
THE NATIONAL CARIBBEAN MONUMENT
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 NOVEMBER 2020

THE NATIONAL CARIBBEAN MONUMENT
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THE NATIONAL CARIBBEAN MONUMENT
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 30 NOVEMBER 2020**

Trustees	Mr D R Campbell (resigned 30 September 2020) Mrs P Milnes Mr Winston White Ms D Nicholls
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Company registered number	10469909
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Charity registered number	1172062
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Registered office	Masbro Centre 87 Masbro Road Hammersmith London W14 0LR
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THE NATIONAL CARIBBEAN MONUMENT
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TRUSTEES' REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2020

The Trustees present their annual report together with the financial statements of the The National Caribbean Monument for the year 1 December 2018 to 30 November 2019. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015).

GOALS AND OBJECTIVES

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the charity commission relating to public benefit.

Vision

To provide a Monument, dedicated to Caribbean military service personnel, installed in the National Memorial Arboretum in Staffordshire. To raise awareness of the sacrifices and contributions made by Caribbean people in support of Great Britain.

Mission Statement

To uphold and remember the sacrifices and contributions made by Caribbean Military Personnel in support of Great Britain.

Goals

The charity is striving to install a Monument in the National Memorial Arboretum (NMA) Staffordshire. The Arboretum is Britain's year round site of Remembrance that recognises and honours the fallen their service and sacrifice. Every relevant nation is represented there apart from the 18 British Caribbean Islands whose men and women gave their military service to Great Britain in wars and conflicts going back centuries and still to today. We want to ensure that these brave men and women receive the recognition they deserve by commissioning and creating a fitting monument to reflect this .

Legacy

There is an unfulfilled need to provide a physical representation at the National Memorial Arboretum as a tribute to the sacrifices and contributions made by Caribbean Military Personnel during times of conflict. We aim to install a lasting cultural and educational legacy for present and future generations and to reinforce their Military contributions through presentations, literature, educational programs to schools, churches, organisations and the general public, thereby creating a legacy for present and future generations.

Objectives

To have the Monument installed at the National Memorial Arboretum. To advance the appreciation of the Caribbean community for over 400 years of military service to Great Britain and the Commonwealth.

Fundraising Strategy

A continuous approach to the general public, charitable organisations, businesses, military organisations and the government in order to promote awareness of Caribbean people in the Armed Forces and the sacrifices they made in order to serve Great Britain.

Governance

Our fundraising strategy and policies and procedures will be reviewed on a regular basis.

Funding for the Project

The total estimated cost is £500,000 2017

Stage 1: Produced a scaled drawing of the Monument (£4,000 + VAT paid). *Completed*

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 30 NOVEMBER 2020

2018

Stage 2: Secured a plot at the National Memorial Arboretum - £1,000

(The time frame for installation work to begin at the National Memorial Arboretum is from October 2018 to October 2021) *Completed*

2020

Stage 3: Created a 10% scale model of the Monument (£12,000 + VAT paid) *Completed*

Stage 4: The time frame for installation work to begin at the National Memorial Arboretum is from October 2018 to October 2021

Achievements

We now in possession of the maquette for the monument, which will be used for promotional events.

The objective is to install the monument by late 2022 which will fall in line with the three-year deadline stipulated by the National Memorial Arboretum from the date the plot was officially approved (6th December 2018). The installation of the monument must have at least been initiated to avoid having to resubmit a request to the NMA if the deadline is not met.

Membership

There are forty-three active members including four Trustees and three Patrons . Events 2020

9th March: A trustee and a member attended the Commonwealth Day service at the Memorial Gates, London.

25th June: Two Trustees and two members attended the Sculptors Studio in Stroud, Glos for a final review of the miniatures before construction of the maquette.

9th September: Pangolin Foundry, Stroud Glos . Three trustees were invited to a Virtual Reality viewing of the monument.

10th September: Herbert Morris sponsored walk, West Midlands .

23rd October: Ayr to eternity sponsored walk from Ayshire to the National Memorial Arboretum (NMA) where a ceremony was held at our allocated plot there.

Donor/ Sponsorship

We have secured sponsorships from Grace Foods, Tesco, Nehemiah Housing Association, The Association of Jamaican Nationals , Plane Saver Credit Union and Unite Civil Air Transport 0043 Branch.

Donors

Plane Saver Credit Union: £5000.00

Unite Civil Air Transport: 1000.00

Betty Webb, Bletchley Park Veteran: £200.00 Just Giving

The Just giving, online platform is still in place we must continue to encourage the populous to visit and donate via this medium.

Media

Media Coverage for the Charity has been by British Forces Broadcasting Service (BFBS) for the Ayr to Eternity sponsored walk.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 30 NOVEMBER 2020

Administration Team Organisational Strategies for 2020/2021

1. Identify potential funding donors/sponsors and encourage submitting applications.
 2. Organise regular team meetings (admin team to meet before team meetings to prepare agenda, minutes and any supporting paperwork).
 3. Send out notice of next meeting at least two weeks in advance.
 4. Prepare and circulate minutes of meetings within two weeks after each meeting.
 5. Assist with identifying any speakers who might be helpful at each event.
 6. Prepare quarterly Calendar of Events and circulate to TNCMC group, and update as required.
 7. Once frequency of meetings per year is agreed, organise/propose dates for the coming twelve months.
 8. Monitor membership and update membership cards.
 9. Monitor incoming/outgoing mail and reply if required.
- Annual General Meeting 2020 was postponed.

Financial Review

Our income was £29,289 and expenditure £1,034. General unrestricted funds are £41,720 so remain at a fully acceptable level.

Reserves Policy

The company aims to hold general (unrestricted) reserves of between three and six months running costs. The present reserves represent twelve months essential costs.

Structure, governance and management

Constitution

The National Caribbean Monument is registered as a charitable company limited by guarantee and was set up by Memorandum of Association.

Methods of appointment or election of Trustees

The management of the Company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

Approved by order of the members of the board of Trustees on 18 August 2021 and signed on their behalf by:



Mr Winston White
Trustee

THE NATIONAL CARIBBEAN MONUMENT
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 30 NOVEMBER 2020

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 18 August 2021 and signed on its behalf by:



Mr Winston White
Trustee

THE NATIONAL CARIBBEAN MONUMENT
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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 30 NOVEMBER 2020

Independent examiner's report to the Trustees of The National Caribbean Monument ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 30 November 2020.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 18 August 2021

Melissa Smith

CIMA dip MA, MAAT

6 School Road
Wombourne
Wolverhampton
WV5 9ED

THE NATIONAL CARIBBEAN MONUMENT
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 NOVEMBER 2020**

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:				
Charitable activities	3	26,539	26,539	7,747
Other trading activities	4	2,750	2,750	-
		<u>29,289</u>	<u>29,289</u>	<u>7,747</u>
Total income				
Expenditure on:				
Raising funds	5	-	-	5,281
Charitable activities	6	1,034	1,034	2,388
		<u>1,034</u>	<u>1,034</u>	<u>7,669</u>
Total expenditure				
		<u>28,255</u>	<u>28,255</u>	<u>78</u>
Net movement in funds				
Reconciliation of funds:				
Total funds brought forward		13,465	13,465	13,387
Net movement in funds		28,255	28,255	78
		<u>41,720</u>	<u>41,720</u>	<u>13,465</u>
Total funds carried forward				

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 18 form part of these financial statements.

THE NATIONAL CARIBBEAN MONUMENT
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REGISTERED NUMBER: 10469909

BALANCE SHEET
AS AT 30 NOVEMBER 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	10	19,200	9,600
		<u>19,200</u>	<u>9,600</u>
Current assets			
Cash at bank and in hand		23,070	4,415
		<u>23,070</u>	<u>4,415</u>
Creditors: amounts falling due within one year	11	(550)	(550)
		<u>22,520</u>	<u>3,865</u>
Net current assets			
		<u>41,720</u>	<u>13,465</u>
Total assets less current liabilities			
		<u>41,720</u>	<u>13,465</u>
Net assets excluding pension asset			
		<u>41,720</u>	<u>13,465</u>
Total net assets		<u><u>41,720</u></u>	<u><u>13,465</u></u>
Charity funds			
Restricted funds	13	-	-
Unrestricted funds	13	41,720	13,465
		<u>41,720</u>	<u>13,465</u>
Total funds		<u><u>41,720</u></u>	<u><u>13,465</u></u>

THE NATIONAL CARIBBEAN MONUMENT
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REGISTERED NUMBER: 10469909

BALANCE SHEET (CONTINUED)
AS AT 30 NOVEMBER 2020

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 18 August 2021 and signed on their behalf by:



Mr Winston White
Trustee

The notes on pages 10 to 18 form part of these financial statements.

THE NATIONAL CARIBBEAN MONUMENT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020

1. General information

The National Caribbean Monument is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The National Caribbean Monument meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Tangible fixed assets and depreciation

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

THE NATIONAL CARIBBEAN MONUMENT
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020

2. Accounting policies (continued)

2.4 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following basis:

Fixtures and fittings	-
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2.5 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.6 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.7 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.8 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020**

3. Income from charitable activities

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Income from charitable activities - Donations	25,484	25,484	6,522
Income from charitable activities - Membership	180	180	250
Income from charitable activities - Gift Aid	-	-	40
Income from charitable activities - Other	875	875	935
	<u>26,539</u>	<u>26,539</u>	<u>7,747</u>
<i>Total 2019</i>	<u>7,747</u>	<u>7,747</u>	

4. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Fundraising	2,750	2,750	-

5. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Allocated centrally incurred fundraising and governance costs	-	-	5,281
<i>Total 2019</i>	<u>5,281</u>	<u>5,281</u>	

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020**

5. Expenditure on raising funds (continued)

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Donations	1,000	1,000	2,388
Membership	34	34	-
	<u>1,034</u>	<u>1,034</u>	<u>2,388</u>
<i>Total 2019</i>	<u>2,388</u>	<u>2,388</u>	

7. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Donations	-	1,000	1,000	2,388
Membership	34	-	34	-
	<u>34</u>	<u>1,000</u>	<u>1,034</u>	<u>2,388</u>
<i>Total 2019</i>	<u>-</u>	<u>2,388</u>	<u>2,388</u>	

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020**

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Donations 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Subscriptions	34	34	-

Analysis of support costs

	Donations 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Stationery	-	-	160
Postage	5	5	4
Events	60	60	70
Computers & software	40	40	57
Refreshments	-	-	9
Bank Charges	36	36	216
Sponsorship	-	-	500
Accountancy	550	550	1,150
Insurance	192	192	192
Sundry	117	117	30
	<u>1,000</u>	<u>1,000</u>	<u>2,388</u>
<i>Total 2019</i>	<u>2,388</u>	<u>2,388</u>	

8. Independent examiner's remuneration

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 30 November 2020, no Trustee expenses have been incurred (2019 - £NIL).

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020**

10. Tangible fixed assets

	Fixtures and fittings £
Cost or valuation	
At 1 December 2019	9,600
Additions	9,600
	<hr/>
At 30 November 2020	19,200
	<hr/>
 Net book value	
At 30 November 2020	19,200
	<hr/> <hr/>
<i>At 30 November 2019</i>	9,600
	<hr/> <hr/>

11. Creditors: Amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income	550	550
	<hr/> <hr/>	<hr/> <hr/>

12. Financial instruments

	2020 £	2019 £
Financial assets		
Financial assets measured at fair value through income and expenditure	23,070	4,415
	<hr/> <hr/>	<hr/> <hr/>

Financial assets measured at fair value through income and expenditure comprise of assets held for trading and those financial assets designated as being held at fair value through profit and loss.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020

13. Statement of funds

Statement of funds - current year

	Balance at 1 December 2019 £	Income £	Expenditure £	Balance at 30 November 2020 £
Unrestricted funds				
General Funds - all funds	13,465	29,289	(1,034)	41,720

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020**

13. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 December 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 30 November 2019 £</i>
Unrestricted funds				
General Funds - all funds	13,387	7,747	(7,669)	13,465

14. Summary of funds

Summary of funds - current year

	Balance at 1 December 2019 £	Income £	Expenditure £	Balance at 30 November 2020 £
General funds	13,465	29,289	(1,034)	41,720

Summary of funds - prior year

	<i>Balance at 1 December 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 30 November 2019 £</i>
General funds	13,387	7,747	(7,669)	13,465

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2020**

15. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	19,200	19,200
Current assets	23,070	23,070
Creditors due within one year	(550)	(550)
Total	<u>41,720</u>	<u>41,720</u>

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Tangible fixed assets	9,600	9,600
Current assets	4,415	4,415
Creditors due within one year	(550)	(550)
Total	<u>13,465</u>	<u>13,465</u>