

Trustees' Annual Report for the period									
From		Period start date			To		Period end date		
		Day 01	Month 09	Year 2019			Day 31	Month 08	Year 2020

Section A Reference and administration details

Charity name	BRANDON COMMUNITY ASSOCIATION DURHAM		
Other names charity is known by			
Registered charity number (if any)	1172140		
Charity's principal address	BRANDON LANE		
	BRANDON		
	DURHAM		
	Postcode	DH7 8PS	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr T Sharples	Chairman		
2	Mr M Hartley	Treasurer		
3	Mrs A Ferguson	Secretary		
4	Mr D Hird			
5	Mr C Dye			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents of Brandon and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>In furtherance of these objects but not otherwise, the trustees shall have power:</p> <p>To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.</p>
<p>The Association manages a Community Hall used for the purpose of providing a venue for individuals/organisations to hold their particular events and charged by the hour.</p> <p>It is home to the Brandon Table Tennis Club, the 5th Durham Scout Group and a Bingo Group as well as hiring rooms to Slimming World, Integration Trust and the Durham Clothing Bank and Food Bank.</p> <p>The facility is open to individuals and organisations, connected with the area of Brandon, to hire for the purposes of social and community activities.</p> <p>We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year**Background**

The Charity was established in 2017 to take over the operation of Brandon Community Hall (otherwise known as Brandon Colliery Miners' Welfare Hall) from the existing operating charity: Brandon Community Association Hall (Reg No 1075364) ("BCAH").

The plan to effect this handover has been developed in agreement with Durham County Council who are the Custodian and Management Trustee of Brandon Community Hall. The purpose of the transition is to use a more modern form of charitable legal entity, a Charitable Incorporated Organisation (CIO).

During the handover there continues to be a period of parallel running of the hall between the two charities. However, the charity BCAH is now dormant and will be retained until the lease arrangements for the new charity BCAD have been completed. This matter is in the hands of Durham County Council

Activities

This third year of operation has seen the practical completion of the hand-over of the day to day operation of the community hall from BCAH to BCAD.

The community hall has been successfully operated over the year, with improvements to the facilities through increased repairs, maintenance and renewals. However, the lockdown for COVID which started in March 2020 effectively closed the hall to all activities except for the Food Bank which ran an appointment only service.

Section E Financial review

Brief statement of the charity's policy on reserves

The Association aims to keep sufficient reserves to meet the average running costs of the Hall for a minimum of three months.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)




Full name(s)

Michael John Hartley

Ann Fergusson

Position (eg Secretary, Chair, etc)

Treasurer

Secretary

Date

26th July 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brandon Community Association Durham

1172140

Receipts and payments accounts

CC16a

For the period
from

01/09/2019

To



31/08/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall Hire Income	18,606	-	-	18,606	12,345
Grant Income Coop	-	1,513	-	1,513	315
Grant Income Banks Group	-	-	-	-	-
Grant Income Covid Grant	-	10,000	-	10,000	-
Grant Income Brandon PC	-	350	-	350	350
Grant Income Other	-	-	-	-	-
Bank Interest	-	-	-	-	-
Funds Received From Charity No 1075364	6,303	997	-	7,300	5,000
Sub total (Gross income for AR)	24,909	12,860	-	37,769	18,010
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,909	12,860	-	37,769	18,010
A3 Payments					
Staff Costs	7,720	-	-	7,720	6,390
Utilities	8,287	-	-	8,287	2,046
Overheads	1,364	-	-	1,364	1,255
Repairs & Maintenance	3,142	-	-	3,142	5,457
Activities	-	-	-	-	357
Building Improvements	-	1,040	-	1,040	-
Other Misc. Costs	-	-	-	-	250
	-	269	-	269	-
	-	-	-	-	-
Sub total	20,513	1,309	-	21,822	15,756
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,513	1,309	-	21,822	15,756
Net of receipts/(payments)	4,396	11,551	-	15,947	2,254
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,909	-	-	6,909	-
Cash funds this year end	11,305	11,551	-	22,856	2,254

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	11,305	11,551	-
		-	-	-
		-	-	-
	Total cash funds	11,305	11,551	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		M. J. Hartley	26/07/2021
		A Fergusson	26/07/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Brandon Community Association Durham

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1172140

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25/08/2021

Name:

Tom North

Relevant professional
qualification(s) or body
(if any):

ACA (Institute of Chartered Accountants in England and Wales).

Address:

Solatium, Lodge Farm Court, Melbourne

York

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None



- Agreed to underlying acc records ✓
 - Agreed largest invoices ✓
 - Submitted Sept, Dec, Apr, Aug Bank Statements ✓
- confirm size ok for cash acc ✓
- Agreed to C.C. ✓
- Agreed to C.C. ✓



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brandon Community Association Durham

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from

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		-	-	-
		-	-	-
	Total cash funds	11,305	11,551	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Agreed B.S.



B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	M. J. Hartley	26/07/2021
	A Fergusson	26/07/2021