

THE SOCIETY FOR RADIOLOGICAL PROTECTION BENEVOLENT FUND

England & Wales · Charity number 1172201

Details

Other names THE SRP BENEVOLENT FUND

Status Registered

Legal form CIO

Registered 2017-03-22

Register [View on the Charity Commission register](#)

Contact

Address 3 Hall Park
Lancaster
LA1 4SH

Phone 07983613112

Website www.rp-bf.org

Activities

Objects: THE OBJECT OF THE CIO IS TO PROVIDE FOR THE FINANCIAL RELIEF OF HARDSHIP NORMALLY BY THE MAKING OF FINANCIAL GRANTS AMONGST THOSE WHO ARE, OR WHO HAVE BEEN, MEMBERS OF THE SOCIETY FOR RADIOLOGICAL PROTECTION, THEIR DEPENDENTS, AND THOSE WHO ARE NOT MEMBERS OF THE SOCIETY BUT WHO WORK, OR HAVE WORKED, IN RADIOLOGICAL PROTECTION. SUCH NON-MEMBERS WOULD ALSO INCLUDE THEIR DEPENDENTS.

Activities: We exist to provide for the relief of financial hardship amongst those who are, or who have been, members of the Society for Radiological Protection or who are dependents of members or former members.

Classification

- **How:** Makes Grants To Individuals
- **What:** The Prevention Or Relief Of Poverty
- **Who:** Other Defined Groups

Geography

- Northern Ireland
- Scotland
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£132	£2,100	-	-
2023-12-31	£121	£0	-	-
2022-12-31	£766	£2,440	-	-
2021-12-31	£354	£203	-	-
2020-12-31	£1,044	£243	-	-

Trustees

Name	Role	Appointed
George Christopher Robin Sallit	Chair	2021-03-16
David Webbe-Wood		2024-07-28
Keith Faulkner		2024-07-30
Robert Ian Storrie		2024-08-09
SIMON CLARK		2021-01-15

Accounts



The Seventh Annual Report of The Society for Radiological Protection Benevolent Fund

October 2025

A Charitable Incorporated Organisation (CIO)

This report relates to the calendar year 2024

Registered with the Charity Commission Registration Number: 1172201

Preamble

Introduction

The Society for Radiological Protection Benevolent Fund (SRP Benevolent Fund) was founded in 2017 when it was registered in England & Wales as a Charitable Incorporated Organisation (CIO) with the Charities Commission.

The Commission requires all registered charities to prepare an Annual Report. This document fulfils that requirement for the calendar year 2024.

What is the purpose of the Society for Radiological Protection Benevolent Fund?

The “object” of the SRP Benevolent Fund is to provide for the relief of financial hardship amongst those who are, or who have been, members of the Society for Radiological Protection (SRP). Additionally, relief is also provided for those who are dependents of members or former members, and those who are not members of the Society but who work, or have worked, in radiological protection. Such non-members would also include their dependents. The relief is normally provided by the making of financial grants, but other forms of relief will be considered on a case-by-case basis.

The fund’s processes include a confirmation of eligibility for relief based on confirming the applicant’s work history and evidence of hardship and need. The cooperation of SRP is required for this.

What is the Society for Radiological Protection?

The SRP became a registered charity in 1973 and later became incorporated by Royal Charter. The Society’s full objectives are detailed in the Charter but can be summarised as:

- To promote the science and art of radiation protection
- To disseminate knowledge and support relevant education
- To promote high professional standards to the public benefit.

The ubiquitous nature of the uses of radiation (both ionising and non-ionising) requires their field of activity to cover safety aspects of radiation in medicine, industry, the nuclear power cycle, education and research. There are also cross-cutting issues such as regulatory control, accidents, prevention of terrorism and emergency response.

The Society has a programme of scientific meetings, workshops and seminars covering the full range of radiation protection and topical issues and also publishes the internationally respected Journal of Radiological Protection.

More information on the work of the SRP is available from the Society’s own website, www.srp-uk.org.

The Annual Report of the SRP Benevolent Fund

The Society for Radiological Protection Benevolent Fund (“the SRP Benevolent Fund”) was entered on the Register of Charities (kept by the Charity Commission (“the Commission”)) on 22 March 2017. This followed the appointment of the Founding Trustees and a period of preparation of an application, made in accordance with guidance provided by the Commission.

Registration with the Commission is a requirement of the Charities Act 2011.

In official documents of the SRP Benevolent Fund, the abbreviated terms “SRP BF” or “the fund” may be used when appropriate. Management of the fund is the responsibility of the “Trustees”.

Where can I contact the SRP Benevolent Fund?

The principal office of the fund is in England at:

The SRP Benevolent Fund, DS009,
Dartington Space, Dartington Hall,
Devon, TQ9 6EN

This is an administrative office without the presence of any of the Trustees. Any physical post, such as notices and applications, can be sent to this address for forwarding to the Trustees.

In recognition of the nature of the work of the fund, a 24-hour telephone point of contact has been established. During 2024 this was staffed by a contractor. The telephone number is: **020 363 79910**

Further, recognising that most people use electronic communication, an email address has been established. This is: info@rp-bf.org

Emails to this address are copied to all Trustees, to ensure a reasonably resilient system is in place.

Finally, the fund has a web presence at: <https://rp-bf.org/>

How can I make a donation to the SRP Benevolent Fund?

Please contact any of the Trustees using the mechanisms described above, or see our website at <https://rp-bf.org>. We do not currently publish details of our bank account.

The Trustees

The Trustees of the fund in this reporting period were:

- George Sallit MSRP (Chair)
- Simon Clark BSc (Secretary)
- Keith Faulkner CRadP FSRP
- Rob Storrie CRadP MSRP Treasurer)
- David Webbe-Wood MSRP

The remaining Trustees are also active members of SRP. The personal profiles of the current Trustees are provided on the SRP Benevolent Fund website at <https://rp-bf.org/the-trustees/>. Click on each name listed at this URL to see more details. This webpage constitutes the “Register of Trustees” that we are legally required to maintain and keep in the public domain.

Trustees have overall control of the charity and are legally responsible for making sure it's doing what it was set up to do. Trustees are volunteers but they are legally required to use their skills and experience to support their charities, helping them achieve their aims.

The fund had its requisite number of Trustees.

Could I be a Trustee of the fund?

We would welcome new trustees. Anyone could apply to be a trustee of the fund provided they are a member of SRP and meet certain legal requirements. These requirements are detailed by the Charities Commission and <https://www.gov.uk/guidance/charity-trustee-whats-involved>.

The Constitution says that Trustees joining after the Founding Trustees must be appointed by SRP Council. Consequently, a candidate must at least be known to the SRP Council.

The Trustees can also invite advisers and experts to assist them, as they see fit. These people would not have the legal responsibilities of a Trustee, but they would be helping the fund in its work. We are developing a process to apply to the recruitment of future Trustees. We are also preparing an information pack to support future Trustees.

What is the fund's “Constitution”?

The Constitution was carefully drafted and submitted to the Charities Commission by the founding Trustees. The Commission has approved it as the governing framework of the SRP Benevolent Fund. The Constitution is not immutable, but any changes to it must precede any actions by the Board of Trustees that are not otherwise enabled by the Constitution.

The Constitution of the SRP Benevolent Fund has primacy over any other Rules, Bylaws or policies of the fund.

What other information is available?

The fund is only required to publish its name, registration number, object, contact details, the names of Trustees and an annual report that includes details of the annual accounts.

Following publication of this report, all of these will be available at <https://rp-bf.org/>.

However, in order to ensure compliance with the Charities Act and the specific requirements of the Commission, the Trustees are developing a suite of internal procedures under a policy framework. We have decided not to publish all of these documents. The reasons are as follows:

- a. the policies and processes and the general running of the fund have to meet the requirements of the Commission. The Commission can demand any document and the Trustees are obliged to provide it.
- b. if we reach a gross annual income in excess of £ 25,000, then we are required to have our accounts independently examined or audited.
- c. the personal status of any applicants or beneficiaries may be very sensitive since the work of the fund is to support those in financial distress. We have a duty to protect the privacy and sensitive information of all applicants, and recipients (beneficiaries) of our grants. To keep these records in the public domain would not be in compliance with Data Protection legislation, nor the rights to privacy of affected individuals.
- d. The trustees will comply with the law on confidentiality and will put protective measures in place commensurate with the risk. Not publishing the internal documents of the fund helps minimise the risk of data protection breaches. The risk of information security failures will be minimised at every opportunity. The names of beneficiaries will only be published on the website or elsewhere when the person in question has given their written consent.

All procedures will be drafted and operated in accordance with guidance provided by the Commission.

Does the fund have an equality and diversity statement?

Yes. The Trustees of the SRP Benevolent Fund are committed to eliminating unjustified discrimination and promoting equality of opportunity for all its Trustees, potential Trustees and beneficiaries. The Trustees are committed to creating and maintaining an organisation free from discrimination or harassment and where everyone is treated with fairness, dignity and respect and where inclusion is the norm.

The purpose of this policy is to promote equality and fairness throughout the work of the SRP Benevolent Fund and not to discriminate on grounds of age, disability, gender, gender reassignment, marriage and civil partnership, pregnancy, maternity, race, religion or belief, sexual orientation, or trade union membership/activity. The

eligibility criteria for accessing the fund reflect this approach as they are based on the applicant's previous employment and need.

Does the fund have a dignity, health, safety and environmental protection statement?

Yes. The Trustees of the SRP Benevolent Fund are committed to establishing and maintaining high levels of dignity, health and safety and environmental protection in their work.

How do the Trustees approach their management role?

The Trustees take a "Risk Management" approach. Risk management is the process whereby the Trustees can methodically address the risks attached to the activities of the SRP Benevolent Fund. The ultimate goal of the risk management approach is to enable the fund to achieve its objective and adhere to the Constitution and subordinate policies and processes whilst ensuring sustainable benefits to the fund. The health and safety of Trustees is included within this scope. Risks will be assessed in these terms and managed in accordance with guidance provided by the Commission.

Trustees are professionals in their field of radiological protection or are retired professionals. This is a very risk-informed discipline, and so Trustees are very familiar with this way of working.

Do Trustees accept Sponsorship of events and running costs?

Yes. The Trustees are committed to minimising their running costs in order to protect the funds for more important beneficial purposes. Therefore, the Trustees are content to accept sponsorship (in the form of financial or other support) from third-party individuals or organisations. However, the decision to do so in each case must be made by a quorum of Trustees and be formally recorded as a note that is communicated to all Trustees.

How will the management of funds held work in practice?

The funds held by the fund will be managed in accordance with the Savings and Investment policy statement. It will be reviewed annually by the Trustees.

How will funds be used?

The Fund will disburse the income of the fund:-

1. towards the promotion of the object.
2. remuneration of trustees' reasonable expenses.

What about Travel and Subsistence?

Trustees are expected to make every effort to minimise their costs in contributing to the work of the Fund.

When a claim for travel and subsistence is necessary, the guidance in use by SRP at the time the expense was incurred will be adopted by the Trustees of SRP Benevolent Fund.

When are Meetings of Trustees held?

Routine meetings will normally be scheduled three times per year, at least two of which will be using electronic means. This complies with guidance provided by the Commission. The remaining Trustees did meet via MS Teams during 2024 to address the resignation of the two Trustees and to form an action plan with regard to the options available to the SRP Benevolent Fund.

Any Trustee may call a meeting of the charity trustees, either in writing or by electronic means via the registered office as detailed above. Failure to hold such a meeting within a reasonable time, determined as 3 months, must be reported to the Charities Commission.

How are decisions made about the allocation of grants?

Grants from the SRP Benevolent Fund will be awarded only in accordance with the law, the object of the fund and the processes described by the Trustees to implement the Constitution. In order to do this, some degree of examination of the financial position of applicants for grants will be required. This will need the cooperation of applicants and the provision of suitable evidence. In addition, some evidence of need may be requested.

What annual reporting will be undertaken?

The Trustees will comply with the requirements of the most recent version of charities legislation, currently the Charities Act 2011. This includes details regarding the keeping of accounting records, the preparation and scrutiny of statements of account, and the preparation of annual reports and returns.

An annual report will be provided to the Council of SRP normally not less than six weeks before that Society's AGM.

How can I make a complaint or a suggestion?

The Trustees will provide a mechanism for complaints and suggestions for improvements to the business of the fund. This mechanism will protect the identity of the originator unless they waive this right in writing. The outcomes will be published on the SRP Benevolent Fund website within 6 months of receipt of the comments.

Where can I find the Annual Accounts?

The Annual Accounts for the SRP Benevolent Fund are published in a separate document that may be downloaded from the Fund's website: <https://rp-bf.org/>.

What has the Fund been doing in this reporting period?

No requests for support were received during the reporting period.

Our usual major fund-raising event is the Annual General Meeting and Conference of the Society for Radiological Protection. This was held in April 2024 in Eastbourne and representatives of the Fund attended in person and virtually.

Once again, active fund-raising in this period in the form of cash collections or raffles has not been possible and alternative means of fundraising have been used. We implemented a "giving via text" arrangement which enables donors to quickly and easily add to our funds. A limited amount has been raised by this method and it has yet to reach the threshold for payment into the Fund. However, this is a basis for the future and something we can promote further. Our Amazon Smile fundraising system is now starting to deliver, albeit in a small way. A total of £37 was raised by this means in 2023, with interest contributing £85. The Trustees will continue to promote all donations' routes.

The Trustees still focussed on enhancing the long-term giving rather than one-off donations, although this has been difficult in the reporting year.

What are the plans for the future?

The Trustees will be drafting a work plan for the year to follow with the clear aim of increasing awareness and the number of Trustees to support the long-term running of the SRP Benevolent Fund.

Acknowledgements and thanks

The Trustees would like to thank the following for their support to the fund in 2024:

- Tessa Harris – Harris Associates
- All donors, large and small who have helped boost our fund-raising.

22 October 2025

SRP Benevolent Fund Account Summary

 CHARITY COMMISSION FOR ENGLAND AND WALES	The Society for Radiological Protection Benevolent Fund		1172201		CC16a
	Receipts and payments accounts				
	For the period from	01/01/2024	To	31/12/2024	

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Interest on deposit accounts	132	-	-	132	84
Donations, legacies and grants	-	-	-	-	-
Other receipts (Amazon Smile etc.)	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	132	-	-	132	84
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	132	-	-	132	84
A3 Payments					
Charitable Awards	2,000	-	-	2,000	-
Cost of Charitable Activities	71	-	-	71	-
	-	-	-	-	-
	-	-	-	-	-
hot	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,071	-	-	2,071	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,071	-	-	2,071	-
Net of receipts/(payments)	- 1,939	-	-	- 1,939	84
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,862	-	-	8,862	-
Cash funds this year end	6,923	-	-	6,923	84

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash held in bank	6,923	-	-
		-	-	-
		-	-	-
	Total cash funds	6,923	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details			
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Signed electronically	Rob Storrie (Trustee)		

Accounts



The 2023 Annual Report of The Society for Radiological Protection Benevolent Fund

September 2024

A Charitable Incorporated Organisation (CIO)

This report relates to the calendar year 1st January to 31st December 2023

Registered with the Charity Commission Registration Number: 1172201

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This is an administrative office without the presence of any of the Trustees. Any physical post, such as notices and applications can be sent to this address for forwarding to the Trustees.

In recognition of the nature of the work of the fund, a 24-hour telephone point of contact has been established. During 2023, this is staffed by a contractor. The telephone number during the period was **020 363 79910**.

It is anticipated that going forward, the point of contact with the Benevolent Fund will be via an online process / email: (<https://rp-bf.org/> or info@rp-bf.org).

Emails to the above address are copied to all Trustees, to ensure a reasonably resilient system is in place.

It was recognised that the current funding for the web site hosting and the dedicated telephone would come to an end in 2023. Ensuring the web presence is maintained and funded would be a focus in 2024.

The costs of the telephone contractor and the web presence and associated email address are covered by an industrial sponsor until at least March 2024. Therefore, no charitable funds are expended on these services, although this could change after the prescribed period. The funds provided by the sponsor are treated as a “restricted fund” in the annual accounts of the fund, which are provided separately.

How can I make a donation to the SRP Benevolent Fund?

Please contact any of the Trustees using the mechanisms described above, or see our website at <https://rp-bf.org>. We do not currently publish details of our bank account.

The Trustees

The Trustees of the fund in this reporting period were:

- George Sallit (Chair from March 2023)
- Simon Clark (Secretary)
- Philip Morgan-Brown

In March 2023 the following Trustees resigned from the SRP Benevolent Fund

Chris Englefield (Chairman)

Robert Kerr (Acting Treasurer from May 2019)

The remaining Trustees are also active members of SRP. The personal profiles of the current Trustees are provided on the SRP Benevolent Fund website at <https://rp-bf.org/the-trustees/>. Click on each name listed at this URL to see more details. This webpage constitutes the “Register of Trustees” that we are legally required to maintain and keep in the public domain.

Trustees have overall control of the charity and are legally responsible for making sure it's doing what it was set up to do. Trustees are volunteers but they are legally required to use their skills and experience to support their charities, helping them achieve their aims.

The fund was short of its requisite number of Trustees with action taken to correct this. During the end of 2023, a number of people were approached and agreed to become Trustees, and this would take place during the 2024 reporting period.

Could I be a Trustee of the fund?

We would welcome new trustees. Anyone could apply to be a trustee of the fund provided they are a member of SRP and meet certain legal requirements. These requirements are detailed by the Charities Commission and <https://www.gov.uk/guidance/charity-trustee-whats-involved>.

The Constitution says that Trustees joining after the Founding Trustees must be appointed by SRP Council. Consequently, a candidate must at least be known to them.

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potential Trustees and beneficiaries. The Trustees are committed to creating and maintaining an organisation free from discrimination or harassment and where everyone is treated with fairness, dignity and respect and where inclusion is the norm.

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Do Trustees accept Sponsorship of events and running costs?

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How will the management of funds held work in practice?

The funds held by the fund will be managed in accordance with the Savings and Investment policy statement. It will be reviewed annually by the Trustees.

How will funds be used?

The Fund will disburse the income of the fund:-

1. towards the promotion of the object.
2. remuneration of trustees' reasonable expenses.

The funds' running costs are being supported until at least March 2023 and it is hoped this will continue after that.

What about Travel and Subsistence?

Trustees are expected to make every effort to minimise their costs in contributing to the work of the Fund. These costs are supported by our industrial sponsor for the period given above.

When a claim for travel and subsistence is necessary, the guidance in use by SRP at the time the expense was incurred will be adopted by the Trustees of SRP Benevolent Fund.

When are Meetings of Trustees held?

Routine meetings will normally be scheduled three times per year, at least two of which will be using electronic means. This complies with guidance provided by the Commission. The remaining Trustees did meet via MS Teams during 2023 to address the resignation of the two Trustees and to form an action plan with regard to the options available to the SRP Benevolent Fund.

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What has the Fund been doing in this reporting period?

No requests for support were received during the reporting period.

Our usual major fund-raising event is the Annual General Meeting and Conference of the Society for Radiological Protection. This was held in April 2023 in Aberdeen and representatives of the Fund attended in person and virtually. This achieved some profile raising of the Fund.

Once again, active fund-raising in this period in the form of cash collections or raffles has not been possible and alternative means of fundraising have been used. We implemented a "giving via text" arrangement which enables donors to quickly and easily add to our funds. A limited amount has been raised by this method and it has yet to reach the threshold for payment into the Fund. However, this is a basis for the future and something we can promote further. We designed and produced two leaflets for distribution at the conference: the first related to growing the fund and ways of giving. The second was targeted at people who might have an interest in joining the Board of Trustees.

Our Amazon Smile fundraising system is now starting to deliver, albeit in a small way. A total of £37 was raised by this means in 2023, with interest contributing £85. The Trustees will continue to promote all donation routes.

The running costs of the SRP Benevolent Fund continued to be provided by Isognos Ltd in 2023, recognising this would come to an end at the start of 2024. This avoids the use of funds raised for charitable purposes being used for administration costs. It is notable that running costs exceeded charitable income this year.

The Trustees still focussed on enhancing the long-term giving rather than one-off donations, although this has been difficult in the reporting year.

What are the plans for the future?

The Trustees will be drafting a work plan for the year to follow with the clear aim of increasing awareness and the number of Trustees to support the long-term running of the SRP Benevolent Fund.

Acknowledgements and thanks

The Trustees would like to thank the following for their support to the fund in 2023:

- Tessa Harris – Harris Associates
- Isognos Ltd
- All donors, large and small who have helped boost our fund-raising.

21st September 2024

SRP Benevolent Fund Account Summary



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Society for Radiological Protection Benevolent Fund 1172201

Receipts and payments accounts

CC16a

For the period from	01/01/2023	To	31/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Interest on deposit accounts	84	-	-	84	2
Donations, legacies and grants	-	-	-	-	737
Other receipts (Amazon Smile etc.)	37	-	-	37	27
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	121	-	-	121	766
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	121	-	-	121	766
A3 Payments					
Charitable Awards	-	-	-	-	2,440
Cost of Charitable Activities	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	2,440
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	2,440
Net of receipts/(payments)	121	-	-	121	- 1,674
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,741	-	-	8,741	-
Cash funds this year end	8,862	-	-	8,862	- 1,674

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash held in bank	8,862	-	-
		-	-	-
		-	-	-
	Total cash funds	8,862	-	-
CCXX R1 accounts (SS)	(agree balances with receipts and payments ¹ account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Signed electronically	Phil Morgan-Brown (Trustee)	

Accounts



The Sixth Annual Report of The Society for Radiological Protection Benevolent Fund

October 2023

A Charitable Incorporated Organisation (CIO)

This report relates to the calendar year 2022

Registered with the Charity Commission Registration Number: 1172201

Preamble

Introduction

The Society for Radiological Protection Benevolent Fund (SRP Benevolent Fund) was founded in 2017 when it was registered in England & Wales as a Charitable Incorporated Organisation (CIO) with the Charities Commission.

The Commission requires all registered charities to prepare an Annual Report. This document fulfils that requirement for the calendar year 2022.

What is the purpose of the Society for Radiological Protection Benevolent Fund?

The “object” of the SRP Benevolent Fund is to provide for the relief of financial hardship amongst those who are, or who have been, members of the Society for Radiological Protection (SRP). Additionally, relief is also provided for those who are dependents of members or former members, and those who are not members of the Society but who work, or have worked, in radiological protection. Such non-members would also include their dependents. The relief is normally provided by the making of financial grants, but other forms of relief will be considered on a case-by-case basis.

The fund’s processes include a confirmation of eligibility for relief based on confirming the applicant’s work history and evidence of hardship and need. The cooperation of SRP is required for this.

What is the Society for Radiological Protection?

The SRP became a registered charity in 1973 and later became incorporated by Royal Charter. The Society’s full objectives are detailed in the Charter but can be summarised as:

- To promote the science and art of radiation protection
- To disseminate knowledge and support relevant education
- To promote high professional standards to the public benefit.

The ubiquitous nature of the uses of radiation (both ionising and non-ionising) requires their field of activity to cover safety aspects of radiation in medicine, industry, the nuclear power cycle, education and research. There are also cross-cutting issues such as regulatory control, accidents, prevention of terrorism and emergency response.

The Society has a programme of scientific meetings, workshops and seminars covering the full range of radiation protection and topical issues and also publishes the internationally respected Journal of Radiological Protection.

More information on the work of the SRP is available from the Society’s own website, www.srp-uk.org.

The Annual Report of the SRP Benevolent Fund

The Society for Radiological Protection Benevolent Fund (“the SRP Benevolent Fund”) was entered on the Register of Charities (kept by the Charity Commission (“the Commission”)) on 22 March 2017. This followed the appointment of the Founding Trustees and a period of preparation of an application, made in accordance with guidance provided by the Commission.

Registration with the Commission is a requirement of the Charities Act 2011.

In official documents of the SRP Benevolent Fund, the abbreviated terms “SRP BF” or “the fund” may be used when appropriate. Management of the fund is the responsibility of the “Trustees”.

Where can I contact the SRP Benevolent Fund?

The principal office of the fund is in England at:

The SRP Benevolent Fund, DS009,
Dartington Space, Dartington Hall,
Devon, TQ9 6EN

This is an administrative office without the presence of any of the Trustees. Any physical post, such as notices and applications can be sent to this address for forwarding to the Trustees.

In recognition of the nature of the work of the fund, a 24-hour telephone point of contact has been established. This is staffed by a contractor. The telephone number is: **020 363 79910**

Further, recognising that most people use electronic communication, an email address has been established. This is: info@rp-bf.org

Emails to this address are copied to all Trustees, to ensure a reasonably resilient system is in place.

Finally, the fund has a web presence at: <https://rp-bf.org/>

The costs of the telephone contractor and the web presence and associated email address are covered by an industrial sponsor until at least March 2023. Therefore, no charitable funds are expended on these services, although this could change after the prescribed period. The funds provided by the sponsor are treated as a “restricted fund” in the annual accounts of the fund, which are provided separately.

How can I make a donation to the SRP Benevolent Fund?

Please contact any of the Trustees using the mechanisms described above, or see our website at <https://rp-bf.org>. We do not currently publish details of our bank account.

The Trustees

The Trustees of the fund in this reporting period were:

Chris Englefield (Chairman)
Robert Kerr (Acting Treasurer from May 2019)
Simon Clark (Secretary)
Philip Morgan-Brown
George Sallit (from January 2021)

Each of these Trustees is also an active member of SRP. The personal profiles of the current Trustees are provided on the SRP Benevolent Fund website at <https://rp-bf.org/the-trustees/>. Click on each name listed at this URL to see more details. This webpage constitutes the “Register of Trustees” that we are legally required to maintain and keep in the public domain.

Trustees have overall control of the charity and are legally responsible for making sure it's doing what it was set up to do. Trustees are volunteers but they are legally required to use their skills and experience to support their charities, helping them achieve their aims.

The fund is currently short of its requisite number of Trustees but action is being taken to correct this.

Could I be a Trustee of the fund?

We would welcome new trustees. Anyone could apply to be a trustee of the fund provided they are a member of SRP and meet certain legal requirements. These requirements are detailed by the Charities Commission and <https://www.gov.uk/guidance/charity-trustee-whats-involved>.

The Constitution says that Trustees joining after the Founding Trustees must be appointed by SRP Council. Consequently, a candidate must at least be known to them.

The Trustees can also invite advisers and experts to assist them, as they see fit. These people would not have the legal responsibilities of a Trustee, but they would be helping the fund in its work. We are developing a process to apply to the recruitment of future Trustees. We are also preparing an information pack to support future Trustees.

What is the fund's “Constitution”?

The Constitution was carefully drafted and submitted to the Charities Commission by the founding Trustees. The Commission has approved it as the governing framework of the SRP Benevolent Fund. The Constitution is not immutable, but any changes to it must precede any actions by the Board of Trustees that are not otherwise enabled by the Constitution.

The Constitution of the SRP Benevolent Fund has primacy over any other Rules, Bylaws or policies of the fund.

What other information is available?

The fund is only required to publish its name, registration number, object, contact details, the names of Trustees and an annual report that includes details of the annual accounts.

Following publication of this report, all of these will be available at <https://rp-bf.org/>.

However, in order to ensure compliance with the Charities Act and the specific requirements of the Commission, the Trustees are developing a suite of internal procedures under a policy framework. We have decided not to publish all of these documents. The reasons are as follows:

- a. the policies and processes and the general running of the fund have to meet the requirements of the Commission. The Commission can demand any document and the Trustees are obliged to provide it.
- b. if we reach a gross annual income in excess of £ 25,000, then we are required to have our accounts independently examined or audited.
- c. the personal status of any applicants or beneficiaries may be very sensitive since the work of the fund is to support those in financial distress. We have a duty to protect the privacy and sensitive information of all applicants, and recipients (beneficiaries) of our grants. To keep these records in the public domain would not be in compliance with Data Protection legislation, nor the rights to privacy of affected individuals.
- d. The trustees will comply with the law on confidentiality and will put protective measures in place commensurate with the risk. Not publishing the internal documents of the fund helps minimise the risk of data protection breaches. The risk of information security failures will be minimised at every opportunity. The names of beneficiaries will only be published on the website or elsewhere when the person in question has given their written consent.

All procedures will be drafted and operated in accordance with guidance provided by the Commission.

Does the fund have an equality and diversity statement?

Yes. The Trustees of the SRP Benevolent Fund are committed to eliminating unjustified discrimination and promoting equality of opportunity for all its Trustees,

potential Trustees and beneficiaries. The Trustees are committed to creating and maintaining an organisation free from discrimination or harassment and where everyone is treated with fairness, dignity and respect and where inclusion is the norm.

The purpose of this policy is to promote equality and fairness throughout the work of the SRP Benevolent Fund and not to discriminate on grounds of age, disability, gender, gender reassignment, marriage and civil partnership, pregnancy, maternity, race, religion or belief, sexual orientation, or trade union membership/activity. The eligibility criteria for accessing the fund reflect this approach as they are based on the applicant's previous employment and need.

Does the fund have a dignity, health, safety and environmental protection statement?

Yes. The Trustees of the SRP Benevolent Fund are committed to establishing and maintaining high levels of dignity, health and safety and environmental protection in their work.

How do the Trustees approach their management role?

The Trustees take a "Risk Management" approach. Risk management is the process whereby the Trustees can methodically address the risks attached to the activities of the SRP Benevolent Fund. The ultimate goal of the risk management approach is to enable the fund to achieve its object and adhere to the Constitution and subordinate policy and processes whilst ensuring sustainable benefits to the fund. The health and safety of Trustees is included within this scope. Risks will be assessed in these terms and managed in accordance with guidance provided by the Commission.

Trustees are professionals in their field of radiological protection. This is a very risk-informed discipline, and so Trustees are very familiar with this way of working.

Do Trustees accept Sponsorship of events and running costs?

Yes. The Trustees are committed to minimising their running costs in order to protect the funds for more important beneficial purposes. Therefore, the Trustees are content to accept sponsorship (in the form of financial or other support) from third-party individuals or organisations. However, the decision to do so in each case must be made by a quorum of Trustees and be formally recorded as a note that is communicated to all Trustees.

How will the management of funds held work in practice?

The funds held by the fund will be managed in accordance with the Savings and Investment policy statement. It will be reviewed annually by the Trustees.

How will funds be used?

The Fund will disburse the income of the fund:-

1. towards the promotion of the object.

2. remuneration of trustees' reasonable expenses.

The funds' running costs are being supported until at least March 2023 and it is hoped this will continue after that.

What about Travel and Subsistence?

Trustees are expected to make every effort to minimise their costs in contributing to the work of the Fund. These costs are supported by our industrial sponsor for the period given above.

When a claim for travel and subsistence is necessary, the guidance in use by SRP at the time the expense was incurred will be adopted by the Trustees of SRP Benevolent Fund.

When are Meetings of Trustees held?

Routine meetings will normally be scheduled three times per year, at least two of which will be using electronic means. This complies with guidance provided by the Commission. This target was not met in 2022 but the Trustees were able to make progress by the use of email etc.

Any Trustee may call a meeting of the charity trustees, either in writing or by electronic means via the registered office as detailed above. Failure to hold such a meeting within a reasonable time, determined as 3 months, must be reported to the Charities Commission.

How are decisions made about the allocation of grants?

Grants from the SRP Benevolent Fund will be awarded only in accordance with the law, the object of the fund and the processes described by the Trustees to implement the Constitution. In order to do this, some degree of examination of the financial position of applicants for grants will be required. This will need the cooperation of applicants and the provision of suitable evidence. In addition, some evidence of need may be requested.

What annual reporting will be undertaken?

The Trustees will comply with the requirements of the most recent version of charities legislation, currently the Charities Act 2011. This includes details regarding the keeping of accounting records, the preparation and scrutiny of statements of account, and the preparation of annual reports and returns.

An annual report will be provided to the Council of SRP normally not less than six weeks before that Society's AGM.

How can I make a complaint or a suggestion?

The Trustees will provide a mechanism for complaints and suggestions for improvements to the business of the fund. This mechanism will protect the identity of

the originator unless they waive this right in writing. The outcomes will be published on the SRP Benevolent Fund website within 6 months of receipt of the comments.

Where can I find the Annual Accounts?

The Annual Accounts for the SRP Benevolent Fund are published in a separate document that may be downloaded from the Fund's website: <https://rp-bf.org/>.

What has the Fund been doing in this reporting period?

Two requests for support were received and agreed in the reporting period, totalling awards of £2440.

As part of one of the awards, the recipient initiated a Crowdfunding page to assist in raising additional funding and this resulted in a surplus of funds for their needs. The recipient made a donation of the surplus to the SRP Benevolent Fund of £456.

The impact of the COVID pandemic continued to affect the work of the fund and the way Trustees operate. Fundraising was again very limited.

Our usual major fund-raising event is the Annual General Meeting and Conference of the Society for Radiological Protection. This was held in June 2022 in Llandudno and representatives of the Fund attended in person and virtually. This achieved some profile raising of the Fund.

Once again, active fund-raising in this period in the form of cash collections or raffles has not been possible and alternative means of fundraising have been used. We implemented a "giving via text" arrangement which enables donors to quickly and easily add to our funds. A limited amount has been raised by this method and it has yet to reach the threshold for payment into the Fund. However, this is a basis for the future and something we can promote further. We designed and produced two leaflets for distribution at the conference: the first related to growing the fund and ways of giving. The second was targeted at people who might have an interest in joining the Board of Trustees.

Our Amazon Smile fundraising system is now starting to deliver, albeit in a small way. A total of £43 was raised by this means in 2022. The Trustees will continue to promote this. Donations via PayPal payment route raised £281.

The running costs of the SRP Benevolent Fund continued to be provided by Isognos Ltd. This avoids the use of funds raised for charitable purposes being used for administration costs. It is notable that running costs exceeded charitable income this year.

The Trustees still focussed on enhancing the long-term giving rather than one-off donations, although this has been difficult in the reporting year.

Finally, face-to-face meetings of Trustees were again not possible this year due to COVID impacts and the availability of the Trustees. Trustees conducted their business electronically.

What are the plans for the future?

The Trustees will be drafting a work plan for the year to follow with the clear aim of increasing awareness and the number of Trustees to support the long-term running of the SRP Benevolent Fund.

Acknowledgements and thanks

The Trustees would like to thank the following for their support to the fund in 2022:

Tessa Harris – Harris Associates

All donors, large and small who have helped boost our fund-raising.

26th October 2023

SRP Benevolent Fund Account Summary



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Society for Radiological Protection Benevolent Fund 1172201

Receipts and payments accounts

CC16a

For the period from 01/01/2022 To 31/12/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Interest on deposit accounts	2	-	-	2	1
Donations, legacies and grants	737	-	-	737	283
Other receipts (Amazon Smile etc.)	27	-	-	27	70
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	766	-	-	766	354
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	766	-	-	766	354
A3 Payments					
Charitable Awards	2,440	-	-	2,440	-
Cost of Charitable Activities	-	-	-	-	203
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,440	-	-	2,440	203
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,440	-	-	2,440	203
Net of receipts/(payments)	- 1,674	-	-	- 1,674	151
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,415	-	-	10,415	-
Cash funds this year end	8,741	-	-	8,741	151

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Cash held in bank	8,741	-	-
		-	-	-
		-	-	-
	Total cash funds	8,741	-	-
CCXX R1 accounts (SS)	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Signed electronically	Phil Morgan-Brown (Trustee)	26/10/2023

Accounts



The Fifth Annual Report of The Society for Radiological Protection Benevolent Fund

October 2022

A Charitable Incorporated Organisation (CIO)

This report relates to the calendar year 2021

Registered with the Charity Commission
Registration Number: 1172201

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Preamble

Introduction

The Society for Radiological Protection Benevolent Fund (SRP BF) was founded in 2017 when it was registered in England & Wales as a Charitable Incorporated Organisation (CIO) with the Charities Commission.

The Commission requires all registered charities to prepare an Annual Report. This document fulfils that requirement for the calendar year 2021.

What is the purpose of the SRP Benevolent Fund?

The “object” of the SRP BF is to provide for the relief of financial hardship amongst those who are, or who have been, members of the Society for Radiological Protection (SRP). Additionally, relief is also provided for those who are dependents of members or former members, and those who are not members of the Society but who work, or have worked, in radiological protection. Such non-members would also include their dependents. The relief is normally provided by the making of financial grants, but other forms of relief will be considered on a case-by-case basis.

The fund’s processes include a confirmation of eligibility for relief based on confirming the applicant’s work history and evidence of hardship and need. The cooperation of SRP is required for this.

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The Society has a programme of scientific meetings, workshops and seminars covering the full range of radiation protection and topical issues and also publishes the internationally respected Journal of Radiological Protection.

More information on the work of the SRP is available from the Society’s own website, www.srp-uk.org.

The Annual Report of the SRP Benevolent Fund

The Society for Radiological Protection Benevolent Fund ("the SRP Benevolent Fund") was entered on the Register of Charities (kept by the Charity Commission ("the Commission")) on 22 March 2017. This followed appointment of the Founding Trustees and a period of preparation of an application, made in accordance with guidance provided by the Commission.

Registration with the Commission is a requirement of the Charities Act 2011.

In official documents of the SRP Benevolent Fund, the abbreviated terms "SRP BF" or "the fund" may be used when appropriate. Management of the fund is the responsibility of the "Trustees".

Where can I contact the SRP Benevolent Fund?

The principal office of the fund is in England at:

The SRP Benevolent Fund,
DS009,
Dartington Space,
Dartington Hall,
Devon, TQ9 6EN

This is an administrative office without the presence of any of the Trustees. Any physical post, such as notices and applications can be sent to this address for forwarding to the Trustees.

In recognition of the nature of the work of the fund, a 24h telephone point of contact has been established. This is staffed by a contractor. The telephone number is:

020 363 79910

Further, recognising that most people use electronic communication, an email address has been established. This is:

info@rp-bf.org

Emails to this address are copied to all Trustees, to ensure a reasonably resilient system is in place.

Finally, the fund has a web presence at:

<https://rp-bf.org/>

The costs of the telephone contractor and the web presence and associated email address is covered by an industrial sponsor until at least March 2022. Therefore, no charitable funds are expended on these services, although this could change after the prescribed period. The funds provided by the sponsor are treated as a "restricted fund" in the annual accounts of the fund, which are provided separately.

How can I make a donation to the SRP Benevolent Fund?

Please contact any of the Trustees using the mechanisms described above, or see our website at <https://rp-bf.org>. We do not currently publish details of our bank account.

The Trustees

The Trustees of the fund in this reporting period were:

Chris Englefield (Chairman)

Robert Kerr (Acting Treasurer from May 2019)

Simon Clark (Secretary)

Philip Morgan-Brown

George Sallit (from January 2021)

Each of these Trustees is also an active member of SRP. The personal profiles of the current Trustees are provided on the SRP Benevolent Fund website at <https://rp-bf.org/the-trustees/>. Click on each name listed at this URL to see more details. This webpage constitutes the "Register of Trustees" that we are legally required to maintain and keep in the public domain.

Trustees have overall control of the charity and are legally responsible for making sure it's doing what it was set up to do. Trustees are volunteers but they are legally required to use their skills and experience to support their charities, helping them achieve their aims.

The fund is currently short of its requisite number of Trustees but action is being taken to correct this.

Could I be a Trustee of the fund?

We would welcome new trustees. Anyone could apply to be a trustee of the fund provided they are a member of SRP and meet certain legal requirements. These requirements are detailed by the Charities Commission and can be found at <https://www.gov.uk/guidance/charity-trustee-whats-involved>. Additionally, the Constitution says that Trustees joining after the Founding Trustees must be appointed by SRP Council. Consequently, a candidate must at least be known to them.

The Trustees can also invite advisers and experts to assist them, as they see fit. These people would not have the legal responsibilities of a Trustee, but they would be helping the fund in its work. We are developing a process to apply to the recruitment of future Trustees. We are also preparing an information pack to support future Trustees.

What is the fund's "Constitution"?

The Constitution was carefully drafted and submitted to the Charities Commission by the founding Trustees. The Commission has approved it as the governing framework of the SRP BF. The Constitution is not immutable, but any changes to it must precede any actions by the Board of Trustees that are not otherwise enabled by the Constitution.

The Constitution of the SRP Benevolent Fund has primacy over any other Rules, Bylaws or policies of the fund.

What other information is available?

The fund is only required to publish its name, registration number, object, contact details, the names of Trustees and an annual report that includes details of the annual accounts.

Following publication of this report, all of these will be available at <https://rp-bf.org/>.

However, in order to ensure compliance with the Charities Act and specific requirements of the Commission, the Trustees are developing a suite of internal procedures under a policy framework. We have decided not to publish all of these documents. The reasons are as follows:

- a. the policies and processes and the general running of the fund have to meet the requirements of the Commission. The Commission can demand any document and the Trustees are obliged to provide it.
- b. if we reach a gross annual income in excess of £25 000, then we are required to have our accounts independently examined or audited.
- c. the personal status of any applicants or beneficiaries may be very sensitive since the work of the fund is to support those in financial distress. We have a duty to protect the privacy and sensitive information of all applicants, and recipients (beneficiaries) of our grants. To keep these records in the public domain would not be in compliance with Data Protection legislation, nor the rights to privacy of affected individuals.
- d. The trustees will comply with the law on confidentiality and will put protective measures in place commensurate with the risk. Not publishing the internal documents of the fund helps minimise the risk of data protection breaches. The risk of information security failures will be minimised at every opportunity. The names of beneficiaries will only be published on the website or elsewhere when the person in question has given their written consent.

All procedures will be drafted and operated in accordance with guidance provided by the Commission.

Does the fund have an equality and diversity statement?

Yes. The Trustees of the SRP Benevolent Fund are committed to eliminating unjustified discrimination, and promoting equality of opportunity for all its Trustees, potential Trustees and beneficiaries. The Trustees are committed to creating and maintaining an organisation free from discrimination or harassment and where everyone is treated with fairness, dignity

and respect and where inclusion is the norm.

The purpose of this policy is to promote equality and fairness throughout the work of the SRP Benevolent Fund and not to discriminate on grounds of age, disability, gender, gender reassignment, marriage and civil partnership, pregnancy, maternity, race, religion or belief, sexual orientation, or trade union membership/activity. The eligibility criteria for accessing the fund reflect this approach as they are based on the applicant's previous employment and need.

Does the fund have a dignity, health, safety and environmental protection statement?

Yes. The Trustees of the SRP Benevolent Fund are committed to establishing and maintaining high levels of dignity, health and safety and environmental protection in their work.

How do the Trustees approach their management role?

The Trustees take a "Risk Management" approach. Risk management is the process whereby the Trustees can methodically address the risks attached to activities of the SRP Benevolent Fund. The ultimate goal of the risk management approach is to enable the fund to achieve its object and adhere to the Constitution and subordinate policy and processes whilst ensuring sustainable benefits to the fund. The health and safety of Trustees is included within this scope. Risks will be assessed in these terms and managed in accordance with guidance provided by the Commission.

Trustees are professionals in their field of radiological protection. This is a very risk informed discipline, and so Trustees are very familiar with this way of working.

Do Trustees accept Sponsorship of events and running costs?

Yes. The Trustees are committed to minimising their running costs in order to protect the funds for more important beneficial purposes. Therefore, the Trustees are content to accept sponsorship (in the form of financial or other support) from third party individuals or organisations. However, the decision to do so in each case must be made by a quorum of Trustees and be formally recorded as a note that is communicated to all Trustees.

How will the management of funds held work in practice?

The funds held by the fund will be managed in accordance with the Savings and Investment policy statement. It will be reviewed annually by the Trustees.

How will funds be used?

The Fund will disburse the income of the fund:-

- a. towards the promotion of the object.
- b. remuneration of trustees' reasonable expenses. The funds' running costs are being supported until at least March 2021 and it is hoped this will continue after that.

What about Travel and Subsistence?

Trustees are expected to make every effort to minimise their costs in contributing to the work of the Fund. These costs are supported by our industrial sponsor for the period given above.

When a claim for travel and subsistence is necessary, the guidance in use by SRP at the time the expense was incurred will be adopted by the Trustees of SRP Benevolent Fund.

When are Meetings of Trustees held?

Routine meetings will normally be scheduled for three times per year, at least two of which will be using electronic means. This complies with guidance provided by the Commission. This target was not met in 2021 but the Trustees were able to make progress by the use of email etc..

Any Trustee may call a meeting of the charity trustees, either in writing or by electronic means via the registered office as detailed above. Failure to hold such a meeting within a reasonable time, determined as 3 months, must be reported to the Charities Commission.

How are decisions made about allocation of grants?

Grants from the SRP BF will be awarded only in accordance with the law, the object of the fund and the processes described by the Trustees to implement the Constitution. In order to do this, some degree of examination of the financial position of applicants for grants will be required. This will need the cooperation of applicants and the provision of suitable evidence. In addition, some evidence of need may be requested.

What annual reporting will be undertaken?

The Trustees will comply with the requirements of the most recent version of charities legislation, currently the Charities Act 2011. This includes details regarding the keeping of accounting records, to the preparation and scrutiny of statements of account, and the preparation of annual reports and returns.

An annual report will be provided to the Council of SRP normally not less than six weeks before that Society's AGM.

How can I make a complaint or a suggestion?

The Trustees will provide a mechanism for complaints and suggestions for improvements to the business of the fund. This mechanism will protect the identity of the originator, unless they waive this right in writing. The outcomes will be published on the SRP BF website within 6 months of receipt of the comments.

Where can I find the Annual Accounts?

The Annual Accounts for the SRP Benevolent Fund are published in a separate document that may be downloaded from the Fund's website: <https://rp-bf.org/>.

What has the Fund been doing in this reporting period?

No requests for support were received during this financial year however the fund remained available should it have been called upon.

The 2020/21 global corona virus pandemic continued to affect the work of the fund and the way Trustees operate. Fund raising was again very limited.

Our usual major fund-raising event is the Annual General Meeting and Conference of the Society for Radiological Protection. This was held in July 2021 in Bournemouth (it was cancelled the previous year due to Covid), and representatives of the Fund attended in person and virtually. This achieved some profile raising of the Fund.

Once again, active fund-raising in this period in the form of cash collections or raffles has not been possible and alternative means of fund raising have been used. We implemented a "giving via text" arrangement which enables donors to quickly and easily add to our funds. A limited amount has been raised by this method and it has yet to reach the threshold for payment into the Fund. However, this is a basis for the future and something we can promote further. We designed and produced two leaflets for distribution at the conference: the first related to growing the fund and ways of giving. The second was targeted at people who might have an interest in joining the Board of Trustees.

Our Amazon Smile fundraising system is now starting to deliver, albeit in a small way. A total of £36.93 was raised by this means in 2021. If every SRP member made their normal Amazon purchases over a year (say, on average having a value of £200 each) this would raise in excess of £2000 for the fund.

Regular monthly giving raised £80.00 and a new method of donation via PayPal raised £33.39.

The running costs of the SRP BF continue to be provided by Isognos Ltd. This avoids the use of funds raised for charitable purposes being used for administration costs. It is notable that running costs exceeded charitable income this year.

As a strategic shift, the Trustees decided to try to enhance long-term giving rather than one-off donations. To date, only one person has signed up to monthly donations, but this is a start that can be built on.

Finally, face-to-face meetings of Trustees were again not possible this year due to covid impacts, measures and restrictions. Instead, Trustees conducted their business electronically. We believe that many organisations will have made the same pragmatic arrangement in the circumstances.

What are the plans for the future?

The Trustees will be drafting a workplan for the year to follow.

Acknowledgements and thanks

The Trustees would like to thank the following for their support to the fund in 2019:

Tessa Harris – Harris Associates

All donors, large and small who have helped boost our fund-raising.

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CHARITY COMMISSION
FOR ENGLAND AND WALES

THE SOCIETY FOR RADIOLOGICAL PROTECTION
BENEVOLENT FUND

1172201

Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events	-	-	-	-	-
Interest on deposit accounts	1	-	-	1	21
Donations, legacies and grants	80	203	-	283	1,023
Other receipts	70	-	-	70	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	151	203	-	354	1,044
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	151	203	-	354	1,044
A3 Payments					
Cost of Charitable Activities	-	203	-	203	243
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	203	-	203	243
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	203	-	203	243
Net of receipts/(payments)	151	-	-	151	801
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,264	-	-	10,264	-
Cash funds this year end	10,415	-	-	10,415	801

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	10,415	-	-
		-	-	-
		-	-	-
	Total cash funds	10,415	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Signed electronically	C Englefield (Chair of Trustees)	31/10/2022	

Accounts



The Fourth Annual Report of The Society for Radiological Protection Benevolent Fund

October 2021

A Charitable Incorporated Organisation (CIO)

This report relates to the calendar year 2020

Registered with the Charity Commission
Registration Number: 1172201

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Preamble

Introduction

The Society for Radiological Protection Benevolent Fund (SRP BF) was founded in 2017 when it was registered in England & Wales as a Charitable Incorporated Organisation (CIO) with the Charities Commission.

The Commission requires all registered charities to prepare an Annual Report. This document fulfils that requirement for the calendar year 2020.

What is the purpose of the SRP Benevolent Fund?

The “object” of the SRP BF is to provide for the relief of financial hardship amongst those who are, or who have been, members of the Society for Radiological Protection (SRP). Additionally, relief is also provided for those who are dependents of members or former members, and those who are not members of the Society but who work, or have worked, in radiological protection. Such non-members would also include their dependents. The relief is normally provided by the making of financial grants, but other forms of relief will be considered on a case-by-case basis.

The fund’s processes include a confirmation of eligibility for relief based on confirming the applicant’s work history and evidence of hardship. The cooperation of SRP is required for this.

What is the Society for Radiological Protection?

The SRP became a registered charity in 1973 and later became incorporated by Royal Charter. The Society’s full objectives are detailed in the Charter but can be summarised as:

- To promote the science and art of radiation protection
- To disseminate knowledge and support relevant education
- To promote high professional standards to the public benefit.

The ubiquitous nature of the uses of radiation (both ionising and non-ionising) require their field of activity to cover safety aspects of radiation in medicine, industry, the nuclear power cycle, education and research. There are also cross cutting issues such as regulatory control, accidents, prevention of terrorism and emergency response.

The Society has a programme of scientific meetings, workshops and seminars covering the full range of radiation protection and topical issues and also publishes the internationally respected Journal of Radiological Protection.

More information on the work of the SRP is available from the Society’s own website, www.srp-uk.org.

The Annual Report of the SRP Benevolent Fund

The Society for Radiological Protection Benevolent Fund ("the SRP Benevolent Fund") was entered on the Register of Charities (kept by the Charity Commission ("the Commission")) on 22 March 2017. This followed appointment of the Founding Trustees and a period of preparation of an application, made in accordance with guidance provided by the Commission.

Registration with the Commission is a requirement of the Charities Act 2011.

In official documents of the SRP Benevolent Fund, the abbreviated terms "SRP BF" or "the fund" may be used when appropriate. Management of the fund is the responsibility of the "Trustees".

Where can I contact the SRP Benevolent Fund?

The principal office of the fund is in England at:

The SRP Benevolent Fund,
DS009,
Dartington Space,
Dartington Hall,
Devon, TQ9 6EN

This is an administrative office without the presence of any of the Trustees. Any physical post, such as notices and applications can be sent to this address for forwarding to the Trustees.

In recognition of the nature of the work of the fund, a 24h telephone point of contact has been established. This is staffed by a contractor. The telephone number is:

020 363 79910

Further, recognising that most people use electronic communication, an email address has been established. This is:

info@rp-bf.org

Emails to this address are copied to all Trustees, to ensure a reasonably resilient system is in place.

Finally, the fund has a web presence at:

<https://rp-bf.org/>

The costs of the telephone contractor and the web presence and associated email address is covered by an industrial sponsor until at least March 2022. Therefore, no charitable funds are expended on these services, although this could change after the prescribed period. The funds provided by the sponsor are treated as a "restricted fund" in the annual accounts of the fund, which are provided separately.

How can I make a donation to the SRP Benevolent Fund?

Please contact any of the Trustees using the mechanisms described above, or see our website at <https://rp-bf.org>. We do not currently publish details of our bank account.

The Trustees

The Trustees of the fund in this reporting period were:

Chris Englefield (Chairman)

Robert Kerr (Acting Treasurer from May 2019)

Simon Clark (Secretary)

Philip Morgan-Brown

Each of these Trustees is also an active member of SRP. The personal profiles of the current Trustees are provided on the SRP Benevolent Fund website at <https://rp-bf.org/the-trustees/>. Click on each name listed at this URL to see more details. This webpage constitutes the "Register of Trustees" that we are legally required to maintain and keep in the public domain.

Trustees have overall control of the charity and are legally responsible for making sure it's doing what it was set up to do. Trustees are volunteers but they are legally required to use their skills and experience to support their charities, helping them achieve their aims.

The fund is currently short of its requisite number of Trustees but action is being taken to correct this.

Could I be a Trustee of the fund?

We would welcome new trustees. Anyone could apply to be a trustee of the fund provided they are a member of SRP and meet certain legal requirements. These requirements are detailed by the Charities Commission and can be found at <https://www.gov.uk/guidance/charity-trustee-whats-involved>. Additionally, the Constitution says that Trustees joining after the Founding Trustees must be appointed by SRP Council. Consequently, a candidate must at least be known to them.

The Trustees can also invite advisers and experts to assist them, as they see fit. These people would not have the legal responsibilities of a Trustee, but they would be helping the fund in its work. We are developing a process to apply to the recruitment of future Trustees. We are also preparing an information pack to support future Trustees.

What is the fund's "Constitution"?

The Constitution was carefully drafted and submitted to the Charities Commission by the founding Trustees. The Commission has approved it as the governing framework of the SRP BF. The Constitution is not immutable, but any changes to it must precede any actions by the Board of Trustees that are not otherwise enabled by the Constitution.

The Constitution of the SRP Benevolent Fund has primacy over any other Rules, Bylaws or policies of the fund.

What other information is available?

The fund is only required to publish its name, registration number, object, contact details, the names of Trustees and an annual report that includes details of the annual accounts.

Following publication of this report, all of these will be available at <https://rp-bf.org/>.

However, in order to ensure compliance with the Charities Act and specific requirements of the Commission, the Trustees are developing a suite of internal procedures under a policy framework. We have decided not to publish all of these documents. The reasons are as follows:

- a. the policies and processes and the general running of the fund have to meet the requirements of the Commission. The Commission can demand any document and the Trustees are obliged to provide it.
- b. if we reach a gross annual income in excess of £25 000, then we are required to have our accounts independently examined or audited.
- c. the personal status of any applicants or beneficiaries may be very sensitive since the work of the fund is to support those in financial distress. We have a duty to protect the privacy and sensitive information of all applicants, and recipients (beneficiaries) of our grants. To keep these records in the public domain would not be in compliance with Data Protection legislation, nor the rights to privacy of affected individuals.
- d. The trustees will comply with the law on confidentiality and will put protective measures in place commensurate with the risk. Not publishing the internal documents of the fund helps minimise the risk of data protection breaches. The risk of information security failures will be minimised at every opportunity. The names of beneficiaries will only be published on the website or elsewhere when the person in question has given their written consent.

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Does the fund have an equality and diversity statement?

Yes. The Trustees of the SRP Benevolent Fund are committed to eliminating unjustified discrimination, and promoting equality of opportunity for all its Trustees, potential Trustees and beneficiaries. The Trustees are committed to creating and maintaining an organisation free from discrimination or harassment and where everyone is treated with fairness, dignity

and respect and where inclusion is the norm.

The purpose of this policy is to promote equality and fairness throughout the work of the SRP Benevolent Fund and not to discriminate on grounds of age, disability, gender, gender reassignment, marriage and civil partnership, pregnancy, maternity, race, religion or belief, sexual orientation, or trade union membership/activity. The eligibility criteria for accessing the fund reflect this approach as they are based on the applicant's previous employment and need.

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How do the Trustees approach their management role?

The Trustees take a "Risk Management" approach. Risk management is the process whereby the Trustees can methodically address the risks attached to activities of the SRP Benevolent Fund. The ultimate goal of the risk management approach is to enable the fund to achieve its object and adhere to the Constitution and subordinate policy and processes whilst ensuring sustainable benefits to the fund. The health and safety of Trustees is included within this scope. Risks will be assessed in these terms and managed in accordance with guidance provided by the Commission.

Trustees are professionals in their field of radiological protection. This is a very risk informed discipline, and so Trustees are very familiar with this way of working.

Do Trustees accept Sponsorship of events and running costs?

Yes. The Trustees are committed to minimising their running costs in order to protect the funds for more important beneficial purposes. Therefore, the Trustees are content to accept sponsorship (in the form of financial or other support) from third party individuals or organisations. However, the decision to do so in each case must be made by a quorum of Trustees and be formally recorded as a note that is communicated to all Trustees.

How will the management of funds held work in practice?

The funds held by the fund will be managed in accordance with the Savings and Investment policy statement. It will be reviewed annually by the Trustees.

How will funds be used?

The Fund will disburse the income of the fund:-

- a. towards the promotion of the object.
- b. remuneration of trustees' reasonable expenses. The funds' running costs are being supported until at least March 2021 and it is hoped this will continue after that.

What about Travel and Subsistence?

Trustees are expected to make every effort to minimise their costs in contributing to the work of the Fund. These costs are supported by our industrial sponsor for the period given above.

When a claim for travel and subsistence is necessary, the guidance in use by SRP at the time the expense was incurred will be adopted by the Trustees of SRP Benevolent Fund.

When are Meetings of Trustees held?

Routine meetings will normally be scheduled for three times per year, at least two of which will be using electronic means. This complies with guidance provided by the Commission.

Any Trustee may call a meeting of the charity trustees, either in writing or by electronic means via the registered office as detailed above. Failure to hold such a meeting within a reasonable time, determined as 3 months, must be reported to the Charities Commission.

How are decisions made about allocation of grants?

Grants from the SRP BF will be awarded only in accordance with the law, the object of the fund and the processes described by the Trustees to implement the Constitution. In order to do this, some degree of examination of the financial position of applicants for grants will be required. This will need the cooperation of applicants and the provision of suitable evidence. In addition, some evidence of need may be requested.

What annual reporting will be undertaken?

The Trustees will comply with the requirements of the most recent version of charities legislation, currently the Charities Act 2011. This includes details regarding the keeping of accounting records, to the preparation and scrutiny of statements of account, and the preparation of annual reports and returns.

An annual report will be provided to the Council of SRP normally not less than six weeks before that Society's AGM.

How can I make a complaint or a suggestion?

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What has the Fund been doing in this reporting period?

No requests for support were received during this financial year however the fund remained available should it have been called upon.

The 2020/21 global corona virus pandemic has significantly affected the work of the fund and the way Trustees operate.

Our usual major fund-raising event is the Annual General Meeting and Conference of the Society for Radiological Protection. This was cancelled.

Further, active fund-raising in this period in the form of cash collections or raffles has not been possible and alternative means of fund raising were required. Consequently, we launched an awareness and fund-raising campaign in March 2020 which raised several hundred pounds. We also established a new fund-raising mechanism: charitable giving via "Amazon Smile". Details of how to use this are provided in the paragraphs below.

AmazonSmile is a website operated by Amazon.co.uk that lets customers enjoy the same convenient shopping features as on amazon.co.uk. The difference is that when customers shop through the URL smile.amazon.co.uk, AmazonSmile will donate 0.5% of the net purchase price (excluding VAT, returns and shipping fees) of eligible purchases to the charitable organisations selected by customers.

When first visiting smile.amazon.co.uk, you will be prompted to select a charitable organisation. Only purchases made through smile.amazon.co.uk are eligible to generate donations.

There is no cost to charitable organisations or to Amazon customers. There is no charge to the fund to participate and no fees are deducted from the donation amount.

If you already have an Amazon account, you can begin shopping instantly. All you need to do to get started is to visit smile.amazon.co.uk.

- Log in to your Amazon account
- Search "The Society for Radiological Protection Benevolent Fund" in the 'Pick your own charity' search bar
- Select "The Society for Radiological Protection Benevolent Fund"
- You'll receive an email from Amazon and you're ready to shop!

If every SRP member made their normal Amazon purchases over a year (say, on average having a value of £200 each) this would raise in excess of £2000 for the fund.

The running costs of the SRP BF continue to be provided by Isognos Ltd. This avoids the use of funds raised for charitable purposes being used for administration costs.

As a strategic shift, the Trustees decided to try to enhance long-term giving rather than one-off donations. To date, only one person has signed up to monthly donations, but this is a start that can be built on.

Finally, although case law requires trustees to meet face-to-face once per annum, this was not possible this year due to covid measures and restrictions. Instead, Trustees met online via video conferencing type arrangements. We believe that many organisations will have made the same pragmatic arrangement in the circumstances. We experienced a number of

benefits of meeting like this and it became apparent that our running costs were reduced. This will help in the future once our industrial sponsorship is ended.

What are the plans for the future?

The Trustees will be drafting a workplan for the year to follow.

Acknowledgements and thanks

The Trustees would like to thank the following for their support to the fund in 2019:

Trustees who have retired from service to the Fund

Tessa Harris – Harris Associates

All donors, large and small who have helped boost our fund-raising.

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CHARITY COMMISSION
FOR ENGLAND AND WALES

THE SOCIETY FOR RADIOLOGICAL PROTECTION BENEVOLENT FUND

1172201

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2020

To

Period end date
31/12/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Events	-	-	-	-	-
Interest on deposit account	21	-	-	21	38
Donations, Legacies and Grants	780	243	-	1,023	203
Other receipts	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	801	243	-	1,044	241
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	801	243	-	1,044	241
A3 Payments					
Cost of Charitable Activities	-	243	-	243	203
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	243	-	243	203
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	243	-	243	203
Net of receipts/(payments)	801	-	-	801	38
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,463	-	-	9,463	9,425
Cash funds this year end	10,264	-	-	10,264	9,463

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	£10,264	-	-
		-	-	-
		-	-	-
	Total cash funds	10,264	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Signed electronically	R Kerr (Treasurer)	31/10/2021	
		C Englefield (Chair)	31/10/2021	