

**Unaudited profit and loss report**

**for**

**UK Infantile Spasms Trust**

**Year ended 5 April 2021**

Prepared 30 April 2021  
Finalised 11 May 2021  
By Norton Accountancy Ltd

**ACCOUNTS FOR UKIST**

**FOR THE PERIOD ENDED 5 APRIL 2021**

**ACCOUNTANTS CERTIFICATE**

We have prepared the attached accounts, without audit from the records and information supplied to us, and we confirm that they are in accordance therewith.



Jane Norton FMAAT  
Norton Accountancy

23 / 08 / 2021 Date

Licence no. 0521

**CLIENT'S SIGNATURE**

I have read the accounts prepared by Norton Accountancy and approve the figures

J Rawlings



Signed

24 / 08 / 2021

Date

M Scoffield



Signed

23 / 08 / 2021

Date

**UKIST**  
**Profit & loss statement**  
**Year ended 5 April 2021**

	<u>£</u>
<i><u>Income</u></i>	
Donations received	32,998
Grants	<u>7,083</u>
	40,081
<i><u>Expenditure</u></i>	
Accountancy	300
Grants	2,816
Family support	5,121
Insurance	431
training and research	6,349
Subs	158
Promotional items	361
Printing, postage & stationary	237
Social media & Website	<u>176</u>
	15,949
<b>Profit for the year</b>	<b><u>17,049</u></b>



## Trustees' Annual Report for the period

From 6 April 2020 to 5 April 2021

Charity name: UK Infantile Spasms Trust

Charity registration number: 1172167

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The purpose of the charity is to provide a relief of the needs of those suffering from Infantile Spasms or West Syndrome</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>As follows but not exclusively:</b> <b>a) The provision of information, advice and other assistance and support to children, parents, families and carers of those affected by Infantile Spasms</b> <b>b) The promotion of research into the causes and treatment of Infantile Spasms and the publication of useful results of this research</b> <b>c) Raising the awareness of the public and of the medical professions on any matter relating to the charity objectives</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>n/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>n/a</b>
Policy on social investment including program related investment	Para 1.38	<b>n/a</b>

Other		
-------	--	--

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The charity provides support to around 1300 families with children affected by Infantile Spasms. This includes sharing information, education, support and grants.</b></p> <p><b>It also improves the awareness of the symptoms of Infantile Spasms across the general public as well as within medical professions.</b></p> <p><b>The charity also supports the advancement of clinical research into the condition to help children suffering now and in the future.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Achieving</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Achieving</b>
Investment performance against objectives	Para 1.41	<b>Profit is made annually therefore achieved</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity has performed well in the face of COVID and donations were still received leaving a profit of £17,049 in 2020/21.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The reserves are held in the charity to cover future costs should there be a period where donations and fundraising efforts do not cover this.</b>
Amount of reserves held	Para 1.22	<b>£66,269</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The charity's principal source of funds is from donations and fundraising events.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>None</b>
A description of the principal risks facing the charity	Para 1.46	<b>That not enough donations are made to keep the charity afloat. COVID has taken place during this year but the charity has still made a profit and we don't expect the current year to be affected.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<b>Charitable Incorporated Organisation (CIO)</b>
How is the charity constituted?	Para 1.25	<b>Trust/CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Appointed by trustees normally at AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>n/a</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>n/a</b>
Relationship with any related parties	Para 1.51	<b>n/a</b>
Other		<b>n/a</b>

### Reference and Administrative details

Charity name	UK Infantile Spasms Trust
Other name the charity uses	n/a
Registered charity number	1172167
Charity's principal address	28 Overnhill Road Downend Bristol BS16 5DN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michelle Schofield			
2	Jenny Rawling			
3	Belen Robbins			
4	Louisa Coyle		From 2 May 2020	Appointed at AGM
5	Alice Goldhill		From 2 May 2020	Appointed at AGM
6	Samia Sanders			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountants	Norton Accountancy Ltd	7 Soundwell Road, Staple Hill, Bristol BS16 4QG

#### Name of chief executive or names of senior staff members (Optional information)

Not applicable
----------------

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

**Not applicable**



## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Michelle Schofield	Jenny Rawling
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Trustee

**Date**

5 August 2021
---------------

<b>TITLE</b>	Accounts and trustees report 2021
<b>FILE NAME</b>	Acs 2021.pdf, TAR-DOC 2021.pdf
<b>DOCUMENT ID</b>	2dfc8222072fda0abea57bdb381e8680bbf71c43
<b>AUDIT TRAIL DATE FORMAT</b>	DD / MM / YYYY
<b>STATUS</b>	● Completed

## Document history



SENT

**23 / 08 / 2021**

08:19:32 UTC

Sent for signature to Sarah Jenkins (sarah@nortonaccountancy.co.uk), Michelle Scoffield (michellescoffield@hotmail.com) and Jenny Rawling (jenny.rawling@googlemail.com) from docs@nortonaccountancy.co.uk  
IP: 109.73.121.1



VIEWED

**23 / 08 / 2021**

08:21:31 UTC

Viewed by Sarah Jenkins (sarah@nortonaccountancy.co.uk)  
IP: 109.73.121.1



SIGNED

**23 / 08 / 2021**

08:22:17 UTC

Signed by Sarah Jenkins (sarah@nortonaccountancy.co.uk)  
IP: 109.73.121.1



VIEWED

**23 / 08 / 2021**

10:40:26 UTC

Viewed by Michelle Scoffield (michellescoffield@hotmail.com)  
IP: 176.250.51.9



SIGNED

**23 / 08 / 2021**

10:40:47 UTC

Signed by Michelle Scoffield (michellescoffield@hotmail.com)  
IP: 176.250.51.9

<b>TITLE</b>	Accounts and trustees report 2021
<b>FILE NAME</b>	Acs 2021.pdf, TAR-DOC 2021.pdf
<b>DOCUMENT ID</b>	2dfc8222072fda0abea57bdb381e8680bbf71c43
<b>AUDIT TRAIL DATE FORMAT</b>	DD / MM / YYYY
<b>STATUS</b>	● Completed

## Document history



**24 / 08 / 2021**  
07:07:46 UTC

Viewed by Jenny Rawling (jenny.rawling@googlemail.com)  
IP: 86.181.84.92



**24 / 08 / 2021**  
07:08:59 UTC

Signed by Jenny Rawling (jenny.rawling@googlemail.com)  
IP: 86.181.84.92



**24 / 08 / 2021**  
07:08:59 UTC

The document has been completed.