

CHAPLAINCY DERBYSHIRE

FINANCIAL STATEMENTS

FOR

31 MARCH 2023

Charity Number 1172198

CHAPLAINCY DERBYSHIRE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

Contents	Page
Trustees	1
Trustees' annual report	2-5
Independent Examiner's Report	6
Receipts and Payments Account	7
Balance sheet	8
Notes to the financial statements	9-10

CHAPLAINCY DERBYSHIRE

MEMBERS OF THE BOARD OF TRUSTEES AND PROFESSIONAL ADVISERS

The board of trustees

Joy Bates (Appointed 4th April 2022)
Dr William Poole (Appointed 4th April 2022)
Rev Robert Atkins (Appointed 4th April 2022)
Deborah-Anne Budge-Burrows (Appointed 4th April 2022)
Sandra Hinds (Appointed 22nd March 2017)
Rev Anita Matthews (Appointed (22nd March 2017)

Registered office

St Peters Church
St Peters Street
Derby
DE1 1SN

Independent Examiner

Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

The trustees have the pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

OBJECTIVES AND ACTIVITIES

Introduction

Chaplaincy Derbyshire is a Charitable Incorporated Organisation, CIO, (1172198). It is based at St. Peter's Centre, St. Peter's Street, Derby DE1 1SN. As of 1st April 2022 Workplace Chaplaincy Derbyshire and Derbyshire Rural Chaplaincy have been incorporated into Chaplaincy Derbyshire.

Purpose and Main Activities of the Charity

The objects of the CIO are:

1. To advance the Christian Religion mainly, but not exclusively, by the provision of pastoral care through chaplaincy services for the benefit of the public in Derby City, Derbyshire and surrounding areas.
2. To promote the physical, mental and spiritual well-being of the inhabitants of Derby City, Derbyshire and surrounding areas mainly, but not exclusively, by the provision of advice and support.
3. To support, care for and treat persons in need in Derby City, Derbyshire and surrounding areas who are homeless or suffering from the effects of poverty, sickness, disability, alcoholism, drug addiction, offending behaviour or any other mental or physical infirmity, as an expression of Christian faith.

SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTS

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustees meetings.

ACHIEVEMENTS AND PERFORMANCE

Chaplaincy Derbyshire has around 75 chaplains active at any one time, from a base of 120, operating in a range of diverse sectors (retail, business, health care, social care, education, city council, rural, police and fire and sport and leisure). As an example of the work done by Chaplaincy Derbyshire the Lead Rural Chaplain writes:

"The Derbyshire Rural Chaplaincy (DRC) has settled well into our new home and parent organisation, Chaplaincy Derbyshire. The support provided by Chaplaincy Derbyshire enables the DRC to get on with supporting the rural and agricultural community in Derbyshire offering

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

Christian spiritual and pastoral care. The DRC team visit the Agricultural Business Centre every Monday to meet the farming community and we conducted 283 face to face visits on farms between April 2022 and March 2023, as well as providing a hospitality space and Christian presence at Agricultural Shows across the County. The DRC also supported 19 church services and took 4 weddings, 9 baptisms and 17 funerals to complement the mission and ministry of the rural church in Derbyshire. The DRC is very much looking forward to the future as an integral part of Chaplaincy Derbyshire's work across the county".

The trustees continue to have due regard for their duty to comply with guidance of the Charity Commission on public benefit in the exercise of their powers or duties.

Training and Safeguarding

All Chaplains and Trustees have DBS clearance to work with Chaplaincy Derbyshire (see **Structure, Governance and Management** above) and access to a Safeguarding Officer.

During there 2022-23 were two training days that covered a wide range of topics including:

- What is Chaplaincy Derbyshire?
- To understand the structure / working of the organisation.
- What is Chaplaincy?
- Helping us to ensure a common understanding of the principles of this ministry
- Good Practice – confidentiality and accountability
- Chaplain wellbeing
- Safeguarding

Training remains an important aspect of Chaplaincy Derbyshire activities.

Future Plans

Chaplaincy Derbyshire will continue to develop and review its structure and plans to appoint 3 workers to cover:

- Chaplaincy Overall Development
- Healthcare Chaplaincy Development
- Communications

The ecumenical partnerships will continue to be encouraged and strengthened along with recruitment of volunteer chaplains for all sectors. Opportunities for financial support will continue to be reviewed for all sectors with grant applications made as appropriate.

FINANCIAL REVIEW

Chaplaincy Derbyshire funds are used solely for operational costs to support the Chaplaincy service (provision of training, expenses of office, uniforms, publicity administration and travel costs). Regular annual income comes from a contract held with Derbyshire Community

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

Healthcare Services NHS Foundation Trust for provision of Chaplaincy Services to patients in the community, and a contract held with Erewash Primary Care Network for provision of Chaplaincy Services to their GP Surgeries.

Significant grant support is also received from a number of organisations including the Police and Fire services, trusts and associated churches.

We receive payment from the Diocese of Southwell and Nottingham when their chaplains attend our Chaplaincy Training Days and occasional donations from individuals.

There were two paid Chaplains in the year; one is Lead Chaplain for the Police and Fire services and the other Lead Chaplain for Rural Chaplaincy. All other chaplains are volunteers. There is no charge for the Chaplaincy Service, with the exception of the contract outlined above.

Chaplaincy Derbyshire sub-contracts payroll and pension management.

At 31st March 2023 the balance of funds was £75565.27– see separate Financial Statement.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The governing document of the CIO is a Constitution which was accepted in June 2017. In accordance with that document, new trustees are appointed by the existing trustees.

A more formal structure has been implemented as the work of the CIO has expanded and there is now an Operations Team that manages the more day-to-day needs. The trustees meet six times a year to transact the business of the CIO. There is also contact between trustees by email. Four of the Trustees are actively involved as a serving Chaplain.

Chaplains are appointed via a stringent interview process, and are subject to an enhanced DBS check as well as induction and ongoing training. All Chaplains are required to abide by Chaplaincy Derbyshire's Safeguarding, Data Protection and other relevant policies.

Trustee selection methods

A skills audit has been undertaken to discover those skills which are required by the trustee body. Efforts are made to recruit trustees who meet the skill requirement.

Risk management policy

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

CHAPLAINCY DERBYSHIRE

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2023

Independent Examiner

Derby CAS are continuing in office as independent examiner

Registered office:
St. Peter's Centre
St. Peter's Street
Derby
DE1 1SN

Signed on behalf of the trustees



Dr. W. Poole
Trustee

27-09-23

Approved by the trustees on:

CHAPLAINCY DERBYSHIRE

Independent Examiner's Report to the Trustees of Chaplaincy Derbyshire

I report on the accounts of the charity for the year ended 31 March 2023 which are set out on pages 7 to 10.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Newey

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

11/9/2023

Date

CHAPLAINCY DERBYSHIRE

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED MARCH 31st 2023

		Unrestricted Funds £	Restricted Funds £	Total 2023 £
Receipts				
Grants	Note 1	15810	30814	46624
Fundraising and donations	Note 2	0	11588	11588
Sundry Income	Note 3	0	327	327
Bank Interest		555	0	555
		<u>16365</u>	<u>42729</u>	<u>59094</u>
Payments				
General Administration		1355	0	1355
Training		1961	0	1961
Insurance		685	0	685
Room Hire		849	0	849
General expenses		4659	0	4659
Police and fire chaplain		0	17384	17384
Rural Chaplain		0	16593	16593
Rural Chaplaincy expenses		0	7723	7723
Rural Chaplaincy Administration		0	6722	6722
Total Expenditure		<u>9509</u>	<u>48422</u>	<u>57931</u>
Surplus/(Deficit) for year		<u>6856</u>	<u>-5693</u>	<u>1163</u>
Transfer between funds		0	0	0
Fund balance brought forward		<u>35119</u>	<u>39283</u>	<u>74402</u>
Fund balance carried forward		<u>41975</u>	<u>33590</u>	<u>75565</u>

CHAPLAINCY DERBYSHIRE

STATEMENT OF ASSETS AND LIABILITIES AS AT MARCH 31st 2023

		Total 2023 £
Investments	Note 4	20236
Current Assets		
Debtors		0
Cash at bank and in hand		<u>75565</u>
		<u>75565</u>
Creditors		0
Total Asset Value		<u>95801</u>

AK Matthews
Chair

1st October 2023
Date

W. F. J. J.
Treasurer

02-10-23
Date

CHAPLAINCY DERBYSHIRE

NOTES TO THE ACCOUNTS

Note 1

Grant Income

	Unrestricted	Restricted	Total 2023
	£	£	£
Erewash Primary Care Network	8060	0	8060
Diocese of Derby	7750	0	7750
Police and Crime Commission	0	10814	10814
Methodist Churches	0	19000	19000
Duke of Devonshire Charitable Trust	0	1000	1000
	15810	30814	46624

Note 2

Donations

	Unrestricted	Restricted	Total 2023
	£	£	£
Regular RCD Donations	0	1200	1200
Other RCD Donations	0	10388	10388
	0	11588	11588

Note 3

Sundry income

	Unrestricted	Restricted	Total 2023
	£	£	£
Cards	0	327	327
	0	327	327

CHAPLAINCY DERBYSHIRE

NOTES TO THE ACCOUNTS

Note 4

Investments - Account values as at 30th June 2023

	£
Account 212001001F	16840
Account 212001002S	3396
	<hr/> 20236 <hr/>

Note 5

Restricted Funds

	Opening Balance £	Income £	Expenditure £	Transfer Between Funds £	Closing Balance £
Rural Chaplaincy	29976	31915	31038	0	30853
Police and Fire Chaplaincy	9307	10814	17384	0	2737
	<hr/> 39283 <hr/>	<hr/> 42729 <hr/>	<hr/> 48422 <hr/>	<hr/> 0 <hr/>	<hr/> 33590 <hr/>