

**Spelthorne Mayor's Charity Fund (registered charity number 1172203)**  
**Principal Address: Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB**

**Trustees' Annual Report 2024-25**

2024-25 was the seventh year of operation for the Charity Fund.

During 2024-25 the Trustees worked with both the outgoing Mayor of Spelthorne Cllr Denise Saliagopoulos and the incoming Mayor of Spelthorne, Cllr Med Buck to agree the local charities to be supported by the Fund and the allocation of funds at the end of the Mayoral Year.

As the Accounts show, over the course of the financial year income received into the Charity Account exceeded payments into the account by £17,682.42 as a result the closing year end balance on the Balance Sheet increased to £23,687.71. The Trust paid out in the year donations totalling £9,000 relating to the charities supported by the previous Mayor Cllr Denise Saliogoloulos who stepped down in May 2024. The breakdown of the payments made by the Mayor Cllr Denise Saliogoloulos in May 2024 is as follows:

	£
Daybreak	4,000
St Peters & Ashford HP Jasmine Suite	4,000
Hilary's Hut	500
Ashford Youth Hut Community Club	500
<b>Total</b>	<b>9,000</b>

The Trustees note that there is not a good alignment between the current financial years start and end dates and the Mayoral start and year end dates. This means in any one financial year there are transactions relating to two Mayors, with the Mayoral Year

starting in late May each year. To simplify and align the financial year to the Mayoral Year, the Charity will liaise with the Charity Commission to amend its financial year dates to run from 1<sup>st</sup> June to 31<sup>st</sup> May each year.

## **Structure and Governance**

The Trust's deeds set out the governance arrangements. There are required to be three trustees

## **Objectives and activities**

### **Objectives of the charity**

In accordance with the Grant Policy of the Charity Fund, the Trustees will be responsible for identifying and selecting those groups who will benefit from grants to assess their ability to help benefit the lives of Spelthorne residents

### **Grant making policy - appendix**

## **Financial Review**

**Principal funding sources** – the sole funding source of the Trust are funds raised on an annual basis by the Mayor of Spelthorne in support of the charities agreed with the Trustees.

**No material investments held** – there are no investments held by the Trust

**Purpose of reserves-** balances will only be held at the financial year end to carry forward to the end of the Mayoral Year for distribution by the outgoing Mayor.

The charity does not act as custodian charity.

## **Public Benefit Statement**

The trustees confirm that they have complied with their duty to have due regard to the

guidance on public benefit published by the Charity Commission in exercising their powers and duties

## **Objectives and activities**

### **Administration information about the charity**

The trustees delegate administrative matters to the Mayor's Secretary, Maxine Cole, employed by Spelthorne Borough Council.

Accounting support is provided by Spelthorne Borough Council.

The Charity's bank is Metro Bank, Staines.

The independent examiner is: Les Ford of **Hunt Ford & Co. (Accountants) Ltd**  
Osbourne House, 143-145 Stanwell Road, Ashford, TW15 3QN

See separate report by the independent examiner on the accounts for 2024-25.

### **Structure, Governance and management of the charity**

Plans for the future.

The Charity Fund intends to continue to work with current and future Mayors to support local charities benefitting the residents of Spelthorne. The current Mayor is Cllr John Doran and the incoming Mayor for 2026-27 is anticipated to be Cllr Sandra Dunn.

# SPELTHORNE MAYOR'S CHARITY

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	2023/24 £	2024/25 £
<b>INCOME</b>		
Mayor's Charity Ball	1,190.00	100.00
Mayor's Charity Events	1,996.75	8,506.93
Mayor's Charity General Donations	17,213.75	18,075.49
	<b>20,400.50</b>	<b>26,682.42</b>
<b>EXPENDITURE</b>		
Mayor's Charity Ball	.00	.00
Mayor's Charity Events	.00	.00
Mayor's Charity General Donations	27,600.00	9,000.00
	<b>27,600.00</b>	<b>9,000.00</b>
Excess of Income over Expenditure	-7,199.50	17,682.42

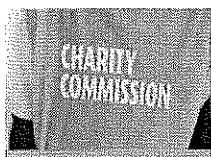
## Balance Sheet as at 31 March 2025

	2023/24 £	2024/25 £
Excess of Income over Expenditure	(7,199.50)	17,682.42
Balance B/F from 01 Apr. 2024	13,204.79	6,005.29
<b>Balance Carried Forward 31 March 2025</b>	<b>6,005.29</b>	<b>23,687.71</b>

## Represented by :-

Cash at Bank	<b>6,005.29</b>	<b>23,687.71</b>
--------------	-----------------	------------------

T.COLLIER  
Trustee



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Spelthorne Mayor's Charity

On accounts for the year  
ended

31<sup>ST</sup> MARCH 2025

Charity no  
(if any)

1172203

Set out on pages

4

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5/4/2026

Name:

Mr LJ FORD

Relevant professional  
qualification(s) or body  
(if any):

FCPA

**Mr L J Ford - FCPA**  
(Certified Public Accountants Association)  
**Hunt Ford & Co. (Accountants) Ltd**  
Osbourne House, 143-145 Stanwell Road  
Ashford, Middx.  
TW15 3QN

**Address:**

HUNT FORD & CO

OSBOURNE HOUSE, 143-145 STANWELL ROAD, ASHFORD

MIDDLESEX TW15 3QN

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

## SPELTHORNE MAYOR'S CHARITY

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	2023/24	2024/25
	£	£
<b>INCOME</b>		
Mayor's Charity Ball	1,190.00	100.00
Mayor's Charity Events	1,996.75	8,506.93
Mayor's Charity General Donations	17,213.75	18,075.49
	<u>20,400.50</u>	<u>26,682.42</u>

<b>EXPENDITURE</b>		
Mayor's Charity Ball	.00	.00
Mayor's Charity Events	.00	.00
Mayor's Charity General Donations	27,600.00	9,000.00
	<u>27,600.00</u>	<u>9,000.00</u>

Excess of Income over Expenditure	-7,199.50	17,682.42
-----------------------------------	-----------	-----------

### Balance Sheet as at 31 March 2025

	2023/24	2024/25
	£	£
Excess of Income over Expenditure	(7,199.50)	17,682.42
Balance B/F from 01 Apr. 2024	<u>13,204.79</u>	<u>6,005.29</u>
<b>Balance Carried Forward 31 March 2025</b>	<u>6,005.29</u>	<u>23,687.71</u>

### Represented by :-

Cash at Bank	<u>6,005.29</u>	<u>23,687.71</u>
--------------	-----------------	------------------

T.COLLIER  
Trustee