

CHAPLAINCY DERBYSHIRE

FINANCIAL STATEMENTS

FOR

31 MARCH 2025

Charity Number 1172198

CHAPLAINCY DERBYSHIRE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

Contents	Page
Trustees	1
Trustees' annual report	2-6
Independent Examiner's Report	7
Receipts and Payments Account	8
Statement of Assets and Liabilities	9
Notes to the financial statements	10-11

CHAPLAINCY DERBYSHIRE

MEMBERS OF THE BOARD OF TRUSTEES AND PROFESSIONAL ADVISERS

The Board of Trustees:

Rev Robert Atkins (Appointed 4th April 2022)
Joy Bates (Appointed 4th April 2022)
Sandra Hinds (Appointed 22nd April 2017)
Rev Anita Matthews (Appointed 22nd April 2017) Chair
Dr William Poole (Appointed 4th April 2022) Treasurer

Registered Office

St Peters Centre
St Peters Street
Derby
DE1 1SN

Independent Examiner

Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

The trustees have the pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

OBJECTIVES AND ACTIVITIES

Introduction

Chaplaincy Derbyshire is a Charitable Incorporated Organisation, CIO, (1172198). It is based at St. Peter's Centre, St. Peter's Street, Derby DE1 1SN. As of 1st April 2022 Workplace Chaplaincy Derbyshire and Derbyshire Rural Chaplaincy have been incorporated into Chaplaincy Derbyshire.

The current trustees are:

Revd. Anita Matthews, Revd Robert Atkins, Mrs. Sandra Hinds, Dr William Poole, Mrs Joy Bates.

Purpose and Main Activities of the Charity

The objects of the CIO are:

1. To advance the Christian Religion mainly, but not exclusively, by the provision of pastoral care through chaplaincy services for the benefit of the public in Derby City, Derbyshire and surrounding areas.
2. To promote the physical, mental and spiritual well-being of the inhabitants of Derby City, Derbyshire and surrounding areas mainly, but not exclusively, by the provision of advice and support.
3. To support, care for and treat persons in need in Derby City, Derbyshire and surrounding areas who are homeless or suffering from the effects of poverty, sickness, disability, alcoholism, drug addiction, offending behaviour or any other mental or physical infirmity, as an expression of Christian faith.

SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTIVES

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our meetings.

ACHIEVEMENT AND PERFORMANCE

Chaplaincy Derbyshire has around 75 chaplains active at any one time, from a base of 90, operating in a range of diverse sectors (retail, business, health care, social care, education, city council, rural, police and fire and sport and leisure). Last year we reported on the work done by the Health Care and Police and Fire service Chaplains, this year we are providing a report on school and airport work:

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

Airport Chaplaincy

The East Midlands Airport Chaplaincy Team had some significant events in 2024.

In January, they marked the 25th anniversary of the founding of the chaplaincy with a celebration in the check-in hall. It was attended by the airport's Managing Director and the Lord Lieutenant of Leicestershire, with music by the De Montford University Gospel Choir.

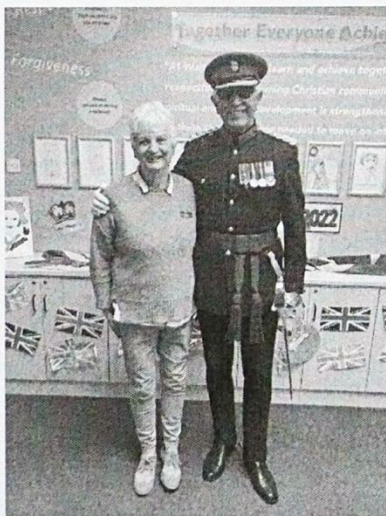
In August, they conducted the official opening of the Multi-Faith Prayer Room in the departures area, in partnership with Jewish and Muslim chaplains from Manchester Airport. The team had worked with airport management to design the room. It complements the existing Prayer Room in the check-in area.



In November, the team took part in the airport's emergency exercise. Chaplains were presented with some challenging scenarios, dealing with actors playing the part of survivors of a plane crash, and their anxious friends and relatives.

Alongside all this was the regular work of supporting the well-being of staff and passengers, aiming to "help, support and guide".

Schools Chaplaincy:



A visit was made by the Sheriff of Derbyshire to one of the schools that have a Chaplain. In the conversation about the role as Education Chaplain a number of aspects were discussed including the enjoyment of being regularly present each week, being flexible to join in with activities of the day and having pastoral care for a variety of ages.

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

Web Sites

The website is a key asset for the charity as it enables us to share our vision with a wider audience and promote the good work of the charity.

See: <https://www.chaplaincyderbyshire.co.uk/>

Derbyshire Rural Chaplaincy has an excellent web site dealing with the specific requirements of rural communities with inspiring reports, events and photographs.

See: <https://derbyshireruralchaplaincy.org.uk/>

Training and Safeguarding

All Chaplains and Trustees have DBS clearance to work with Chaplaincy Derbyshire (see **Structure, Governance and Management** below) and access to a Safeguarding Officer.

During 2024-25 there was a specialist training session in January on safeguarding provided by ThirtyOne-Eight that was well received by the chaplains.

Training remains an important aspect of Chaplaincy Derbyshire activities including the introduction and training of new Chaplains with a monitoring period where the new Chaplain works alongside an experienced Chaplain.

An in-house training day informed the Chaplains about the structure of Chaplaincy Derbyshire, available communication options, policies and procedures and access to the on-line Churchsuite facility.

Future Plans

The Board of Trustees will continue to monitor:

- Chaplaincy Overall Development,
- Healthcare Chaplaincy Development
- Safeguarding and
- Communications

Chaplaincy Derbyshire will continue to monitor and review its structure, procedures and policies.

The ecumenical partnerships will continue to be encouraged and strengthened along with recruitment of volunteer chaplains for all sectors. Opportunities for financial support will continue to be reviewed for all sectors with grant applications made as appropriate.

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

FINANCIAL REVIEW

Chaplaincy Derbyshire funds are used solely for operational costs to support the Chaplaincy service (provision of training, expenses of office, uniforms, publicity administration and travel costs). Regular annual income comes from a contract held with Derbyshire Community Healthcare Services NHS Foundation Trust for provision of Chaplaincy Services to patients in the community, and a contract held with Erewash Primary Care Network for provision of Chaplaincy Services to their GP Surgeries.

Significant grant support is also received from a number of organisations including the Lauderdale Trust for Rural Chaplaincy and associated churches.

We receive payment from the Diocese of Southwell and Nottingham when their chaplains attend our Chaplaincy Training Days and occasional donations from individuals and a contribution from the Diocese of Derby.

There was one paid Chaplain in the year; the Lead Chaplain for Rural Chaplaincy. All other chaplains are volunteers. There is no charge for the Chaplaincy Service, with the exception of the contract outlined above.

During the year 3 part-time paid posts were filled to work on the development of Health Care chaplaincy, the structure of the organisation along with management and communication facilities and an administrator for the Rural Chaplaincy.

Chaplaincy Derbyshire sub-contracts payroll and pension management. A safeguarding officer is also contracted.

At 31st March 2025 the balance of funds was £107416 with £21769 of investments – see separate Financial Statement. Church Board of Finance ccla investment funds of £21765 held by the Church of England for Workplace Chaplaincy in Derbyshire (now part of Chaplaincy Derbyshire) were transferred to Chaplaincy Derbyshire in September and October. A sum of £20,000 was subsequently put into a reserve fund account.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The governing document of the CIO is a Constitution which was accepted in June 2017. In accordance with that document, new trustees are appointed by the existing trustees.

A more formal structure has been implemented as the work of the CIO has expanded and there is now an Operations Team that manages the more day-to-day needs. The trustees meet six times a year to transact the business of the CIO. There is also contact between trustees by email. Four of the Trustees are actively involved as a serving Chaplain.

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2025

During 2024-25 the policies and procedures were reviewed and where necessary updated and extended in order to meet changes in structure and the development of the service.

Chaplains are appointed via a stringent interview process, and are subject to an enhanced DBS check as well as induction and ongoing training. All Chaplains are required to abide by Chaplaincy Derbyshire's Safeguarding, Data Protection and other relevant policies.

Trustee selection methods

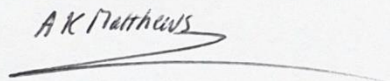
A skills audit has been undertaken to discover those skills which are required by the trustee body. Efforts are made to recruit trustees who meet the skills requirement and include representatives from different denominations.

Risk management policy

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they might have on the charity in the future.

Independent Examiner

Derby CAS are continuing in office as independent examiner

A handwritten signature in dark ink, appearing to read 'A K Matthews', with a long, sweeping horizontal line extending to the right.

Signed by:
Reverend Anita Matthews
Chair of Chaplaincy Derbyshire Board of Trustees

Approved by the trustees on: 7th August 2025

CHAPLAINCY DERBYSHIRE

Independent Examiner's Report to the Trustees of Chaplaincy Derbyshire

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 8 to 11.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

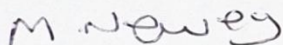
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

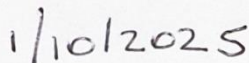
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY



Date

CHAPLAINCY DERBYSHIRE

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED MARCH 31st 2025

Total			Unrestricted	Restricted	Total
2024			Funds	Funds	2025
£			£	£	£
Receipts					
100447	Grants	Note 1	33220	63252	96472
8323	Fundraising and donations	Note 2	0	13780	13780
1597	Sundry Income	Note 3	394	225	619
497	Bank Interest		417	0	417
0	Sale of CBF Investments		21765	0	21765
110863	Total Income		55796	77257	133053
Payments					
3011	General Administration		3068	0	3068
3414	Training		4733	0	4733
856	Insurance		914	0	914
1412	Room Hire		1764	0	1764
4702	General expenses		7555	0	7555
1775	Website		571	0	571
17358	Police and fire chaplain		0	0	0
1330	Police and fire refunds		0	0	0
15907	Non project salary costs		20931	0	20931
23185	Rural Chaplain		0	35831	35831
9483	Rural Chaplaincy expenses		0	10430	10430
12832	Rual Chaplaincy Administration		0	18239	18239
5476	Rural Chaplaincy general		0	7288	7288
100742	Total Expenditure		39534	71789	111323
10121	Surplus/Deficit for year		16261	5468	21730
0	Transfer between funds		300	-300	0
75565	Fund balance brought forward		36649	49037	85686
85686	Fund balance carried forward		53210	54205	107416

CHAPLAINCY DERBYSHIRE

STATEMENT OF ASSETS AND LIABILITIES AS AT MARCH 31st 2025

Total 2024 £			Total 2025 £
21188	Investments/Reserves	Note 4	0
	Current Assets		
0	Debtors		0
85686	Cash at bank and in hand		107416
<u>85686</u>			<u>107416</u>
0	Creditors		0
<u>106874</u>	Total Asset value		<u>107416</u>

Chair

A K Matthews

Date

16/10/25

Treasurer

W. G. G. G.

Date

16-10-25

CHAPLAINCY DERBYSHIRE

NOTES TO THE ACCOUNTS

Note 1

Grant income

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
Erewash Primary Care Network	7470	0	7470	7705
Derbyshire Community Health Care Service	18000	0	18000	9000
Diocese of Derby	7750	0	7750	7750
Police and Crime Commission	0	0	0	5490
Derbyshire Fire Service	0	0	0	5490
Lauderdale Trust	0	25543	25543	28100
The Royal Countryside	0	0	0	4869
NFU Mutual	0	6509	6509	6443
Derbyshire Diocesan Board of Finance	0	25000	25000	25000
St Barnabas PCC	0	1200	1200	600
Duke of Devonshire Charitable Trust	0	5000	5000	0
	33220	63252	96472	100447

Note 2

Donations

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
RCD Donations	0	8227	8227	8323
RCD 1-off churches donations	0	4237	4237	0
RCD 1-off harvest donations	0	1316	1316	0
	0	13780	13780	8323

Note 3

Sundry income

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
DRC Cards	0	185	185	797
Refunds	100	40	140	0
Other	294	0	294	800
	394	225	619	1597

CHAPLAINCY DERBYSHIRE

NOTES TO THE ACCOUNTS

Note 4

Investments

	2025	2024
	£	£
CBF investment values at transfer date		
Account CB0001830206 on 21-10-2024	0	17595
Account CB0001830420 on 10-09-2024	0	3594
	<u>0</u>	<u>21189</u>

Note 5

Restricted Funds

	Opening Balance	Income	Expenditure	Transfer Between Funds	Closing Balance
	£	£	£	£	£
Rural Chaplaincy	54008	77257	71789	-300	59176
Police and Fire Chaplaincy	-4971	0	0	0	-4971
	<u>49037</u>	<u>77257</u>	<u>71789</u>	<u>-300</u>	<u>54205</u>