



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2020		31	March	2021

Section A Reference and administration details

Charity name

Southowram Community Association

Other names charity is known by

N/A

Registered charity number (if any)

1172019

Charity's principal address

Colburn Hall

Bank Top

Halifax

Postcode HX3 9UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Padgett	Chairman		Board of Trustees
2	Amanda Padgett	Secretary		Board of Trustees
3	Piers Greenwood			Board of Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Nothing substantial to report.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents of Southowram and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or cooperate with any statutory authority in the maintenance or management of such a centre or activities promoted by the charity in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Southowram Community Centre has been maintained and made available for the use of the community during this period subject to the constraints laid down from time to time by Government or local authorities to minimise the risks to public health during the COVID pandemic.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Due to serious restrictions placed on public gatherings indoors, the Community Centre has had very limited use during this period. However, opportunities have been taken to undertake maintenance work that otherwise would have disrupted normal usage of the Centre. Applications have been made to relevant authorities for grants for which the Charity was eligible and a number of these grants have been received. The money granted will be appreciated greatly as it will help the Community Centre to improve the facilities offered to and used by its community.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity is striving to increase its reserves in the hope that its facilities may be renewed in due course, possibly by encouraging additional grants or donations from entities or individuals who would wish to see the Charity contributing in a meaningful way to the cost of a major project from its own resources.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During this period the Charity's usual income from people and organisations hiring its facilities have all but dried up. However, as mentioned above, grants from local authority sources designed to assist businesses and charities suffering the economic impact of COVID-19 have been sought and secured.

Section F

Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Original Signed	Original Signed
Full name(s)	Stephen Padgett	Piers Greenwood
Position (eg Secretary, Chair, etc)	Chairman	
Date	19 January 2022	19 January 2022

SOUTHOWRAM COMMUNITY ASSOCIATION			
ACCOUNTS SUMMARY			
Period: 01-Apr-20 to 31-Mar-21			
	BANK	PETTY CASH	TOTAL ASSETS
OPENING BALANCES	£30,454	£144	£30,598
TOTALS	Income	Expenditure	
	£24,740	£20,137	£4,603
Income v Expenditure	£4,603	-£136	£4,467
CLOSING BALANCES 31/3	£35,058	£8	£35,066
ACTUAL BALANCE 31/3/21	£35,058		
DIFFERENCE	£0	OK	

SOUTHOWRAM COMMUNITY ASSOCIATION

BANK TRANSACTIONS

Period: 01-Apr-20 to 31-Mar-21

	Payer/Payee	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Totals
INCOME														
Grants	Calderdale MBC	£10,000											£14,073	£24,073
Room Hire	PERFORMING ARTS							£162	£153		£72			£387
	Donations	£30												£30
	Launchpad Learning												£60	£60
	Misc Users - Bank Trans	£161												£161
Interest/transfer	From Savings Acc						£29							£29
Total Income		£10,191	£0	£0	£0	£0	£29	£162	£153	£0	£72	£0	£14,133	£24,740
EXPENDITURE														
Utilities & Certification														
Gas	Brish Gas	£110	£15		£58	£18	£13	£9	£47		£8	-£722	£99	
Electricity	British Gas	£35	£25	£21	£14	£13	£18	£18	£17	£17	£23	£226	£106	
Water	Yorkshire Water/Everflow	£50		£32				£65	-£14	£11	£10		£120	
Gas Cert & Boiler Service														
Heaters Purchase											£240			£704
Repairs & Maintenance														
Buildings Maintenance					£750		£1,000	£1,000						
Grounds Maintenance			£180		£320		£210							
Cleaning & Consumables											£120		£18	
Roof Repairs							£14,090							
Boiler Repair										£72	£722			£18,483
Rates, Insurance etc														
Business Rates	CMBC (Not required this period)													
Insurance								£864						£864
Advertising, Consumables														
Mobile Phone		£7	£7	£7	£7	£7	£7	£7	£7	£7	£7	£7	£7	£86
Total Expenditure		£203	£227	£60	£1,149	£38	£15,339	£1,963	£58	£35	£480	£234	£351	£20,137
Excess Income v Expenditure		£9,988	-£227	-£60	-£1,149	-£38	-£15,309	-£1,801	£95	-£35	-£408	-£234	£13,782	£4,603

SOUTHOWRAM COMMUNITY ASSOCIATION

PETTY CASH ANALYSIS

Period: 01-Apr-20 to 31-Mar-21

		Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Totals
Opening Balance		£144	£133	£133	£133	£133	£8	£8	£8	£8	£8	£8	£8	£144
INCOME														
Users & Donors	All cancelled due to COVID													£0
Events	Christmas Fair													£0
	Summer Fair													£0
Total Income		£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
EXPENDITURE														
Calendar		£11												£11
Grounds Maintenance						£125								£125
Total Expenditure		£11	£0	£0	£0	£125	£0	£0	£0	£0	£0	£0	£0	£136
Excess of Income v Expenditure		-£11	£0	£0	£0	-£125	£0	£0	£0	£0	£0	£0	£0	-£136
CLOSING BALANCE		£133	£133	£133	£133	£8	£8	£8	£8	£8	£8	£8	£8	£8