



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2022 Period start date, to 31st December 2022 Period end date

Charity name: Hands Together Ludlow

Charity registration number: 1171979

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of those in need by reason of youth, old age, ill health, loneliness, dysfunctional relationships, disability or financial hardship who are living in Ludlow and surrounding villages.
Summary of the main activities in relation to those purposes for the public benefit, in particular the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We support our communities through: <ul style="list-style-type: none">• The provision, largely through community volunteers, of direct services, resources and activities to individuals and families in need• Working alongside local agencies to help develop and implement local plans.• Working in partnership with a range of organisations and facilitating networking. Operationally, many of our activities depend on joint working (for example, surplus food collection)• Supporting other organisations through sharing of good practice and facilitating activities
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have been provided with the Charity Commission Public Benefit guidelines

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	Not applicable
Policy on social investment including program related investment.	Para 1.38	Not applicable

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Instigating a Parkinson's Support Group, Community Fridge and developing the Mens Shed have been significant achievements in 2022. Many more individuals were helped indirectly through our support of, and work with, other organisations e.g., Food Bank.</p> <ul style="list-style-type: none"> • 114 volunteers are registered with us and offered their time to help plan and deliver projects and activities in 2022. • 24 regularly attended our Good Grief Café, a total of 299 attendances. • 12 people were given help to access the internet safely at digital inclusion sessions. • 26 people have received one-to-one help from befrienders. • We received and processed 805 incoming calls to the helpline. • 21 men regularly attend Ludlow Men's Shed (plus volunteers) and 25 people received help and support through social prescribing activities. • 354 lifts were provided to HTL events, giving access for those who might otherwise have been excluded. • 356 withdrawals were made from our Community Fridge, opened in November, amounting to 800kg of food distributed. • 18 hardship grants have been made. • A centrally located building has been taken on, raising awareness of, and facilitating access to, our services.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	Performance against the business plan is monitored and reported to quarterly at trustee meetings.
Performance of fundraising activities against objectives	Para 1.41	Fundraising activities reflect the priorities established in the business plan in order to facilitate service delivery. Fundraising has been sufficient to meet those priorities.

set.		
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is healthy but requires continuous fundraising for a sustainable future. The finance subcommittee meets quarterly in line with CC guidance and reports to the trustees. A separate statement of accounts is submitted.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustee board has agreed a policy of holding unrestricted reserves equivalent to 6 months' worth of operating costs. This is to cover limited periods of unexpected loss of funding and any unforeseen losses or wind-up costs.
Amount of reserves held	Para 1.22	6 months' worth of operating costs in 2022 was £65K. HTL is carrying forward £90K of unrestricted funds (excluding designated funds), equivalent to 8 months' worth of operating costs.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	There are three pillars to HTLs fundraising strategy. 1. Major funding organisations, such as the National Lottery 2. Local grants and trusts 3. Individual donors
Investment policy and objectives including any social investment policy adopted.	Para 1.46	Not applicable

A description of the principal risks facing the charity	Para 1.46	Risks to the charity are detailed in the organisational risk log
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are re-appointed at the AGM Trustees may be appointed by the governing body.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	A trustee induction policy has been developed for 2023.
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	HTL is led by volunteer trustees and managed by an Operations Manager Currently there are 9 (maximum 12) trustees. Service delivery is by volunteers, and a small group of staff. The charity is not part of any umbrella organisation.
Relationship with any related parties	Para 1.51	HTL holds a subcontract from Shropshire Council for the delivery of Social Prescribing services.
Other		

Reference and Administrative details

Charity name	Hands Together Ludlow
Other name the charity uses	HTL
Registered charity number	1171979
Charity's principal address	52 Broad Street, Ludlow, Shropshire, SY8 1NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Chantler	Chair		
2	Chris Deaves			
3	Mike Owens			
4	David Harlington			
5	Erica Garner			
6	Rev. Kim Stilwell			
7	Ann Sutcliffe			
8	Janna Vigar			
9	Sir Michael Day		Jan-May	
10	Mike Beazley	Treasurer	May-December	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved.

[illegible]

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others.

Description of the assets held in this capacity.	None
Name and objects of the charity on whose behalf the assets are held and how this fall within the custodian charity's objects.	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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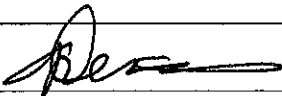
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SUSAN CHANDLER	C. DEAVES
Position (eg Secretary, Chair, etc)	CHAIR	Trustee.
Date	18/4/23	

Hands Together Ludlow – Reg Charity No 1171979

Examined Accounts for the Year Ended 31 December 2022

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	28,390	14,925	-	43,315	14,257
Income from charitable activities	18,227	94,922	-	113,149	75,159
Other trading activities	5,124	360	-	5,484	2,741
Investments	-	-	-	-	-
Other income	-	-	-	-	-
Total income	51,741	110,207	-	161,948	92,157
Expenditure on:					
Raising funds	2,322	-	-	2,322	1,288
Expenditure on charitable activities	18,207	96,527	-	114,734	70,403
Other expenditure	7,784	4,081	-	11,865	4,463
Total expenditure	28,313	100,608	-	128,922	76,154
Net income / (expenditure) resources before transfer	23,427	9,598	-	33,026	16,003
Transfers					
Gross transfers between funds - in	15,910	-	-	15,910	-
Gross transfers between funds - out	(831)	(15,080)	-	(15,911)	-
Other recognised gains / losses					
Gains/losses on investment assets	-	-	-	-	-
Gains on revaluation, fixed assets, charity's own use	2,851	2,439	-	5,290	-
Net movement in funds	41,359	(3,042)	-	38,317	16,003
Total funds brought forward	71,179	33,501	-	104,680	88,677
Total funds carried forward	112,538	30,459	-	142,997	104,680

M G Beazley

M G Beazley, Hon Treasurer, 9 March 2023

Statement of Assets and Liabilities (Separate funds)

					At 31/12/2022 £	At 31/12/2021 £
General	Designated	Restricted	Endowment			
Fixed assets						
Tangible Assets (Note 1)	-	2,851	2,439	-	5,290	-
	-	2,851	2,439	-	5,290	-
Current assets						
Cash At Bank And In Hand (Note 2)	90,429	19,257	28,019	-	137,706	104,680
	90,429	19,257	28,019	-	137,706	104,680
Liabilities						
	-	-	-	-	-	-
Net current assets less current liabilities						
	90,429	19,257	28,019	-	137,706	104,680
Total assets less current liabilities						
	90,429	22,108	30,459	-	142,997	104,680
Liabilities						
	-	-	-	-	-	-
Total net assets less liabilities						
	90,429	22,108	30,459	-	142,997	104,680
Represented by (Note 3)						
Unrestricted						
Unrestricted - General Fund (Note 4)	90,429	-	-	-	90,429	71,179
Designated						
Designated - Connexus Digital Inclusion	-	2,851	-	-	2,851	-
Designated - Garfield Weston	-	4,789	-	-	4,789	-
Designated - Hall Garth Settlement	-	12,556	-	-	12,556	-
Designated - Connexus Job Club	-	125	-	-	125	-
Designated - Marches Food Matters	-	456	-	-	456	-
Designated - Millichope Foundation	-	662	-	-	662	-
Designated - South Shropshire DV	-	667	-	-	667	-
Restricted						
Restricted - Company At Christmas	-	-	-	-	-	760
Restricted - Connexus Digital Inclusion	-	-	-	-	-	3,211

Restricted - Shropshire Council Food Services	-	-	1,189	-	1,189	-
Restricted - Good Things Foundation	-	-	-	-	-	630
Restricted - Hall Garth Settlement	-	-	-	-	-	10,199
Restricted - Connexus Job Club	-	-	-	-	-	125
Restricted - National Lottery Grant	-	-	16,520	-	16,520	9,302
Restricted - Ludlow Youth Health	-	-	-	-	-	1,144
Restricted - Ludlow Men's Sheds	-	-	3,139	-	3,139	-
Restricted - Groundwork UK - One Stop	-	-	276	-	276	-
Restricted - Connexus Pep Up Your Plate	-	-	135	-	135	215
Restricted - Community Resource Self Isolation	-	-	2,379	-	2,379	-
Restricted - Shropshire Council Social Prescribing (Adult)	-	-	3,759	-	3,759	-
Restricted - Shropshire Council For Social Prescribing Youth Work	-	-	3,058	-	3,058	7,000
Restricted - South Shropshire Domestic Violence Network	-	-	-	-	-	915

Fund Totals	90,429	22,108	30,459	-	142,997	104,680
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Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS FROM:						
Donations and legacies						
101 - Private donations and SOs	8,615	-	785	-	9,400	4,506
102 - Organisational donations	3,685	1,000	6,140	-	10,825	3,251
103 - Unrestricted grants	-	15,000	8,000	-	23,000	3,827
105 - Gift Aid	-	-	-	-	-	2,673
106 - Other unrestricted income	88	-	-	-	88	-
Donations and legacies Totals	12,390	16,000	14,925	-	43,315	14,257
Income from charitable activities						
201 - National Lottery Grant	-	-	63,077	-	63,077	30,649
202 - Connexus Digital Inclusion	-	-	-	-	-	2,233
203 - Hall Garth Settlement	-	15,000	-	-	15,000	12,000
204 - Millichope Foundation	2,500	-	-	-	2,500	2,500
205 - Marches Food Matters	-	192	-	-	192	1,000
206 - Shropshire Council Social Prescribing (Adult)	-	-	19,036	-	19,036	18,191
207 - Shropshire Council for Social Prescribing Youth Work	-	-	-	-	-	7,000
208 - Ludlow Youth Health	-	-	2,474	-	2,474	1,306
209 - Shropshire Council Food Services	-	-	9,617	-	9,617	-
211 - Ludlow Men's Sheds	-	-	589	-	589	-
212 - Connexus Pep up your plate	-	-	-	-	-	280
215 - One Stop / Groundwork	-	-	126	-	126	-
217 - Community Food Hub	535	-	-	-	535	-
Income from charitable activities Totals	3,035	15,192	94,922	-	113,149	75,159
Other trading activities						
301 - Lunch clubs and meals income	4,556	-	-	-	4,556	2,025
302 - Men's Shed income	-	-	360	-	360	351
303 - Social events income	102	-	-	-	102	365
304 - Other trading income	466	-	-	-	466	-
Other trading activities Totals	5,124	-	360	-	5,484	2,741
Income and endowments Grand totals	20,549	31,192	110,207	-	161,948	92,157

EXPENDITURE ON:**Raising funds**

E101 - Just Giving fees	54	162	- -	216	234
E102 - Advertising	-	57	- -	57	1,054
E103 - Website/Social Media	-	2,016	- -	2,016	-
E104 - Other fundraising expenses	-	32	- -	32	-
Raising funds Totals	54	2,268	- -	2,322	1,288

Expenditure on charitable activities

E201 - Salaries (Note 5)	-	11,440	62,466 -	73,906	63,588
E202 - National Insurance	-	555	14,087 -	14,643	-
E203 - Pensions	-	615	3,437 -	4,052	-
E204 - DBS checks	-	-	28 -	28	348
E205 - Payroll costs	16	140	- -	157	-
E206 - Recruitment	299	56	131 -	486	-
E207 - Staff expenses	-	166	1,712 -	1,879	1,151
E208 - Volunteer expenses	-	155	946 -	1,102	-
E209 - HR support costs	-	720	- -	720	720
E210 - Training	-	204	811 -	1,015	-
E211 - Room hire	-	-	15 -	15	239
E212 - Equipment costs	11	50	71 -	133	707
E213 - Food related costs	121	746	1,333 -	2,202	3,375
E214 - Men's Sheds costs	-	-	2,463 -	2,463	275
E215 - Consultancy fees	-	35	288 -	323	-
E216 - Other restricted expenditure	-	-	5,640 -	5,640	-
E217 - Marketing	-	-	540 -	540	-
E218 - Good Start Together	-	21	- -	21	-
E219 - Community Food Hub	-	-	112 -	112	-
E311 - Purchase of fixed assets (Note 1)	-	2,851	2,439 -	5,290	-
Expenditure on charitable activities Totals	449	17,758	96,527 -	114,734	70,403

Other expenditure

E302 - Administration costs	124	156	109 -	390	1,271
E303 - Telephone costs	91	251	784 -	1,127	1,708
E304 - IT costs	294	1,455	101 -	1,850	482
E305 - Insurance	-	-	598 -	598	593
E306 - Other costs	84	1,594	1,518 -	3,197	409
E307 - Rent for premises (Note 6)	-	2,550	850 -	3,400	-
E308 - Heating and Lighting (Note 6)	-	591	118 -	710	-
E310 - Property Maintenance (Note 6)	-	589	- -	589	-

Other expenditure Totals	595	7,189	4,081	-	11,865	4,463
Expenditure Grand totals (Note 3)	1,098	27,215	100,608	-	128,922	76,154

Notes to the Accounts:

1. The tangible fixed assets listed were purchased in year in order to assist in delivering the Charity's objects. They consist of grouped IT, catering and Men's Shed equipment. They will be depreciated at 25% per year.
2. The cash at hand and in bank figure as at 31 December 2021 was understated by £3,345 because a salary payment made in January 2022 was accounted for within the 2021 accounts.
3. In the 2021 Accounts all the funds listed were classified as Restricted. This was incorrect. The status of all the funds was carefully researched during 2022 and on 11 October 2022, the trustee Board agreed to the following designations and redesignations:
 - a. The Covid Fund and Good Things Foundation Fund to be reclassified as Unrestricted.
 - b. The Connexus Job Club and Digital Inclusion Funds, Garfield Weston Fund, Hall Garth Settlement, Marches Food Matters Fund, Millichope Fund and South Shropshire DV Fund were to be reclassified as Unrestricted, but were Designated by the trustee Board.
 - c. The remaining funds would continue to be defined as Restricted.
4. The trustees have agreed a Reserves Policy that requires the Charity to hold the equivalent of six months' worth of operating costs as unrestricted funds. In 2022, six months' worth of operating costs was £64K and at year end a total of £90K was carried forward in unrestricted and undesignated funds, equivalent to eight months' worth of operating costs.
5. The salaries figure for 2022 is understated by £3K because a payment made in January 2022 was accounted for in the previous financial year. The salary costs shown are for a total of five staff for ten months of the year and six for two months.
6. Rent and other property costs are for the period from the beginning of August 2022.

**Independent examiner's report to the trustees of Hands Together Ludlow
Charitable Incorporated Organisation ('the CIO')**

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Alan Layng

Address: The Reader's House, Church Walk, Ludlow SY8 1AL

Date: 18th April 2023

Independent examiner's report to the trustees of Hands Together Ludlow Charitable Incorporated Organisation ('the CIO')

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Alan Layng

Address: The Reader's House, Church Walk, Ludlow SY8 1AL

Date: 18th April 2023