

THE MEDWAY LEAGUE OF FRIENDS

CHARITY REGISTRATION NO: 1172065

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2024

CONTENTS	PAGES
Trustees' Report	1 to 6
Auditor's Report	7 to 9
Statement of Financial Activities	10
Balance Sheet	11
Cash Flow Statement	12
Notes to the Financial Statements	13 to 18

THE MEDWAY LEAGUE OF FRIENDS

TRUSTEES' REPORT

The trustees present their seventh report with the financial statements of the charity for the year ended 31 July 2024.

ADMINISTRATIVE DETAILS

Charity registration number	1172065
Principal address	Medway Maritime Hospital Windmill Road Gillingham Kent ME7 5NY
Trustees	S Clark - president appointed 17 January 2024 Mrs J Harsent - chairperson Mrs E Norman S Towsey C H Silk Mrs M Cogger Ms H Belcher S Dansie T Higgins Ms D Peers M Bell - appointed 17 January 2024
Auditors	Kreston Reeves 2nd Floor Maritime Place Quayside Chatham Maritime Chatham Kent, ME4 4QZ
Bankers	Lloyds Bank plc 142-146 High Street Chatham Kent, ME4 4DQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is a charitable incorporated organisation registered with the Charities Commission on 15 March 2017 and governed by its constitution adopted 8 March 2017.

Appointment of Trustees

Trustees are appointed by the members at the annual general meeting and their number shall not be less than four. New Trustees would require some experience of the sector in which the charity operates and be appropriate for the League.

THE MEDWAY LEAGUE OF FRIENDS

TRUSTEES' REPORT

Organisation and Decisions

The Trustees meet at least four times a year to manage the League's affairs. In the 2023/24 year the Trustees met eight times, all in person. This Committee consists of a Chairman, Vice Chairman, Treasurer and Secretary and between one and eleven other persons. No person shall be a member of the Committee who is not a member of the League itself.

The Committee are assisted by managers and organisers of the League's shops and a representative of the Medway NHS Foundation Trust. An operations manager has day to day control over its employed staff and the many volunteers.

Affiliations

The League is a member of Attend, which exists to promote and develop the role of volunteers in our health and social services throughout the UK.

OBJECTIVES AND ACTIVITIES

Objectives

The objects of the charity are the relief of sickness and the promotion of the good health and wellbeing of patients of NHS services in Medway, in particular the patients of the Medway Maritime Hospital Trust, through the provision of grants, items and services, funded where possible by the work of volunteers.

Public Benefit

In accordance with the Charities Acts and Regulations, the trustees have had due regard to the guidance published by the Charity Commission on the requirement that the objectives and work undertaken by the League are in line with charitable objects and do provide benefit for the public.

In 2018, the charity took over the activities previously carried on by the 'Medway League of Friends' whose original aim was to provide those 'little extras' for patients and staff in the then local hospitals (mainly the Medway Maritime Hospital but also at Wainscott) that the NHS cannot always provide. Over time those 'little extras' have turned into vital pieces of medical equipment, furniture and other amenities. The difference, that the charity intends to continue through its activities, is to help speed patients' recovery and get them back to their homes and loved ones and to do this wherever possible through the services of volunteers from the community.

Aims and Activities

The main objective for the year under review was to continue the provision of services and generation of funds through sales at the League's First Rate shop and café at the Medway Maritime Hospital.

The Shop incorporates a night service facility from 9 p.m. until 7 a.m., so that patients, visitors and hospital staff can get a snack or hot drink.

There is also a small retail outlet in a Care Home in Wainscott serving the residents, who are all NHS patients.

Hospital Radio Medway is a part of the League, and broadcasts 24 hours of programmes each and every day, including record requests, themed music and items of local interest to the patients.

The League makes significant use of volunteers in the course of undertaking its charitable and income generating activities. The volunteers carry out many of the duties required to operate the shop. During the year under review the League continued to connect with the community by providing Work Experience placements to school and college students and to Duke of Edinburgh Award candidates. Some young people choose to stay on as volunteers after their placement ends. The League has also established a link to a local employment agency to offer work experience to people wanting to get back into employment. Basic training courses are offered to acquire certified skills to take forward. Volunteers are encouraged to take the courses on offer.

THE MEDWAY LEAGUE OF FRIENDS

TRUSTEES' REPORT

Impact Statement

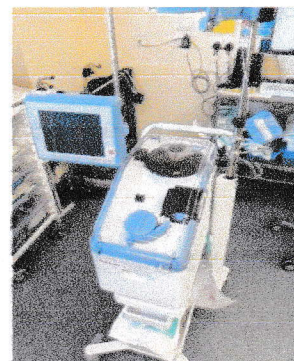
The League devotes all its surplus funds to grants to the NHS. 2023/24 was the Shop's first full year of trading after a major refurbishment and proved very successful, enabling the League to pay 27 grants totalling £287,402. Another 9 grants totalling £87,879, were approved but not paid before the year end. (One of these was later rescinded, leaving £64,532 to be paid during 2024/25.)

The impact of the grants paid by the League is illustrated in the examples below:

Bid no. 01.23 - £21,018

Staff in the Obstetrics Department had made a capital bid for a Cell Saver for their department. This equipment is used to harvest red blood cells, to wash/ process them and prepare the cells for safe return to the body. Cell Savers are used to support the Royal College of Gynaecologists and Obstetricians guidelines / recommendations. The equipment can also be used for Jehovah Witness patients. The department has one of these items of equipment but if it is in use in obstetrics there is the risk of a patient being cancelled in another theatre where the cell saver might be required.

Staff thanked the League for their support and said the equipment has been in regular use since it was delivered which has had a positive impact on patients and for the team to prevent any cancellations.



Bid no. 10.23 - £1,586



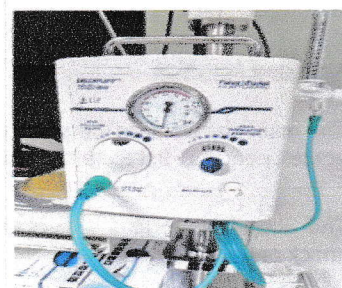
The Physiotherapy Team Lead for Older People made a bid to the League for two Sara Steady walking aids – one for Milton Ward and one for the Emerald Assessment Unit. These aids are used to support the rehabilitation and enablement of patients who are able to stand but unable to step due to physical strength, cognitive barriers or anxiety. The League were advised these aids help a patient to transfer safely from bed to a chair/commode and back again.

Impact Statement from the Physiotherapy Team Lead: "The Sara Steady's have arrived and are being put into good use on Milton Ward and Emerald Assessment Unit. Below is a picture of myself and the team on Milton Ward. The addition of the two Sara Steady's funded by the League of Friends, has enabled each frailty ward at Medway to have they own Sara Steady. This has helped to ensure the timely rehabilitation and reconditioning of our frailty patients"

Bid no. 02.23 - £25,751

Staff in the Neonatal Unit made a bid for 25 infant resuscitators for use in their ITU and Isolation Room. The equipment in use at the time was old and spare parts, if required, were unavailable as the provider had stopped production.

Impact Statement: "Thank you for contributing towards our new Neopuff equipment for the Oliver Fisher Neonatal Unit. We needed to replace an existing system of resuscitation equipment in our Neonatal Intensive Care and Special Care nurseries. There are many benefits to the Unit and the babies under our care. We now have a fully unified cot-side resuscitation system which is compatible with Delivery Suite equipment, and have streamlined our purchasing as a result. The main benefit is to the increased assurance of safety of the babies under our care, especially in our Special Care Nursey. We are very grateful for your help".



Bid no. 22.23 - Dementia wall clocks - £12,841

A request was made to the League for potential funding to provide 80 dementia wall clocks for use throughout the hospital. There is a requirement for a dementia clock to be installed, and in the view of every patient space, and also a PLACE (Patient-Led Assessments of the Care Environment) requirement on which the Trust is scored. The League agreed to fund these clocks.

Staff thanked the League for their generosity in supporting this bid which supports the patient environment and ensures compliance with guidelines.

THE MEDWAY LEAGUE OF FRIENDS

TRUSTEES' REPORT

Bid no. 25.23 - Patient monitor for ITU - £6,897

The Senior Sister in the Intensive Care Unit made a bid for a patient monitor for use on their transfer trolley. This trolley is specific for critical care transfers and enables staff to move the sickest of patients to other hospitals. Prior to this, the Unit had to use the trolley provided by the ambulance service but this is not suitable for critically unwell patients with multiple lines, drains, medications and the need for constant monitoring.

The Senior Sister advised us: "critical care patients need close monitoring at all times and sometimes they need to move hospitals for more specialist care. This monitor forms part of our new transfer trolley and enables us to safely move our patients whilst having them fully monitored. This ensures patient safety and allows for staff to make changes to patients quickly if needed".



Donations

The League's income is supplemented by donations. These totalled £5,794 including those for Hospital Radio.

Achievements

The League of Friends

With the opening of the First Rate shop and café the League achieved its aim to provide a state of the art refreshment facility with seating and a more accessible and streamlined retail operation within an attractive environment, paid for with funds set aside for the project. It has been very well received, and the first year of trading has been excellent enabling a record total of donations being made to the Hospital Trust. New volunteers have been recruited to cope with the increased demands of the shop and café.

Hospital Radio Medway ("HRM")

Hospital Radio Medway forms part of The Medway League of Friends and is run entirely by volunteers. With the recent successful recruitment drive the station can run more variety in the types of music available, including live programmes. But the main focus remains the daily programme consisting of requests for the patients and staff. Information regarding charities and local interest items, including live interviews, also forms an integral part of the programming.

Progress against objectives

Progress on the objectives which the Trustees set for 2023/24 was as follows:

1 Resume regular grants

Achieved with the resumption of grants being made to wards and hospital departments. The total of £347,402 makes 2023/24 one of the best years ever.

2 Explore new retail opportunities

The League has offered to provide a retail and refreshment outlet in the Atrium area if a suitable space becomes available.

3 Increase efficiency of retail operations

The efficiency of the retail operation has been kept under review to identify areas for improvement. An additional coffee machine was installed to speed up over the counter hot drink sales. Some additional staff have been employed to cope with the increase in customer demand. It is planned to install a door between the shop and store room to avoid the need for stock to be taken through the office. This will make the movement of stock more efficient and improve the working of the office. A SIA certified security guard is being employed to deter shoplifters and reassure volunteers.

THE MEDWAY LEAGUE OF FRIENDS

TRUSTEES' REPORT

4 Develop staff and encourage volunteers

Staff are appraised annually using a format that recognises achievement and sets challenging and realistic agreed goals for the next year. Training needs are also identified and addressed. In 2024 the Operations Manager was appraised by the Treasurer and Chair.

Star Awards are awarded to a nominated volunteers twice yearly, at the Summer Tea Party and Xmas lunch, along with any Long Service awards. Volunteers are encouraged to take advantage of the certified training courses that are available.

5 Enhance communications

League trustees will continue to meet regularly with the Trust CEO and Chair to establish priorities and discuss areas of common interest. Talks to local groups in Medway continued. A volunteer mans a small stall promoting the League's activities and encouraging volunteers to sign up at local events. League information is displayed on the two screens in the foyer. The League continues to use the Hospital Trust's newsletters and social media to publicise the League and Hospital Radio.

6 Improve the governance of the League

In 2024 Stephen Clark agreed to fill the vacant role of President. He is a past Chair of the Hospital Board of Governors and brings a wealth of experience to the role. Training is planned for Trustees this autumn including Charity Commission updates. Policies continue to be reviewed regularly. The risk register has been updated to include the changes associated with the new shop. The annual Internal financial review has taken place.

7 Mitigate the environmental impact of the League's operations

As a result of data submitted to Carbon Neutral Britain Ltd in 2023 the League has been certified as a Carbon Neutral Organisation. A new assessment took place in July 2024. The League approved and adopted a Sustainability Policy in July 2024 that will be reviewed in June 2026. The League complies with legislation banning all single use plastics in its operation

Objectives 2024/25

Many of the 2023/24 Objectives related to continuing activities and have been renewed for 2024/25. The full list set by the Trustees is:

- | | |
|--------------------------------------------|---------------------------------|
| 1 Increase regular grants | 5 Develop staff and volunteers |
| 2 Explore new retail opportunities | 6 Improve governance |
| 3 Increase efficiency of retail operations | 7 Mitigate environmental impact |
| 4 Enhance communications | |

There are specific goals for these Objectives. Responsibility for each of the latter is assigned to an individual Trustee, and progress is regularly reviewed at Trustees' meetings.

FINANCIAL REVIEW

Review of the Financial Position

The financial position is set out on pages 10 to 18. Gross income from the charity's activities operating shops has increased significantly over the previous year which had disruption and closure caused by the refurbishment of the retail/cafe area. Sales totalled £1,919,826 compared to £1,466,418. Gross margins on sales resumed the 2022 level of 41.4% up from to 38.7% in the disrupted 2023 year.

The increase in business this year led to a contribution from the shops of £261,434 (2023 : £191,385). With grants to the Medway NHS Foundation Trust and others of £287,402 there was a small deficit of £20,749. The charity's net assets at the end of the year were £889,185.

Without the need to spend on the fabric of the new shop and equipment in 2023, the cash at bank and short term investments increased from £509,656 to £637,294.

THE MEDWAY LEAGUE OF FRIENDS

TRUSTEES' REPORT

Going Concern

The Trustees reviewed the position (18 September 2024) and concluded that The Medway League of Friends remained a Going Concern for the coming financial year.

Restricted funds

There are restricted funds for Hospital Radio, which are explained in the notes to the financial statements.

Reserves Policy

Last year the Trustees agreed that a Designated Reserve totalling £133,184 should be sufficient to cover the remainder of refurbishment project and furnish a provision for costs in the event of business interruption. Monies spent on the structure of the shop are being depreciated over the length of the lease granted to the League by the Hospital, and as such the net book value of £363,398 is regarded as continuing Designated reserves.

As grant making has resumed to the Hospital for specific projects and /or assets, sums committed by the Trustees but not incurred at the year end, which total £87,879, have been allocated to Designated reserves to cover them. All remaining surplus funds will be utilised for the benefit of the Hospital and Medway NHS patients.

Trustees' Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 9 May 2025 and signed on their behalf

Jan Harsent

Mrs J Harsent, Chairperson

**INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF
THE MEDWAY LEAGUE OF FRIENDS**

Opinion

We have audited the financial statements of The Medway League of Friends (the 'charity') for the year ended 31 July 2024, which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting practice).

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities' preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs at 31 July 2024 and of its income and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees' have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit of otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF
THE MEDWAY LEAGUE OF FRIENDS**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities statement, the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Capability of the audit in detecting irregularities, including fraud

Based on our understanding of the Charity and the sector as a whole, and through discussion with the Trustees and other management (as required by auditing standards), we identified that the principal risks of non-compliance with laws and regulations related to health and safety, anti-bribery and employment law. We considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities SORP (FRS 102) Second Edition (released October 2019), and other relevant charity legislation. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. We evaluated Trustees' and management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks related to and determined that the principal risks were related to posting inappropriate journal entries to increase revenue or reduce expenditure and management bias in accounting estimates and judgemental areas of the financial statements. Audit procedures performed by the engagement team included:

- discussions with management and assessment of known or suspected instances of non-compliance with laws and regulations and fraud; and
- challenging assumptions and judgements made by management in its significant accounting estimates; and
- performing analytical procedures to identify any unusual or unexpected relationships, including related party transactions, that may indicate risks of material misstatement due to fraud; and
- confirmation of related parties with management, and review of transactions throughout the period to identify any previously undisclosed transactions with related parties outside the normal course of business; and

**INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF
THE MEDWAY LEAGUE OF FRIENDS**

Auditor's responsibilities for the audit of the financial statements (continued)

- review of significant and unusual transactions and evaluation of the underlying financial rationale supporting the transactions; and
- identifying and testing journal entries, in particular any manual entries made at the year-end for financial statement preparation.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the charity's internal control.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in my Auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of my Auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a matter that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.

Kreston Reeves LLP

Kreston Reeves LLP
Statutory Auditor

2nd Floor Maritime Place
Quayside
Chatham Maritime
Chatham
Kent, ME4 4QZ

Date: 10 May 2025

Kreston Reeves LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

THE MEDWAY LEAGUE OF FRIENDS
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2024

	Notes	Unrestricted fund £	Restricted funds £	Total 2024 £	Total 2023 £
INCOME AND ENDOWMENTS					
Donations and legacies					
- Donations		5,794	-	5,794	11,856
- Grants		1,150	-	1,150	2,500
Fundraising		1,598	-	1,598	1,817
Investment income					
- Interest on deposit accounts		7,020	-	7,020	4,728
Income from charitable activities					
- Operation of shops		1,919,826	-	1,919,826	1,466,418
TOTAL INCOME		1,935,388	-	1,935,388	1,487,319
EXPENDITURE					
Costs of raising funds		1,605	-	1,605	1,521
Expenditure on charitable activities	3	1,950,076	4,456	1,954,532	1,402,633
TOTAL EXPENDITURE		1,951,681	4,456	1,956,137	1,404,154
NET EXPENDITURE (2023 : INCOME)		(16,293)	(4,456)	(20,749)	83,165
Total funds brought forward		898,316	11,618	909,934	826,769
TOTAL FUNDS CARRIED FORWARD		882,023	7,162	889,185	909,934

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 13 to 18 form part of these financial statements.

THE MEDWAY LEAGUE OF FRIENDS
BALANCE SHEET
AT 31 JULY 2024

	Notes	2024	2023
		£	£
FIXED ASSETS			
Tangible fixed assets	11	368,686	456,550
CURRENT ASSETS			
Stocks		26,281	25,461
Debtors and prepayments		3,174	38,957
Investments		-	121,877
Cash at bank and in hand		<u>637,294</u>	<u>387,779</u>
		<u>666,749</u>	<u>574,074</u>
CREDITORS: amounts falling due within one year			
Trade creditors		80,968	72,871
Taxation and social security		32,841	3,381
Other creditors		<u>32,441</u>	<u>44,438</u>
		<u>146,250</u>	<u>120,690</u>
NET CURRENT ASSETS		520,499	453,384
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><u>889,185</u></u>	<u><u>909,934</u></u>
FUNDS OF THE CHARITY			
Unrestricted income fund	12	882,023	898,316
Restricted funds	12	<u>7,162</u>	<u>11,618</u>
TOTAL CHARITY FUNDS		<u><u>889,185</u></u>	<u><u>909,934</u></u>

The notes on pages 13 to 18 form part of these financial statements.

Approved by the trustees on 9 May 2025 and signed on their behalf

Jan Harsent

Mrs J Harsent, Chairperson

THE MEDWAY LEAGUE OF FRIENDS
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 JULY 2024

	2024 £	2023 £
Cash flows from operating activities:		
Cash generated by operations (see below)	<u>86,615</u>	<u>124,921</u>
Cash flows from investing activities:		
Refund of tangible fixed assets (2023 : purchase)	34,003	(461,601)
Interest received	<u>7,020</u>	<u>4,728</u>
Net cash provided from (used in) investing activities	<u>41,023</u>	<u>(456,873)</u>
Change in cash and cash equivalents in the reporting period	<u>127,638</u>	<u>(331,952)</u>
Cash and cash equivalents at the beginning of the reporting period	509,656	841,608
Cash and cash equivalents at the end of the reporting period	<u><u>637,294</u></u>	<u><u>509,656</u></u>

RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net expenditure (2023 : income) for the reporting period (as per the statement of financial activities)	(20,749)	83,165
Adjustments for:		
Depreciation	53,861	21,109
Interest received	(7,020)	(4,728)
Decrease in stocks (2023 : decrease)	(820)	7,545
Decrease in debtors (2023 : increase)	35,783	(36,687)
Increase in creditors (2023 : increase)	<u>25,560</u>	<u>54,517</u>
Net cash generated by operating activities	<u><u>86,615</u></u>	<u><u>124,921</u></u>

THE MEDWAY LEAGUE OF FRIENDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

1 STATUTORY INFORMATION

The Medway League of Friends is registered in England and Wales under the Charities Act 2011 as a charitable incorporated organisation. The Charity's registered number and registered office address can be found within the Trustees' Report.

2 ACCOUNTING POLICIES

(a) Basis of accounting

The financial statements of the charity, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£), and all amounts are rounded to the nearest Pound.

(b) Going Concern

When preparing the financial statements, the Trustees have assessed whether there are significant doubts about the charity's ability to continue as a going concern. There are no material uncertainties of which the Trustees are aware in making their assessment.

The Trustees consider that the charity has sufficient cash reserves to enable it to meet its obligations as they fall due for a period of at least 12 months from the date of signing of these financial statements. As such, the Trustees are satisfied that the charity has adequate resources to continue to operate for the foreseeable future and they continue to adopt the going concern basis for preparing these financial statements.

(c) Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations on future events that are believed to be reasonable under the circumstances.

There are no estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities in the balance sheet. The League plans to redevelop its Main Shop used for its activities and a Designated fund has been set up to cover the anticipated costs. The amount is the best estimate at the time of preparing these financial statements.

(d) Income and debtors

Voluntary income, which includes donations, gifts and legacies, and fundraising income are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Investment income is recognised on a receivable basis and arises from interest bearing deposit accounts.

Income from charitable activities includes the sales from the League's shops at the Medway Maritime Hospital. All amounts exclude value added tax.

Debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

(e) Volunteers and donated services and facilities

No value is incorporated into these financial statements for the services provided by volunteers or where services are provided to the charity as a donation that would normally be purchased from suppliers.

THE MEDWAY LEAGUE OF FRIENDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

2 ACCOUNTING POLICIES (continued)

(f) Expenditure and liabilities

Expenditure is recognised when a liability is incurred. Grant payments are recognised when a liability or constructive obligation arises that results in the payment being unavoidable.

Costs of generating funds are those costs incurred in attracting voluntary income.

Charitable activities include expenditure associated with the League's shops and grants of equipment and services to the Medway NHS Foundation Trust and others. The expenditure includes both the direct costs and support costs relating to these activities.

Governance and support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for good or services it must provide.

(g) Financial instruments

The charity enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans to and from banks, and other third parties. Basic financial instruments are recognised at amortised cost, with changes recognised in the statement of financial activities.

(h) Tangible fixed assets

Fixed assets are stated at historical cost less accumulated depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life at the following rates:

Land and buildings - over the length of the lease	Hospital radio equipment - 10% on cost
Shop equipment - 11%, 15% or 20% on cost	Computer equipment - 33% on cost

Assets which cost less than £1,000 are not capitalised.

(i) Stocks

Stocks are included at the lower of cost and net realisable value. Stocks consists of goods for resale from the shops.

(j) Cash at bank and in hand

Cash at bank and in hand includes cash and deposits that are available to finance the League's day to day operations and have a maturity of three months or less from the date of acquisition, excluding amounts held as part of an investment portfolio.

(k) Funds structure

The charity has restricted income funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose.

Other funds are unrestricted income funds. Within those amounts the Trustees create Designated funds for particular purposes, such as the redevelopment of the Main Shop. Also the trustees receive requests from Medway NHS Foundation Trust to make donations and purchase equipment for the Trust. Once the trustees agree that they will offer financial support, a transfer is made to a designated fund for that purpose.

Unrestricted income funds not designated are general reserves available to meet the League's objectives.

THE MEDWAY LEAGUE OF FRIENDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

3 EXPENDITURE ON CHARITABLE ACTIVITIES

	Operation of shops	Grants payable	Hospital Radio	Total 2024	Total 2023
	£	£	£	£	£
Shop purchases for resale	1,125,625	-	-	1,125,625	898,207
Wages and salaries (see note 8)	386,767	-	-	386,767	272,756
Purchase of equipment and other donations (see note 7)	-	287,402	-	287,402	120,418
Bank and card charges and cash processing fees	31,543	-	-	31,543	20,903
Travel and motor expenses	5,302	-	-	5,302	5,007
Depreciation	52,980	-	881	53,861	21,109
Equipment maintenance and computer costs	11,256	-	1,046	12,302	18,255
Printing postage and stationery	3,441	-	-	3,441	6,222
Telephone and other costs	22,091	-	3,349	25,440	20,721
Governance and support costs (see note 5)	19,387	3,400	62	22,849	19,035
	<u>1,658,392</u>	<u>290,802</u>	<u>5,338</u>	<u>1,954,532</u>	<u>1,402,633</u>

The expenditure has been allocated to restricted and unrestricted funds as follows:

Unrestricted	1,950,076	1,405,499
Restricted	4,456	(2,866)
	<u>1,954,532</u>	<u>1,402,633</u>

4 GOVERNANCE AND SUPPORT COSTS

	Charitable activities	Governance	Total 2024	Total 2023
	£	£	£	£
Audit fees	-	8,250	8,250	7,440
Accountancy costs	-	4,020	4,020	1,985
Attend subscription and insurance	2,810	-	2,810	1,445
Legal and professional fees	-	2,816	2,816	1,523
Staff entertaining	3,495	-	3,495	5,015
Rent	1,125	-	1,125	1,057
Sundries	333	-	333	570
	<u>7,763</u>	<u>15,086</u>	<u>22,849</u>	<u>19,035</u>

5 SUPPORT FOR CHARITABLE ACTIVITIES

This table shows the income arising from and the costs for the operation of the shops and the surplus that arises therefrom which provides additional support for charitable activities.

	2024	2023
	£	£
Income	1,919,826	1,466,418
Costs	(1,658,392)	(1,275,033)
Net funding for other activities	<u>261,434</u>	<u>191,385</u>

THE MEDWAY LEAGUE OF FRIENDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

6 GRANTS PAYABLE

	2024	2023
	£	£
Medway NHS Foundation Trust	275,952	120,418
Service by Emergency Response Volunteers SERV (Kent)	11,450	-
	<u>287,402</u>	<u>120,418</u>

Grants to Medway NHS Foundation Trust are for the purchase of equipment and for the funding of various projects and services. The main items funded are:

	£	£
High flow infusers	43,985	-
25 NeoPuffs	25,750	-
Operating tables	23,033	-
2 Surgiquest machines	21,095	-
Cell saver	21,018	-
2 bladder scanners	18,685	-
Laser machine	18,500	-
Cooling unit	16,082	-
Wall clocks for dementia team	12,841	-
7 end of life pumps	10,036	-
Recliner chairs for delivery suite	10,024	-
15 defibrillators - throughout the hospital	-	94,935
3 gynae couches - Colposcopy department	-	11,315
	<u>-</u>	<u>11,315</u>

7 STAFF COSTS AND NUMBERS

	2024	2023
	£	£
Wages and salaries	359,555	258,567
Social security costs	21,639	10,114
Employer's contribution to defined contribution pension scheme	5,573	4,075
	<u>386,767</u>	<u>272,756</u>

The average monthly number of employees during the year was 25 (2023 : 17). No employees received emoluments in excess of £60,000.

There are no key management personnel other than the trustees in this, or the previous, year.

8 TRUSTEE REMUNERATION

None of the trustees have been paid any remuneration or received any other benefits. Three trustees have been reimbursed £1,018 for expenses incurred on behalf of the League (2023: three trustees reimbursed a total of £571). The reimbursements relate to meeting expenses and hospital radio.

9 RELATED PARTY TRANSACTIONS

There are no related party transactions in the current year or previous year.

10 TAXATION

The League is a registered charity and no provision is considered necessary for taxation.

THE MEDWAY LEAGUE OF FRIENDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

11 TANGIBLE FIXED ASSETS

	Land and buildings £	Fittings and equipment £	TOTAL £
Cost			
- at 1 August 2023	389,839	82,888	472,727
- additions	(37,583)	3,580	(34,003)
- reallocation	(5,353)	5,353	-
- at 31 July 2024	346,903	91,821	438,724
Depreciation			
- at 1 August 2023	9,108	7,069	16,177
- charge for year	37,902	15,959	53,861
- at 31 July 2024	47,010	23,028	70,038
Net book values			
- at 31 July 2024	299,893	68,793	368,686
- at 31 July 2023	380,731	75,819	456,550

12 STATEMENT OF CHANGES IN EQUITY

CURRENT YEAR	General fund £	Designated fund £	Unrestricted funds £	Restricted funds £	Total £
Balance at 1 August 2023	393,693	504,623	898,316	11,618	909,934
Income	1,935,388	-	1,935,388	-	1,935,388
Expenditure	(1,951,681)	-	(1,951,681)	(4,456)	(1,956,137)
Allocation of funds	(21,303)	21,303	-	-	-
Balance at 31 July 2024	356,097	525,926	882,023	7,162	889,185

The funds held at the year-end date are as follows:

- Fixed assets	63,505	299,893	363,398	5,288	368,686
- Cash	409,387	226,033	635,420	1,874	637,294
- Net other current assets	(116,795)	-	(116,795)	-	(116,795)
- Total funds	356,097	525,926	882,023	7,162	889,185

PRIOR YEAR

	General fund £	Designated fund £	Unrestricted funds £	Restricted funds £	Total £
Balance at 1 August 2022	296,767	525,000	821,767	5,002	826,769
Income	1,483,569	-	1,483,569	3,750	1,487,319
Expenditure	(1,407,020)	-	(1,407,020)	2,866	(1,404,154)
Allocation of funds	20,377	(20,377)	-	-	-
Balance at 31 July 2023	393,693	504,623	898,316	11,618	909,934

The funds held at the year-end date are as follows:

- Fixed assets	69,659	380,731	450,390	6,160	456,550
- Cash	258,429	123,892	382,321	5,458	387,779
- Net other current assets	65,605	-	65,605	-	65,605
- Total funds	393,693	504,623	898,316	11,618	909,934

THE MEDWAY LEAGUE OF FRIENDS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2024

12 STATEMENT OF CHANGES IN EQUITY (continued)

The Designated fund represents the net book value of the land and buildings shown in note 11 resulting from the shop refurbishment plus commitments made before the year-end date to the Medway NHS Foundation Trust for grants.

The restricted funds are in relation to Hospital Radio and represent several grants for capital equipment and running costs. The balance carried forward at the year-end date represents the net book value of the equipment funded (and included in fixed assets in note 11) and unspent monies for running costs to be incurred in the following year.