114,069)</u>

Paper Foundation

England & Wales - Charity number 1172250

Accounts

REGISTERED COMPANY NUMBER: 10493204 (England and Wales)
REGISTERED CHARITY NUMBER: 1172250

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2023
for
Paper Foundation
(A Company Limited by Guarantee)

Stables, Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Paper Foundation

Contents of the Financial Statements for the Year Ended 31 December 2023

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 16
Detailed Statement of Financial Activities	17 to 18

Paper Foundation

**Reference and Administrative Details
for the Year Ended 31 December 2023**

TRUSTEES

J E Sharp
P J Willink
M A J Cropper
Mrs A F Cropper
E W G Bayntun Coward
Ms P A H Elliott

REGISTERED OFFICE

C/O Estate Office
Ellergreen
Kendal
Cumbria
LA9 5SD

**REGISTERED COMPANY
NUMBER**

10493204 (England and Wales)

**REGISTERED CHARITY
NUMBER**

1172250

INDEPENDENT EXAMINER

Stables, Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Paper Foundation

Report of the Trustees for the Year Ended 31 December 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Paper Foundation is a charity committed to the preservation and celebration of paper-making and all paper related arts, crafts, and industries. It hopes to fulfil this role to a level of national and international significance.

It primarily fulfils its objectives from an institution located close to the historic James Cropper paper-mill in Burneside, a small village in the foothills of the English Lake District with a history of paper-making dating back to 1746.

The Paper Foundation has several interrelated aims:

- To perpetuate the craftsmanship and knowledge necessary for the production of handmade paper and the continuation of its associated arts, crafts and industries. This includes (but is not limited to) print-making, letterpress printing, bookbinding and paper conservation;
- To conserve the objects and artefacts that comprise the physical heritage of paper-making and related paper arts in the United Kingdom;
- To provide open access to archives, documents and artefacts, facilitate research, and share this with as wide an audience as possible;
- To regenerate the paper-making community of Burneside and enrich the cultural life of the north of England and all those who visit.

Significant activities

The Foundation bears several traits of a museum, but its ethos is to focus on the present and future of paper as much as the past.

Current activities include the creation since 2015 of the most important archive dedicated to paper in the United Kingdom. This is based on the ground-floor of a country house with paper industry associations and is growing all the time. Nearby the Foundation has operated a hand-made paper-mill since 2020.

Public benefit

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

Paper Foundation

Report of the Trustees for the Year Ended 31 December 2023

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Paper Foundation has made significant strides in 2023 towards our charitable aim of preserving the craftsmanship and knowledge of handmade paper production. Key developments in our team, infrastructure, and financial performance have positioned us for continued success and growth.

Apprentice Appointment

In 2023, we achieved a major milestone with the appointment of a second apprentice papermaker. This addition brings our team to a total of three skilled papermakers. The new apprentice is fully funded for 24 months by the King Bedouin Fund (KBF Canada).

Impact on Income

We are optimistic about the positive impact the additional papermaker will have on our earned income. This new resource, combined with strategic investment in our infrastructure, is expected to help us achieve our ambitious income targets for the year ending 2024.

Infrastructure Investment

Recognising the need to enhance our production capacity, the Trustees initiated the Mill Expansion Project in June 2023. This project was completed by September 2023. Remarkably, our earned income still increased by 64% despite a temporary closure during the expansion. This investment is anticipated to yield substantial financial returns in 2024, reflecting our increased capacity and efficiency.

Ellergreen Mansion Refurbishment

Progress on the refurbishment of the Ellergreen Mansion has been slower, with minimal changes made to the remaining ground floor flat. However, we remain committed to this project and continue to welcome visitors during our open days.

Future Outlook

Looking forward to 2024, we will capitalise on the enhanced capacity and capabilities from our recent investments. Our goal is to meet and surpass our income targets, ensuring the sustainability and growth of the Paper Foundation. We will also continue seeking funding to support our charitable activities.

FINANCIAL REVIEW

Financial position

The Paper Foundation received donations and grants totalling of £182,771 in the year (compared to £82,963 in previous year) and the charity received a further £19,463 (2022 - £12,500) in gift aid. Trading activity increased from £38,737 in 2022 to £64,298 in 2023.

Expenditure in the year totalled £145,156 (2022 £105,748) resulting in a surplus of £121,376 (2022 £28,452) and total carried forward reserves of £205,941 of which £7,500 is restricted funds.

At the period end there were no free reserves, as the current liabilities exceeded the current assets by £8,988.

Reserves policy

As the charity is in its early stages of development, we currently do not have a reserves policy in place. A comprehensive reserves policy will be drafted once the charity is more established and has begun generating sufficient funds to support its activities and goals.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Paper Foundation was incorporated on 23 November 2016 as a not for profit company limited by guarantee.

Paper Foundation is a registered charity (number 1172250). The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Paper Foundation

**Report of the Trustees
for the Year Ended 31 December 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

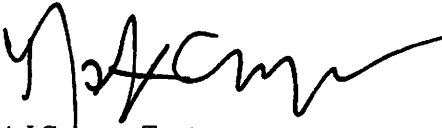
During 2023, there were no changes to the board. However, as the Foundation grows, the proposal is to significantly increase the number of trustees, ideally including top-level advocates from the arts, culture, and educational sectors. This could be achieved through the creation of an advisory board and new trustee appointments.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 11 July 2024 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M A J Cropper', with a long horizontal flourish extending to the right.

M A J Cropper - Trustee

**Independent Examiner's Report to the Trustees of
Paper Foundation**

Independent examiner's report to the trustees of Paper Foundation ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



H M Holmes BSc FCA

Stables, Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Date: 26 July 2024

Paper Foundation

**Statement of Financial Activities
for the Year Ended 31 December 2023**

	Notes	Unrestricted fund £	Restricted funds £	31.12.23 Total funds £	31.12.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	56,163	146,071	202,234	95,463
Other trading activities	3	<u>64,298</u>	<u>-</u>	<u>64,298</u>	<u>38,737</u>
Total		<u>120,461</u>	<u>146,071</u>	<u>266,532</u>	<u>134,200</u>
EXPENDITURE ON					
Raising funds	4	31,088	-	31,088	16,516
Charitable activities					
Development costs		17,041	46,786	63,827	61,652
Depreciation		9,433	-	9,433	3,838
Support costs		38,515	-	38,515	21,329
Governance costs		<u>2,293</u>	<u>-</u>	<u>2,293</u>	<u>2,413</u>
Total		<u>98,370</u>	<u>46,786</u>	<u>145,156</u>	<u>105,748</u>
NET INCOME					
Transfers between funds	15	22,091	99,285	121,376	28,452
Net movement in funds		<u>91,785</u>	<u>(91,785)</u>	<u>-</u>	<u>-</u>
		113,876	7,500	121,376	28,452
RECONCILIATION OF FUNDS					
Total funds brought forward		84,565	-	84,565	56,113
TOTAL FUNDS CARRIED FORWARD		<u>198,441</u>	<u>7,500</u>	<u>205,941</u>	<u>84,565</u>

The notes form part of these financial statements

Paper Foundation

Balance Sheet 31 December 2023

	Notes	Unrestricted fund £	Restricted funds £	31.12.23 Total funds £	31.12.22 Total funds £
FIXED ASSETS					
Intangible assets	9	750	-	750	1,500
Tangible assets	10	138,583	-	138,583	42,150
Heritage assets	11	<u>68,096</u>	<u>-</u>	<u>68,096</u>	<u>64,626</u>
		207,429	-	207,429	108,276
CURRENT ASSETS					
Stocks	12	10,531	-	10,531	9,493
Debtors	13	22,735	-	22,735	11,306
Cash at bank and in hand		<u>27,128</u>	<u>7,500</u>	<u>34,628</u>	<u>18,167</u>
		60,394	7,500	67,894	38,966
CREDITORS					
Amounts falling due within one year	14	(69,382)	-	(69,382)	(62,677)
NET CURRENT ASSETS					
		<u>(8,988)</u>	<u>7,500</u>	<u>(1,488)</u>	<u>(23,711)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		198,441	7,500	205,941	84,565
NET ASSETS					
		<u>198,441</u>	<u>7,500</u>	<u>205,941</u>	<u>84,565</u>
FUNDS					
Unrestricted funds:	15				
General fund				198,441	84,565
Restricted funds:					
National Archive				<u>7,500</u>	<u>-</u>
TOTAL FUNDS					
				<u>205,941</u>	<u>84,565</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.


The notes form part of these financial statements

Paper Foundation

Balance Sheet - continued
31 December 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11 July 2024 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M A J Cropper', with a stylized flourish at the end.

M A J Cropper - Trustee

Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Going concern

The charity has net current liabilities of £1,488. The charity has a number of significant benefactors who are supporting the development of the charity's objectives. They have committed to ensuring that the charity can continue to operate during this development phase and until it can generate a surplus. Therefore, the trustees have prepared the accounts on a going concern basis.

Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2023

2. DONATIONS AND LEGACIES

	31.12.23	31.12.22
	£	£
Appeals and donations	56,700	82,500
Gift aid tax reclaimed	19,463	12,500
Grants	126,071	463
	<u>202,234</u>	<u>95,463</u>

Grants received, included in the above, are as follows:

	31.12.23	31.12.22
	£	£
QEST Apprenticeship funding	5,556	463
Innovate Funding	14,612	-
National Archives	7,500	-
Golsoncott Foundation	2,000	-
Radcliffe Trust	7,000	-
York Foundation	2,000	-
KBF	87,403	-
	<u>126,071</u>	<u>463</u>

3. OTHER TRADING ACTIVITIES

	31.12.23	31.12.22
	£	£
Fundraising events	1,800	-
Shop income	62,498	38,737
	<u>64,298</u>	<u>38,737</u>

4. RAISING FUNDS

Raising donations and legacies

	31.12.23	31.12.22
	£	£
Advertising and marketing	4,643	1,329

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.23	31.12.22
	£	£
Depreciation - owned assets	8,683	3,088
Computer software amortisation	750	750

Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2023

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

7. STAFF COSTS

	31.12.23	31.12.22
	£	£
Wages and salaries	62,749	60,505
Social security costs	-	(13)
Other pension costs	1,363	1,160
	<u>64,112</u>	<u>61,652</u>

The average monthly number of employees during the year was as follows:

	31.12.23	31.12.22
Number of staff	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	95,463	-	95,463
Other trading activities	<u>38,737</u>	<u>-</u>	<u>38,737</u>
Total	<u>134,200</u>	<u>-</u>	<u>134,200</u>
EXPENDITURE ON			
Raising funds	16,516	-	16,516
Charitable activities			
Development costs	61,652	-	61,652
Depreciation	3,838	-	3,838
Support costs	21,329	-	21,329
Governance costs	2,413	-	2,413
Total	<u>105,748</u>	<u>-</u>	<u>105,748</u>
NET INCOME	28,452	-	28,452
RECONCILIATION OF FUNDS			
Total funds brought forward	56,113	-	56,113

Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2023**

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>84,565</u>	<u>-</u>	<u>84,565</u>

9. INTANGIBLE FIXED ASSETS

	Computer software £
COST	
At 1 January 2023 and 31 December 2023	<u>3,000</u>
AMORTISATION	
At 1 January 2023	1,500
Charge for year	<u>750</u>
At 31 December 2023	<u>2,250</u>
NET BOOK VALUE	
At 31 December 2023	<u>750</u>
At 31 December 2022	<u>1,500</u>

10. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 January 2023	30,659	12,565	2,881	46,105
Additions	<u>77,143</u>	<u>23,883</u>	<u>4,090</u>	<u>105,116</u>
At 31 December 2023	<u>107,802</u>	<u>36,448</u>	<u>6,971</u>	<u>151,221</u>
DEPRECIATION				
At 1 January 2023	-	3,379	576	3,955
Charge for year	-	<u>7,289</u>	<u>1,394</u>	<u>8,683</u>
At 31 December 2023	-	<u>10,668</u>	<u>1,970</u>	<u>12,638</u>
NET BOOK VALUE				
At 31 December 2023	<u>107,802</u>	<u>25,780</u>	<u>5,001</u>	<u>138,583</u>
At 31 December 2022	<u>30,659</u>	<u>9,186</u>	<u>2,305</u>	<u>42,150</u>

Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2023**

11. HERITAGE ASSETS

	Total £
MARKET VALUE	
At 1 January 2023	64,626
Additions	3,470
At 31 December 2023	<u>68,096</u>
NET BOOK VALUE	
At 31 December 2023	<u>68,096</u>
At 31 December 2022	<u>64,626</u>

12. STOCKS

	31.12.23	31.12.22
	£	£
Stocks	<u>10,531</u>	<u>9,493</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Trade debtors	14,186	9,292
VAT	1,393	2,014
Accruals	6,250	-
Accrued income	906	-
	<u>22,735</u>	<u>11,306</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Payments on account	-	13,882
Trade creditors	67,219	46,500
Social security and other taxes	422	668
Other creditors	415	367
Accruals and deferred income	1,326	1,260
	<u>69,382</u>	<u>62,677</u>

Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2023**

15. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	84,565	22,091	91,785	198,441
Restricted funds				
Mill Extension	-	72,570	(72,570)	-
National Archive	-	7,500	-	7,500
New equipment	-	11,000	(11,000)	-
Heating Installation	-	8,215	(8,215)	-
	<u>-</u>	<u>99,285</u>	<u>(91,785)</u>	<u>7,500</u>
TOTAL FUNDS	<u>84,565</u>	<u>121,376</u>	<u>-</u>	<u>205,941</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	120,461	(98,370)	22,091
Restricted funds			
Mill Extension	72,570	-	72,570
National Archive	7,500	-	7,500
Innovate Funding	14,612	(14,612)	-
Apprenticeship Funding	5,556	(5,556)	-
New equipment	11,000	-	11,000
Heating Installation	8,215	-	8,215
Traineeship	26,618	(26,618)	-
	<u>146,071</u>	<u>(46,786)</u>	<u>99,285</u>
TOTAL FUNDS	<u>266,532</u>	<u>(145,156)</u>	<u>121,376</u>

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	56,113	28,452	84,565
TOTAL FUNDS	<u>56,113</u>	<u>28,452</u>	<u>84,565</u>

Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2023**

15. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	134,200	(105,748)	28,452
TOTAL FUNDS	<u>134,200</u>	<u>(105,748)</u>	<u>28,452</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	56,113	50,543	91,785	198,441
Restricted funds				
Mill Extension	-	72,570	(72,570)	-
National Archive	-	7,500	-	7,500
New equipment	-	11,000	(11,000)	-
Heating Installation	-	8,215	(8,215)	-
	-	<u>99,285</u>	<u>(91,785)</u>	<u>7,500</u>
TOTAL FUNDS	<u>56,113</u>	<u>149,828</u>	-	<u>205,941</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	254,661	(204,118)	50,543
Restricted funds			
Mill Extension	72,570	-	72,570
National Archive	7,500	-	7,500
Innovate Funding	14,612	(14,612)	-
Apprenticeship Funding	5,556	(5,556)	-
New equipment	11,000	-	11,000
Heating Installation	8,215	-	8,215
Traineeship	<u>26,618</u>	<u>(26,618)</u>	-
	<u>146,071</u>	<u>(46,786)</u>	<u>99,285</u>
TOTAL FUNDS	<u>400,732</u>	<u>(250,904)</u>	<u>149,828</u>

Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2023**

16. RELATED PARTY DISCLOSURES

Mark Cropper, a trustee, is also a member of Ellergreen LLP which rents property to the charity on a normal commercial basis at £18,000pa.

Paper Foundation

Detailed Statement of Financial Activities for the Year Ended 31 December 2023

	31.12.23	31.12.22
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Appeals and donations	56,700	82,500
Gift aid tax reclaimed	19,463	12,500
Grants	<u>126,071</u>	<u>463</u>
	202,234	95,463
Other trading activities		
Fundraising events	1,800	-
Shop income	<u>62,498</u>	<u>38,737</u>
	64,298	38,737
Total incoming resources	<u>266,532</u>	<u>134,200</u>
EXPENDITURE		
Other trading activities		
Purchases	24,832	10,710
Payment processing fees	507	398
Closing stock	<u>(10,531)</u>	<u>(8,049)</u>
	14,808	3,059
Charitable activities		
Wages	62,464	60,505
Social security	-	(13)
Pensions	1,363	1,160
Contractors	-	4,934
Repairs and maintenance	5,626	2,080
Management fees	23,417	13,488
Miscellaneous staff costs	1,174	180
Membership and subscriptions	253	324
Collection additions	6,019	323
Software depreciation	750	750
Plant and machinery depreciati on	<u>8,683</u>	<u>3,088</u>
	109,749	86,819
Advertising and marketing		
Management		
Consulting	285	-
Rates and water	1,521	1,004
Insurance	2,719	-
Light and heat	2,296	967
Telephone and IT	1,786	1,196
Postage and stationery	952	1,559
Carried forward	9,559	4,726

This page does not form part of the statutory financial statements

Paper Foundation

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2023**

	31.12.23	31.12.22
	£	£
Management		
Brought forward	9,559	4,726
Advertising	4,643	5,972
Sundries	1,741	598
Motor and travel expenses	2,173	2,161
	<u>18,116</u>	<u>13,457</u>
Governance costs		
Accountancy	2,211	2,159
Legal fees	190	50
Training	82	204
	<u>2,483</u>	<u>2,413</u>
Total resources expended	<u>145,156</u>	<u>105,748</u>
Net income	<u>121,376</u>	<u>28,452</u>

This page does not form part of the statutory financial statements

Paper Foundation

England & Wales - Charity number 1172250

Accounts

REGISTERED COMPANY NUMBER: 10493204 (England and Wales)
REGISTERED CHARITY NUMBER: 1172250

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2022
for
Paper Foundation
(A Company Limited by Guarantee)

Stables Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Paper Foundation

Contents of the Financial Statements for the Year Ended 31 December 2022

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 15
Detailed Statement of Financial Activities	16 to 17

Paper Foundation

**Reference and Administrative Details
for the Year Ended 31 December 2022**

TRUSTEES	J E Sharp P J Willink M A J Cropper Mrs A F Cropper E W G Bayntun Coward (appointed 14.2.22) Ms P A H Elliott (appointed 5.12.22)
REGISTERED OFFICE	C/O Estate Office Ellergreen Kendal Cumbria LA9 5SD
REGISTERED COMPANY NUMBER	10493204 (England and Wales)
REGISTERED CHARITY NUMBER	1172250
INDEPENDENT EXAMINER	Stables Thompson & Briscoe Ltd Chartered Accountants & Business Advisors Lowther House Lowther Street Kendal LA9 4DX

Paper Foundation

Report of the Trustees for the Year Ended 31 December 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Paper Foundation is a charity committed to the preservation and celebration of paper-making and all paper related arts, crafts, and industries. It hopes to fulfil this role to a level of national and international significance.

It primarily fulfils its objectives from an institution located close to the historic James Cropper paper-mill in Burneside, a small village in the foothills of the English Lake District with a history of paper-making dating back to 1746.

The Paper Foundation has several interrelated aims:

- To perpetuate the craftsmanship and knowledge necessary for the production of handmade paper and the continuation of its associated arts, crafts and industries. This includes (but is not limited to) print-making, letterpress printing, bookbinding and paper conservation;
- To conserve the objects and artefacts that comprise the physical heritage of paper-making and related paper arts in the United Kingdom;
- To provide open access to archives, documents and artefacts, facilitate research, and share this with as wide an audience as possible;
- To regenerate the paper-making community of Burneside and enrich the cultural life of the north of England and all those who visit.

Significant activities

The Foundation bears several traits of a museum, but its ethos is to focus on the present and future of paper as much as the past.

Current activities include the creation since 2015 of the most important archive dedicated to paper in the United Kingdom. This is based on the ground-floor of a country house with paper industry associations and is growing all the time. Nearby the Foundation has operated a hand-made paper-mill since 2020.

Public benefit

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

Paper Foundation

Report of the Trustees for the Year Ended 31 December 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year, the Foundation has continued to build its profile, operations and collections.

The Foundation has continued to ensure the survival and continuation of the endangered craft of papermaking by hand and successfully recruited a trainee papermaker to work alongside the Foundation's papermaker. This has enabled the Foundation to significantly increase production and successfully develop a small product range. The Foundation successfully supported an application by the trainee papermaker for a Queen Elizabeth Scholarship Trust (QEST) craft apprenticeship. QEST funds craftspeople whom they recognise have potential for excellence.

The Foundation has increased its customer base for conservation papers and these continue to be supplied to leading museums and libraries internationally. In addition direct sales via the online website have also increased.

The Trustees agreed that it was important to focus on both improving the infrastructure and the production capacity of the Mill to help build resilience into the production process. With the help of an employed Fundraising Officer, planning and fundraising commenced towards the end of 2022, laying the foundations of an expansion project that will come to fruition in 2023.

The collections have continued to grow with further archiving undertaken in the partly refurbished ground floor of Ellergreen Mansion. Several successful events have been held in the library and meeting space including the Christmas Open day and meetings with academia.

FINANCIAL REVIEW

Financial position

The Charity received donations of £82,500 in the year (compared to £30,142 last year) excluding gift aid reclaimed. The charity received a further £12,500 (2021 - £10,292) in gift aid. Expenditure in the year totalled £105,748 (2021 £46,147) resulting in a surplus of £28,452 (2021 £7,858) and total carried forward reserves of £84,565 from £56,113 brought forward. All reserves are unrestricted.

At the end of the period the charity had unrestricted reserves of £84,565 (2021 £56,113). As the amount tied up in Fixed Assets is greater than this for both years there were no free reserves.

Reserves policy

The charity is in start-up mode with this being the second year of operations. A reserves policy will be drafted as matters evolve including budgets and greater clarity on overheads and other financial commitments.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Paper Foundation was incorporated on 23 November 2016 as a not for profit company limited by guarantee.

Paper Foundation is a registered charity (number 1172250). The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of new trustees

During 2022, two new trustees were appointed to strengthen the Trustee board:

Edward Bayntun-Coward was appointed as trustee as a result of his interest in the Foundation's aims, his long-term background and experience in the culture and arts sector, and his broad interest in paper arts.

Penny Elliot was appointed as trustee and has extensive relevant experience with cultural charitable institutions and as a lawyer, bringing a strong focus on governance.

The proposal is to broaden this list considerably, ideally to include a list of the highest-level advocates for the Foundation across the arts, culture and educational sectors. This could be realised through the creation of an advisory board as well as trustee appointments.

Paper Foundation

**Report of the Trustees
for the Year Ended 31 December 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 22 September 2023 and signed on its behalf by:

M A J Cropper - Trustee

Independent Examiner's Report to the Trustees of Paper Foundation

Independent examiner's report to the trustees of Paper Foundation ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H M Holmes BSc FCA

Stables Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Date:

Paper Foundation

Statement of Financial Activities for the Year Ended 31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	31.12.22 Total funds £	31.12.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	95,463	-	95,463	44,432
Other trading activities	3	38,737	-	38,737	9,566
Investment income	4	-	-	-	7
Total		<u>134,200</u>	<u>-</u>	<u>134,200</u>	<u>54,005</u>
EXPENDITURE ON					
Raising funds	5	16,516	-	16,516	8,934
Charitable activities					
Development costs		61,652	-	61,652	26,344
Depreciation		3,838	-	3,838	1,428
Support costs		21,329	-	21,329	6,672
Governance costs		2,413	-	2,413	2,769
Total		<u>105,748</u>	<u>-</u>	<u>105,748</u>	<u>46,147</u>
NET INCOME		28,452	-	28,452	7,858
RECONCILIATION OF FUNDS					
Total funds brought forward		56,113	-	56,113	48,255
TOTAL FUNDS CARRIED FORWARD		<u>84,565</u>	<u>-</u>	<u>84,565</u>	<u>56,113</u>

The notes form part of these financial statements

Paper Foundation

Balance Sheet 31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	31.12.22 Total funds £	31.12.21 Total funds £
FIXED ASSETS					
Intangible assets	10	1,500	-	1,500	2,250
Tangible assets	11	42,150	-	42,150	19,008
Heritage assets	12	<u>64,626</u>	<u>-</u>	<u>64,626</u>	<u>64,626</u>
		108,276	-	108,276	85,884
CURRENT ASSETS					
Stocks	13	9,493	-	9,493	1,000
Debtors	14	11,306	-	11,306	2,561
Cash at bank and in hand		<u>18,167</u>	<u>-</u>	<u>18,167</u>	<u>1,384</u>
		38,966	-	38,966	4,945
CREDITORS					
Amounts falling due within one year	15	(62,677)	-	(62,677)	(15,216)
NET CURRENT ASSETS					
		<u>(23,711)</u>	<u>-</u>	<u>(23,711)</u>	<u>(10,271)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		84,565	-	84,565	75,613
CREDITORS					
Amounts falling due after more than one year	16	-	-	-	(19,500)
NET ASSETS					
		<u>84,565</u>	<u>-</u>	<u>84,565</u>	<u>56,113</u>
FUNDS					
Unrestricted funds	17			<u>84,565</u>	<u>56,113</u>
TOTAL FUNDS					
				<u>84,565</u>	<u>56,113</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Paper Foundation

Balance Sheet - continued
31 December 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22 September 2023 and were signed on its behalf by:

M A J Cropper - Trustee

**Notes to the Financial Statements
for the Year Ended 31 December 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Going concern

The charity has net current liabilities of £23,711. The charity has a number of significant benefactors who are supporting the development of the charity's objectives. They have committed to ensuring that the charity can continue to operate during this development phase and until it can generate a surplus. Therefore, the trustees have prepared the accounts on a going concern basis.

Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2022

2. DONATIONS AND LEGACIES

	31.12.22	31.12.21
	£	£
Appeals and donations	82,500	30,142
Gift aid tax reclaimed	12,500	12,500
Grants	463	1,790
	<u>95,463</u>	<u>44,432</u>

Grants received, included in the above, are as follows:

	31.12.22	31.12.21
	£	£
QEST Apprenticeship funding	463	-
Other grants	-	1,790
	<u>463</u>	<u>1,790</u>

3. OTHER TRADING ACTIVITIES

	31.12.22	31.12.21
	£	£
Shop income	<u>38,737</u>	<u>9,566</u>

4. INVESTMENT INCOME

	31.12.22	31.12.21
	£	£
Deposit account interest	<u>-</u>	<u>7</u>

5. RAISING FUNDS

Raising donations and legacies

	31.12.22	31.12.21
	£	£
Advertising and marketing	<u>1,329</u>	<u>1,954</u>

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.22	31.12.21
	£	£
Depreciation - owned assets	3,088	677
Computer software amortisation	<u>750</u>	<u>750</u>

Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2022

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

8. STAFF COSTS

	31.12.22	31.12.21
	£	£
Wages and salaries	60,505	26,344
Social security costs	(13)	-
Other pension costs	1,160	-
	<u>61,652</u>	<u>26,344</u>

The average monthly number of employees during the year was as follows:

	31.12.22	31.12.21
Number of staff	<u>2</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	42,642	1,790	44,432
Other trading activities	9,566	-	9,566
Investment income	7	-	7
Total	<u>52,215</u>	<u>1,790</u>	<u>54,005</u>
EXPENDITURE ON			
Raising funds	8,934	-	8,934
Charitable activities			
Development costs	24,594	1,750	26,344
Depreciation	1,428	-	1,428
Support costs	6,632	40	6,672
Governance costs	2,769	-	2,769
Total	<u>44,357</u>	<u>1,790</u>	<u>46,147</u>
NET INCOME	7,858	-	7,858
RECONCILIATION OF FUNDS			
Total funds brought forward	48,255	-	48,255

Paper Foundation

Notes to the Financial Statements - continued
for the Year Ended 31 December 2022

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>56,113</u>	<u>-</u>	<u>56,113</u>

10. INTANGIBLE FIXED ASSETS

	Computer software £
COST	
At 1 January 2022 and 31 December 2022	<u>3,000</u>
AMORTISATION	
At 1 January 2022	750
Charge for year	<u>750</u>
At 31 December 2022	<u>1,500</u>
NET BOOK VALUE	
At 31 December 2022	<u>1,500</u>
At 31 December 2021	<u>2,250</u>

11. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Totals £
COST				
At 1 January 2022	15,000	4,875	-	19,875
Additions	<u>15,659</u>	<u>7,690</u>	<u>2,881</u>	<u>26,230</u>
At 31 December 2022	<u>30,659</u>	<u>12,565</u>	<u>2,881</u>	<u>46,105</u>
DEPRECIATION				
At 1 January 2022	-	867	-	867
Charge for year	<u>-</u>	<u>2,512</u>	<u>576</u>	<u>3,088</u>
At 31 December 2022	<u>-</u>	<u>3,379</u>	<u>576</u>	<u>3,955</u>
NET BOOK VALUE				
At 31 December 2022	<u>30,659</u>	<u>9,186</u>	<u>2,305</u>	<u>42,150</u>
At 31 December 2021	<u>15,000</u>	<u>4,008</u>	<u>-</u>	<u>19,008</u>

Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

12. HERITAGE ASSETS

	Total £
MARKET VALUE	
At 1 January 2022 and 31 December 2022	<u>64,626</u>
NET BOOK VALUE	
At 31 December 2022	<u>64,626</u>
At 31 December 2021	<u>64,626</u>

13. STOCKS

	31.12.22	31.12.21
	£	£
Stocks	<u>9,493</u>	<u>1,000</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22	31.12.21
	£	£
Trade debtors	9,292	-
VAT	2,014	-
Prepayments	-	2,209
Accrued income	-	352
	<u>11,306</u>	<u>2,561</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.22	31.12.21
	£	£
Payments on account	13,882	-
Trade creditors	46,500	7,172
Social security and other taxes	668	366
VAT	-	6,678
Other creditors	367	-
Accruals and deferred income	1,260	1,000
	<u>62,677</u>	<u>15,216</u>

Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2022**

16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.22	31.12.21
	£	£
Trade creditors	<u>-</u>	<u>19,500</u>

17. MOVEMENT IN FUNDS

	At 1.1.22	Net movement in funds	At 31.12.22
	£	£	£
Unrestricted funds			
General fund	56,113	28,452	84,565
TOTAL FUNDS	<u>56,113</u>	<u>28,452</u>	<u>84,565</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	134,200	(105,748)	28,452
TOTAL FUNDS	<u>134,200</u>	<u>(105,748)</u>	<u>28,452</u>

Comparatives for movement in funds

	At 1.1.21	Net movement in funds	At 31.12.21
	£	£	£
Unrestricted funds			
General fund	48,255	7,858	56,113
TOTAL FUNDS	<u>48,255</u>	<u>7,858</u>	<u>56,113</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	52,215	(44,357)	7,858
Restricted funds			
Heritage Crafts HCA	1,790	(1,790)	-
TOTAL FUNDS	<u>54,005</u>	<u>(46,147)</u>	<u>7,858</u>

Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2022

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	48,255	36,310	84,565
TOTAL FUNDS	<u>48,255</u>	<u>36,310</u>	<u>84,565</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	186,415	(150,105)	36,310
Restricted funds			
Heritage Crafts HCA	1,790	(1,790)	-
TOTAL FUNDS	<u>188,205</u>	<u>(151,895)</u>	<u>36,310</u>

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

Paper Foundation

Detailed Statement of Financial Activities for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Appeals and donations	82,500	30,142
Gift aid tax reclaimed	12,500	12,500
Grants	463	1,790
	<u>95,463</u>	<u>44,432</u>
Other trading activities		
Shop income	38,737	9,566
Investment income		
Deposit account interest	-	7
Total incoming resources	<u>134,200</u>	<u>54,005</u>
EXPENDITURE		
Other trading activities		
Purchases	10,710	5,116
Payment processing fees	398	-
Closing stock	(8,049)	(1,000)
	<u>3,059</u>	<u>4,116</u>
Charitable activities		
Wages	60,505	26,344
Social security	(13)	-
Pensions	1,160	-
Contractors	4,934	3,278
Repairs and maintenance	2,080	889
Management fees	13,488	2,339
Miscellaneous staff costs	180	-
Membership and subscriptions	324	-
Collection additions	323	-
Software depreciation	750	750
Plant and machinery depreciation	3,088	678
	<u>86,819</u>	<u>34,278</u>
Advertising and marketing		
Management		
Rates and water	1,004	-
Insurance	-	126
Light and heat	967	95
Telephone and IT	1,196	959
Postage and stationery	1,559	763
Advertising	5,972	1,954
Carried forward	10,698	3,897

Paper Foundation

Detailed Statement of Financial Activities for the Year Ended 31 December 2022

	31.12.22	31.12.21
	£	£
Management		
Brought forward	10,698	3,897
Sundries	598	556
Motor and travel expenses	2,161	493
	<u>13,457</u>	<u>4,946</u>
Finance		
Bank charges	-	38
Governance costs		
Accountancy	2,159	1,738
Legal fees	50	1,031
Training	204	-
	<u>2,413</u>	<u>2,769</u>
Total resources expended	<u>105,748</u>	<u>46,147</u>
Net income	<u>28,452</u>	<u>7,858</u>

Paper Foundation

England & Wales - Charity number 1172250

Accounts

REGISTERED COMPANY NUMBER: 10493204 (England and Wales)
REGISTERED CHARITY NUMBER: 1172250

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2021
for
Cropper Paper Foundation
(A Company Limited by Guarantee)

Stables Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Cropper Paper Foundation

Contents of the Financial Statements for the Year Ended 31 December 2021

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 14
Detailed Statement of Financial Activities	15 to 16

Cropper Paper Foundation

**Reference and Administrative Details
for the Year Ended 31 December 2021**

TRUSTEES	J E Sharp P J Willink M A J Cropper Mrs A F Cropper E W G Bayntun Coward (appointed 14.2.22)
REGISTERED OFFICE	C/O Estate Office Ellergreen Kendal Cumbria LA9 5SD
REGISTERED COMPANY NUMBER	10493204 (England and Wales)
REGISTERED CHARITY NUMBER	1172250
INDEPENDENT EXAMINER	Stables Thompson & Briscoe Ltd Chartered Accountants & Business Advisors Lowther House Lowther Street Kendal LA9 4DX

Cropper Paper Foundation

Report of the Trustees for the Year Ended 31 December 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Paper Foundation is a charity committed to the survival of the craft of papermaking by hand and the celebration of all paper related arts, crafts, and industries. It hopes to fulfil this role to a level of national and international significance.

It will primarily fulfil its objectives from a new institution located close to the historic James Cropper paper-mill in Burneside, a small village in the foothills of the English Lake District.

The Cropper Paper Foundation has several interrelated aims:

- To perpetuate the craftsmanship and knowledge necessary for the making of handmade paper and its associated arts, crafts and industries.
- To conserve the objects and artefacts that comprise the physical heritage of paper-making in the United Kingdom.
- To provide open access to archives, documents and artefacts, facilitate research, and share this with as wide an audience as possible.
- To regenerate the paper-making community of Burneside and enrich the cultural life of the north of England and all those who visit.

Significant activities

The Foundation will bear several traits of a museum, but its ethos is to focus on the present and future of paper as much as the past.

Public benefit

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In the last year the Foundation has continued to build its profile, operations and collections.

During 2021, the Foundation's focus was on ensuring the survival and continuation of the endangered craft of papermaking by hand. The Foundation's papermaker continued with his apprenticeship in this craft leading to a significant increase in production. The development of a dedicated website has enabled the Foundation to grow its customer base and successfully enter the retail market.

The Foundation has successfully developed a range of conservation papers which are now being supplied to leading museums and libraries internationally.

Building work continued on the Ellergreen mansion which the Foundation is now leasing and making use of the space. It is to be used to house the collections and the library space and archive room are now ready to be furnished and brought into use. Going forward it will be used to hold events, classes and exhibitions.

The Foundation has continued the work of cataloguing the collection with the help of volunteers.

In collaboration with the design studio Atelier Dyakova the Foundation has developed a range of products.

Cropper Paper Foundation

Report of the Trustees for the Year Ended 31 December 2021

FINANCIAL REVIEW

Financial position

The Charity received donations of £30,141 in the year (compared to £40,326 last year) excluding gift aid reclaimed. The charity received a further £10,292 (2020 - £5,000) in gift aid. Expenditure in the year totalled £44,357 (2020 restated - £62,279) resulting in a surplus of £7,858 (2020 restated - deficit of £12,284) and total carried forward reserves of £56,113 from £33,255 (restated) brought forward. All reserves are unrestricted.

At the end of the period the charity had unrestricted reserves of £56,113 (2020 restated (£48,225)). As the amount tied up in fixed assets was greater than this for both years there were no free reserves.

Reserves policy

The charity is in start-up mode with the first year of operations being this year. A reserves policy will be drafted as matters evolve including budgets and greater clarity on overheads and other financial commitments.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Cropper Paper Foundation was incorporated on 23 November 2016 as a not for profit company limited by guarantee. Cropper Paper Foundation is a registered charity (number 1172250). The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of new trustees

During 2021, the Foundation had four trustees: Mark Cropper, Attosa Cropper (Mark's wife), Patrick Willink (fourth generation director of James Cropper plc and related to the founder) and Jim Sharp (non-executive director of James Cropper plc).

During 2022, Edward Bayntun Coward was appointed as trustee as a result of his interest in the Foundation's aims as well as broader interests in paper and related arts.

The proposal is to broaden this list, ideally to include a list of the highest-level advocates for the Foundation across the arts, culture and educational sectors. This could be realised through the creation of an advisory board as well as trustee appointments.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 26 September 2022 and signed on its behalf by:



M A J Cropper - Trustee

**Independent Examiner's Report to the Trustees of
Cropper Paper Foundation**

Independent examiner's report to the trustees of Cropper Paper Foundation ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H M Holmes BSc FCA
ICAEW
Stables Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

27 September 2022

Cropper Paper Foundation

**Statement of Financial Activities
for the Year Ended 31 December 2021**

		Unrestricted fund	Restricted fund	31.12.21 Total funds	31.12.20 Total funds as restated
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	42,642	1,790	44,432	45,326
Other trading activities	3	9,566	-	9,566	4,669
Investment income	4	7	-	7	-
Total		<u>52,215</u>	<u>1,790</u>	<u>54,005</u>	<u>49,995</u>
EXPENDITURE ON					
Raising funds	5	8,934	-	8,934	23,652
Charitable activities					
Development costs		24,594	1,750	26,344	12,455
Depreciation		1,428	-	1,428	190
Support costs		6,632	40	6,672	22,706
Governance costs		2,769	-	2,769	3,276
Total		<u>44,357</u>	<u>1,790</u>	<u>46,147</u>	<u>62,279</u>
NET INCOME/(EXPENDITURE)		7,858	-	7,858	(12,284)
RECONCILIATION OF FUNDS					
Total funds brought forward		48,255	-	48,255	60,539
TOTAL FUNDS CARRIED FORWARD		<u>56,113</u>	<u>-</u>	<u>56,113</u>	<u>48,255</u>

The notes form part of these financial statements

Cropper Paper Foundation

Balance Sheet 31 December 2021

	Notes	Unrestricted fund £	Restricted fund £	31.12.21 Total funds £	31.12.20 Total funds as restated £
FIXED ASSETS					
Intangible assets	11	2,250	-	2,250	-
Tangible assets	12	19,008	-	19,008	17,019
Heritage assets	13	<u>64,626</u>	<u>-</u>	<u>64,626</u>	<u>35,126</u>
		85,884	-	85,884	52,145
CURRENT ASSETS					
Stocks	14	1,000	-	1,000	-
Debtors	15	2,561	-	2,561	2,047
Cash at bank		<u>1,384</u>	<u>-</u>	<u>1,384</u>	<u>5,282</u>
		4,945	-	4,945	7,329
CREDITORS					
Amounts falling due within one year	16	(15,216)	-	(15,216)	(11,219)
NET CURRENT ASSETS		<u>(10,271)</u>	<u>-</u>	<u>(10,271)</u>	<u>(3,890)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		75,613	-	75,613	48,255
CREDITORS					
Amounts falling due after more than one year	17	(19,500)	-	(19,500)	-
NET ASSETS		<u>56,113</u>	<u>-</u>	<u>56,113</u>	<u>48,255</u>
FUNDS					
Unrestricted funds	18			<u>56,113</u>	<u>48,255</u>
TOTAL FUNDS				<u>56,113</u>	<u>48,255</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Cropper Paper Foundation

Balance Sheet - continued
31 December 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 September 2022 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M A J Cropper', written in a cursive style.

M A J Cropper - Trustee

Cropper Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Going concern

The charity has net current liabilities of £10,271. The charity has a number of significant benefactors who are supporting the development of the charity's objectives. They have committed to ensuring that the charity can continue to operate during this development phase and until it can generate a surplus. Therefore, the trustees have prepared the accounts on a going concern basis.

Cropper Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

2. DONATIONS AND LEGACIES

	31.12.21	31.12.20 as restated
	£	£
Appeals and donations	30,142	40,326
Gift aid tax reclaimed	12,500	5,000
Grants	<u>1,790</u>	<u>-</u>
	<u>44,432</u>	<u>45,326</u>

Grants received, included in the above, are as follows:

	31.12.21	31.12.20 as restated
	£	£
Other grants	<u>1,790</u>	<u>-</u>

3. OTHER TRADING ACTIVITIES

	31.12.21	31.12.20 as restated
	£	£
Shop income	<u>9,566</u>	<u>4,669</u>

4. INVESTMENT INCOME

	31.12.21	31.12.20 as restated
	£	£
Deposit account interest	<u>7</u>	<u>-</u>

5. RAISING FUNDS

Raising donations and legacies

	31.12.21	31.12.20 as restated
	£	£
Support costs	<u>1,954</u>	<u>13,640</u>

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.21	31.12.20 as restated
	£	£
Depreciation - owned assets	677	190
Hire of plant and machinery	-	105
Computer software amortisation	<u>750</u>	<u>-</u>

Cropper Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

8. STAFF COSTS

	31.12.21	31.12.20 as restated
	£	£
Wages and salaries	<u>26,344</u>	<u>12,455</u>
	<u>26,344</u>	<u>12,455</u>

The average monthly number of employees during the year was as follows:

	31.12.21	31.12.20 as restated
Number of staff	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds as restated
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	45,326	-	45,326
Other trading activities	4,669	-	4,669
Total	<u>49,995</u>	<u>-</u>	<u>49,995</u>
EXPENDITURE ON			
Raising funds	23,652	-	23,652
Charitable activities			
Development costs	12,455	-	12,455
Depreciation	190	-	190
Support costs	22,706	-	22,706
Governance costs	3,276	-	3,276
Total	<u>62,279</u>	<u>-</u>	<u>62,279</u>
NET INCOME/(EXPENDITURE)	(12,284)	-	(12,284)
RECONCILIATION OF FUNDS			
Total funds brought forward	60,539	-	60,539

Cropper Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund	Restricted fund	Total funds as restated
	£	£	£
TOTAL FUNDS CARRIED FORWARD	<u>48,255</u>	<u>-</u>	<u>48,255</u>

10. PRIOR YEAR ADJUSTMENT

Building improvements incurred last year of £15,000 have been adjusted in last year's reserves resulting in an additional asset of £15,000 and an increase in unrestricted reserves of £15,000.

11. INTANGIBLE FIXED ASSETS

	Computer software £
COST	
Additions	<u>3,000</u>
AMORTISATION	
Charge for year	<u>750</u>
NET BOOK VALUE	
At 31 December 2021	<u>2,250</u>
At 31 December 2020	<u>-</u>

12. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Totals £
COST			
At 1 January 2021	15,000	2,209	17,209
Additions	<u>-</u>	<u>2,666</u>	<u>2,666</u>
At 31 December 2021	<u>15,000</u>	<u>4,875</u>	<u>19,875</u>
DEPRECIATION			
At 1 January 2021	-	190	190
Charge for year	<u>-</u>	<u>677</u>	<u>677</u>
At 31 December 2021	<u>-</u>	<u>867</u>	<u>867</u>
NET BOOK VALUE			
At 31 December 2021	<u>15,000</u>	<u>4,008</u>	<u>19,008</u>
At 31 December 2020	<u>15,000</u>	<u>2,019</u>	<u>17,019</u>

Cropper Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

13. HERITAGE ASSETS

	Total £
MARKET VALUE	
At 1 January 2021	35,126
Additions	<u>29,500</u>
At 31 December 2021	<u>64,626</u>
NET BOOK VALUE	
At 31 December 2021	<u>64,626</u>
At 31 December 2020	<u>35,126</u>

14. STOCKS

	31.12.21	31.12.20 as restated
	£	£
Stocks	<u>1,000</u>	<u>-</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20 as restated
	£	£
VAT	-	600
Prepayments and accrued income	2,209	-
Prepayments	<u>352</u>	<u>1,447</u>
	<u>2,561</u>	<u>2,047</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20 as restated
	£	£
Trade creditors	7,172	570
Social security and other taxes	366	335
VAT	6,678	-
Other creditors	-	5,000
Accruals and deferred income	<u>1,000</u>	<u>5,314</u>
	<u>15,216</u>	<u>11,219</u>

Cropper Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2021**

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.21	31.12.20 as restated
	£	£
Trade creditors	<u>19,500</u>	<u>-</u>

18. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	48,255	7,858	56,113
TOTAL FUNDS	<u>48,255</u>	<u>7,858</u>	<u>56,113</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	52,215	(44,357)	7,858
Restricted funds			
Heritage Crafts HCA	1,790	(1,790)	-
TOTAL FUNDS	<u>54,005</u>	<u>(46,147)</u>	<u>7,858</u>

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	60,539	(12,284)	48,255
TOTAL FUNDS	<u>60,539</u>	<u>(12,284)</u>	<u>48,255</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	49,995	(62,279)	(12,284)
TOTAL FUNDS	<u>49,995</u>	<u>(62,279)</u>	<u>(12,284)</u>

Cropper Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

18. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	60,539	(4,426)	56,113
TOTAL FUNDS	<u>60,539</u>	<u>(4,426)</u>	<u>56,113</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	102,210	(106,636)	(4,426)
Restricted funds			
Heritage Crafts HCA	1,790	(1,790)	-
TOTAL FUNDS	<u>104,000</u>	<u>(108,426)</u>	<u>(4,426)</u>

19. RELATED PARTY DISCLOSURES

One of the trustees, M A J Cropper, had loaned the charitable company £5,000 last year. This was released as a donation in the year.

Cropper Paper Foundation**Detailed Statement of Financial Activities
for the Year Ended 31 December 2021**

	31.12.21	31.12.20
	£	as restated £
INCOME AND ENDOWMENTS		
Donations and legacies		
Appeals and donations	30,142	40,326
Gift aid tax reclaimed	12,500	5,000
Grants	<u>1,790</u>	<u>-</u>
	44,432	45,326
Other trading activities		
Shop income	9,566	4,669
Investment income		
Deposit account interest	<u>7</u>	<u>-</u>
Total incoming resources	54,005	49,995
EXPENDITURE		
Other trading activities		
Purchases	5,116	6,790
Closing stock	<u>(1,000)</u>	<u>-</u>
	4,116	6,790
Charitable activities		
Wages	26,344	12,455
Repairs and maintenance	889	1,913
Management fees	5,617	20,793
Software depreciation	750	-
Plant and machinery depreciati on	<u>678</u>	<u>190</u>
	34,278	35,351
Support costs		
Management		
Hire of equipment	-	105
Insurance	126	-
Light and heat	95	-
Telephone and IT	959	689
Postage and stationery	763	580
Advertising	1,954	13,640
Sundries	556	251
Motor and travel expenses	<u>493</u>	<u>1,492</u>
	4,946	16,757
Finance		
Bank charges	38	-

This page does not form part of the statutory financial statements

Cropper Paper Foundation

**Detailed Statement of Financial Activities
for the Year Ended 31 December 2021**

	31.12.21	31.12.20 as restated
	£	£
Finance		
Governance costs		
Accountancy	1,738	2,126
Legal fees	1,031	1,150
Training	-	105
	<u>2,769</u>	<u>3,381</u>
Total resources expended	<u>46,147</u>	<u>62,279</u>
Net income/(expenditure)	<u><u>7,858</u></u>	<u><u>(12,284)</u></u>

This page does not form part of the statutory financial statements

Paper Foundation

England & Wales - Charity number 1172250

Accounts

REGISTERED COMPANY NUMBER: 10493204 (England and Wales)
REGISTERED CHARITY NUMBER: 1172250

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2020
for
Cropper Paper Foundation
(A Company Limited by Guarantee)

Stables Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

Cropper Paper Foundation

Contents of the Financial Statements for the Year Ended 31 December 2020

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7 to 8
Notes to the Financial Statements	9 to 15

Cropper Paper Foundation

Reference and Administrative Details for the Year Ended 31 December 2020

TRUSTEES	J E Sharp P J Willink M A J Cropper Mrs A F Cropper
REGISTERED OFFICE	C/O Estate Office Ellergreen Kendal Cumbria LA9 5SD
REGISTERED COMPANY NUMBER	10493204 (England and Wales)
REGISTERED CHARITY NUMBER	1172250
INDEPENDENT EXAMINER	Stables Thompson & Briscoe Ltd Chartered Accountants & Business Advisors Lowther House Lowther Street Kendal LA9 4DX

Cropper Paper Foundation (Registered number: 10493204)

Report of the Trustees for the Year Ended 31 December 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Paper Foundation is a charity committed to the survival of the craft of papermaking by hand and the celebration of all paper related arts, crafts, and industries. It hopes to fulfil this role to a level of national and international significance.

It will primarily fulfil its objectives from a new institution located close to the historic James Cropper paper-mill in Burneside, a small village in the foothills of the English Lake District.

The Cropper Paper Foundation has several interrelated aims:

- To perpetuate the craftsmanship and knowledge necessary for the making of handmade paper and its associated arts, crafts and industries.
- To conserve the objects and artefacts that comprise the physical heritage of paper-making in the United Kingdom.
- To provide open access to archives, documents and artefacts, facilitate research, and share this with as wide an audience as possible.
- To regenerate the paper-making community of Burneside and enrich the cultural life of the north of England and all those who visit.

Significant activities

The Foundation will bear several traits of a museum, but its ethos is to focus on the present and future of paper as much as the past.

Public benefit

In determining these objectives, the Trustees have paid due regard to The Charity Commission guidance on public benefit.

Cropper Paper Foundation (Registered number: 10493204)

Report of the Trustees for the Year Ended 31 December 2020

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In the last year the foundation has continued to build its profile, operations and collections.

Early in the year the Foundation took on its first full-time employee to oversee and progress the Foundation's mission.

The Foundation's focus in 2020 was on ensuring the survival and continuation of the endangered craft of papermaking by hand. In the first half of the year much time was spent commissioning a new hand-made paper mill utilising equipment rescued over a number of years from around the UK and Ireland. The Foundation recruited an apprentice paper-maker supported by a part-time millwright. This enabled the commencement of production and the commencement of training by the UK's leading hand paper-makers who handed over their knowledge and equipment prior to retirement. In the year the Foundation's papermaker began his apprenticeship in the craft of papermaking by hand. Following on from this in July 2020 the Foundation began to make and sell handmade paper on a small scale.

Building work was begun on the Ellergreen mansion which, once complete, the Foundation will lease and inhabit. It will be used to house additional workshops and its collections, and hold events, classes and exhibitions.

The Foundation has also taken on its first volunteer who has begun the work of cataloguing our collection.

In collaboration with the design studio Atelier Dyakova the Foundation developed a logo and identity.

FINANCIAL REVIEW

Financial position

The Charity received donations of £40,326 in the year (compared to £45,000 last year) excluding gift aid reclaimed. The charity received a further £5,000 (2019 - £11,264) in gift aid. Expenditure in the year totalled £77,279 (2019 - £14,873) resulting in a deficit of £27,284 (2019 - surplus of £41,391) and total carried forward reserves of £33,255 from £60,539 brought forward. All reserves are unrestricted.

At the end of the period the charity had no free reserves due to the deficit (2019 - £33,631).

Reserves policy

The charity is in start-up mode with the first year of operations being this year. A reserves policy will be drafted as matters evolve including budgets and greater clarity on overheads and other financial commitments.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Cropper Paper Foundation was incorporated on 23 November 2016 as a not for profit company limited by guarantee. Cropper Paper Foundation is a registered charity (number 1172250). The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Report of the Trustees
for the Year Ended 31 December 2020**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The Foundation currently has four trustees: Mark Cropper, Attosa Cropper (Mark's wife), Patrick Willink (fourth generation director of James Cropper plc and related to the founder) and Jim Sharp (non-executive director of James Cropper plc).

The following were all appointed owing to the proximity to and interest in the foundation's aims as well as broader interests in paper-making and related arts.

The proposal is to broaden this list considerably, ideally to include a list of the highest-level advocates for the Foundation across the arts, culture and educational sectors. This could be realised through the creation of an advisory board as well as trustee appointments.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 28 September 2021 and signed on its behalf by:

M A J Cropper - Trustee

Independent Examiner's Report to the Trustees of Cropper Paper Foundation

Independent examiner's report to the trustees of Cropper Paper Foundation ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H M Holmes BSc FCA
ICAEW
Stables Thompson & Briscoe Ltd
Chartered Accountants & Business Advisors
Lowther House
Lowther Street
Kendal
LA9 4DX

28 September 2021

Cropper Paper Foundation

Statement of Financial Activities for the Year Ended 31 December 2020

	Notes	31.12.20 Unrestricted fund £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	45,326	56,264
Other trading activities	3	4,669	-
Total		<u>49,995</u>	<u>56,264</u>
EXPENDITURE ON			
Raising funds	4	26,928	14,873
Charitable activities			
Development costs		12,455	-
Support costs		37,896	-
Total		<u>77,279</u>	<u>14,873</u>
NET INCOME/(EXPENDITURE)		<u>(27,284)</u>	<u>41,391</u>
RECONCILIATION OF FUNDS			
Total funds brought forward		60,539	19,148
TOTAL FUNDS CARRIED FORWARD		<u><u>33,255</u></u>	<u><u>60,539</u></u>

The notes form part of these financial statements

Cropper Paper Foundation (Registered number: 10493204)

**Balance Sheet
31 December 2020**

		31.12.20 Unrestricted fund £	31.12.19 Total funds £
FIXED ASSETS	Notes		
Tangible assets	9	2,019	-
Heritage assets	10	<u>35,126</u>	<u>26,908</u>
		37,145	26,908
CURRENT ASSETS			
Debtors	11	2,047	117
Cash at bank		<u>5,282</u>	<u>45,428</u>
		7,329	45,545
CREDITORS			
Amounts falling due within one year	12	(11,219)	(11,914)
NET CURRENT ASSETS		<u>(3,890)</u>	<u>33,631</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		33,255	60,539
NET ASSETS		<u>33,255</u>	<u>60,539</u>
FUNDS	13		
Unrestricted funds		<u>33,255</u>	<u>60,539</u>
TOTAL FUNDS		<u>33,255</u>	<u>60,539</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Cropper Paper Foundation (Registered number: 10493204)

Balance Sheet - continued
31 December 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28 September 2021 and were signed on its behalf by:

M A J Cropper - Trustee

Cropper Paper Foundation

Notes to the Financial Statements for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Cropper Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

2. DONATIONS AND LEGACIES

	31.12.20	31.12.19
	£	£
Appeals and donations	40,326	45,000
Gift aid tax reclaimed	<u>5,000</u>	<u>11,264</u>
	<u>45,326</u>	<u>56,264</u>

3. OTHER TRADING ACTIVITIES

	31.12.20	31.12.19
	£	£
Shop income	<u>4,669</u>	<u>-</u>

4. RAISING FUNDS

Raising donations and legacies

	31.12.20	31.12.19
	£	£
Support costs	<u>20,138</u>	<u>9,904</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.20	31.12.19
	£	£
Depreciation - owned assets	190	-
Hire of plant and machinery	<u>105</u>	<u>110</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Cropper Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

7. STAFF COSTS

	31.12.20	31.12.19
	£	£
Wages and salaries	<u>12,455</u>	<u>-</u>
	<u>12,455</u>	<u>-</u>

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
Number of staff	<u>1</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	56,264
EXPENDITURE ON	
Raising funds	14,873
Charitable activities	
Support costs	-
Total	<u>14,873</u>
NET INCOME	<u>41,391</u>
RECONCILIATION OF FUNDS	
Total funds brought forward	19,148
TOTAL FUNDS CARRIED FORWARD	<u>60,539</u>

Cropper Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

9. TANGIBLE FIXED ASSETS

Plant and
machinery
£

COST

Additions

2,209

DEPRECIATION

Charge for year

190

NET BOOK VALUE

At 31 December 2020

2,019

At 31 December 2019

-

10. HERITAGE ASSETS

Total
£

MARKET VALUE

At 1 January 2020

26,908

Additions

8,218

At 31 December 2020

35,126

NET BOOK VALUE

At 31 December 2020

35,126

At 31 December 2019

26,908

11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

31.12.20

31.12.19

£

£

VAT

600

117

Prepayments

1,447

-

2,047

117

Cropper Paper Foundation

**Notes to the Financial Statements - continued
for the Year Ended 31 December 2020**

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	31.12.19
	£	£
Trade creditors	570	-
Social security and other taxes	335	-
Other creditors	5,000	10,914
Accruals and deferred income	5,314	1,000
	<u>11,219</u>	<u>11,914</u>

13. MOVEMENT IN FUNDS

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
Unrestricted funds			
General fund	60,539	(27,284)	33,255
TOTAL FUNDS	<u>60,539</u>	<u>(27,284)</u>	<u>33,255</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	49,995	(77,279)	(27,284)
TOTAL FUNDS	<u>49,995</u>	<u>(77,279)</u>	<u>(27,284)</u>

Comparatives for movement in funds

	At 1.1.19	Net movement in funds	At 31.12.19
	£	£	£
Unrestricted funds			
General fund	19,148	41,391	60,539
TOTAL FUNDS	<u>19,148</u>	<u>41,391</u>	<u>60,539</u>

Cropper Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	56,264	(14,873)	41,391
TOTAL FUNDS	<u>56,264</u>	<u>(14,873)</u>	<u>41,391</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	19,148	14,107	33,255
TOTAL FUNDS	<u>19,148</u>	<u>14,107</u>	<u>33,255</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	106,259	(92,152)	14,107
TOTAL FUNDS	<u>106,259</u>	<u>(92,152)</u>	<u>14,107</u>

Cropper Paper Foundation

Notes to the Financial Statements - continued for the Year Ended 31 December 2020

14. RELATED PARTY DISCLOSURES

One of the trustees, M A J Cropper, loaned the charitable company £5,000 in the year.

