

## **BOURNE END WI**

### **ANNUAL REPORT 2021/22**

This report covers only the last three and a half months since the previous Annual meeting in November 2021. Future Annual meetings will be held in March.

#### **Monthly meetings**

All committee members agreed to stand again in November ensuring continuity for a further 4 months until the new Annual meeting date in March 2022. Wendy Farmer was elected as President.

We were relieved that this year the December meeting was able to be held in St Dunstan's. Fifty members enjoyed a party atmosphere superbly entertained by florist Erica Cunningham as she told us anecdotes from her working life and at the same time made flower arranging look so simple. Erica kindly donated all her arrangements to the raffle. Following the demonstration members enjoyed a 'Truly Scrumptious' spread accompanied by a glass of wine.

In January the Omicron variant was spreading quickly and the committee agreed that it would be safer to hold the meeting virtually via Zoom. Luckily the speaker was Fine Art Wildlife Photographer Tom Way, so members could really appreciate his photographic skills on their own screens at home. 36 members were online for the meeting.

The committee pledged to be back in St Dunstan's for the February meeting and everyone was delighted that 47 members and 7 visitors attended. Once more we had a very entertaining speaker, actress Eliza McClelland, whose fascinating talk about beadwork was enhanced by passing around all the beautiful items she had made.

It was a busy evening as it was the first of the charity raffles with member Ruth Walne showing a short video about the work of Mercy ships. Ruth told us a little about her experiences volunteering for the charity in Senegal. It was pleasing to be able to announce that the Raffle had made more than £150 for the charity.

At the March meeting we look forward to an evening of magic with speaker Clive Peacock who calls his talk 'It's just a bit of fun' before conducting the Annual meeting.

## Activities

Members of the **Book club** meet each month with Jane Vincent as group organiser. The group continue to enjoy reading a variety of genres. The titles of the books they read are shared with all members so that they can read them too if they wish.

**The Craft and Chat** group met in St Mark's Church Hall once Covid restrictions allowed, but from February will return to the warmth of the Library on the third Tuesday of each month. A variety of activities kept the group busy before December as they prepared items to sell at the village Fun Night. Heidi Finney was delighted with the success of the stall and sales were brisk at the November and December meetings too. Future plans include a lesson on patchwork from member Lindsey Radstone.

**Walking Netball** This group is continuing to attract members and the team played in their first tournament recently at Stoke Mandeville. They proudly displayed their trophy, a wooden spoon, at the February meeting. The group meets in the Community Centre on Tuesday mornings.

The **Walking group** meets most months for a local walk of about 5 miles led by Janet Davies. They are hoping that the worst of the mud is over for this Winter.

**Ladies who Lunch** is a recently formed group organised by Sue Townsend. Members of the group meet once a month in local restaurants and pubs. It is proving to be a very popular group.

Bourne End WI has a Facebook page where members can share ideas and events.

A number of 'What's App' groups keep some groups abreast of the details of meetings.

The President Wendy Farmer continues to send a detailed monthly newsletter by email to all members with information about activities and outings organised by the WI. Members also receive a free copy of the Buckinghamshire Federation Newsletter each month and details of National Federation activities.

## **Outings**

The team of ladies led by Lorna Hopper who organise outings and visits have been very busy with several trips having taken place already this year. A coach full of members and guests enjoyed a visit to the Cadogan Hall in December for a Christmas concert and meal. Members visited Stratford upon Avon Christmas market and said it was one of the best markets they had visited and a very easy journey too. Members enjoyed a tasty Christmas meal at local Spanish restaurant La Bodega in Flackwell Heath.

The New Year began with a visit to Compton Verney in Warwickshire by a group of members and guests to view 2 art exhibitions and enjoy the classical parkland designed by Capability Brown. Also in January there was a visit to the much acclaimed Van Gogh Immersive Exhibition in Spitalfields. Plans for the next few months include a local wine tasting evening, glass making workshops in Chesham and a visit to Great Moor Waste Disposal site near Bicester.

## **Links with the local community**

Target Magazine continued to be our charity of the year until December and £200 was donated to the Community Centre for Target at the end of 2021.

In January 2 local charities were suggested by members, Family Friends in Windsor and Maidenhead and Wycombe Food Hub. The committee recommended to members that both charities be supported this year as it was impossible to choose between them. Support will be by collecting loose change in the pennies jar, donations from the book swap and a monthly charity raffle each as well as the proceeds from the December raffle to be divided between them.

The committee again recommended to members that the WI support the local Primary schools' art competition to find a design for a new Christmas light. This was unveiled on the December Fun Night, bringing back some normality following a difficult period with the pandemic.

In January plans began for the Book bench to finally be moved to Bourne End Library. Jane Clark has spent a lot of time preparing for the bench to be installed in time for the February Half Term. There will be story times, quizzes and colouring sheets for the younger age groups. The WI will help promote the initiative throughout the village and social media.

### **Links with Bucks Federation WI**

The federation continues to offer online support and training sessions for officers as well as a range of online talks organised by the Science and Society section which some of our members have attended.

A small group from BEWI enjoyed the last event of the year, a delicious Christmas lunch at Wycombe Heights Golf Club in December with an excellent magician as entertainer.

The popular 'Investigation and Discovery' day will go ahead in March this year at a new venue in Aylesbury and 6 members have registered an interest in attending.

### **Links with National Federation WI**

Each year members engage with the National Federation WI Resolution process. At the February meeting members were asked to choose one from 5 Resolutions as were all WI members nationwide. The resolution gaining the most votes from BEWI members was 'Appropriate sentencing of non-violent women offenders'.

Denman at Home continues to offer online courses on a wide variety of subjects and some of our members have made use of this facility.

Signed B. A. Chapman Secretary

Signed Wendy Lamer President

Date 3rd March 2022

## **BOURNE END WI**

### **ANNUAL REPORT 2022/23**

**This report covers the period April 2022 – March 2023**

#### **Monthly meetings**

All current committee members agreed to stand again in March 2022, they are Wendy Farmer, Eloise Clark, Janet Gould, Beryl Chapman, Kath Acres, Jane Clark, Inka D'Agostino Chris Feldon, Heidi Finney, Chrissy Hayes, Lorna Hopper, Chris Pettigrew and Sue Townsend. Wendy Farmer was elected President.

This year was all about returning to normal following the Covid 19 epidemic during the previous two years.

Bourne End WI has a strong membership; there is a small turnover of members each year for a variety of reasons, however the number currently stands at 90 including 16 new members and 12 dual members.

Visitors are warmly welcomed at monthly meetings and normally two or three ladies attend.

Monthly meetings are vibrant and well attended with an average of 47 members. December saw the highest attendance with 58 members enjoying Christmas party food and a floral demonstration by Erica Cunningham. The raffle was a huge attraction as Erica generously donated all her Christmas arrangements as prizes.

During the year members have really enjoyed presentations from some excellent speakers, thanks to personal recommendations and the care taken when choosing them by our Programme Planner.

In April, members learnt about the 'Country Wife' artwork which was made and displayed at the Festival of Britain in 1951. This resulted in a visit to the National Needlework archives near Newbury where our members could see the mural for themselves and marvel at the restoration and conservation work being undertaken by volunteers.

There have been talks about a wide range of subjects again this year, from 'Curiosities in the Chilterns' to local bug lady Ginny Cheeseman talking about her life breeding and supplying creepy crawlies to schools and universities among others. Some members were fascinated to see the specimens she brought with her while others kept their distance from the scorpions and spiders!

At some of our meetings food plays a significant role; we celebrated the late Queen's Platinum jubilee in June with our own jubilee dessert tasting session, all made by members of course. We were once again lucky with the weather in July for the annual garden party when members were encouraged to get up and practice their circus skills before tucking into a delicious spread served by the committee.

A plea for help with the catering this year resulted in a group of members volunteering to take this on for the December party. The Catering Team are already planning for a garden party this Summer and are thinking about celebrating the Coronation at the May meeting. It is really good to have more members involved in our WI in a practical way and it is extremely helpful in freeing up the committee for other roles.

To ring the changes at meetings it was suggested that some of them should be more interactive and the outings ladies successfully organised an evening of games and activities in May and September. We are still looking for volunteers to form a team to run social evenings.

Members particularly enjoyed the talk in February when Squadron Leader Graham Laurie spoke about his time flying the royal family around the world when he worked as a pilot in the Queen's flight.

In March we look forward to hearing an account of 'A day in the life of a crime scene investigator' by Hayley Scott an ex Met police officer before we conduct the Annual meeting.

**Charity** speakers was a new initiative about a year ago following a suggestion from the President. It allows a member to speak about a charity close to their heart for a few minutes and then the proceeds from the raffle are donated to that charity. It is proving to be popular and very informative, introducing members to charities they may not be familiar with such as Remap who customise equipment for disabled clients.

## Activities

As well as 11 monthly meetings each year our members have many opportunities to meet by attending some or all of the well-established 'Interest groups'.

**Book club** meets once a month to discuss the current chosen book. They continue to enjoy reading a variety of genres. The titles of the books they read are shared with all members so that they can read along too.

The thriving **Craft and Chat** group continue to meet in the local library on the third Tuesday of each month. Members can choose to bring their own craft projects and/or join in with group work, often learning a new skill or technique, sharing ideas and supporting each other with new processes. Over the course of the year items are made for our Craft stall at the village Fun Night and a sale table at the November WI meeting. This year enough money was raised to restock resources and also allow the group to continue to meet in the library.

One of the local shops displayed a host of attractive poppies made by a group of members for Remembrance day in November. It was impossible to tell that the poppies were made from wire and red nylon tights!

**Walking Netball** This group remains very popular with good attendance each week. The group meets in the Community Centre on Tuesday mornings except the first Tuesday of the month when they play on a full sized court at The Beacon Centre in Holtspur.

The **Walking group** has a great choice of local walks and they meet most months enjoying the changing scene and seasons. Some routes can be very muddy during the winter, but they are hoping the worst is over for this year and are looking forward to some spring sunshine.

Probably the most popular group is **Ladies Who Lunch** which was formed about a year ago. Members meet once a month in local restaurants and pubs enjoying the food and each other's company.

Bourne End WI has a Facebook page where members can share ideas and events.

A number of 'What's App' groups keep their members abreast of the details of meetings. We are very grateful to all the members who run these groups.

The President Wendy Farmer continues to send a detailed monthly newsletter by email to all members with information about activities and outings organised by the

WI. Members also receive a free copy of the Buckinghamshire Federation Newsletter each month and details of National Federation activities.

## **Outings**

Another year of interesting and informative outings and events was once again organised by the outings team. These are very popular and there is always something for everyone to enjoy. Some of the outings and events organised in 2022 included glass making workshops in Chesham as well as pottery classes, members showing off their pieces at meetings. An enjoyable social occasion during the winter was an opportunity to taste wines at a local restaurant in Wooburn Green followed by a visit to a local vineyard in the summer. The team also booked places for some members to make their own hanging baskets at the local Hilliers garden centre.

Visits further afield included a visit to the Kenton theatre in Henley and a full coach of members and guests attended the Christmas concert in London's Cadogan Hall once again.

A visit to the Christmas market at Waddesdon with lunch at the Five Arrows hotel and a walk around the manor to see the Christmas decorations put everyone in the festive spirit in November.

There was a lot of interest in a visit to the Great Moor Waste disposal site near Aylesbury in the spring, in fact 2 groups visited on different days. Another outing was a visit to the poppy factory in Richmond in September which celebrated its centenary recently. Everyone could make their own poppy to take away before sampling the delights of shopping and lunching in Richmond.

The team is to be congratulated for the hard work involved in planning and organising such a wide variety of trips and ensuring they run seamlessly on the day with everyone enjoying the experience.

## **Links with the local community**

Bourne End WI continues its support for local charities and during this year 2 charities were chosen, Family Friends in Windsor and Maidenhead and Wycombe Food Hub. Members are asked to give generously when exchanging books from the book swap and collecting loose change for the pennies jar. At the end of the year the money collected including the December Raffle is divided between the two charities.



At the February meeting it was time to choose another charity to support in 2023. Our members overwhelmingly chose 'Target' magazine after learning that it is struggling financially. Target is distributed to 5000 local homes by volunteers six times a year and is very highly regarded by residents for keeping the local population informed on so many topics.

During 2022 members were pleased to be able to support Wycombe Women's Aid once more by donating toiletries and other items urgently needed by the charity.

Members of several local WIs joined us in July last year for a performance by the Mikron Theatre company. This is always a very special occasion and has become a firm fixture in the calendar. The actors arrive on their historic narrow boat and moor on the Thames near the venue. Their performance 'Red Sky at Night' Mikron Theatre's 'Wild and Wonderful World of Weather' was a very appropriate choice as it was staged outdoors against the setting sun. Funds raised from the evening enabled BEWI to support the local Primary schools' art competition to find a design for a new Christmas light. Last December everyone was pleased to see a new snowman being lit up at the village Fun Night.

A small group of committee members kept an eye on some of the flower tubs in the village, planting out new plants in time for the Platinum jubilee.

## **Links with Bucks Federation WI**

Bourne End members have participated in online officer training during the past year. After a break of 2 years during the Covid epidemic, it felt really good to meet other Buckinghamshire members at physical meetings again. A group of members attended the Federation Annual meeting in May and also the popular Investigation and Discovery day in Aylesbury in March. We heard four excellent speakers at this event including Dame Jocelyn Bell Burnell who discovered pulsars while she was a post-graduate student at Cambridge studying for her PhD in radio astronomy. Unfortunately for her it was her supervisor who won the Nobel prize!

In August a group of ladies enjoyed an Archery Taster session in Walters Ash set up by the Federation.

At the February and May meetings each year there is an opportunity to discuss the issues involved in choosing the Resolution that will go forward to be debated at the Annual meeting. In 2022 the Resolution was 'Women and Girls with ASD and ADHD: under-identified, under-diagnosed, misdiagnosed and under-supported' and we were pleased to see it passed at the Annual meeting in Liverpool. It now becomes a campaign when it is hoped as many members as possible will get involved in spreading an awareness of the issues. Members can find out more about all the NFWI campaigns on their website.

Denman at Home continues to offer online courses covering a wide variety of subjects and some of our members make use of this facility.

Signed *Pat Chapman* Secretary

Signed *Wendy James* President

Date *2nd March 2023*

WI name  
Charity number (if registered)  
Federation  
FINANCIAL STATEMENT  
For the period

|                 |
|-----------------|
| Bourne End WI   |
| 1172064         |
| Buckinghamshire |

from 01/10/21 to 31/01/23



# Section A

## Receipts and Payments

| A1 Receipts               | Total     | Last year | A2 Payments                    | Total     | Last year |
|---------------------------|-----------|-----------|--------------------------------|-----------|-----------|
| Receipts at meetings      | 2,140.38  | 293.00    | Meeting expenses               | 5,864.77  | 1,184.44  |
| Subscriptions (WI share)  | 1,955.60  | 1,673.76  | Committee Members' expenses    | 217.84    | 18.00     |
| Gift Aid                  | -         | -         | Pooling of fares / expenses    | -         | -         |
| Publications              | -         | 16.50     | Publications                   | 10.00     | 22.00     |
| Activities & events       | 22,256.45 | 399.70    | Activities & events            | 20,848.20 | 373.30    |
| WI fundraising            | 3,544.59  | 2,674.65  | WI fundraising                 | 1,245.00  | 1,419.45  |
| Interest received         | -         | -         | Insurance                      | 36.50     | 33.00     |
| Paid into current account | -         | -         | Donations made                 | 2,353.10  | 830.00    |
| Paid into deposit account | -         | -         | Other payments                 | 330.37    | 345.50    |
| Grants and donations      | 194.00    | 62.00     | WI-owned hall - total payments | 30,905.78 | 4,225.69  |
| Other income              | 306.10    | 5,119.61  | Total Payments                 |           |           |
| Total Receipts            | 30,397.12 |           |                                |           |           |

|  |  |  |  |
|--|--|--|--|
| A3 Restricted funds included in total receipts |  | A4 Restricted funds included in total payments |  |
|--|--|--|--|

Total Receipts less Total Payments (Surplus/Deficit for the year)

|   |          |
|---|----------|
| A5 Total cash funds brought forward from last year (equals last year's total at B1) | 508.66   |
| A6 Total cash funds carried forward at this year end                                | 8,772.58 |
| A7 Total restricted funds at year end included in total cash funds above            | 8,263.92 |

The main purposes of the Women's Institute organisation are:  
(a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;  
(b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;  
(c) to advance health for the public benefit; and  
(d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Bourne End WI

Section B

Statement of assets and liabilities at the year end

B1 Cash Funds

| B1.1 | Final bank balance as per Account Book, including uncleared items  |          |          |
|------|--|----------|----------|
|      | 8,084.77   | 8,084.77 | 8,692.68 |
| B1.2 | Reconciliation of final bank balance from Account Book to bank statement   |          |          |
|      | Bank statement total at year end   | 8,084.77 |          |
|      | Plus amounts paid in to bank but not cleared   |          |          |
|      | Less cheques written but not cleared   |          |          |
|      | Less any cheques still uncleared from last year  |          |          |
|      | Total (should equal balance at B1.1)   | 8,084.77 |          |
| B1.3 | Savings / deposit account balance  |          |          |
| B1.4 | Petty cash in hand   |          |          |
| B1.5 | Less any funds held as agent for federation/NFWI, ie subscriptions received but not yet paid over enter as a negative amount |          |          |
|      |  |          | 11.20    |
|      |  | 179.15   | 91.10    |
|      |  | 8,263.92 | 8,772.58 |

B2 Investments (if any)

|  |  |
|--|--|
|  |  |
|--|--|

B3 Other monetary assets (e.g. any money owed to the WI)

|       |       |
|-------|-------|
| 49.00 | 49.00 |
|-------|-------|

B4 Other assets held by the WI  
e.g. WI owned hall, other equipment

| Value       | Original cost |
|-------------|---------------|
| (optional)* | (optional)*   |
|             |               |
|             |               |
|             |               |
|             |               |

\* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

| Date due    | Amount due  |
|-------------|-------------|
| (optional)* | (optional)* |
|             |             |
|             |             |
|             |             |
|             |             |

\* amount / date due should only be completed if meaningful information is available

Signed on behalf of all the trustees (WI Committee members)

Signature  
Wendy Farmer

Name

Wendy Farmer

Date of approval

17.09.23

President

Treasurer

17-2-23

Bourne End WI

WI name

Independent financial examiner's initials:

65

8/2/23



# Section C

## Notes to the financial statement

### C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

| Federation / NFWI share of subscriptions        | Receipts<br>this year | Payments<br>this year | Any balance<br>held at year end |
|---|-----------------------|-----------------------|---------------------------------|
| Federation event bookings by individual members | 1,769.60              | 1,780.80              |                                 |
| NFWI and / or federation raffle                 | 44.00                 | 237.75                | 44.00                           |
| <b>Total</b>                                    | <b>2,051.35</b>       | <b>2,062.55</b>       |                                 |

### C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

| Name or description of restricted fund: | Receipts<br>this year | Payments<br>this year | Any balance<br>held at year end |
|---|-----------------------|-----------------------|---------------------------------|
|   |                       |                       |                                 |
| <b>Total</b>                            |                       |                       |                                 |

### C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

Receipts  
this year  
Payments  
this year

| Activities & events (description)        | Receipts<br>this year | Payments<br>this year |
|--|-----------------------|-----------------------|
| See attached list                        |                       |                       |
| <b>Total WI activities</b>               |                       |                       |
| WI fundraising (description)             |                       |                       |
| Children's lights                        | 487.67                |                       |
| Milkton                                  | 2,827.85              |                       |
| Target                                   | 187.07                |                       |
| Book stall                               | 42.00                 |                       |
| <b>Total WI fundraising</b>              | <b>3,544.59</b>       |                       |
| Grants & donations                       |                       |                       |
| Wycombe Food Bank/Friends and Family     |                       | 300.00                |
| Donation/Target                          |                       | 200.00                |
| Memorial book                            |                       | 45.00                 |
| BE Childrens Christmas Light 2021        |                       | 1,808.10              |
| <b>Total grants &amp; donations</b>      | <b>44.00</b>          | <b>2,353.10</b>       |
| Other income / expenditure               |                       |                       |
| Bench Expenses                           |                       | 114.17                |
| Miscellaneous                            |                       | 159.70                |
| Visitors/overpayments/Financial examiner |                       | 26.50                 |
| BEBCA affiliation                        |                       | 30.00                 |
| <b>Total other income / expenditure</b>  | <b>306.10</b>         | <b>330.37</b>         |

Guidance on completing the WI Financial Statement is available on the My WI website

Independent financial examiner's initials:

65

8/2/23

8/2/23  
B. Jones

PAYMENTS

|         |
|---------|
| 1337.16 |
| 441.40  |
| 3807.10 |
| 210.00  |
| 1027.35 |
| 1533.00 |
| 1921.80 |
| 211.00  |
| 1400.00 |
| 650.00  |
| 97.50   |
| 981.50  |
| 340.00  |
| 446.49  |
| 838.00  |
| 418.00  |
| 1804.40 |
| 781.00  |
| 331.50  |
| 861.00  |
| 1410.00 |

£20,848.20

RECEIPTS

|                         |         |
|-------------------------|---------|
| Windsor                 | 1421.00 |
| Xmas Market             | 397.00  |
| Cadogan Hall            | 3889.70 |
| Xmas Lunch              | 249.95  |
| Compton Verney          | 1071.00 |
| Van Gogh                | 1558.00 |
| Tower in Bloom          | 1931.70 |
| Greatmoor Waste         | 212.00  |
| Frogmore                | 41.00   |
| Glass Workshop          | 1400.00 |
| Hillier Workshop        | 650.00  |
| Lindigate               | 97.50   |
| Newbury                 | 1003.00 |
| Oxford                  | 350.00  |
| Pottery                 | 450.00  |
| Poppy Factory           | 896.00  |
| Dropmore Vineyard       | 418.00  |
| Waddeson                | 1804.50 |
| Wisley                  | 809.00  |
| Lipstick on your Collar | 331.70  |
| The King & I            | 861.00  |
| Strickley               | 1411.00 |
| Leighton House          | 1003.40 |

£22,256.45

**To the Trustees of**

Charity number (if registered)

|               |         |
|---------------|---------|
| Bourne End WI | 1172064 |
|---------------|---------|

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 31/11/2023

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent Examiner's Statement**

- In connection with my examination no matter has come to my attention, (other than disclosed below):
1. which gives me reasonable cause to believe that, in any material respect, the requirements:
    - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
  2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\*Please delete the words in brackets if they do not apply.

Comments:

A good set of accounts

Signed: Betty K. Farnham  
 Name: BETTY FARNHAM  
 Address: 15 FARNHAM GARDENS  
 HAZLEMEAD  
 BUCKS HP15 7HE  
 Date: 8/2/2023



WI name  
Charity number (if registered)  
Federation  
FINANCIAL STATEMENT  
For the period

|                 |
|-----------------|
| Bourne End WI   |
| 1172064         |
| Buckinghamshire |

from 01/10/21 to 31/01/23



## Section A

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| Other income              | 306.10    | 5,119.61  | Total Payments                 |           |           |
| Total Receipts            | 30,397.12 |           |                                |           |           |

Total Receipts less Total Payments (Surplus/Deficit for the year)

|    |  |          |
|----|--|----------|
| A5 | Total cash funds brought forward from last year (equals last year's total at B1) | 508.66   |
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| A7 | Total restricted funds at year end included in total cash funds above            | 8,263.92 |

A3 Restricted funds included in total receipts

A4 Restricted funds included in total payments

The main purposes of the Women's Institute organisation are:  
(a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;  
(b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;  
(c) to advance health for the public benefit; and  
(d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.



WI name

Bourne End WI

Section B

Statement of assets and liabilities at the year end

B1 Cash Funds

|      |  |          |          |
|------|--|----------|----------|
| B1.1 | Final bank balance as per Account Book, including uncleared items  | 8,084.77 | 8,692.68 |
| B1.2 | Reconciliation of final bank balance from Account Book to bank statement   |          |          |
|      | Bank statement total at year end   | 8,084.77 |          |
|      | Plus amounts paid in to bank but not cleared   |          |          |
|      | Less cheques written but not cleared   |          |          |
|      | Less any cheques still uncleared from last year  |          |          |
|      | Total (should equal balance at B1.1)   | 8,084.77 |          |
| B1.3 | Savings / deposit account balance  |          |          |
| B1.4 | Petty cash in hand   |          |          |
| B1.5 | Less any funds held as agent for federation/NFWI, i.e. subscriptions received but not yet paid over enter as a negative amount | 179.15   | 91.10    |
|      | Total cash funds   | 8,263.92 | 8,772.58 |

B2 Investments (if any)

|  |  |
|--|--|
|  |  |
|--|--|

B3 Other monetary assets (e.g. any money owed to the WI)

|       |       |
|-------|-------|
| 49.00 | 49.00 |
|-------|-------|

B4 Other assets held by the WI  
e.g. WI owned hall, other equipment

| Value       | Original cost |
|-------------|---------------|
| (optional)* | (optional)*   |
|             |               |
|             |               |
|             |               |
|             |               |

\* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

| Date due    | Amount due  |
|-------------|-------------|
| (optional)* | (optional)* |
|             |             |
|             |             |
|             |             |
|             |             |

\* amount / date due should only be completed if meaningful information is available

Signed on behalf of all the trustees (WI Committee members)

Signature

Wendy Farmer

Name

Wendy Farmer

Date of approval

17.09.23

President

Treasurer

Bourne End WI

WI name

Independent financial examiner's initials:

65

8/2/23

# Section C

## Notes to the financial statement

### C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

|   | Receipts<br>this year | Payments<br>this year | Any balance<br>held at year end |
|---|-----------------------|-----------------------|---------------------------------|
| Federation / NFWI share of subscriptions        | 1,769.60              | 1,780.80              |                                 |
| Federation event bookings by individual members | 237.75                | 237.75                |                                 |
| NFWI and / or federation raffle                 | 44.00                 | 44.00                 |                                 |
| <b>Total</b>                                    | <b>2,051.35</b>       | <b>2,062.55</b>       | <b>-</b>                        |

### C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

| Name or description of restricted fund: | Receipts<br>this year | Payments<br>this year | Any balance<br>held at year end |
|---|-----------------------|-----------------------|---------------------------------|
|   |                       |                       |                                 |
| <b>Total</b>                            | <b>-</b>              | <b>-</b>              | <b>-</b>                        |

### C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

Receipts  
this year

Payments  
this year

| Activities & events (description)        | Receipts<br>this year | Payments<br>this year |
|--|-----------------------|-----------------------|
| See attached list                        |                       |                       |
| <b>Total WI activities</b>               |                       |                       |
| WI fundraising (description)             |                       |                       |
| Children's lights                        | 487.67                |                       |
| Milkton                                  | 2,827.85              |                       |
| Target                                   | 187.07                |                       |
| Book stall                               | 42.00                 |                       |
| <b>Total WI fundraising</b>              | <b>3,544.59</b>       | <b>1,245.00</b>       |
| Grants & donations                       |                       |                       |
| Wycombe Food Bank/Friends and Family     | 44.00                 |                       |
| Donation/Target                          |                       | 300.00                |
| Memorial book                            |                       | 200.00                |
| BE Childrens Christmas Light 2021        |                       | 45.00                 |
| <b>Total grants &amp; donations</b>      | <b>150.00</b>         | <b>1,808.10</b>       |
| Other income / expenditure               |                       |                       |
| Bench Expenses                           |                       | 2,353.10              |
| Miscellaneous                            |                       | 114.17                |
| Visitors/overpayments/Financial examiner |                       | 159.70                |
| BEBCA affiliation                        |                       | 26.50                 |
| <b>Total other income / expenditure</b>  | <b>306.10</b>         | <b>330.37</b>         |

Guidance on completing the WI Financial Statement is available on the My WI website

Independent financial examiner's initials:

65

8/2/23

8/2/23  
B. Jones

| RECEIPTS                |         | PAYMENTS   |  |
|-------------------------|---------|------------|--|
| Windsor                 | 1421.00 | 1337.16    |  |
| Xmas Market             | 397.00  | 441.40     |  |
| Cadogan Hall            | 3889.70 | 3807.10    |  |
| Xmas Lunch              | 249.95  | 210.00     |  |
| Compton Verney          | 1071.00 | 1027.35    |  |
| Van Gogh                | 1558.00 | 1533.00    |  |
| Tower in Bloom          | 1931.70 | 1921.80    |  |
| Greatmoor Waste         | 212.00  | 211.00     |  |
| Frogmore                | 41.00   |            |  |
| Glass Workshop          | 1400.00 | 1400.00    |  |
| Hillier Workshop        | 650.00  | 650.00     |  |
| Lindigate               | 97.50   | 97.50      |  |
| Newbury                 | 1003.00 | 981.50     |  |
| Oxford                  | 350.00  | 340.00     |  |
| Pottery                 | 450.00  | 446.49     |  |
| Poppy Factory           | 896.00  | 838.00     |  |
| Dropmore Vineyard       | 418.00  | 418.00     |  |
| Waddesdon               | 1804.50 | 1804.40    |  |
| Wisley                  | 809.00  | 781.00     |  |
| Lipstick on your Collar | 331.70  | 331.50     |  |
| The King & I            | 861.00  | 861.00     |  |
| Strickley               | 1411.00 | 1410.00    |  |
| Leighton House          | 1003.40 |            |  |
| £22,256.45              |         | £20,848.20 |  |



**To the Trustees of**

Charity number (if registered)

|               |         |
|---------------|---------|
| Bourne End WI | 1172064 |
|---------------|---------|

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 31/11/2023

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent Examiner's Statement**

- In connection with my examination no matter has come to my attention, (other than disclosed below):
1. which gives me reasonable cause to believe that, in any material respect, the requirements:
    - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\*Please delete the words in brackets if they do not apply.

**Comments:**

A good set of accounts

Signed: Betty K Evans  
 Name: BETTY EVANS  
 Address: 15 FARNDALE GARDENS  
 HAZLEMEKE  
 Bucks HP15 7HE  
 Date: 8/2/2023