



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2020		31	March	2021

## Section A Reference and administration details

Charity name Amersham Men's Shed

Other names charity is known by Amersham Men in Sheds

Registered charity number (if any) 1172047

Charity's principal address Old Amersham Farm

High Street

Amersham

Postcode HP7 0HR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Latchford	Chair		
2	Anthony Buttle	Treasurer		
3	Pat Dunphy	Secretary		
4	Peter Bray		To 8/6/2020	
5	Phillip Troth		From 8/6/2020	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Not applicable	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
No advisors appointed		

### Name of chief executive or names of senior staff members (Optional information)

No staff employed

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – March 2017
How the charity is constituted (eg. trust, association, company)	Association CIO
Trustee selection methods (eg. appointed by, elected by)	New Trustees may be appointed by existing Trustees to serve until the next AGM at which point they retire. New Trustees (or Trustees standing for re-election) may be elected by members at the AGM.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Rules for members and policies for H&S and other issues are in place and are regularly reviewed.

The activities of Amersham Men's Shed are covered by appropriate insurance.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote social inclusion for the public benefit of men, primarily over 50 years of age, without distinction of political, religious or other opinions, resident in Chiltern District, by assisting them from becoming socially excluded, relieving the needs of such people and assisting them to integrate into society through the provision of a premises in which they can meet jointly or individually undertake and share creative, physical, social and recreational activities as are available in the Shed. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; old age.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activity of Amersham Men's Shed (AMS) is running a workshop for the public benefit. It is aimed at preventing people, particularly but not exclusively older men, within Amersham and the surrounding area from becoming socially excluded; also to relieve the needs of those people who are socially excluded and to assist them to integrate into society through the provision of these workshop facilities. In the interests of maintaining a safe environment, those enjoying the facilities of the shed are Members.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees recognise the considerable support and encouragement from the members who continue to give their time to maintain our workshops.

Amersham Shed does not make grants

**Summary of the main achievements of the charity during the year**

The effects of Covid19 pandemic lead to considerable disruption in our normal activities during the year. The main achievements of AMS during the period are:

1. Running weekly workshop sessions when the site was open which our membership have enjoyed
2. Successful attendance at a few craft fairs to sell our work
3. Continuing to build our funds in order to iron out future fluctuations in charity income. This reserve has proved invaluable in allowing us to continue paying our rent and other fixed costs despite the major loss of income since April 2020 due to the Covid 19 lockdowns & restrictions.

**Membership**

Membership numbers and activity are limited by workshop space as we currently only operate for one day a week, so we did not actively recruit new members, however membership is stable, we had 14 members at years end; the age distribution of the membership at year end was:

50 - 65yrs	5
65 - 80yrs	7
Over 80	2

**Community Engagement**

Key objective was to raise the profile of the Shed in the local community. To this end, Shed members ran stalls selling wooden items we had made at when the Red Kite Craft Fairs at Little Chalfont was able to run, all our other regular Fairs did not run.

A Facebook page was used to publicise our activities.

**Covid19 effects**

The Shed was shut during the 16th March initial lockdown, and the November lockdown; nearly all the craft fairs & fetes we would have attended up to December 2020 were cancelled. These lead to loss of income, and increased sense of isolation amongst members. We have engaged with the majority of members through our Whatsapp group and a weekly Zoom call which usually reached 8 members. When we were able to open, we have benefited from supplies of PPE and hand sanitiser distributed by the UK Men's Sheds Association.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The aim is to build up sufficient reserve funds to cover at least 6 months of operational costs, and to allow for a future move to larger premises.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The two principal sources of funds are weekly donations by members, and income from selling items made by members at local craft fairs.

Main items of expenditure were on the rent of the two workshop containers, paid to the Mares Community Care Farm; Insurance premiums; and workshop tools, supplies and materials to make items for sale.

Our funds are currently not large enough to require an investment policy

## Section F

## Other optional information

Amersham Men's Shed is a member of the UK Men's Sheds Association (UKMSA) – who provide advice and support for new and existing Sheds.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Signed copy on file

Full name(s)

John Frederick Latchford

Position (eg Secretary, Chair, etc)

Chair

Date

13/12/2021



## Receipts and payments accounts

For the  
period from

01/04/2020

To

31/03/2021

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants & donations	51	-	-	51	218
Membership Subscriptions	639	-	-	639	1,678
Product sales	1,170	-	-	1,170	3,962
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	1,860	-	-	1,860	5,858
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	1,860	-	-	1,860	5,858
<b>A3 Payments</b>					
Rent	1,170	-	-	1,170	1,560
Insurance	294	-	-	294	263
Running costs & cost of sales	405	-	-	405	1,685
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	1,870	-	-	1,870	3,508
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-

<b>Total payments</b>	1,870	-	-	1,870	3,508
<b>Net of receipts/(payments)</b>	-10	-	-	-10	2,350
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	6,038	-	-	6,038	3,687
<b>Cash funds this year end</b>	6,028	-	-	6,028	6,038

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	6,203	-	-
	Cash held by Treasurer	214	-	-
	Unbanked rent cheque	-390	-	-
	<b>Total cash funds</b>	6,028	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	<b>Details</b>			
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Tools and equipment purchased by CIO		-	-
			-	-
			-	-
			-	-
			-	-
			-	-

## B5 Liabilities

### Details

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Unbanked Rent cheque	Rent	390	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Signature on file	John Latchford	13/12/2021