



# Trustees' Annual Report for the period

| From | Period start date |       |      | To | Period end date |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | Day               | Month | Year |    | Day             | Month | Year |
|      | 01                | 09    | 2021 |    | 31              | 08    | 2022 |

## Section A Reference and administration details

Charity name

FRIENDS OF ST ANDREW'S

Other names charity is known by

FOSA

Registered charity number (if any)

1172238

Charity's principal address

MEADS STREET

EASTBOURNE

EAST SUSSEX

Postcode

BN20 7RP

### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Eilnaz Kashani   | Chair           |                                   | Members of the charity                                        |
| 2  | Zoe Harris       | Secretary       |                                   | Members of the charity                                        |
| 3  | Alina Laura Popa | Treasurer       | From 07/09/22 to 30/06/2023       | Members of the charity                                        |
| 4  |                  |                 |                                   |                                                               |
| 5  |                  |                 |                                   |                                                               |
| 6  |                  |                 |                                   |                                                               |
| 7  |                  |                 |                                   |                                                               |
| 8  |                  |                 |                                   |                                                               |
| 9  |                  |                 |                                   |                                                               |
| 10 |                  |                 |                                   |                                                               |
| 11 |                  |                 |                                   |                                                               |
| 12 |                  |                 |                                   |                                                               |
| 13 |                  |                 |                                   |                                                               |
| 14 |                  |                 |                                   |                                                               |
| 15 |                  |                 |                                   |                                                               |
| 16 |                  |                 |                                   |                                                               |
| 17 |                  |                 |                                   |                                                               |
| 18 |                  |                 |                                   |                                                               |
| 19 |                  |                 |                                   |                                                               |
| 20 |                  |                 |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

|                                                                     |                                                   |
|---------------------------------------------------------------------|---------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution adopted on 15 <sup>th</sup> Jan 2016 |
| How the charity is constituted<br>(eg. trust, association, company) | Association                                       |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Appointed by existing members                     |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the association is to support the learning and development of pupils in particular by:

2.1 Developing effective relationship between staff, parents and others associated with the school.

2.2 Engaging in activities or providing facilities or equipment which support the school and education of pupils.

Fundraising events  
Donations accepted

Trustees have had regard to the guidance issued by the charity commission on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Through fundraising events the charity was able to raise funds and receive donations to support the charity's objectives.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity aims to keep £5000 in reserves at all times.

**Details of any funds materially in deficit**

N/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

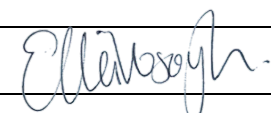
The charity's principal sources of funds represent the fundraising events held periodically and donations received.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

|                                            |                                                                                     |                                                                                       |
|--------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | Alina Popa                                                                          | Eilnaz Kashani                                                                        |
| <b>Position (eg Secretary, Chair, etc)</b> | Treasurer                                                                           | Chair                                                                                 |
| <b>Date</b>                                | 29 06 2023                                                                          |                                                                                       |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                                                       |                               |
|-------------------------------------------------------|-------------------------------|
| Charity Name<br><b>FRIENDS OF ST. ANDREW'S (FOSA)</b> | No (if any)<br><b>1172238</b> |
|-------------------------------------------------------|-------------------------------|

## Receipts and payments accounts

CC16a

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/09/2021 | To | Period end date<br>31/08/2022 |
|------------------------|---------------------------------|----|-------------------------------|

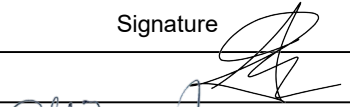
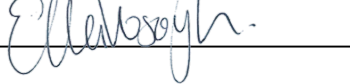
### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                        |                                 |                               |
| Fundraising events                                    | 33,297                                       | -                                       | -                                      | 33,297                          | -                             |
| Donations                                             | 136                                          | -                                       | -                                      | 136                             | -                             |
| Proceeds from second hand shop                        | 1,717                                        | -                                       | -                                      | 1,717                           | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>35,150</b>                                | <b>-</b>                                | <b>-</b>                               | <b>35,150</b>                   | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>35,150</b>                                | <b>-</b>                                | <b>-</b>                               | <b>35,150</b>                   | <b>-</b>                      |
| <b>A3 Payments</b>                                    |                                              |                                         |                                        |                                 |                               |
| Cost of fundraising event                             | 24,255                                       | -                                       | -                                      | 24,255                          | -                             |
| Stationery and other supplies                         | 2,787                                        | -                                       | -                                      | 2,787                           | -                             |
| Donations paid                                        | 20                                           | -                                       | -                                      | 20                              | -                             |
| Bank charges                                          | 573                                          | -                                       | -                                      | 573                             | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>27,635</b>                                | <b>-</b>                                | <b>-</b>                               | <b>27,635</b>                   | <b>-</b>                      |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                        |                                 |                               |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
|                                                       | -                                            | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>27,635</b>                                | <b>-</b>                                | <b>-</b>                               | <b>27,635</b>                   | <b>-</b>                      |
| <b>Net of receipts/(payments)</b>                     | <b>7,515</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>7,515</b>                    | <b>-</b>                      |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>21,359</b>                                | <b>-</b>                                | <b>-</b>                               | <b>21,359</b>                   | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>28,874</b>                                | <b>-</b>                                | <b>-</b>                               | <b>28,874</b>                   | <b>-</b>                      |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                          | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-----------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Metro Bank Acc Balance on 31.08.2022                   | 28,874                             | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     | <b>Total cash funds</b>                                | 28,874                             | -                                | -                               |
|                                                     | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
| <b>B2 Other monetary assets</b>                     | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               | Details                                                | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name     | Date of approval |
|-------------------------------------------------------------------------------------|----------------|------------------|
|  | Alina Popa     | 29 06 2023       |
|  | Eilnaz Kashani | 29-06-2023       |