

# Kington Walks Annual Report

Charity Commission Number: 1172022

Email: [info@kingtonwalks.org](mailto:info@kingtonwalks.org)

Website: [www.kingtonwalks.org.uk](http://www.kingtonwalks.org.uk)

Period: 1<sup>st</sup> November 2019 to 31<sup>st</sup> October 2020

Charity Trustees:

Trustee Name	Office	Dates
Mrs. Barbara Barrett		Full period
Mr. Mike Kirby		Full period
Mr. Nick Eve		Full period
Mr. Nigel Sheath	Chairperson	Full period
Mrs. Sarah Lee		Full Period
Mr. Adrian Wilcox		Full period

## Management

This was the organisation's fourth period as a charity where we continued to build a sustainable volunteer community and establish a base of funds to enable us to pursue the objectives of the charity.

The overarching governance document of the charity is the "CONSTITUTION OF A CHARITABLE INCORPORATED ORGANISATION WITH VOTING MEMBERS OTHER THAN ITS CHARITY TRUSTEES" that is an edited and approved version of the Charity Commission's standard document. A copy of this is available on request. The Constitution defines most of our processes including the appointment and election of Trustees.

The day to day running of Kington Walks is managed by our Committee of Members that meet on at least a monthly basis and has the remit to manage most decision making within the terms of the Constitution. Decisions required outside those terms are referred back to the Trustees. In addition, one or more sub-committees manage specific activities or events e.g. our annual walking festival. These sub-committees report back to the main committee on a monthly basis and in effect are concerned with organisational matters with all decisions effecting the charity passed back for approval by the main Committee of Members. There are Terms of Reference for these Committees. During a significant part of the period the Committee met on a virtual basis using Zoom due to Covid-19 restrictions.

Kington Walks has no formal relationship with any related parties.

Our risk management system is focused on the risks associated with walking activities and are governed by a risk management system that requires completion by all walk leaders and includes a safe guarding of children and vulnerable adults policy.

## Objectives

Kington Walks is a Charitable incorporated Organisation (CIO) with the following objectives:

- (1) to provide education on the benefits of walking on health and unity within a community;
- (2) to promote a healthy lifestyle by encouraging and enabling people to partake in regular walks as a form of exercise;
- (3) to advance the development of the community in Kington through organising and facilitating regular group walks in the area including but not limited to an annual walking festival; and
- (4) to promote the protection of the environment through use of sustainable methods of transport (such as buses and trains) to and from group walks

## Primary Activities and Achievements for Period

The primary activity of Kington Walks to date has been the establishment and development of an annual Walking Festival and recently a Spring Walking Weekend. The festival continues to be a major priority but with our now sustainable group of volunteers and base of funds our focus is turning to widening our walking activities and the promotion of healthy lifestyles within our local community and improving the local footpath network.

However, due to the Covid-19 pandemic, this year has been challenging. After considerable effort by our volunteers and a not inconsiderable expense preparing for our Spring Walking Weekend, we had to cancel and refund all income leaving a significant deficit. After much discussion and monitoring government legislation we did manage to put on a much reduced September Festival, meeting all government requirements with no reported infections.

During the previous year we had established our Footpaths Maintenance Group whose remit is to ensure local footpaths are well maintained and to make footpaths more accessible by carrying out work such as replacing styles with gates. The work continued in autumn 2019 but following our winter break we were unable to continue due to Covid-19 and by the end of this period the work had yet to commence. However, we are focused on restarting this work as soon as we are able as it is of significant benefit to local community.

## Financial Review

The accounts are available on the Charity Commission website.

For the period of this report the top level financial figures were:

<b>Income</b>	<b>Expenditure</b>	<b>Surplus (deficits) for 2019</b>	<b>Surplus (deficits) overall</b>
£4,784	£3,017	£1,667	£18,315

Our policy is to maintain a reserve that covers the entire cost of our Annual Festival in case extreme weather conditions lead to us having to refund all walk related income. This is approximately £7,500.

Our principal sources of income are:

- Payment for walks at our walking festivals
- Sponsors and advertisers
- Grants
- Revenue from our annual calendar sales

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees:



Nigel Sheath, Chair of Trustees

30th July 2021



**RECEIPT AND PAYMENT  
ACCOUNTS**  
for the year ended 31st October 2020

**AND**

**BALANCE SHEET**  
as at 31st October 2020

# Kington Walks - Receipt and Payment Account for the year ended 31st October 2020

<b>RECEIPTS</b>	<b>2019-20</b>	<b>2018-19</b>	<b>2017-18</b>	<b>2016-17</b>
Walks & Events (Paypal)				4,384.50
Spring Walks & Events (PayPal)	600.00	1,857.05	1,449.23	
Autumn Walks & Events (PayPal)	289.05	3,274.83	3,286.48	
Walks & Events (cash/cheques))				2,221.30
Spring Walks & Events (cash/cheques)	103.00	877.50	569.50	
Autumn Walks & Events (cash/cheques)	20.00	3,972.90	2,709.80	
Sponsorship		140.00	75.00	575.00
Grants & Donations	3,000.00	500.00	1,900.00	
Calendar Sales	449.00	535.50	636.07	588.50
Website Ads	0.00	175.00	255.00	125.00
Calendar Ads & Sponsor	140.00	665.00	105.00	945.00
Brochure Ads	150.00	400.00	775.00	725.00
Community Shop	0.00	1,027.00	621.95	784.21
Walking Booklet	0.00	0.00	1,044.00	35.00
Book Sales	0.00	0.00	42.95	193.60
Sundry Income (Float Repayments)	0.00	630.00	318.00	
Savings Account Interest	33.10			
<b>Total Income</b>	<b>4,784.15</b>	<b>14,054.78</b>	<b>13,787.96</b>	<b>10,633.83</b>

# Kington Walks - Receipt and Payment Account for the year ended 31st October 2019

<b>PAYMENTS</b>	<b>2019-20</b>	<b>2018-19</b>	<b>2017-18</b>	<b>2016-17</b>
General Admin	14.97	1525.90	1588.23	2073.43
Sundry Expenses	350.83	903.33	1226.92	187.77
Promotion & Advertising	266.81	2156.66	2014.77	2152.31
<b>Walks Expenses:</b>	22.79			2478.34
Leaders Social	257.25	259.20	318.20	
Spring Walks Expenses	0.00	1361.95	643.50	
Autumn Walks Expenses	57.00	1196.15	772.00	
<b>Refunds:</b>				71.50
Spring Walks Refunds	720.50	158.00	27.00	
Autumn Walks Refunds	0.00	58.50	64.40	
<b>Event Expenses (Autumn):</b>				1017.13
Event Expenses (Meal)	0.00	957.18	1033.15	
Event Expenses (Choir)	0.00	1948.20	n/a	
Event Expenses (Band)	0.00	607.80	755.40	
Event Expenses (Map)	0.00	n/a	2.00	
Event Expenses (Talk)	0.00	n/a	50.00	
Calendar Printing	0.00	1297.66		1096.48
Website Maintenance	538.96	0.00	982.19	499.96
First Aid Training	0.00	36.00	280.00	184.50
Walkers Are Welcome	70.00	232.00	60.00	40.00
Footpath Maintenance	668.53	167.71	n/a	n/a
Donations Made	0.00	200.00	n/a	n/a
Walks Booklet	0.00	n/a	n/a	1000.00
Book Sales	0.00	n/a	18.17	284.45
Walker Project	50.00			
<b>Total Payments</b>	<b>3,017.64</b>	<b>13066.24</b>	<b>9835.93</b>	<b>11084.87</b>

## Kington Walks - Balance Sheet as at 31st October 2019

	2019-20	2018-19	2017-18	2016-17	2015-16
<b>Surplus/(Deficit) of Receipts over Payments</b>	1,766.51	988.54	3,952.03	(282.29)	3,084.49
<b>Carried over from last year</b>	16,548.62	15,560.08	11,608.03	11,890.32	8,805.83
<b>TOTAL at year end</b>	<b>18,315.13</b>	<b>16,548.62</b>	<b>15,560.08</b>	<b>11,608.03</b>	<b>11,890.32</b>
<b>Portfolio consists of:</b>					
	<b>2019-20</b>	<b>2018-19</b>	<b>2017-18</b>	<b>2016-17</b>	<b>2015-16</b>
<b>Bank Account</b>	8,282.03	19,554.62	15,560.08	12,577.48	14,069.46
<b>Savings Account</b>	10,033.10				
<b>Unpresented Cheques</b>	0.00	(3,006.00)	0.00	(969.45)	(2,179.14)
<b>TOTALS</b>	<b>18,315.13</b>	<b>16,548.62</b>	<b>15,560.08</b>	<b>11,608.03</b>	<b>11,890.32</b>
of which the following are prepayment liabilities:					
Kington Walker Grant	1,950.00				
Kington TC Grant	500.00				
Andy Johnson (Ring-fenced) Donation	500.00				
<b>True Total after deduction of above liabilities:</b>	<b>15,365.13</b>				