

# **Minutes of FoAL A.G.M. Chairmans/Trustees Report and Treasurers Report**

**Tuesday 16<sup>th</sup> February 2021 at 7pm via Zoom and email**

**1. Present:** Alison Evans, Andrea Barnard, Don Hesketh, Caroline Hesketh, David Carpenter, Kathy Maidment, Jeanette Lowe, Margaret Burgess, Peter Walkden, Terry Diviney, Margaret Jackson, Gerry Fielding, Audrey Yates, Kim Snape, Delphine Price, Bill James, Carole Turner,

**2. The Chair's welcome.** Members were welcomed by Alison Evans the Chair of FoAL.

**3. Apologies** were Received from Penny Panting, Carl Fazackerley. Philip Pilling, Erica Fazackerley. Ann O'Shea

**4.. Minutes of the 2020 AGM.** These had been sent out to members before the meeting by Secretary C. Hesketh. Their acceptance was proposed by Andrea Barnard and seconded by Gerry Fielding  
Voted on and approved as accurate,

## **5.. FoAL committee**

5.1 Resignations . No resignation have been received.

5.2 The re-election of existing committee members was proposed by Caroline Hesketh and seconded by Audrey Yates. Voted on and approved.

5.3 New members. Terry Diviney was proposed as a new member of the committee. Proposed by Caroline Hesketh, Seconded by Andrea Barnard .  
Voted on and approved. Terry was welcomed to the committee.

5.4 Re-election of the existing executive Chair...Alison Evans, Secretary ...Caroline Hesketh, Treasurer... Philip Pilling. Vice-chair.... Margaret Burgess.  
The re-election of the executive was proposed by Terry Diviney and seconded by Jeanette Lowe .

Voted on and approved.

## **6. Chair's report**

Chair's report by Alison Evans Chair and Trustee had previously been sent to members. Andrea Barnard commented that Adlington Friends for You had not been running, however there had been some contact with Chorley Friends for You.

See Appendix 1 for Chairs report

## **7. Treasurer's report**

7.1 The accounts were sent out to committee and members for inspection before the meeting. A comparison statement between 2019 and 2020 was also sent out

Auditor Mr D Hesketh thanked Mr Pilling for his work.

7.2 Acceptance of the accounts were proposed by Jeanette Lowe and seconded by Kathy Maidment.  
They were voted on and duly accepted.

7.3 Mr. Donald Hesketh was proposed as auditor for the 2021 accounts by Andrea Barnard and seconded by Gerry Fielding. Voted on and approved.

Caroline Hesketh informed the meeting that the interest on the 3Years savings bond will be on the 2021 accounts as the statement did not arrive until after the accounts had been finalised. The amount was £217.37

**8. Subscriptions.** It was proposed that as in 2020 FoAL do not charge a membership fee for 2021. Members are able to make a donation in lieu of subscription if they so wish.

Proposed by Audrey Yates , Seconded by Terry Diviney

Voted on and approved.

**9. FoAL Groups.** The Chair, Alison Evans also asked the organisers of each group activity within FoAL to give a report on their group.

Family History Group. Met monthly in the library until Lockdown in March 2020.

They have a WhatsApp group and an Email Group and from June have met on Skype on a monthly basis. Some of the meetings are themed and the group help each other with research. There are 7-8 members at meeting. Carole Turner from Adlington Library informed the meeting that Family and Local History sites usually accessed in the library can now be accessed at home using a library card number. Details of this will be sent to members.

French Group... met weekly on a Monday before lockdown. They now meet using Skype every week and are progressing well. Numbers have gone down to 5 but it is hoped this will increase again once FoAL can use the library again.

ICT Group... this is run by Lancashire Adult Learning. Now meet using Zoom. Just Andrea Barnard from FoAL involved with this at the moment although 12 do the course, some from Colne and Leyland.

Andrea informed the meeting that Lancashire Adult Learning are doing a number of courses on line and can be accessed on their website.

Play and Stay ....this will start up again once FoAL can use the library. Some new equipment has been purchased.

Book Club .....has not run during lockdown.

## **10. Future Projects and Events.**

Lancashire Day. This is planned for November 2021 with a week of events, films, and displays. We have a Coop grant for this which finishes in November. The current amount for this is about £500 but goes up all the time. Some of the grant will be paid in April and the rest in November.

Postponed VE Day event. This was due to take place in May 2020. Once large groups can meet again we will have this event. The money for the evening part of the event is not included in the FoAL accounts because it is part of Adlington Mayors Charity fund. The FoAL section of the event had no charge. The refunding of this money will be discussed with Adlington Town Council. When we can have an event there will be no charge as we received a small grant for it in 2019.

## **11. AOB**

Films for All... The screen has been put up in the library. The equipment has been paid for and is being stored by Soundsmith in Kendal until it can be delivered to the library and training can be given once lockdown restrictions are over.

Defibrillator. The 'Ready' button on the machine has stopped flashing. The battery and pads have been checked and are valid until Nov 2023. Mike and Andrea Barnard have looked at the machine and believe that it needs a reboot with the library WiFi. This will be done once we can use the library again.

Bookbench. We have still not had a bill for this. There will be a Bookbench/Whats My Story Chorley event in April 2021. This will be partly virtual and partly actual depending on what covid restrictions are in place. More details will be sent out once we receive them from Chorley Borough Council and Edge Hill College. FoAL's bookbench is outside YouthZone in Chorley.

Carole Turner of Adlington Library informed the meeting that modernisation work on the heating is to be carried out in the library. The work may involve moving one of FoAL's display cabinets but will not have much impact. Work is also to be done on the library WiFi.

**12 Next AGM** will be held in February 2022, Hopefully inside the library date to be confirmed.

The meeting closed at 8.15pm

## Appendix 1

### **Chair's Report for year ending 31 Dec 2020**

#### **Welcome to the Friends of Adlington Library AGM 2021.**

A special thank you to our secretary Caroline, who, throughout lockdown has kept everyone in contact with FoAL and library news and developments. She has tirelessly maintained communication with members and organisations, including Lancashire County Council and the wider network of organisations we have links with. On 21<sup>st</sup> March 2020, Caroline emailed members to let them know that the library was closing the following Monday at 5pm. Since then, Caroline's emails have provided information and kept us up to date: library opening times, changes to service, the ever-evolving arrangements for proposed and future events, quizzes and a range of online and remote activities to keep us active, challenged and engaged.

Thank you to all our volunteers and members for their ongoing involvement and contributions. You have all, maybe without even realising it, supported friends' and neighbours' in different ways – recommending a book, delivering shopping, making a phone call, sending an email, offering help - in a year where the simplest acts made the most difference.

#### **Events and Activities:**

**Pokemon display, March 14<sup>th</sup>** – a popular event which was attended by children of all ages who had opportunities to ask questions, chat with like-minded fans and play with the many Pokemon toys, cards and items brought in by Ellis Evans. Young people attended from far and wide, including Bamber Bridge!

**Online activities and events** - Sadly, March saw our Coffee morning, planned and well-established calendar events and activities suspended. Since then Caroline has emailed

regularly with book lists, video clips, Remembrance links, Friends For You notices, Lancashire Library online events and activities.

### **Book Bench:**

Although the Book-bench painting had been completed just before last year's AGM in February, the bench was still to be varnished and put on display. What's Your Story Chorley 2020 was scheduled for March but as we know did not go ahead due to the nationwide lockdown. Our book bench is situated outside the Youth Zone in Chorley and can be seen from the dual carriageway. I hope that when you drive or walk past it, you're reminded of the fun everybody had painting it and the joy of those days spent together. Looking forward to getting our hand on another one.

What's Your Story Chorley will run this year, on Saturday April 24th 2021, as a hybrid event with a mixture of online and open-air events (namely the book bench trail) circumstances permitting. An assessment of all the benches has taken place and CBC are approaching Chris to carry out some cleaning and repairing (they have actually fared pretty well).

**Quizzes** – thank you Wendy, the source of many of our lockdown quizzes, Caroline and everyone who sent them in. Well done to those of you who have completed them all and well done if you got any of the answers right!

**Garden Meeting** – FoAL members attended a socially distanced meeting held in Caroline's garden in July,

**In Bloom** – members of FoAL met up with Adlington in Bloom on Monday 27th July and Thursday 30th July for some socially distanced weeding and replanting on the flower beds and wall around Adlington Library - a bit wet but worth it.

**FILMS FOR ALL PROJECT** – the committee approved the purchase of the screen and projection equipment in August. The screen has been installed and we're just waiting for lockdown to end, vaccines for everyone and immunity to increase so we can get back into the library and watch some films together.

**Caring Cards:** We once again made Christmas cards for the residents of Grove House and Marley Court. Caroline arranged for safe distribution of card making equipment and collection of cards then dropped them off. Although we didn't get to hand deliver them as we have in the past, it was the next best way to let them know we were thinking about them.

### **Steering Group:**

Caroline and Margaret have been active in communicating with LCC on the following:

- Films for All – continued negotiations with LCC over price of equipment stalled and eventually the steering group recommended the committee approve the purchase to avoid further delay
- Further improvements to the library - the film screen has been installed and is fixed to the ceiling of the main library near the children's area
- Requests for the outside of the building to be cleaned
- Request for Christmas tree bracket to be fixed to the front of the library – after an extended email exchange, a little Christmas cheer went up, quote literally, as we received permission to fix a lit tree on the front of the library
- Co-op funding – funds will be used to fund Lancashire Day events and displays

**Thoughts and condolences:**

Before I finish, I'd like, on behalf of FoAL, to offer our thoughts to those whose health has been affected by the virus this year and to those who have lost loved ones.

We'd also like to offer our condolences to Richard Cornes, a founder member and supporter of FoAL who lost his daughter Sally to cancer last week. We were deeply saddened by the news and our heartfelt thoughts go to Richard, Jo and Milly.

**What's next?**

Finally, thank you for continuing to support FoAL. We hope that over the year we will see the gradual lifting of restrictions and the resumption of activities and events at our library - Saturday mornings, Lancashire day events and displays, talks, crafts, learning and Films for All.

Alison Evans

Chair of Friends of Adlington Library

FRIENDS OF ADLINGTON LIBRARY .FINANCIAL STATEMENT FOR year ending 31/12/2020

	£	p		£	p
<b>INCOME</b>			<b>EXPENDITURE</b>		
<b>DONATIONS</b>			Insurance	134	3
Public	145				
			<b>EVENT EXPENSES</b>		
<b>EVENT FUNDRAISING</b>			VE Day decorations	50	54
			Lancashire Day 2021 project	71	74
			Coffee Morning/drinks for events	20	30
Coffee Mornings	469	44			
			Easter Event	53	39
			<b>PURCHASES</b>		
<b>SALES</b>	15		Table cloth material	19	
			Christmas Tree -outdoor	45	
			Flowers	27	50
			Stationary/Printing/Card	91	96
<b>GRANTS</b>			Pram Club		
			children mat/ponchos/etc	116	27
			<b>Cinema for All</b>		
			Portable Cinema System	5468	26
			Subscription cinema for All	80	
			Electrical Screen via LCC	2240	
			RBL Wreath	17	
<b>TOTAL INCOME</b>	<b>629</b>	<b>44</b>	<b>TOTAL EXPENDITURE</b>	<b>8434</b>	<b>99</b>
Closing Balance in TSB 31/12/19	24811	55	Closing balance in TSB 31/12/2020	12006	
Savings Account-closing balance	10322	66	Closing Balance in Savings Account	10322	66
			2nd Savings Account	5000	
Petty Cash-closing balance	24		Petty cash/cash in hand balance	24	
<b>TOTAL OPENING BALANCE</b>	<b>35158</b>	<b>21</b>	<b>TOTAL CLOSING BALANCE 2020</b>	<b>27352</b>	<b>66</b>
			(Income over Expenditure)	7805	55
				35158	21

Treasures...

Auditor...

3/2/21.