

SAINT BARBARA'S GREEK ORTHODOX CHURCH AND COMMUNITY CENTRE

(SOUTHEND ON SEA DISTRICT)

Registered charity number 1172177

Trustees' Annual Report  
Independent Examiner's Report  
and  
Receipts and payments accounts  
for the year ended 31<sup>st</sup> December 2020



# Trustees' Annual Report for the period

|             |                   |         |      |           |                 |          |      |
|-------------|-------------------|---------|------|-----------|-----------------|----------|------|
| <b>From</b> | Period start date |         |      | <b>To</b> | Period end date |          |      |
|             | 01                | January | 2020 |           | 31              | December | 2020 |

## Section A

## Reference and administration details

**Charity name** SAINT BARBARA'S GREEK ORTHODOX CHURCH AND COMMUNITY CENTRE (SOUTHEND ON SEA DISTRICT)

**Other names charity is known by**

**Registered charity number (if any)** 1172177

**Charity's principal address** The Greek Orthodox Church of St Barbara, St Phanourius and St Paul the Apostle, Salisbury Avenue, Westcliff-on-sea, Essex

**Postcode** SS0 7AU

### Names of the charity trustees who manage the charity

|    | Trustee name                                                   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------------------------------------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | His Eminence Archbishop Nikitas of Thyateira and Great Britain | Chairman        |                                   |                                                               |
| 2  | Andreas Anastasiou                                             |                 |                                   |                                                               |
| 3  | Angeliki Charalambous                                          | Treasurer       |                                   |                                                               |
| 4  | Louis Savva                                                    |                 |                                   |                                                               |
| 5  | Peter Georgiou                                                 |                 |                                   |                                                               |
| 6  | Panayiotis Toumbas                                             |                 |                                   |                                                               |
| 7  |                                                                |                 |                                   |                                                               |
| 8  |                                                                |                 |                                   |                                                               |
| 9  |                                                                |                 |                                   |                                                               |
| 10 |                                                                |                 |                                   |                                                               |
| 11 |                                                                |                 |                                   |                                                               |
| 12 |                                                                |                 |                                   |                                                               |
| 13 |                                                                |                 |                                   |                                                               |
| 14 |                                                                |                 |                                   |                                                               |
| 15 |                                                                |                 |                                   |                                                               |
| 16 |                                                                |                 |                                   |                                                               |
| 17 |                                                                |                 |                                   |                                                               |
| 18 |                                                                |                 |                                   |                                                               |
| 19 |                                                                |                 |                                   |                                                               |
| 20 |                                                                |                 |                                   |                                                               |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name     | Dates acted if not for whole year |
|----------|-----------------------------------|
| AS ABOVE |                                   |
|          |                                   |
|          |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
| NONE AT PRESENT |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

|                                                                                    |                          |
|------------------------------------------------------------------------------------|--------------------------|
| Type of governing document<br><small>(eg. trust deed, constitution)</small>        | Trust Deed, Constitution |
| How the charity is constituted<br><small>(eg. trust, association, company)</small> | Trust                    |
| Trustee selection methods<br><small>(eg. appointed by, elected by)</small>         | Appointed                |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

NONE

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To Advance the Greek Orthodox religion for the benefit of the public in Southend on Sea through the provision and maintenance of place of worship and running of church, vicarage and Greek school.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In accordance with section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008, the trustees of the Charity had regard to the guidance on public benefit issued by the Charity Commission when exercising their powers and duties to which the guidance is relevant. In planning the activities for the year the trustees reviewed the guidance at their trustee meetings. The main activities undertaken for the public benefit:

Sunday services  
Feast day services  
Christmas and Easter services  
Communal meals  
Adult catechism  
Choir practice/lessons  
Greek School  
Pastoral care and visits  
Fulfilling the sacramental needs of the community

**Additional details of objectives and activities (Optional information)**

NONE

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During the year the charity has provided Church services on Saturdays, Sundays and on major Church feast days and Educational services on Saturdays for the benefit of the public of Southend on Sea and district. In addition, the following activities have been undertaken during the year:

- Communal meals and refreshments
- Building project plans for an extension adjacent to the church for the benefit of the community
- Adherence to government guidelines in relation to Covid-19 for the protection of the faithful
- New sacred liturgical items

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's policy on reserves is as follows:  
Contingency cash at bank fund of £10,000 in order to cover any future contingencies and risks. Building Project cash at bank fund of £9,184 for an extension adjacent to the church for the benefit of the community. Additional cash at bank fund of £24,502 in order to cover fluctuations in receipts or payments.

### Details of any funds materially in deficit

NONE

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

NONE

## Section F

## Other optional information

NONE

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                         |  |
|-------------------------------------|-------------------------|--|
| Signature(s)                        | <i>Dr. Charalambous</i> |  |
| Full name(s)                        | ANGELIKI CHARALAMBOUS   |  |
| Position (eg Secretary, Chair, etc) | TREASURER               |  |
| Date                                | 24.10.21                |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**SAINT BARBARA'S GREEK ORTHODOX CHURCH AND  
COMMUNITY CENTRE (SOUTHEND ON SEA DISTRICT)**  
Registered Number 1172177

No (if any)

CC16a

## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/01/2020 | To | Period end date<br>31/12/2020 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest £ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|-------------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                           |                                         |                                        |                                 |                               |
| Church collections and donations                      | 28,152                                    | -                                       | -                                      | 28,152                          | 38,655                        |
| Parties and raffles                                   | -                                         | -                                       | -                                      | -                               | 850                           |
| Bank interest received                                | 12                                        | -                                       | -                                      | 12                              | 34                            |
| School Fees and other receipts                        | 978                                       | -                                       | -                                      | 978                             | 2,559                         |
| Government grants (JRS)                               | 6,972                                     | -                                       | -                                      | 6,972                           | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>36,114</b>                             | <b>-</b>                                | <b>-</b>                               | <b>36,114</b>                   | <b>42,098</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                           |                                         |                                        |                                 |                               |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>36,114</b>                             | <b>-</b>                                | <b>-</b>                               | <b>36,114</b>                   | <b>42,098</b>                 |
| <b>A3 Payments</b>                                    |                                           |                                         |                                        |                                 |                               |
| Clergy fees and expenses                              | 330                                       | -                                       | -                                      | 330                             | 1,308                         |
| Salaries                                              | 24,280                                    | -                                       | -                                      | 24,280                          | 24,128                        |
| Pension                                               | 968                                       | -                                       | -                                      | 968                             | 392                           |
| Utilities                                             | 2,058                                     | -                                       | -                                      | 2,058                           | 1,689                         |
| Insurance                                             | 3,408                                     | -                                       | -                                      | 3,408                           | 5,703                         |
| Subscriptions, donations and licences                 | 1,338                                     | -                                       | -                                      | 1,338                           | 1,402                         |
| Repairs and renewals                                  | -                                         | -                                       | -                                      | -                               | 939                           |
| Bank interest and charges                             | -                                         | -                                       | -                                      | -                               | 53                            |
| Consecration expenses                                 | -                                         | -                                       | -                                      | -                               | -                             |
| Books, calendars, candles and flowers                 | 1,680                                     | -                                       | -                                      | 1,680                           | 1,626                         |
|                                                       | -                                         | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>34,062</b>                             | <b>-</b>                                | <b>-</b>                               | <b>34,062</b>                   | <b>37,240</b>                 |
| <b>A4 Asset and investment purchases. (see table)</b> |                                           |                                         |                                        |                                 |                               |
| Furniture, Fixtures and Fittings                      | -                                         | -                                       | -                                      | -                               | 3,747                         |
| Freehold Property                                     | 1,458                                     | -                                       | -                                      | 1,458                           | 1,458                         |
| <b>Sub total</b>                                      | <b>1,458</b>                              | <b>-</b>                                | <b>-</b>                               | <b>1,458</b>                    | <b>5,205</b>                  |
| <b>Total payments</b>                                 | <b>35,520</b>                             | <b>-</b>                                | <b>-</b>                               | <b>35,520</b>                   | <b>42,445</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>594</b>                                | <b>-</b>                                | <b>-</b>                               | <b>594</b>                      | <b>347</b>                    |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                  | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>43,092</b>                             | <b>-</b>                                | <b>-</b>                               | <b>43,092</b>                   | <b>43,439</b>                 |
| <b>Cash funds this year end</b>                       | <b>43,686</b>                             | <b>-</b>                                | <b>-</b>                               | <b>43,686</b>                   | <b>43,092</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                     | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                           | Cash at bank                                           | 43,686                             | -                                | -                               |
|                                                                | Cash in hand                                           | -                                  | -                                | -                               |
|                                                                |                                                        | -                                  | -                                | -                               |
|                                                                | <b>Total cash funds</b>                                | <b>43,686</b>                      | <b>-</b>                         | <b>-</b>                        |
|                                                                | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |
| <b>B2 Other monetary assets</b>                                | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|                                                                |                                                        | -                                  | -                                | -                               |
|                                                                |                                                        | -                                  | -                                | -                               |
|                                                                |                                                        | -                                  | -                                | -                               |
|                                                                |                                                        | -                                  | -                                | -                               |
|                                                                |                                                        | -                                  | -                                | -                               |
|                                                                |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                    | Details                                                | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the<br/>charity's own use</b>        | Details                                                | Fund to which<br>asset belongs     | Cost (optional)                  | Current value<br>(optional)     |
|                                                                | Freehold property at cost                              | 120168                             | -                                | -                               |
|                                                                | Furniture, Fixtures and Fittings at cost               | 30017                              | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
|                                                                |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                          | Details                                                | Fund to which<br>liability relates | Amount due<br>(optional)         | When due<br>(optional)          |
|                                                                |                                                        |                                    | -                                |                                 |
|                                                                |                                                        |                                    | -                                |                                 |
|                                                                |                                                        |                                    | -                                |                                 |
|                                                                |                                                        |                                    | -                                |                                 |
|                                                                |                                                        |                                    | -                                |                                 |
| Signed by one or two trustees on<br>behalf of all the trustees | Signature                                              | Print Name                         | Date of<br>approval              |                                 |
|                                                                | <i>A. Charalambous</i>                                 | ANGELIKI CHARALAMBOUS              | 24.10.21                         |                                 |
|                                                                |                                                        |                                    |                                  |                                 |



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name

SAINT BARBARA'S GREEK ORTHODOX CHURCH AND COMMUNITY  
CENTRE (SOUTHEND ON SEA DISTRICT)

**On accounts for the year  
ended**

31<sup>st</sup> December 2020

**Charity no  
(if any)**

1172177

**Set out on pages**

Pages 7-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

21.10.21

**Name:**

Mark Anderson

**Relevant professional  
qualification(s) or body  
(if any):**

Financial Director

**Address:**

9A Ash Road, Hadleigh, Essex SS7 2BA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**