

THE CRAVEN ARTS CHARITABLE TRUST

England & Wales · Charity number 1172218

Details

Status Registered

Legal form CIO

Registered 2017-03-23

Register [View on the Charity Commission register](#)

Contact

Address Craven Arts House
55 Otley Street
Skipton
North Yorkshire
BD23 1ET

Phone 07935886175

Email info@cravenarts.co.uk

Website www.cravenarts.co.uk

Activities

Objects: To promote the arts, particularly the visual arts, by the provision of studio and gallery space for those who would not otherwise have access to such facilities and services. To advance the education of the public in the appreciation and practice of the visual arts, performing arts, digital arts, music, craft, cultural heritage, design, and literature in the district of Craven in North Yorkshire and in adjacent areas.

Activities: Craven Arts is an artist-led organisation of committed creatives based in the Craven, North Yorkshire. In January 2023 we opened Craven Arts House in Skipton, a centre for the arts, where we offer affordable studio spaces, arts education, exhibitions, events. We serve the community of Craven with an emphasis on creative young people.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

Geography

- Bradford City
- Lancashire
- Leeds City
- North Yorkshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-03-31 | £111,353 | £109,907 | - | - |
| 2024-03-31 | £92,916 | £72,567 | - | - |
| 2023-03-31 | £38,366 | £30,526 | - | - |
| 2022-03-31 | £24,600 | £2,900 | - | - |
| 2021-03-31 | £19,431 | £13,831 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------------|------|------------|
| Christine North | | 2020-09-15 |
| Clare Danek | | 2023-07-14 |
| Clare Lamkin | | 2021-01-25 |
| DAVID HAWKINS | | 2023-02-23 |
| ELIZABETH MARY ROODHOUSE | | 2020-09-13 |

THE CRAVEN ARTS CHARITABLE TRUST

England & Wales - Charity number 1172218

Accounts



Annual Report

and Financial Statements for
the year ended 31 March 2025



The Craven Arts Charitable Trust
Charity number: 1172218

Annual Report

and Financial Statements for the year ended 31 March 2025

| Contents | Page |
|--------------------------------------|-------------|
| Reference and Administrative Details | 03 |
| Who we are | 04 |
| Our Charitable Objectives | 05 |
| What makes us proud | 06 |
| Independent Examiners Report | 13 |
| Statement of Financial Activities | 14 |
| Balance Sheet | 15 |
| Thank You | 16 |



The Craven Arts Charitable Trust

Charity number: 1172218 2

Annual Report

and Financial Statements for the year ended 31 March 2025

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) Association formed on 23 March 2017 and is governed by a constitution.

Charity number 1172218 Registered in England and Wales

Registered and principal address

Craven Arts House,
55 Otley Street,
Skipton,
BD23 1ET

Bankers

Nat West

Independent examiner

Charlotte Ashley, BA(Oxon), ACA
17 Westfield Road,
Edgbaston,
Birmingham,
B15 3QF

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name

David Hawkins
Christine North
Liz Roodhouse
Carolyn Hird Rogers
Clare Lamkin
Clare Danek

Position

Chair
Treasurer
Secretary

Co-options:

Bev Parker
Shuheb Ahmed

Members Representative
Young Persons Representative

Method of recruitment and appointment of trustees

The trustees of the charity are appointed for a term of three years by a resolution passed at the Annual General Meeting.

Staff

Selina McGonagle
Emma Lottey

Executive Lead
Finance and Communications Manager



The Craven Arts Charitable Trust

Charity number: 1172218 3



Who We Are

Craven Arts is an
artist led charity



Craven Arts House
is our home

Vision

We are
a catalyst
for
creativity

Mission

To provide space for
creative people to grow
**To offer cultural learning
opportunities for all**
To be a place for our
community to connect

Values

Creativity
the practice of making
original art in all its forms
Community
bringing people together
to create
Integrity
being honest and reliable



The Craven Arts Charitable Trust

Charity number: 1172218 4



Our Charitable Objectives



To promote the arts, particularly the visual arts, by the provision of studio and gallery space for those who would not otherwise have access to such facilities and services.

To advance the education of the public in the appreciation and practice of the arts in the district of Craven in North Yorkshire and adjacent areas.



The Craven Arts Charitable Trust

Charity number: 1172218 5



What Makes us Proud

Providing space for creative people to grow

Building Renovation

In 2024/2025 we received funding from the UK Shared Prosperity Fund (UKSPF) via North Yorkshire Council for building renovation. The grant enabled roof repairs, the development of two new artist studios and an office for staff. Additional work at Craven Arts House has included cleaning the floor in the Clubroom to provide an additional creative workshop/exhibition space.

Spaces for Artists and Membership

Craven Arts now provides space for eleven professional artists to create and grow their businesses. Seven artists are based at Craven Arts House and four at our Otley Street Studios. In 2024/2025 we had a membership of 108 visual artists, and we supported their development through exhibitions, networking events and professional development workshops.

Partners who rent and hire space

Craven Academy of Modern Music work from the Music Rooms at Craven Arts House providing music education to children, young people and adults. Skipton Civic Society continue their historical research and provide public heritage talks.

We worked with the following organisations during 2024/25 providing space for cultural activity, SELFA (Skipton's Children's Charity) Circus Skills, Yorkshire Cancer Support, Yorkshire Dales Millennium Trust, Upper Wharfedale Heritage Group, Craven Crafters (an NHS Wellbeing group), Skipton Musical Theatre Society, Craven College.

Peter Sowerby Grant – Executive Lead

A grant from the Peter Sowerby Foundation enabled Craven Arts to employ staff for the first time. A new Executive Lead was engaged in September 2024. The Executive Lead and Trustees developed a two-year Strategic Plan, giving the charity, clarity of purpose and direction.



The Craven Arts Charitable Trust

Charity number: 1172218 6

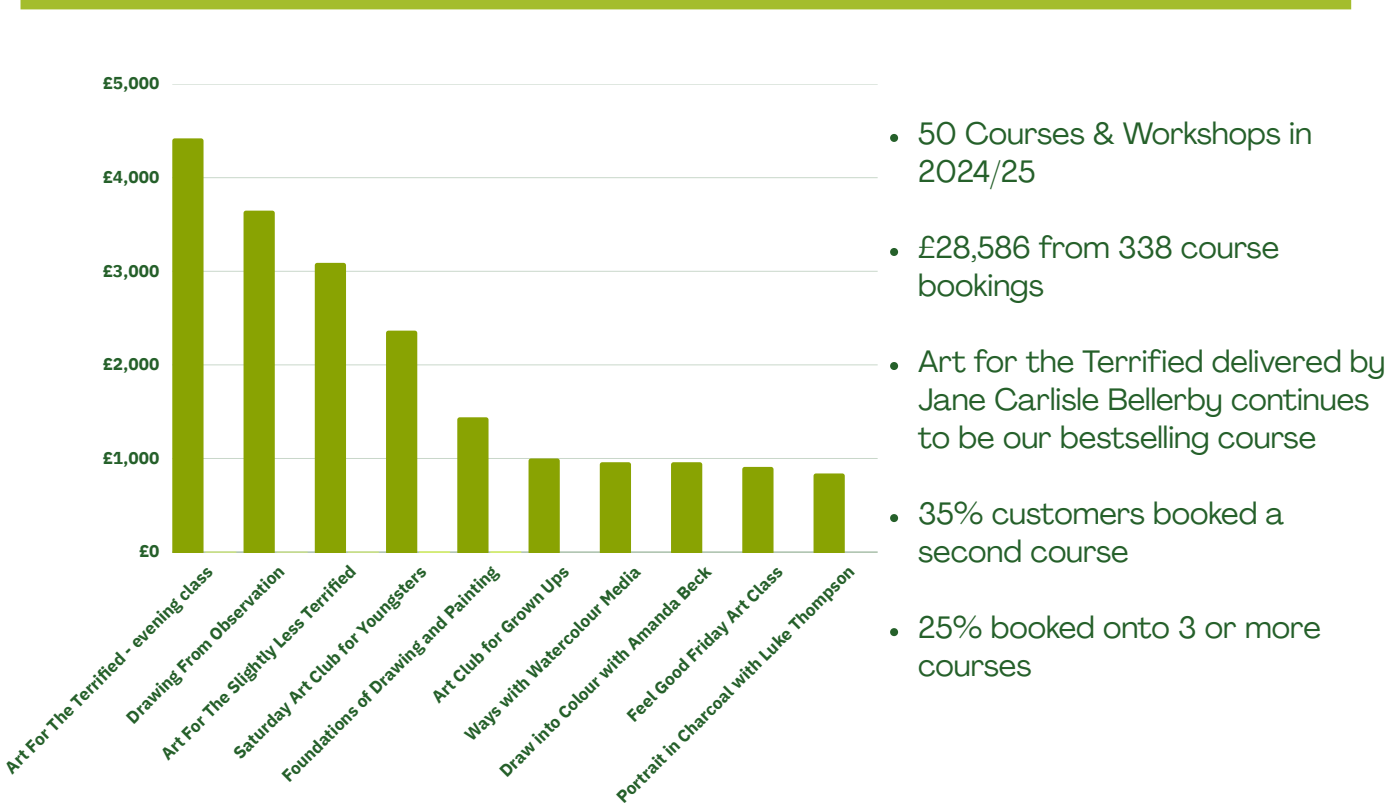


What Makes us Proud

We provide cultural learning opportunities for all

Courses and Workshops

In 2024/2025 we programmed 50 courses and workshops. With 338 people booking onto a course. We aim to engage are whole community, children, young people and adults across a range of visual, performance, heritage, cultural activities. Providing access to arts and culture to all for the benefit of our health and well-being.



- 50 Courses & Workshops in 2024/25
- £28,586 from 338 course bookings
- Art for the Terrified delivered by Jane Carlisle Bellerby continues to be our bestselling course
- 35% customers booked a second course
- 25% booked onto 3 or more courses



The Craven Arts Charitable Trust

Charity number: 1172218 7



What Makes us Proud

We provide cultural learning opportunities for all

Children and Young People

Our cultural learning programme includes a particular emphasis on young people and supporting the next generation of creative professional. Working with 10 emerging music producers and performers the Music Room Project offered an opportunity to develop skills, a network of musical peers and time to consider careers in the music industry

Across our Saturday Art Course and Music projects, 85 workshop places were booked by children and young people — some attending multiple sessions.



The Craven Arts Charitable Trust

Charity number: 1172218 8



What Makes us Proud

We are a place for our community to connect

We hosted a range of projects, exhibitions and events which were produced, curated and created by the Craven creative community. Offering both amateur and professional creative people the opportunity to share talent, skill and their creativity. Building a happy, healthy place-based community.

Monday is for Members

Our informal Monday morning gatherings offer Craven Arts members a welcoming space to connect, share ideas, and start the week with inspiration. They help break the isolation of studio practice and encourage local engagement through lively discussion, artistic exchange, and updates on arts events and opportunities.

11 Exhibitions

In 2024/2025 we curated 11 exhibitions including the Spring Exhibition with North Yorkshire Open Studios, our most ambitious exhibition with over 200 works by artists from across North Yorkshire.

Events

2 Makers Markets were held in August and December. Spoken word events Verse and Voice took place as well as music nights with performances from professional and amateur performers.

Visitors

In 2024/2025 we welcomed 9,225 visitors to Craven Arts House.

This number is from visitors to the building (signing in) visitors visiting exhibition (tally charts), audience attending events, participants in activity through external hires.



The Craven Arts Charitable Trust

Charity number: 1172218 9



What Makes us Proud

We are a place for our community to connect



Flow like Water

Verse & Voice

Makers Markets

Symbols of Hope

NYOS Spring Exhibition

Music Night

Music Rooms Project Live

Joan Murray

Exhibitions

- Eve Hindle Buffey
- Members Spring Exhibition
- Legacy of the Land (Foundation for Common Land)
- Symbols of Hope - Jane & Wilf Carlisle Bellerby
- Keighley Creative Exhibition
- Summer Breeze
- The Wayfarer - Luke Thompson
- Common Ground - Textilila 3 & Gathered Threads
- Flow Like Water - Brian Burton
- Members Winter Exhibition
- Otley Street Nursery
- NYOS Spring Exhibition

Events

- Verse and Voice
- Music Rooms Project Live
- Contemporary Folk artists Katie Spencer & Henry Parker
- Free family creative workshops
- Music Night
- Summer Breeze Makers Market
- Christmas Makers Market
- Creative lives - Joan Murray



The Craven Arts Charitable Trust

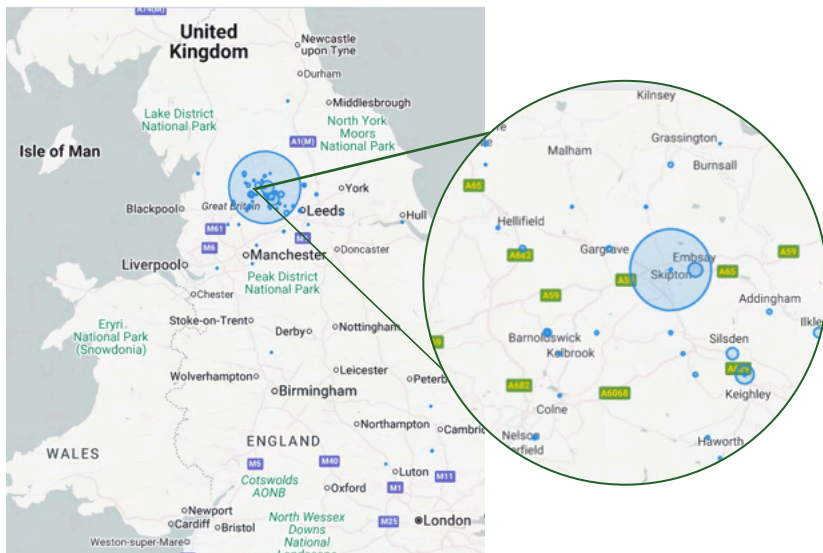
Charity number: 1172218 10



Membership 2024/25

- 108 Members
- 82 Members renewed
- 20 New Artist Members
- 6 Friends

Course Participation by Location



| Location | Orders |
|-------------------|--------|
| Skipton | 145 |
| No Postcode Given | 118 |
| Embsay | 26 |
| Keighley | 24 |
| Barnoldswick | 15 |
| Silsden | 11 |
| Nelson | 10 |
| Gargrave | 10 |
| Ilkley | 9 |
| Bradford | 7 |

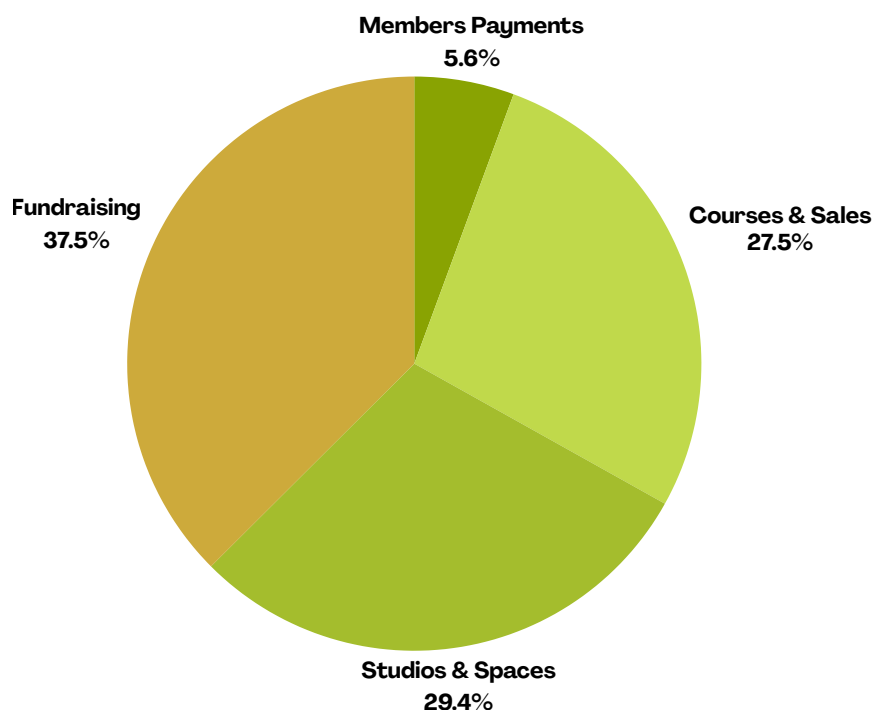


The Craven Arts Charitable Trust

Charity number: 1172218 11

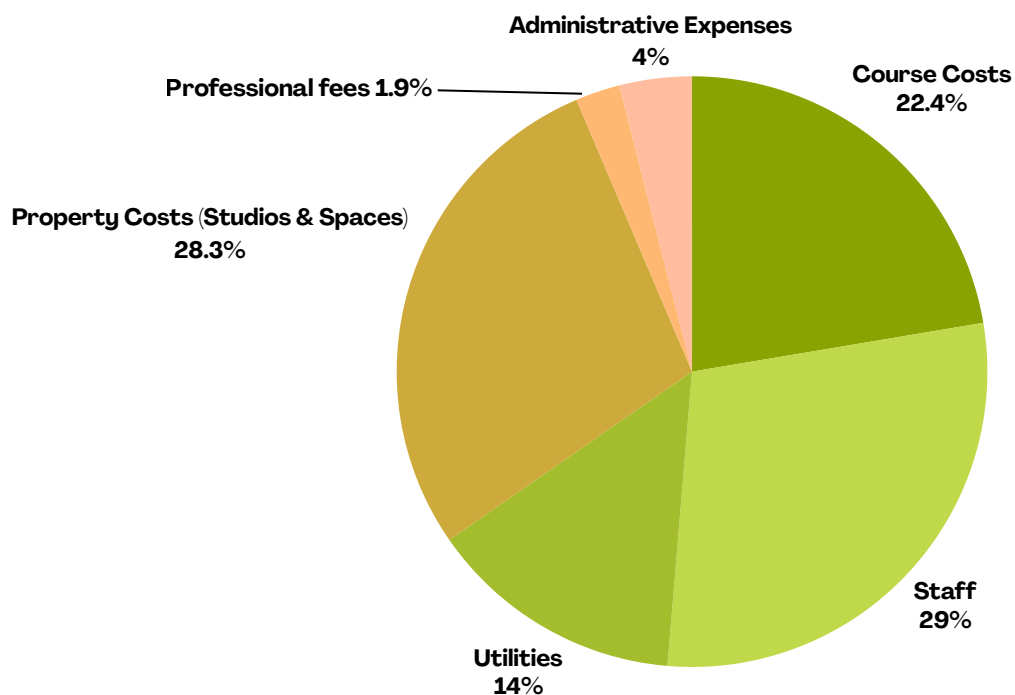
Income

Total income for 2024/25 was £111,353



Expenditure

Total expenditure for 2024/25 was £109,907



craven arts

The Craven Arts Charitable Trust

Charity number: 1172218 12



Section A Independent Examiner's Report

Report to the trustees The Craven Arts Charitable Trust

On accounts for the year ended 31 March 2025 **Charity no (if any)** 1172218

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.


As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 29 June 2025

Name: Charlotte Ashley, BA(Oxon), ACA

Relevant professional qualification(s) or body ICAEW

Address: 17 Westfield Road,
Edgbaston,
Birmingham,
B15 3QF

Craven Arts Charitable Trust Examined Accounts 24/25

**Statement of Activity Craven Arts
Charitable Trust 1 April 2024 to 31
March 2025 Summary category**

| | Unrestricted | Restricted | 2025 Total | 2024 Total |
|---|---------------|---------------|----------------|---------------|
| Members Payments | 6,261 | - | 6,261 | 2,333 |
| Fundraising - Restricted and Non Restricted | 30 | 41,702 | 41,732 | 39,116 |
| Earned Income - Courses and Sales | 30,609 | - | 30,609 | 26,781 |
| Earned Income - Studios and Spaces | 32,751 | - | 32,751 | 22,040 |
| Total income | 69,651 | 41,702 | 111,353 | 90,270 |
| Course costs | | | | |
| Staffing | 20,852 | 3,720 | 24,572 | 17,924 |
| Utilities | 14,831 | 17,012 | 31,843 | 18,316 |
| Property costs - Studios and Spaces | 15,408 | - | 15,408 | 15,928 |
| Professional fees | 11,516 | 19,533 | 31,049 | 15,261 |
| Administrative expenses | 2,689 | - | 2,689 | 1,364 |
| Total costs | 4,138 | 208 | 4,346 | 3,771 |
| Net income / (deficit) | 69,434 | 40,473 | 109,907 | 72,564 |
| | 217 | 1,229 | 1,446 | 17,706 |

Notes to the accounts:

Restricted activities

Restricted activities relate to restricted grants received from partner organisations together with the relate expenditure against these grants during the year. In the current year, Craven Arts delivered activities with the support of the following funders:

- Yorkshire Dales Milenium Trust
- Two Ridings
- Peter Sowerby Foundation
- NorthYorkshire Council
- National Lottery Community Fund
- UK SPF
- Beyondly

At 31 March 2025 the following grants totalling £10,100 remain unspent. These are held in restricted funds for use in the next financial year:

- Peter Sowerby Foundation (£8,100) relating to funding for future salary costs for the Director of Craven Arts
- Beyondly (£2,000) relating to funding for the Make More Music project.

Both grants will be utilised in the next financial year.

Income from sales of members work

Earned income from courses and sales includes income from the sale of work during exhibitions and is shown net of payments to artists.



The Craven Arts Charitable Trust

Charity number: 1172218 14

Craven Arts Charitable Trust Examined Accounts 24/25

Craven Arts Charitable Trust
At 31 March 2025
Statement of Financial Position as at 31 March

| | Unrestricted | Restricted | 2025 TOTAL | 2024 TOTAL |
|-------------------------------|---------------|---------------|---------------|---------------|
| Cash at bank | 22,519 | 10,100 | 32,619 | 29,460 |
| Petty Cash | 50 | | 50 | 50 |
| Debtors | 1,806 | | 1,806 | 2,727 |
| Current Assets | 24,375 | 10,100 | 34,475 | 32,237 |
| Credit card liability | 792 | - | 792 | |
| Current liabilities | 792 | | 792 | |
| TOTAL NET ASSETS | 23,583 | 10,100 | 33,683 | 32,237 |
| Opening Equity | 19,540 | | 19,540 | 19,540 |
| Opening reserves | 3,826 | 8,871 | 12,697 | 4,786 |
| Suplus / (deficit) for year | 217 | 1,229 | 1,446 | 15,373 |
| TOTAL CHARITABLE FUNDS | 23,583 | 10,100 | 33,683 | 30,127 |

These financial statements were approved by the Board of Trustees:

Signed on behalf of the Board:

Sandy Tambling

Date: 10th July 2025



The Craven Arts Charitable Trust

Charity number: 1172218 15

Craven Arts House thrives thanks to the creativity, commitment, and community spirit of so many.

We extend heartfelt thanks to:

- **Selina McGonagle** – for leading with vision and precision as our new Executive Lead, and for delivering our two-year Strategic Plan
- **Jane Rice-Bowen** – for her expert fundraising support and consultancy, helping shape our strategic direction
- **Carolyn Hird-Rogers** – for championing the North Yorkshire Open Studios Spring Exhibition and steering a team of dedicated volunteers
- **Our Board Members** – for their enthusiasm, time, and unwavering commitment throughout a busy and productive year
- **Jane Howie** – for her valued contribution as outgoing Finance Officer
- **Emma Lottey** – for skilfully expanding her role to include finance and administration alongside marketing
- **Bev Parker** – for nurturing member engagement through the “Monday is for Members” forum and conducting the membership survey
- **All Our Members** – for your generosity in volunteering, invigilating, tutoring, and shaping Craven Arts House through your involvement and ideas
- **Craven District Council & North Yorkshire Council** – for continued support in helping us fulfil the aims of our arts centre
- **The wider community** – including contributors to our working groups in Governance, Creative Arts, Membership & Volunteering, and Environment



**Your contributions make our shared vision possible.
Here's to another creative and connected year ahead!**

THE CRAVEN ARTS CHARITABLE TRUST

England & Wales - Charity number 1172218

Accounts

CRAVEN ARTS TRUST

Annual General Meeting 17th July 2024

Chairperson's Report

An Active year

As we assemble for our Annual General Meeting, it's still only a year-and-a-half since we opened Craven Arts House here in Otley Street. In this past committee year there's been a steady development in the activities of the house including theatre productions, spoken word and music events as well as a wall-to-wall programme of exhibitions in the Arts House Gallery. Last September we hosted a take-over programme of music, fine art and house plants by *Imaginarium* of Leeds. Our Music Rooms have been well used and managed by the appointment of Kurt Wood and in May, the first dozen participants of our *Music Rooms Project* were awarded certificates and performed at a concert in their honour. Our staff team has been increased by the appointments of Tony Knight as caretaker, Aly Telfer as cleaner, and Emma Lottey as website and marketing manager. They join Jane Howie, our book-keeper and finance officer. Many thanks to Claire Braeburn who has managed our website and social media this year before handing over to Emma.

We've also been very well served by the appointment of arts consultant, Jane Rice-Bowen who has been based at Craven Arts House for several months this year while writing funding bids, and being consultant to our business plan and recruitment panel.

Membership

Following last year's AGM, the subject of Craven Arts membership has received some attention by the trustees, including an extraordinary meeting on the subject to which the board invited Bev Parker and Chris Filtness to assist in the discussions. Three of the outcomes were to send members a questionnaire, to hold weekly informal gatherings called *Member's Voice*, and to appoint a trustee with the brief of advising the board on ways to make Craven Arts membership more meaningful. The board is delighted that Bev Parker has accepted their invitation to fulfil this role as a co-opted member.

Our Board of Trustees

Our board of trustees is grateful for the work of three members who stepped down this year in order to concentrate on their artistic practice, Alphonsas Paulauskas, Fiona Armer and Virpi Kettu. As an organisation we wish to say a particular thank you to Virpi who, as well as being the founder of Craven Arts, has served the board with energy and flair from the beginning of its life. Thanks also go to Clare Lamkin

who has served for many years as our treasurer with great care and attention and who has handed over the role to our chair of finance, Christine North. It's been a pleasure to recruit Shuheb Ahmed to the board this year, as a co-opted member. Shuheb has just completed his final year of the Performing Arts course at Craven College. He's brought valuable contributions from Generation Z and from a drama student's perspective. Shuheb is the first of a succession of students from Craven College, who we hope will continue to keep our board alive to the viewpoint of young creatives.

Thanks

My thanks go to all our loyal volunteers this year who have staffed the reception desk as well as many other responsibilities around the building. Without you we could not have kept the Gallery open to the public. And my thanks to all my fellow trustees for another busy year of establishing policies and procedures to enable Craven Arts House to carry out its vision with efficiency and effectiveness.

Our Director Ann Rutherford

However, this year the greatest vote of thanks goes to our founding director of Craven Arts House, Ann Rutherford, who is to retire at the end of the month. More will be said by way of thanks at Ann's Leaving Party and Music Night on 2nd August. However, this year's Annual General Meeting must record the heartfelt thanks of all the members of Craven Arts. Ann has given of her experience, energy and passion for the arts to her role as chair of the board and these first eighteen months of Craven Arts House. As chair, Ann was instrumental in creating the partnership with Craven District Council which led to the first phase of the refurbishment and the opening of the arts centre.

Without Ann's lifetime of experience in arts management and leadership we would not be sitting here today. Ann has given of her very self - way beyond her contract and modest remuneration. Craven Arts House was her baby, to whom she gave birth and has seen through its two-year-old-tantrums and to the bright and lively youngster it is today. Ann, we thank you and wish you well in the future and will always value your membership and commitment to Craven Arts.

Our newly appointed Craven Arts Lead

Finally, I am delighted to say that last month we appointed Selina McGonagle to be Ann's successor. Selina come to us with twenty-five years of experience in arts management and leadership as well as eight years as director of The Geraldine Connor Foundation arts charity in Leeds. The board is confident that Selina will continue the energetic and wise leadership of Craven Arts that we have become used to under Ann's leadership. Selina, we welcome you to your new role among us.

David Hawkins

Chair Craven Arts Trust

Management Report

Craven Arts Charitable Trust

For the period ended 31 March 2024

Prepared on

2 July 2024

For management use only

Table of Contents

Profit and Loss3

Balance Sheet5

Profit and Loss

April 2023 - March 2024

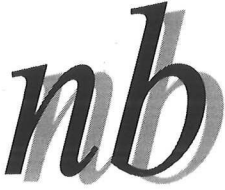
| | Total |
|--|------------------|
| INCOME | |
| 7a Studio Licence fee | 7,215.00 |
| Car Park Income | 2,697.01 |
| Courses income | 24,271.63 |
| Donations income | 191.40 |
| Exhibitions | 70.00 |
| Grants | 38,925.15 |
| Membership subscriptions | 1,662.50 |
| Room hire Exhibiton space & makers fair | 4,018.00 |
| Makers Market fair | |
| Makers Fair | 600.00 |
| Total Makers Market fair | 600.00 |
| Total Room hire Exhibiton space & makers fair | 4,618.00 |
| Sales | 5,155.87 |
| Studio Income CAH | 8,110.00 |
| Total Income | 92,916.56 |
| COST OF SALES | |
| Payment to artists | 2,647.15 |
| Total Cost of Sales | 2,647.15 |
| TOTAL | 90,269.41 |
| EXPENDITURES | |
| Administration expenses | |
| Accounting fees | 375.00 |
| Advertising and promotion | 328.62 |
| Exhibition costs | 1,095.69 |
| Insurance | 168.85 |
| Leasing payments | 6,180.00 |
| Legal and professional fees | 660.00 |
| Office costs | |
| CAH equipment | 3,775.72 |
| Graphics and printing | 15.00 |
| Stationery | 264.74 |
| Web costs | 1,080.51 |
| Total Office costs | 5,135.97 |
| Rent - Studio | |
| Rates | 312.76 |
| Total Rent - Studio | 312.76 |
| Training | 1,300.00 |
| travel and refreshments | 13.80 |
| Utilities | 15,927.61 |
| Total Administration expenses | 31,498.30 |
| All Art House Building Expenditure | |
| Building repair and maintenance | 3,748.33 |

| | Total |
|---|-------------------|
| Car Park costs | 26.40 |
| Keys and cards | 36.65 |
| Total All Art House Building Expenditure | 3,811.38 |
| CAT Bookshop expenses | 755.21 |
| Charitable Contributions | |
| Donations expenses | 223.00 |
| Total Charitable Contributions | 223.00 |
| Community Music Room expenses | 38.36 |
| Course Expenditures | 13.49 |
| Life Models | 920.00 |
| Tutor fees | 14,991.31 |
| Total Course Expenditures | 15,924.80 |
| Staff costs | |
| Building Facilities Manager | 425.20 |
| Cleaner | 252.00 |
| Core Freelance Staff | 2,000.00 |
| Director Fee | 9,965.33 |
| Financial Officer | 4,230.00 |
| Marketing Officer | 3,444.30 |
| Total Staff costs | 20,316.83 |
| Total Expenditures | 72,567.88 |
| NET OPERATING INCOME | 17,701.53 |
| OTHER EXPENDITURES | |
| Music room grant expenditure | 218.58 |
| Total Other Expenditures | 218.58 |
| NET OTHER INCOME | -218.58 |
| NET INCOME/(EXPENDITURE) | £17,482.95 |

Balance Sheet

As of March 31, 2024

| | Total |
|--|-------------------|
| FIXED ASSET | |
| Total Fixed Asset | |
| CASH AT BANK AND IN HAND | |
| Nat West current account | 29,459.55 |
| Petty Cash | 50.00 |
| Total Cash at bank and in hand | 29,509.55 |
| DEBTORS | |
| Debtors | 2,727.22 |
| Total Debtors | 2,727.22 |
| NET CURRENT ASSETS | 32,236.77 |
| NET CURRENT ASSETS (LIABILITIES) | 32,236.77 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 32,236.77 |
| TOTAL NET ASSETS (LIABILITIES) | £32,236.77 |
| CHARITY FUNDS | |
| Opening Balance Equity | 19,540.07 |
| Retained Earnings | -4,786.25 |
| Surplus/(Deficit) | 17,482.95 |
| Total Charity funds | £32,236.77 |



Nelson's Bookkeeping

4 Station View
Church Fenton
Tadcaster
North Yorkshire LS24 9QY

Phone 01937-557071
e-mail: nelsonsbk@aol.com

Date: 2 July 2024

CRAVEN ARTS CHARITABLE TRUST
INDEPENDENT EXAMINATION REPORT
FOR THE YEAR ENDED 31 MARCH 2024

I have examined the financial statements of the Craven Arts Charitable Trust together with the supporting documents for the period to 31 March 2024.

These present an accurate view of the financial position of the Association, and I confirm that they are in accordance with the documents and explanations given. There are some funds that have an element of restricted usage within the overall totals shown but I am satisfied that the records of those balances are separately maintained and that the Trust overall is in funds.

David Nelson
Nelson's Bookkeeping

David Nelson
17/7/24

THE CRAVEN ARTS CHARITABLE TRUST

England & Wales - Charity number 1172218

Accounts

Craven Arts Trust

Annual General Meeting 26th July 2023

Chairperson's Report

The committee year 2022/2023 has been a particularly eventful one for Craven Arts involving the departure from The Hub in Caroline Square and the occupation of the long-awaited Craven Arts House in Otley Street, Skipton. This is the most ambitious project in the eight years of the Charity's life. A vision, first muted with Craven District Council by the founder and first Chair, Virpi Kettu. It marks the development from an artists' membership society to an organisation which is also responsible for creating and running a regional arts centre, and becoming tenants of a fine Victorian building with North Yorkshire County Council as our landlord. The aim of the Arts House is to complement the North Yorkshire Cultural Services based at Skipton Town Hall. It's to be a centre and creative community which welcomes all-comers, and especially young people from the area for whom Craven Arts becomes an incubator of emerging talent in the creative industries of the Craven area.

Craven Arts House is to be:

An incubator for young creatives and **A home where Art is for All**

The purpose of the House is to demonstrate that there is a future for young creatives to pursue successful careers and contribute to the economy and culture of the rural economy of North Yorkshire, instead of migrating to the cities, which is the current pattern. The journey to turn this vision into reality will be a demanding one, and this past seven months, has been just that. Craven Arts has appointed its previous chair, Ann Rutherford, as its first Director with an executive team of Jane Howie and Freya Jackson. The Trust elected myself, David Hawkins, as Chair in February 2023.

Because of rising costs and unforeseen complications with the building, the grant money, obtained by Craven District Council, has not stretched beyond the re-ordering of the west wing of the Centre. This meant that hurried decorating of the frontage and East wing had to be carried out by Craven Arts volunteers before the Grand opening on the 8th of December. Since we began using the building in January emergency health and safety works have been taking place in order for us to maximise the full use of the Centre. The protracted time scale of these works has prevented us fulfilling our planned programme of exhibitions, events and internships. However, having studios occupied, courses running and carparking spaces

let, has meant we've begun the challenge of becoming financially sustainable and a thriving community is now established.

My sincere thanks go to our Director, Ann Rutherford, for her years as Chair of the Trust and director-elect, leading to the opening of the House in December, and now her generous and unstinting work over these complicated first seven months. My thanks, also, go to our Exhibitions co-ordinator, Carolyn Hird-Rogers, and Curator, Clare Lamkin, for a successful series of exhibitions and residences at The Hub and now at Craven Arts House, in spite of the challenges of an unfinished building. In this particularly demanding year, I wish to show my appreciation, and that of the membership, to my fellow trustees for their commitment, extra meetings and hard work, to enable us to reach this exciting point in the life of Craven Arts. A finance sub-committee has been formed, comprising Christine North as chair and Clare Lamkin and Alfonsas Paulauskas. Three members of the board have stepped down this committee year because of competing commitments, Kate Beard, Gabriela Boiangiu and Fiona Armer. To Kate, Gabby and Fiona we extend our particular thanks and wish you much fulfilment in your creative careers and membership of Craven Arts. It's with great pleasure that we have recently welcomed Clare Danek to the board.

Our membership continues to grow and, thanks to everyone, we've made this year an impressive start to our journey as the inspirers of Craven Arts House. We are aware of our responsibility to value our membership and continue to provide many opportunities for exhibiting our work and celebrating the creative community to which we belong. Like all charities across the country our membership provides the foundation, core funding and reason for our existence. Long may this be the case.

Here's to another vibrant year of Craven Arts!

David Hawkins 26th July 2023

Chair Craven Arts Trust

Management Report

Craven Arts Charitable Trust

For the period ended March 31, 2023



Prepared on

July 6, 2023

Table of Contents

Financial Activities3

Balance Sheet.....5

Financial Activities

April 2022 - March 2023

| | Total |
|---|------------------|
| INCOME | |
| 7a Studio Licence fee | 6,863.50 |
| Art House Courses (deleted) | 1,114.59 |
| Car Park Income | 2,500.00 |
| Contributions | -10.00 |
| Courses income | 6,421.79 |
| Donations | 3,750.00 |
| Exhibitions | 567.87 |
| Grants | 450.00 |
| Hub Licence fee (deleted) | 380.00 |
| Hub Wall hire (deleted) | 280.00 |
| Membership subscriptions | 1,500.00 |
| Sales | 9,481.84 |
| Studio Income CAH | 2,496.25 |
| Xmas Exhibition | 2,569.65 |
| Total Income | 38,365.49 |
| COST OF SALES | |
| Payment to artists | 9,789.56 |
| Total Cost of Sales | 9,789.56 |
| TOTAL | 28,575.93 |
| EXPENDITURES | |
| Administration expenses | |
| Accommodation and meals | 77.88 |
| Accounting fees | 347.50 |
| Advertising and promotion | 370.72 |
| Exhibition costs | 71.28 |
| Insurance | 150.83 |
| Leasing payments | 6,321.91 |
| Office costs | |
| Graphics and printing | 1,095.20 |
| Office equipment | 3,397.40 |
| Stationery | 500.63 |
| Web costs | 1,370.82 |
| Total Office costs | 6,364.05 |
| Utilities | 954.22 |
| Total Administration expenses | 14,658.39 |
| All Art House Building Expenditure | 4,707.00 |
| Building repair and maintenance | 5,036.89 |
| Keys and cards | -240.00 |
| Total All Art House Building Expenditure | 9,503.89 |
| Staff costs | 2,248.00 |
| Director Fee | 2,736.90 |
| Financial Officer | 960.00 |
| Life Models | 380.00 |

| | Total |
|---------------------------------|--------------------|
| Marketing Officer | 900.00 |
| Newsletter Editor | 360.00 |
| Salaries and on-costs (deleted) | 645.00 |
| Tutor fees | 970.00 |
| Total Staff costs | 9,199.90 |
| Total Expenditures | 33,362.18 |
| NET OPERATING INCOME | -4,786.25 |
| NET INCOME/(EXPENDITURE) | £ -4,786.25 |

Balance Sheet

As of March 31, 2023

| | Total |
|--|-------------------|
| FIXED ASSET | |
| Total Fixed Asset | |
| CASH AT BANK AND IN HAND | |
| Nat West current account | 14,753.82 |
| Total Cash at bank and in hand | 14,753.82 |
| NET CURRENT ASSETS | 14,753.82 |
| NET CURRENT ASSETS (LIABILITIES) | 14,753.82 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 14,753.82 |
| TOTAL NET ASSETS (LIABILITIES) | £14,753.82 |
| CHARITY FUNDS | |
| Opening Balance Equity | 19,540.07 |
| Retained Earnings | |
| Surplus/(Deficit) | -4,786.25 |
| Total Charity funds | £14,753.82 |



Nelson's Bookkeeping

4 Station View
Church Fenton
Tadcaster
North Yorkshire LS24 9QY

Phone 01937-557071
e-mail: nelsonsbk@aol.com

Date: 7 July 2023

**CRAVEN ARTS CHARITABLE TRUST
INDEPENDENT EXAMINATION REPORT
FOR THE YEAR ENDED 31 MARCH 2023**

I have examined the financial statements of the Craven Arts Charitable Trust together with the supporting documents for the period to 31 March 2023.

These present an accurate view of the financial position of the Association, and I confirm that they are in accordance with the documents and explanations given.

A handwritten signature in black ink, appearing to read 'David Nelson', with a horizontal line underneath.

David Nelson
Nelson's Bookkeeping

THE CRAVEN ARTS CHARITABLE TRUST

England & Wales - Charity number 1172218

Accounts

The Craven Arts Trust

Annual Accounts and Report 2021-22



craven arts

Charity number: 1172218

Profit & Loss

The Craven Arts Charitable Trust

Current Accounting Year to 09 Mar 22

| | Debit | Credit |
|-------------------------------------|---------------|---------------|
| Turnover | | 24,596 |
| Sales | | 15,584 |
| Studio License Fee | | 5,940 |
| Membership Subscriptions | | 940 |
| Arts Trail | | 241 |
| Xmas Exhibition | | 450 |
| Hub Licence Fee | | 916 |
| Hub Wall Hire | | 525 |
| add Other Income | | 29,000 |
| Grant Income | | 29,000 |
| less Cost of Sales | 213 | |
| Cost of Sales | 273 | |
| Commission Paid | -60 | |
| less Administration Expenses | 45,088 | |
| Office Costs | 1,919 | |
| Rent - Studio | 2,681 | |
| Net Artists' Sales | 12,897 | |
| Office Equipment | 176 | |
| Stationery | 164 | |
| Accommodation and Meals | 267 | |
| Advertising and Promotion | 167 | |
| Legal and Professional Fees | 150 | |
| Leasing Payments | 3,942 | |
| Consultancy Fees | 22,471 | |
| Insurance | 254 | |
| less Staff Costs | 3,353 | |
| Net Salary Expense | 3,353 | |

| | |
|--|----------------|
| <i>less Depreciation</i> | 30 |
| Depreciation Charge | 30 |
| Operating Profit | £4,912 |
| <i>less Drawings</i> | £0 |
| <i>less Profit & Loss journal entries</i> | £0 |
| Retained Profit this period: | £4,912 |
| Retained Profit brought forward: | £16,783 |
| Distributable Reserves / Retained Profit carried forward: | £21,695 |

AGM 2022

Chairs report April 2021 to April 2022

Ann Rutherford

13th May 2022

This year has seen hard work by all Craven Arts board and members as we put together the detail of the business plan, and continued to establish our Skipton High St presence with The Hub space. The pandemic continued to have an effect on our ability to open and operate our spaces, but in Spring 2022 this has been overcome and we are up and running again with a strong exhibition programme in all 3 of the CAH spaces:

MillBridge gallery run with Carina

The Craven Arts Hub space on Caroline Square

7A Otley St continuing to let studio space and host workshops.

We had some significant changes to our team. The Marketing Intern Robyn Nichol left us to take up a position at Leeds University. In February 2022 we gained Jess Autumn who is building on Robyn's work with the newsletter and social media news. We are thankful to Clare Lamkin for taking on the newsletter in the intervening months. Jess's fees are paid by Great Place Lakes and Dales (GPLD) in an agreement made between GPLD and Craven Arts. We also made the decision to take on a finance officer to handle the day to day finances, as the amount of transactions increased. We were pleased to welcome Jane Howie, who joined us last October.

Funding

We have had a strong year of raising funds to assist with the Craven Arts House refurbishment. We received in total £600,000 from the HAZ fund (Historic England). This is to be spent on the Craven Arts House project which is just one of the projects that are ongoing in Skipton. In addition to this we gained an extra £20,000 from Architectural Heritage Fund. In early 2022 we gained another £250,000 from the HAZ project and another sum of money came in from CDC for solar panels and air source heat pumps. On our behalf CDC submitted an application to Arts Council England's (ACE) Capital fund in late 2021 and we are very lucky to have been awarded an extra £150,000 for the Community Hall and the Music Rooms. Craven Arts has also submitted another grant application to ACE this spring to manage the CAH project later in 2022, and to develop the board. Prices for building projects have doubled over the past few years and continue to rise due to the cumulative effects of the pandemic, Brexit and now the war in Ukraine.

Gallery activities overview

We are thankful to Carolyn Hird-Rogers who continues to work hard on our exhibition programme, and will deliver the details of our exhibitions report.

We have had a good year on and off with only The Folly exhibition being cancelled in 2021. We now expect this to go ahead in July 2022. We have also held a strong residency programme at the Hub which has been a surprising and memorable programme to run alongside the exhibitions programme and has introduced us to different artists and ways of working.

The web site

Thank you to Virpi Kettu, who continues to work hard to maintain our website and keep it up to date.

Craven Arts House

After many delays Craven Arts House has finally started on site. Craven Arts chair Ann Rutherford is attending regular meetings on site with the project team. The project lead is Hazel Smith for CDC, who is managing the project brilliantly and working very hard on our behalf to keep the programme and costs on budget and on time. The extra funding that has come in is enabling more of the building to be completed in 2022 which will extend the opening time, possibly into early 2023.

Craven Arts Hub space on Caroline Square

We have had a marvellous run in this temporary space for the last couple of years but now we are to lose it as it is being rented to a permanent tenant. We are not sure of the moving out date yet but it is likely to be late June / July. The board thanks everyone who has worked so hard to keep The Hub open and filled with visitors. Special thanks go to Bev Parker and Ellie Sanders for their hard work; maintaining interesting studio spaces, looking after the building and welcoming the public in. Along with all the residency and exhibition artists we have had in the last 18 months or so, the space has been a great addition to Skipton High Street and to the work of Craven Arts.

Craven Arts Board

Liz Roodhouse (secretary and membership)
Ann Rutherford (Chair)
Carolyn Hird-Rogers
Gabriela Boianiu
Claire Lamkin (Treasurer)
Virpi Kettu
Kate Beard
Christine North (Financial Strategy)
David Hawkins
Alphonsas Paulauskas
Fiona Armer

7A Otley St

We had a couple of changes of tenants in the space in 2021. The space continues to run well and rents have been equalised across the space users. Jacki Bogg holds occasional workshops in the space and sells from the space. 7A Otley St is popular with the public and continues to be visited.

Future plans

In 2022 we hope to instigate a programme of board development. We will also change the way we record and report our finance. Training is offered to the board in the use of QuickBooks - a new online system we will be operating. For the first time our finances will need an annual financial check by a registered accountant.

We have recently entered into a collaborative arrangement with Skipton Town Hall, Skipton Camerata, GPLD and The Folly. We are aiming for this consortium to gain National Portfolio Status and regular funding for our core costs. The outcome of this application (submitted by Skipton Town Hall as the lead partner) will not be known for some months yet. If we do not gain NPO status we will continue collaboration with the consortium group.

Craven Arts has also submitted another grant application to ACE this spring to manage the CAH project later in 2022, and to develop the board. We will not know the result of this application until June 2022. If successful we will be launching a series of CPD sessions for artists in the area. We will use Skipton Town Hall to host the events if CAH is not yet open.

We hope in 2022 to receive funding to have a new website built that will allow us to launch the activities of Craven Arts including Craven Arts House art and craft courses.

Craven Arts will extend it's ambitions to work with more young people in the area and we will seek new young board members to join the board in 2022 and 2023. We will continue to collaborate with Great Place Lakes and Dales to provide opportunities for young people to work with us.

Through 2022 and into 2023 Craven Arts will continue to see changes and adapt it's organisational structures to meet the challenges of 2022 as we look forwards to the opening of our headquarters Craven Arts House.

THE CRAVEN ARTS CHARITABLE TRUST

England & Wales - Charity number 1172218

Accounts

Craven Arts Annual report 2020 - 21 year

AGM May 25th 2021

Chairs Report

Summary

Ann Rutherford took over as chair of both Craven Arts and its subsidiary board Craven Arts House from the last AGM. We are grateful to Virpi Kettu for all she has done over the past years - her energy and enthusiasm has given Craven Arts strong foundations to go forward.

It has been an interesting year to say the least. Covid made it impossible to hold the Craven Arts usual programme of events. 2020 saw the annual open studios event cancelled, and the collaboration with Mill Bridge gallery suspended for a year. The exhibition at the Folly, Settle, that so many of our artists were taking part in has also been cancelled to 2022.

On the upside, in between lockdowns, we secured the temporary use of the former TSB building on Caroline Square, Skipton. This proved a great resource through C19 as we were able to open and promote the space for artists and members and even sell from the window space during lockdowns. We retained the studios at 7a Otley St which is occupied with 4 studio holders.

Grants in from CDC

Due to C19 Craven Arts received grants in from Craven District Council. This money has been used to support the opening of the Hub space through the payment of business rates and free use of the studios for several months in 7a Otley St during the period when the public were unable to access the spaces. We have also taken on our first employee.

The Craven Arts Hub

Opened in October 2020 after signing a temporary lease with Douglas Conn the London based landlord. Craven Arts occupies the building on a temporary basis with a 30 day break clause. So far the use of the building has enabled a super residency programme that is still ongoing. At the moment Jonathon Britten occupies the residency slot which continues with an accompanying exhibition.

We are very grateful to Bev Parker who set up her popular studio in the Arts Hub and who has kept an eye on the building whilst providing a reliable unlocking and locking up service for all the artists and the public who access the building regularly.

A big thank you must also go out to all the volunteers who have either painted, kept clean or manned the exhibition space engaging with and helping the public to enjoy the art as they do so.

The Board

We have been happy and lucky to recruit several new people onto the board and we are in the process of merging the two boards of Craven Arts and Craven Arts House. Craven Arts House is now a subsidiary board of Craven Arts.

Craven Arts board members:

Ann Rutherford
Carolyn Hird-Rogers
Elizabeth Roodhouse
Gabriela Boiangiu
Claire Lamkin
Kerrie Jefferies

Craven Arts House subsidiary board:

Ann Rutherford
Carolyn Hird-Rogers
Kate Beard
Virpi Kettu
Christine North

Membership

The current membership amount stands at 79

First employee

We have taken on our first employee Robyn Nichol. Robyn started in February 2020 and is our marketing and social media coordinator. She will be with us until September 2021. We are thankful to Virpi Kettu who has been mentoring Robyn through the paid internship schedule.

Craven Arts House

Craven Arts House is gradually turning from a dream into a reality for Craven Arts. Through 2020 the board has been meeting with architects and consultants to progress this large and prestigious project for Craven Arts and Skipton. There is still much work to do and efforts to fundraise for the building's refurbishment continues. 600k has already been raised from the Heritage Action Zone fund to pay for the refurbishment. Ann Rutherford is working with a project manager James Newbold to secure the remaining funding.

Craven Arts Studios and Exhibitions Report

Mill Bridge Gallery suspended the planned programme of members exhibitions due to the lockdowns, but we did manage a last minute pop-up Summer show with 29 of our members exhibiting work. Mill Bridge Gallery also supported the Craven Arts members Christmas Exhibition with one piece from each artist showing at the HUB gallery on display.

The Otley Street studios remained occupied and the artists were able to work behind locked doors during the second and third lockdowns, in between they welcomed visitors on a limited basis.

In August 2020 Craven Arts was offered the use of the former TSB building in Skipton, for use as a pop-up gallery/studios /artist workshop space. By late September we had the keys, painted the downstairs spaces, put up a sign, mounted the first exhibition, installed an artist, Bev Parker, in her first dedicated studio space and had our first residency artist, opera singer Bibi Heal with her Song Surgery ready to welcome visitors.

On October 2nd the mayor came along and officially opened the Hub, Bibi prescribed a song for the mayor and a limited number of visitors enjoyed the atmosphere.

Our plans for November were curtailed by the lockdown so our exhibiting artists mounted a window display which attracted a lot of interest and our second residency artist, Kerri Jeffris managed to work behind closed doors on an interactive film and installation 'Oracular Theatre' which was able to be opened to the public for the last two days of the residency. The films produced have been shared on all our social media platforms and Kerri and her collaborator Sophie Chapman were successful in their Arts Council grant application for this project, a first for Craven Arts to help facilitate this.

During December the Hub hosted our annual members Christmas selling exhibition with 23 members exhibiting their work and sharing the stewarding of the space. We had plenty of visitors and the majority of the artists sold work. This exhibition was then extended throughout January and February 2021 lockdown as a weekly changing window display and interest and sales were generated from doing this.

We concluded the window displays during March with a body of work by Adele Froude both 2D and 3D pieces, bringing to life tales of the countryside.

The Hub has now reopened, April saw the re-installment of the curtailed November exhibition by Joan Newall, Rebecca Carr and Anna Hewlett with the residency space taken by Jonathan Britten.

The Hub is proving to be a popular space, artist led workshops will start at the end of May, Bev is still happy in her studio and the exhibition space will continue to host artists work.

Profit & Loss
The Craven Arts Charitable Trust
Accounting Year 2020/21

| | Debit | Credit |
|-------------------------------------|---------------|---------------|
| Turnover | | 7,337 |
| Sales | | 2,646 |
| Studio License Fee | | 2,585 |
| Membership Subscriptions | | 140 |
| Arts Trail | | 182 |
| Xmas Exhibition | | 1,304 |
| Hub Licence Fee | | 280 |
| Hub Wall Hire | | 200 |
| add Other Income | | 19,432 |
| Interest Received | | 1 |
| Grant Income | | 19,431 |
| less Administration Expenses | 13,831 | |
| Office Costs | 1,411 | |
| Studio License Fees | 540 | |
| Rent - Studio | 5,880 | |
| Net Artists' Sales | 1,851 | |
| Web Hosting | 185 | |
| Office Equipment | 40 | |
| Mobile Phone | 45 | |
| Advertising and Promotion | 1,088 | |
| Legal and Professional Fees | 2,190 | |
| Subscriptions | 444 | |
| Insurance | 142 | |
| Travel | 14 | |
| less Staff Costs | 193 | |
| Net Salary Expense | 193 | |
| less Depreciation | 30 | |
| Depreciation Charge | 30 | |

| | |
|--|----------------|
| Operating Profit | £12,715 |
| <i>less</i> Drawings | £0 |
| <i>less</i> Profit & Loss journal entries | £0 |
| Retained Profit this period: | £12,715 |
| Retained Profit brought forward: | £4,067 |
| Distributable Reserves / Retained Profit carried forward: | £16,783 |