



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2022		31	March	2023

### Section A Reference and administration details

Charity name Amersham Men's Shed

Other names charity is known by Amersham Men in Sheds

Registered charity number (if any) 1172047

Charity's principal address Old Amersham Farm

High Street

Amersham

Postcode HP7 0HR

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Latchford	Chair		
2	Anthony Buttle	Treasurer		
3	Pat Dunphy	Secretary		
4	Phillip Troth			

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
No advisors appointed		

#### Name of chief executive or names of senior staff members (Optional information)

No staff employed

### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document	Constitution – March 2017
How the charity is constituted	Association CIO
Trustee selection methods (eg. appointed by, elected by)	New Trustees may be appointed by existing Trustees to serve until the next AGM at which point they retire. New Trustees (or Trustees standing for re-election) may be elected by members at the AGM.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Rules for members and policies for H&S and other issues are in place and are regularly reviewed.

The activities of Amersham Men's Shed are covered by appropriate insurance.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote social inclusion for the public benefit of men, primarily over 50 years of age, without distinction of political, religious or other opinions, resident in Chiltern District, by assisting them from becoming socially excluded, relieving the needs of such people and assisting them to integrate into society through the provision of a premises in which they can meet jointly or individually undertake and share creative, physical, social and recreational activities as are available in the Shed. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; old age.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activity of Amersham Men's Shed (AMS) is running a workshop for the public benefit. It is aimed at preventing people, particularly but not exclusively older men, within Amersham and the surrounding area from becoming socially excluded; also to relieve the needs of those people who are socially excluded and to assist them to integrate into society through the provision of these workshop facilities. In the interests of maintaining a safe environment, those enjoying the facilities of the shed are Members.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees recognise the considerable support and encouragement from the Trustees and members who continue to give their time to maintain our premises.

Amersham Shed does not make grants

### Summary of the main achievements of the charity during the year

The effects of Covid19 pandemic lead to minor disruption in our normal activities during the year. The main achievements of AMS during the period are:

1. Running weekly workshop sessions which our membership have enjoyed
2. Successful attendance at craft fairs and Fetes to sell our work
3. Continuing to build our funds giving us a reserve to iron out future fluctuations in charity income.

#### Membership

Membership numbers and activity are limited by workshop space; in mid 2022 we started operating on two days a week (Monday & Thursday), so were able to recruit some new members. We had 20 members at years end; the age distribution of the membership at year end was:

50 - 65yrs	7
65 - 80yrs	11
Over 80	2

#### Community Engagement

Key objective is to raise the profile of the Shed in the local community. To this end, Shed members ran stalls selling items we had made at the Red Kite Craft Fairs at Little Chalfont Village Hall, Hyde Heath Fete, Amersham Heritage day, and at the two Christmas Fairs in Amersham. Also we have met with local organisations.

A Facebook page was used to publicise our activities.

#### Change of Landlord

Since we moved to Old Amersham Farm in 2016, our landlord had been a charity, Mares Community Farm. Early in 2022, Mares decided to cease operations, and left the site in early May. The farm owner, Copas Farms, gave us a short term licence to occupy our social cabin, and three containers. And in October 2022 we agreed a 6 year lease for the Cabin & 2 workshop containers; and a Licence to Occupy for the 3<sup>rd</sup> storage container giving us some security of tenure.

#### Improvements

On 31<sup>st</sup> October the landlord moved the 3 containers & cabin across the farm site, and then installed permanent electric connections to our two workshop containers. The Sheddors have substantially refitted the two workshops, improving insulation, electrics, new workbenches, and upgrading some of our tools; and also improving the Cabin to create a 3<sup>rd</sup> small workshop.

The increased cost of electricity which is supplied the by the Landlords, is a concern but we believe will not affect our operations.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The aim is to build up sufficient reserve funds to cover at least 6 months of operational costs, and to allow for a future move to larger premises.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The two principal sources of funds are weekly donations by members, and income from selling items made by members at local craft fairs.

Main items of expenditure were on the rent of the two workshop containers, the social Cabin, and a storage container to Copas Farms; Insurance premiums; and workshop tools, supplies and materials to make items for sale.

Our funds are currently not large enough to require an investment policy

## Section F

## Other optional information

Amersham Men's Shed is a member of the UK Men's Sheds Association (UKMSA) – who provide advice and support for new and existing Sheds.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

**Signature(s)**

Signed copy on file

**Full name(s)**

John Frederick Latchford

**Position**

Chair

**Date**

16/5/2023



## Receipts and payments accounts

For the  
period from

01/04/2022

To

31/03/2023

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants & donations		-	-		150
Membership Subscriptions	3,079	-	-	3,079	2,316
Product sales	4,192	-	-	4,192	4,053
Other	231	-	-	231	-
		-	-		-
<b>Sub total</b> (Gross income for AR)	7,502	-	-	7,502	6,519
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	7,502	-	-	7,502	6,519
<b>A3 Payments</b>					
Rent	4,603	-	-	4,603	1,190
Insurance	305	-	-	305	294
Running costs & cost of sales	2,969	-	-	2,969	1,775
		-	-		-
		-	-		-
<b>Sub total</b>	7,877	-	-	7,877	3,259
<b>A4 Asset and investment purchases, (see table)</b>					
Tools over £25 cost	969	-	-	969	
Workshop Machines	1,514	-	-	1,514	
<b>Sub total</b>	2,483	-	-	2,483	-

<b>Total payments</b>	10,361			10,361	3,259
<b>Net of receipts/(payments)</b>	-2,858			-2,858	3,260
<b>A5 Transfers between funds</b>					-
<b>A6 Cash funds last year end</b>	9,678			9,678	6,418
<b>Cash funds this year end</b>	6,819			6,819	9,678

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	6,645	-	-
	Cash held by Treasurer	174	-	-
			-	-
	<b>Total cash funds</b>	6,819	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	<b>Details</b>			
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Workshop fitout		2,360	-
	Workshop machinery		3,005	-
	Power tools		1,568	-
	Hand tools		1,521	-
	Other assets		3,996	-
			-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Pre-paid subscriptions		65	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Latchford	16/5/2023