CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 22 Period start date To March 23 Period end date

Charity name: Medway Open Award Centre

Charity registration number: 1172240

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Medway Open Award Centre, is a Charitable Interest Organisation set up as a Directly Licenced Centre in which young people can readily access cost effective, knowledge, advice and assistance to facilitate, their achievement of a Duke of Edinburgh's Award at any level. The centre will be staffed by volunteers who believe in the ethos of the Duke of Edinburgh's Award. By using a volunteer team, the costs to the participants can be kept to a minimum, thus working towards accessibility for all those who wish to take part.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Running an equipment store and expeditions to enable local young people predominately from Medway to achieve their expedition section of the Duke of Edinburgh's Award
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	Mainly amin and maintenance of the building and manning expeditions
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Ran 15 Duke of Edinburgh's Award expeditions and managed and equipment store enabling young people to complete their award

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**A reserve fund held and charity is financially secure**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**Reserve fund held to replace equipment**
Amount of reserves held	Para 1.22	**£60K**
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	**None**

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	**Running DofE expeditions mainly for local schools**
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	**None**
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	**CIO - ASSOCIATION**
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	**CIO - ASSOCIATION**
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	**Trustees appointed at AGM**

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Medway Open Award Centre
Other name the charity uses	MOAC
Registered charity number	1172240
Charity's principal address	Summit House Strand Approach Road Gillingham Kent ME7 1TT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Wood	Chairman		
2	Gary Hackwell	Treasurer		
3	Malcom Hutton			
4	Alexandra Chinn			
5				
6				
7				
8				
9				
10				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

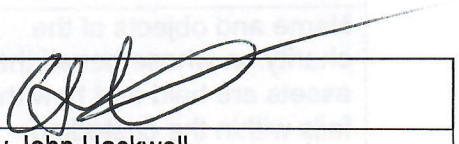
Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Andrew Philip Wood	Gary John Hackwell
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	05/11/23	05/11/23

CHARITY COMMISSION FOR ENGLAND AND WALES

Medway Open Award Centre	1172240

Receipts and payments accounts

CC16a

For the period from	01/04/2022	To	31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Buldings	-	-	-	-	-
Expeditions	35,444	-	-	35,444	13,975
Donations Gifts	5	-	-	5	12,742
Equipment	2,792	-	-	2,792	1,560
Enrolments	222	-	-	222	582
Presentation Eve		-	-	-	-
Other	1,178	-	-	1,178	9
Intrest		-	-	-	-
***Sub total** (Gross income for AR)*	39,641	-	-	39,641	28,868
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,641	-	-	39,641	28,868
A3 Payments					
Store Management	2,950	-	-	2,950	875
Buildings	6,166	-	-	6,166	5,112
Expeditions	16,534	-	-	16,534	8,126
Minibus	2,808	-	-	2,808	2,539
Equipment	1,232	-	-	1,232	2,319
Training	-	-	-	-	109
IT/Mobile	215	-	-	215	213
Other	1,460	-	-	1,460	2,339
Presentation Eve	-	-	-	-	-
Sub total	31,365	-	-	31,365	21,632
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	31,365	-	-	31,365	21,632
Net of receipts/(payments)	8,276	-	-	8,276	7,236
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	78,316	-	-	78,316	
Cash funds this year end	86,592	-	-	86,592	7,236

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	33,720	-	-
	Reserve Account	60,371	-	-
		-	-	-
	Total cash funds	94,091	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		G Hackwell	05/11/2023

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Medway Open Award Centre		
On accounts for the year ended	2023	**Charity no (if any)**	1172240
Set out on pages	(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

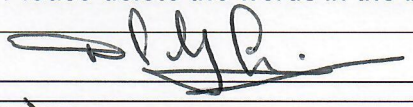
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:		**Date:**	8/1/24
Name:	DAVID LEONARD GILES		
Relevant professional qualification(s) or body (if any):	A.C.I.B.		
Address:	100 LONG CATLIS ROAD GILLINGHAM ME8 9TH		

Section B	Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.