

Spelthorne Mayor's Charity Fund (registered charity number 1172203)

Principal Address: Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

Trustees' Annual Report 2021-22

2021-22 was the fourth year of operation for the Charity Fund.

During 2021-22 the Trustees worked with the then sitting Mayor of Spelthorne, Cllr Ian Harvey to agree the local charities to be supported by the Fund and allocated funds at the end of the Mayoral Year.

As the Accounts show at the end of the financial year the Charity there was a surplus of £493.80 with a cash balance on the Balance Sheet of £2,903.43. The Trust paid out in the year donations totalling £27,000 relating to the charities supported by the previous Mayor Cllr Madams.

Structure and Governance

The Trust's deeds set out the governance arrangements. There are required to be three trustees

Objectives and activities

Objectives of the charity

In accordance with the Grant Policy of the Charity Fund, the Trustees will be responsible for identifying and selecting those groups who will benefit from grants to assess their ability to help benefit the lives of Spelthorne residents

Grant making policy - appendix

Financial Review

Principal funding sources – the sole funding source of the Trust are funds raised on an annual basis by the Mayor of Spelthorne in support of the charities agreed with the Trustees.

No material investments held – there are no investments held by the Trust

Purpose of reserves- balances will only be held at the financial year end to carry forward to the end of the Mayoral Year for distribution by the outgoing Mayor.

The charity does not act as custodian charity.

Public Benefit Statement

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties

Objectives and activities

Administration information about the charity

The trustees delegate administrative matters to the Mayor's Secretary (currently in an acting capacity) Sheila Kimpton, employed by Spelthorne Borough Council.

Accounting support is provided by Spelthorne Borough Council.

The Charity's bank is Metro Bank, Staines.

The independent examiner is: Les Ford of **Hunt Ford & Co. (Accountants) Ltd**
Osbourne House, 143-145 Stanwell Road, Ashford, TW15 3QN

See separate report by the independent examiner on the accounts for 2020-21.

Structure, Governance and management of the charity

Plans for the future.

The Charity Fund intends to continue to work with current and future Mayors to support local charities benefitting the residents of Spelthorne. The current Mayor is Cllr Ian Harvey and the incoming Mayor for 2022-23 is anticipated to be Cllr Susan Doran.

Private & Confidential

Mr T Collier
Spelthorne Borough Council
Council Offices
Knowle Green
Staines-upon-Thames
Middlesex
TW18 1XB

22 February 2023

Our Ref: GK/MPL

Dear Mr Collier,

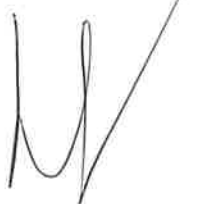
Re: Spelthorne Mayor's Charity Fund

Please find enclosed your Income and Expenditure Accounts for the year ended 31st March 2022.

If you feel the need to discuss these further, please call the office to make an appointment.

Kind regards.

Yours sincerely,



Hunt Ford & Co.

Osborne House
143-145 Stanwell Road
Ashford
Middlesex
TW15 3QN

Tel: 01784 244404
Fax: 01784 420515
E-mail: mail@huntford.net
Website: www.huntford.net



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Spelthorne Mayor's Charity

On accounts for the year
ended

31ST MARCH 2022

Charity no
(if any)

Set out on pages

4

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22/02/2023

Name:

Mr LJ FORD

Relevant professional
qualification(s) or body
(if any):

F CPA

Address:

HUNT FORD & CO

OSBOURNE HOUSE, 143-145 STANWELL ROAD, ASHFORD

MIDDLESEX TW15 3QN

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

SPELTHORNE MAYOR'S CHARITY

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	2020/21 £	2021/22 £
INCOME		
Mayor's Charity Ball	270.00	2,945.00
Mayor's Charity Events	580.00	1,712.18
Mayor's Charity General Donations	14,102.58	22,836.62
	<u>14,952.58</u>	<u>27,493.80</u>
EXPENDITURE		
Mayor's Charity Ball	.00	.00
Mayor's Charity Events	150.00	.00
Mayor's Charity General Donations	22,500.00	27,000.00
	<u>22,650.00</u>	<u>27,000.00</u>
Excess of Income over Expenditure	-7,697.42	493.80

Balance Sheet as at 31 March 2021

	2020/21 £	2020/21 £
Excess of Income over Expenditure	(7,697.42)	493.80
Balance B/F from 01 Apr. 2019	10,107.05	2,409.63
Balance Carried Forward 31 March 2019	<u>2,409.63</u>	<u>2,903.43</u>

Represented by :-

Cash at Bank	<u>2,409.63</u>	<u>2,903.43</u>
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T.COLLIER
Trustee

Private & Confidential

Mr T Collier
Spelthorne Borough Council
Council Offices
Knowle Green
Staines-upon-Thames
Middlesex
TW18 1XB

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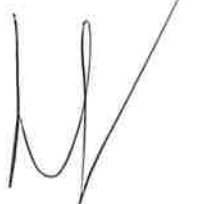
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Independent examiner's report on the accounts

Section A

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On accounts for the year
ended

31ST MARCH 2022

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Date:

22/02/2023

Name:

Mr LJ FORD

Relevant professional
qualification(s) or body
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Address:

HUNT FORD & CO

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T.COLLIER
Trustee