

KINGS HILL AND DISTRICT U3A

England & Wales · Charity number 1171975

Details

Status Registered

Legal form Other

Registered 2017-03-09

Register [View on the Charity Commission register](#)

Contact

Address Kings Hill And District U3A
Blackfriars Foundry
154-156 Blackfriars Road
London
SE1 8EN

Phone 07824326566

Email enquiries@kingshillu3a.org.uk

Website www.kingshillu3a.org.uk

Activities

Objects: THE CHARITABLE PURPOSE OF THE U3A ARE: The advancement of education and, in particular, the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development in Kings Hill and District and surrounding areas

Activities: The advancement of education and , in particular ,the education of older people and those who are retired from fulltime work by all means ,including associated activities conducive to learning and personal development

Classification

- **How:** Other Charitable Activities
- **What:** Education/training, Recreation, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£33,898	£32,098	-	-
2024-03-31	£38,423	£38,798	-	-
2023-03-31	£25,265	£27,817	-	-
2022-03-31	£17,791	£20,235	-	-
2021-03-31	£8,627	£8,681	-	-

Trustees

Name	Role	Appointed
Melanie Jane Blewer	Chair	2019-06-06
Brenda Alice Pretty		2017-06-08
David Charles Murray		2019-06-06
Gareth David Price Owen		2025-06-06
Mark Richards		2020-01-01
Maurice Chittenden		2019-06-06
Paula Pomeroy		2025-06-06
Simon Ellis		2023-01-05

KINGS HILL AND DISTRICT U3A

England & Wales - Charity number 1171975

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	24	To	31	03	25

Section A Reference and administration details

Charity name

Kings Hill and District u3a

Other names charity is known by

Registered charity number (if any)

1171975

Charity's principal address

Blackfriars Foundry	
154-156 Blackfriars Road	
London	
Postcode:	SE1 8EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Melanie Blewer	Chairman		
2	Margaret Hall	Vice Chairman	To 1.6.25	
3	Tony Metcalfe	Vice Chairman	From 1.6.25	
4	Maggie Bishop	Secretary	To 1.6.25	
5	Gareth Owen	Secretary	From 1.6.25	
6	David Murray	Treasurer		
7	Paula Pomeroy	Vice-Treasurer	From 1.6.25	
8	Sue Watson	Vice-Treasurer	To. 1.6.24	No vice-treasurer for a year
9	Mark Richards	Committee Member		
10	Brenda Pretty	Committee Member		
11	Maurice Chittenden	Committee Member		
12	Don Bone	Committee Member	To 1.6.25	
13	Simon Ellis	Committee Member		
15	Kathy Booyesen	Committee Member	To 1.6.25	
16	Deborah Langworthy	Committee Member	To 1.6.25	
17	Elaine Scutt	Committee Member		
18	Eve Stephenson	Committee Member	From 1.6.25	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION.
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERSHIP

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education and in particular the education of people not in full-time gainful employment who are in their Third Age (being the period of time after the first age of childhood and the second age of full-time employment and/or parental responsibility) residing in Kings Hill and District and its surrounding locality.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

I'm sure some Annual Reports are written in a rather dreary style.... all about facts, and the task can seem like a chore.... both to write and to read!!!! BUT, I am *pleased* to be writing this Report, as it's all about PEOPLE, YOU and ME!! Together, WE make up the fantastic branch of u3a here at Kings Hill and District, always looking for opportunities to enjoy life and make the most of our 'Golden Years'.

So, what have we been up to in the last year??

Well.... you only have to glance at our colourful newsletters to see that we are out and about and having fun in our different groups. My thanks to Laurie Frowde, our new newsletter Editor for keeping us all in touch with what's happening.

I'm sure many of you are the same as me....and constantly have a FULL diary.... there are so many activities planned for us by our hard-working Events Team....and I thank them for the variety of activities and outings that have been on offer throughout the year.

On our Committee this year we have welcomed Gareth Owen, Tony Metcalfe as Vice-Chair, and Eve Stephenson who has taken on the role of Groups Coordinator, having said our thanks and farewells to Kathy Booyesen. It is now time to say farewell to Deborah Langworthy who has organised many exciting outings and activities within the Events Team. And also, to Maggie Bishop, our Business Secretary, who has been with us for 2 years, very ably and efficiently keeping all the paperwork up-to-date and in order. I have appreciated their support and thank them both most sincerely for doing an excellent job.

So, amongst our 573 members, there are indeed many of you who embrace the ethos of u3a and willingly give your time. We are so grateful to our Group Conveners for your efforts and we held a '*Thank You*' lunch to acknowledge your support.

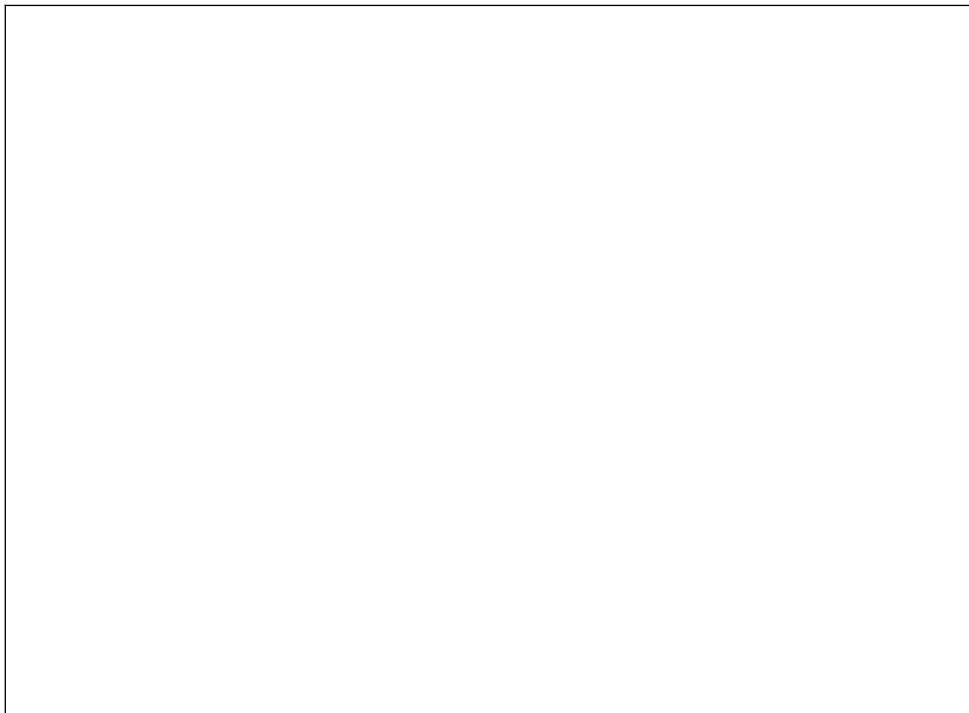
However, we are always on the lookout for more of you to come forward. There are always requests for new groups..... and hopefully, with YOUR help they can be set up soon.

It is my pleasure to sincerely thank all members of our u3a for your positive support throughout the past year, it is YOU who have ensured that our u3a fully upholds our ideals of Learning, Laughing and Living Life to the Full, and long may that continue!

Additional details of objectives and activities (Optional information)

further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year we arranged a variety of educational, cultural and informative visits as follows: -

- Fishbourne Roman Palace and English Martyr's Church
- Milestones, the Living History Museum
- Waddesdon Manor
- Plus, a Health talk given by the charity *Involve*.

And who can forget the delightful Christmas meal at The Bull in Wrotham, with a festive sing-a-long? Or dancing the night away to the sparkling tunes at the ABBA Tribute night!

Now we all know that **people** who lead, need **people** who help and support....and I can't be Madam Chair without my team, the Committee. We meet regularly to ensure everything is running as smoothly as it can....and whilst there are serious matters to discuss.... There always seems to be an opportunity to laugh as well!

We have continued to be in contact with members and update them on our discussions at our Committee Meetings by emailing, and posting, a summary of our decisions, plans, and planned activities, and to encourage any feedback to promote involvement.

We maintain a visual contact with members with our in-person Monthly Meetings with guest speakers, with tea, coffee and biscuits as usual.

We continued to maintain full capacity attendance for all organised activities and events and our membership numbers continued to grow at a steady rate, currently 573.

Section D**Achievements and performance**

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Section E**Financial review**

Brief statement of the charity's policy on reserves

We have a '**Reserves Policy**', and, in brief, the level to be maintained equates to a year's running costs, **plus** any **Reserved** and **Designated** funds.

The level of reserves is reported on, currently bi-monthly, by the Treasurer to the Committee. Any decision relating to the increase, or decrease, in **Membership Fees** will take into account the maintaining of the agreed **Reserves** level.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Membership Fees are the principal source of funds which had been reduced and frozen for a couple of years until 2023 to reflect reduced expenditure in activities and meetings due to Covid restrictions.

They have recently increased to reflect inflation but are now still 25% below the pre-covid level.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

M J Blewer

Full name(s)

Melanie Blewer

Position (eg Secretary, Chair, etc)

Chair	
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Date

1 st June 2025

Kings Hill and District U3A Y/E Accounts 2024-2025

	y/e	31.03.24	31.03.25
Balance B/Fwd	B/Fwd		
Social Activity IN			
Computer Software		0.00	0.00
Donations		11.00	100.00
Gift Aid Refund	2022/23	864.28	2282.54
Membership		8065.00	8510.00
Misc Income		109.35	88.78
SIG - Singing income		417.60	309.70
Income for year		<u>38423.37</u>	<u>33898.42</u>
TOTAL			
Social Activity OUT			
Bank Charges		161.64	180.68
Committee Expenses/u3a		30.00	51.50
Computer Software		60.00	216.54
Convenors' Lunch		451.38	1024.55
Equipment		52.96	1001.49
Hall Hire		1147.50	1195.48
Hospitality		411.05	350.15
Misc Expenses		394.77	305.59
Monthly Speaker's Fees		1440.00	1197.60
Postage, Printing, Stationery		118.81	30.74
SIG - Singing Hall Hire		369.75	84.00
Training		96.05	0.00
u3a Trust Membership Fees		4232.14	4397.40
Website		80.00	80.00
Expenditure for year		<u>18797.88</u>	<u>18007.85</u>
SURPLUS / LOSS for year		19625.49	15890.57
YEAR END NET RESERVES			

Examined and Found correct

signed 

Date 28/4/25

External Auditor. Richard Fox
Approved by Management Committee

signed 

signed 

Treasurer David Murray
Date 29/4/25.

Chair Melanie Blewer
Date 30/4/25

Richard Fox
7 The Close, Birling, West Malling
Kent ME19 5WJ
Tel: 01732 842893 / 07840 477599

28th April 2025

David Murray
Kings Hill & District U3A
c/o 10 Crabtree Close
Kings Hill
ME19 4FR

Dear David

Kings Hill & District U3A Accounts 2024-25

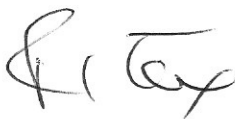
I have examined the 2024-25 accounts, and found them to be accurate and consistent.

In my analysis, I have taken the Beacon listing and CAF annual CSV dump as unimpeachable records. These electronic documents can be traced back to records held by third parties, so can be trusted.

The checks I have done are:

- Verified the categorisation of the Beacon electronic accounts into the Income & Expenditure statement.
- Cross-checked 100% of the paper expense sheets against your Beacon record; verified that all Beacon records other than bank charges has a paper expense sheet.
- Verified a random 20% sample of expense sheets against the CAF records.
- Verified that the end-of-year balance on 31/3/2025 differs from the end-of-year balance on 31/3/2024 by the amount of the difference between income and expenditure. I note that no cash was held over either year-end, and that you deal with cash only on a handful of occasions. There were a few uncashed cheques over each yea-end, and these are accounted for.
- Verified that the accounts for 2024-25 are consistent with the accounts for 2023-24.
- Looked for any evidence of inappropriate handling of funds, and found none.

Therefore, I can with good conscience sign the Income & Expenditure Statement as being a true and accurate representation of the financial affairs of the U3A, to the best of my knowledge.



Richard Fox

KINGS HILL AND DISTRICT U3A

England & Wales - Charity number 1171975

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	23	To	31	03	24

Section A Reference and administration details

Charity name

Kings Hill and District U3A

Other names charity is known by

Registered charity number (if any)

1171975

Charity's principal address

Blackfriars Foundry	
154-156 Blackfriars Road	
London	
Postcode:	SE1 8EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Melanie Blewer	Chairman		
2	Margaret Hall	Vice Chairman	To 30.11.23	
3	Janet McKenner	Secretary	To 1.6.23	
4	David Murray	Treasurer		
5	Sue Watson	Vice Treasurer		
6	Mark Richards	Committee Member		
7	Brenda Pretty	Committee Member		
8	Maurice Chittenden	Committee Member		
9	Don Bone	Committee Member		
10	Simon Ellis	Committee Member	From 1.6.23	
11	Kathy Booyesen	Committee Member	Co-opted 28.9.23	
12	Deborah Langworthy	Committee Member		
13	Elaine Scutt	Committee Member		
14	Maggie Bishop	Secretary	Co-opted 3.7.23	
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION.
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERSHIP

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

The advancement of education and in particular the education of people not in full-time gainful employment who are in their Third Age (being the period of time after the first age of childhood and the second age of full-time employment and/or parental responsibility) residing in Kings Hill and District and its surrounding locality.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

LEARN, LAUGH and LIVE life to the full as a mantra for our 'golden years,' this is certainly the way that we view things at Kings Hill and District u3a!!! Our newsletters give very clear examples of the ways in which we enjoy our retirement time within our u3a. There are always great reports of the adventures and activities within our Groups as well as updates for our Monthly Meetings, events and outings. The newsletter editions have been a brilliant example of how we Learn, Laugh and Live here at KH&D u3a and ensures we are all 'kept in touch' with everything our organisation has to offer.

We have organised a fascinating variety of outings and activities throughout the year, including:-

- The Royal Military Academy at Sandhurst, and Longacres Garden Centre
- The Mini Factory experience, Oxfordshire
- Cadbury World and tour of Bournville
- Visit to Wisley Gardens
- Arundel Castle and tulip festival

Not forgetting the two annual events:-

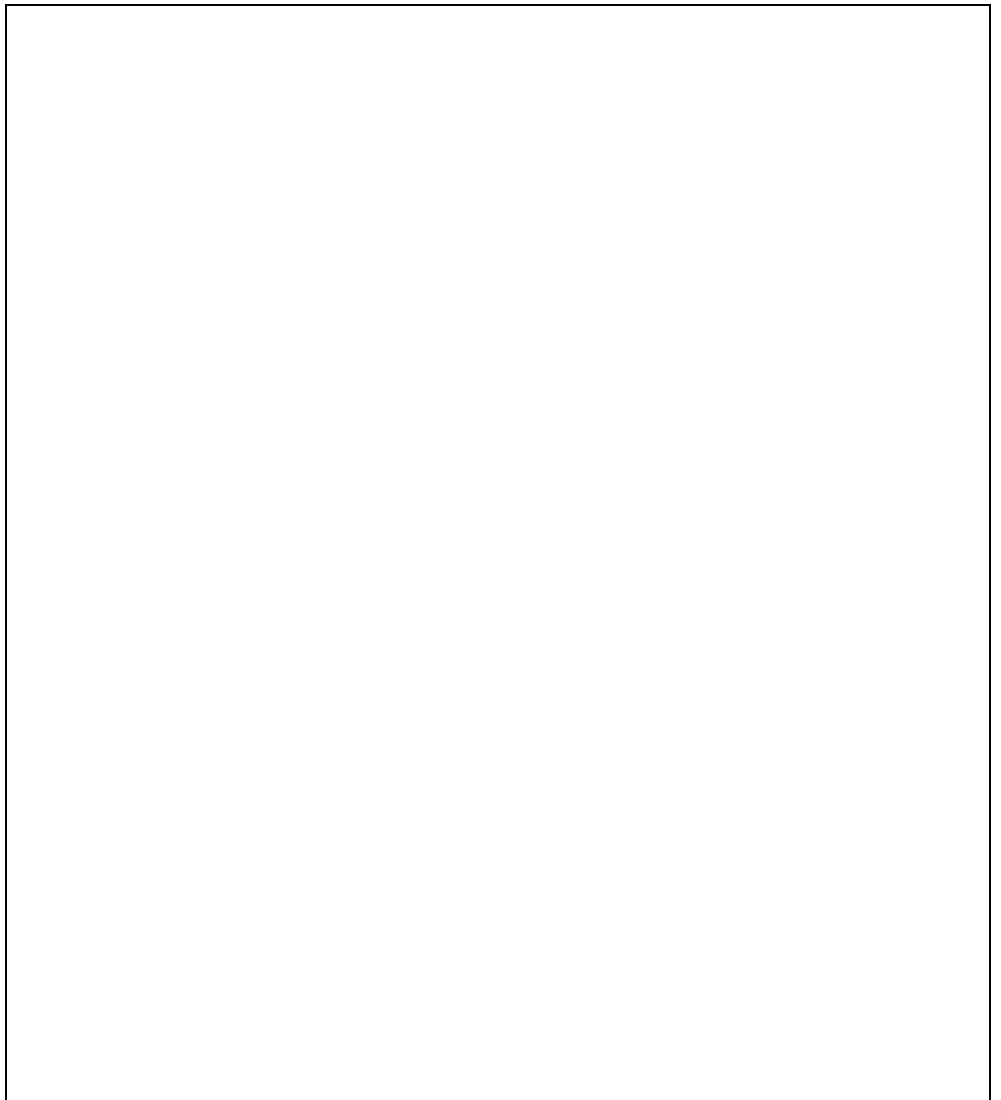
- Christmas Lunch at The Holiday Inn, with surprise entertainment!
- 7 days holiday to Chester, including visits to Stratford upon Avon, Conway Castle, Bodnant Gardens, Anderton Boat Lift and many more delights!

Throughout the past year, we have continued to meet regularly and my follow-up emails members help to keep everyone up-to-date with decisions and plans for our organisation.

Membership totalled 553 at last year's AGM. We have continued to steadily grow in numbers reaching 570 members currently. We have increased the regularity of our **Welcome Meetings** and these are always well attended by new members and members of the Committee.

In March we held a successful Spring get-together for Group Conveners. We are always on the lookout for additional support from members to help run and organise our activities within the groups and for the membership as a whole. To this end, our Groups Coordinator has been busy behind the scenes and we have started several new SIGs, including Pickleball, Walking with Dogs, plus the Nordic Walking group is up and running again.

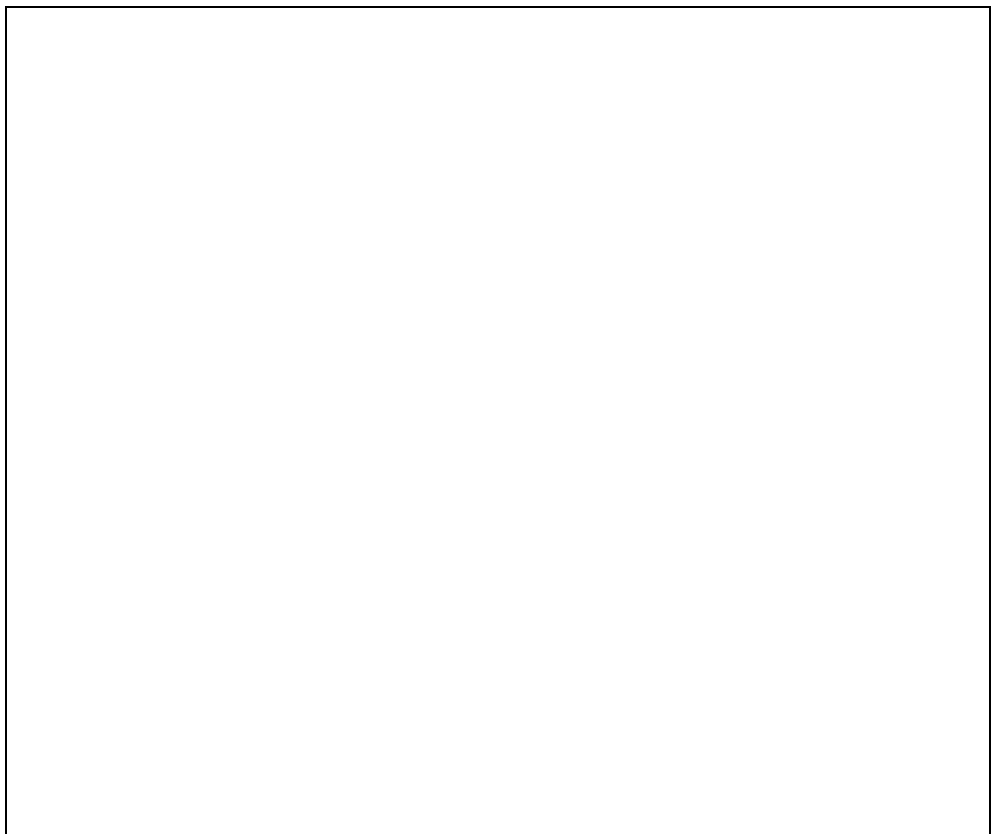
In conclusion.....it is my pleasure to sincerely thank all members of our u3a for your positive support throughout the past year..... It is YOU who have ensured that our u3a fully upholds our ideals of Learning, Laughing and Living Life...upholds our ideals of Learning, Laughing and Living Life to the Full and long may this continue.



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

During the year we arranged a variety of educational, cultural and informative visits as listed above.

We have continued to be in contact with members and updated them on our discussions at our Committee Meetings by emailing, and posting, a summary of our decisions, plans, and planned activities, and to encourage any feedback to promote involvement.

Committee members have also branched out to become involved with other u3as, offering guidance and support, as well as attending the **Kent Network** Study Day in March.

We have our in-person Monthly Meetings with guest speakers, with tea, coffee and biscuits as usual.

We continued to maintain full capacity attendance for all organised activities and events and our membership numbers continued to grow at a steady rate.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a '**Reserves Policy**', and, in brief, the level to be maintained equates to a year's running costs, **plus** any **Reserved** and **Designated** funds.

The level of reserves is reported on, currently bi-monthly, by the Treasurer to the Committee. Any decision relating to the increase, or decrease, in **Membership Fees** will take into account the maintaining of the agreed **Reserves** level based on yearly budget requirements.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Membership Fees are the principal source of funds which had been reduced and frozen for a couple of years until 2023 to reflect reduced expenditure in activities and meetings due to Covid restrictions. The fee has recently increased to reflect inflation impacting on our running costs, **but not** to increase our **Reserves**.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M J Blewer	
Full name(s)	Melanie Blewer	
Position (eg Secretary, Chair, etc)	Chair	
Date	1 st June 2024	

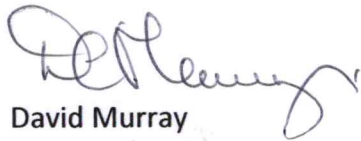
Kings Hill and District U3A Y/E Accounts 2023-2024

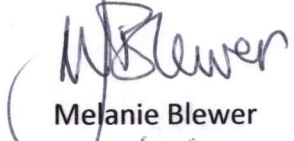
	y/e	31.03.23	31.03.24
Balance B/Fwd	B/Fwd	20782.58	18230.15
INCOME			
Social Activity IN		18361.50	28956.14
Computer Software		74.40	0.00
Donations		199.31	11.00
Gift Aid Refund		698.25	864.28
Membership		5520.00	8065.00
Misc Income		168.40	109.35
SIG - Singing income		153.00	417.60
Income for year		25174.86	38423.37
TOTAL		45957.44	56653.52
EXPENDITURE			
Social Activity OUT		19043.83	29751.84
Bank Charges		141.40	161.64
Committee Expenses		50.00	30.00
Computer Software		74.40	60.00
Convenors' Lunch		0.00	451.38
Equipment		136.48	52.96
Hall Hire		1164.10	1147.50
Hospitality		485.41	411.05
Misc Expenses		537.20	394.77
Monthly Speaker's Fees		1078.80	1440.00
Postage, Printing, Stationery		404.47	118.81
SIG - Singing Hall Hire		90.00	369.75
Training		505.00	96.05
u3a Trust Membership Fees		3936.20	4232.14
Website		80.00	80.00
Expenditure for year		27727.29	38797.89
SURPLUS / LOSS for year		-2552.43	-374.52
YEAR END NET RESERVES		18230.15	17855.63

Examined and Found correct

signed 
 External Auditor. Richard Fox
 Approved by Management Committee

Date 25/4/24

signed 
 Treasurer David Murray
 Date 28/4/24

signed 
 Chair Melanie Blewer
 Date 9/5/24

Richard Fox
7 The Close, Birling, West Malling
Kent ME19 5WJ
Tel: 01732 842893 / 07840 477599

25 April, 2024

David Murray
Kings Hill & District U3A
c/o 10 Crabtree Close
Kings Hill
ME19 4FR

Dear David

Kings Hill & District U3A Accounts 2023-24

I have examined the 2023-24 accounts, and found them to be accurate and consistent.

The checks I have done are:

- Verified the categorisation of the Beacon electronic accounts into the Income & Expenditure statement.
- Cross-checked a randomised sample of 25 (20%) paper expense sheets against your Beacon record; verified that all Beacon records other than bank charges has a paper expense sheet.
- Verified that the end-of-year balance on 31/3/2024 differs from the end-of-year balance on 31/3/2023 by the amount of the difference between income and expenditure. I note that no cash was held over either year end, and that you deal with cash only on a handful of occasions. There were a few uncashed cheques over each year end, and these are accounted for.
- Verified that the accounts for 2023-24 are consistent with the accounts for 2022-23.
- Looked for any evidence of inappropriate handling of funds, and found none.
- I did find just one trivial issue on paying-in, but your explanation has convinced me that the amounts are accurate, and a simple note on the records resolves the query.

Therefore, I can with good conscience sign the Income & Expenditure Statement as being a true and accurate representation of the financial affairs of the U3A, to the best of my knowledge.



Richard Fox

KINGS HILL AND DISTRICT U3A

England & Wales - Charity number 1171975

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	22	To	31	03	23

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Charity name

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Other names charity is known by

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	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Melanie Blewer	Chairman		
2	Elaine Scutt	Vice Chair	Until 01/06/2023 (AGM)	
3	Maggie Holmes	Secretary	Until 01/06/2023 (AGM)	
4	David Murray	Treasurer		
5	Sue Watson	Vice Treasurer		
6	Mark Richards	Membership Sec.		
7	Brenda Pretty	Committee Member		
8	Maurice Chittenden	Committee Member		
9	Don Bone	Committee Member		
10	Linda Read	Committee Member	Until 09/06/2022 (AGM)	
11	June Routley	Co-opted Member	Until 04/10/2022	
12	Deborah Langworthy	Co-opted Member	From 07/07/2022	
13	Janet McKenner	Co-opted Member	From 05/10/2022	
14	Simon Ellis	Co-opted Member	From 05/01/2023	
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION.

How the charity is constituted
(eg. trust, association, company)

TRUST

Trustee selection methods
(eg. appointed by, elected by)

ELECTED BY MEMBERSHIP

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

The advancement of education and in particular the education of people not in full-time gainful employment who are in their Third Age (being the period of time after the first age of childhood and the second age of full-time employment and/or parental responsibility) residing in Kings Hill and District and its surrounding locality.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Kings Hill and District u3a became 'Party Central' at the end of 2022 with our special celebrations.....and I acknowledge the efforts made by ALL our teams to ensure that these were delightful occasions.

First was the Big Showcase event in September attended by over 194 people including our esteemed guest, The Mayor of Tonbridge and Malling. This coincided with National u3a's 40th celebration and as such our event was shared on the National Blog.

Second was our own 10th Year Celebration party enjoyed by over 100 members, with music and 'birthday' cup-cakes.

In addition, our Events Team have also organised a variety of outings and activities throughout the year, including:-

- Christmas Lunch at The Holiday Inn, with excellent surprise entertainment

- Day trip to Weald and Downland Museum

- Rock n Roll evening with the Sebastian Ellis Band

And the following events have been planned:-

- Day trip to Sandhurst in May

- Holiday to Cheshire in September

Throughout the past year, our committee has continued to meet regularly and my follow-up emails to you all help to keep everyone up-to-date with decisions and plans for our organisation.

Wherever possible, we look for ways that we can support our members and in September we held a Hearing Matters talk, sharing knowledge and advice.

This year we have paid particular attention to broadening our approaches to Diversity, Accessibility and Inclusion in the following ways:-

- Dedicated Committee Meeting in February

- Theme for Conveners Meeting in April

- Dementia Awareness talk booked for May

New members to join our committee are Janet McKenner as Business Secretary, Simon Ellis, our Diversity Officer and Margaret Hall.

Elaine Scutt has served in the positions of Vice Chair and Groups Coordinator for several years and will be standing down from these roles at the AGM.....I thank her for her dedication and endless efforts to develop and promote our u3a. She has worked tirelessly to ensure our groups run smoothly and our Conveners are well supported.....and I am very grateful for her support for me as my 'Wing-Lady'.

We have also welcomed Sue Christie as the booker for our speakers at Monthly Meetings. Attendance at these meetings has increased and is now regularly over 110.....(we're always needing more chairs!!!).

Membership totalled 516 at last year's AGM. In the following months we said our sad farewells to dear friends and long-standing

members. But, in general, we have continued to steadily grow in numbers reaching 553 members currently. Welcome Meetings are held regularly and these are always well attended by new members and members of the Committee.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year we arranged a variety of educational, cultural and informative visits as listed above.

We have continued to be in contact with members and update them on our discussions at our Committee Meetings by emailing, and posting, a summary of our decisions, plans, and planned activities, and to encourage any feedback to promote involvement.

We have used Zoom to maintain a visual contact with members but have subsequently reverted to our in-person Monthly Meetings with guest speakers, with tea, coffee and biscuits as usual.

We continued to maintain full capacity attendance for all organised activities and events and our membership numbers continued to grow at a steady rate.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a '**Reserves Policy**', and, in brief, the level to be maintained equates to a year's running costs, **plus** any **Reserved** and **Designated** funds.
The level of reserves is reported on, currently bi-monthly, by the Treasurer to the Committee. Any decision relating to the increase, or decrease, in **Membership Fees** will take into account the maintaining of the agreed **Reserves** level.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Membership Fees are the principal source of funds which has been reduced and frozen for a couple of years until 2023 to reflect reduced expenditure in activities and meetings due to Covid restrictions.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M J Blewer	
Full name(s)	Melanie Blewer	
Position (eg Secretary, Chair, etc)	Chair	
Date	1 st June 2023	

Kings Hill and District U3A Y/E Accounts 2022-2023

	y/e	31.03.22	31.03.23
Balance B/Fwd		23226.61	B/Fwd 20782.58
INCOME			
Social Activity IN		12347.75	18361.50
Computer Software		94.80	74.40
Donations		78.00	199.31
Equipment		9.71	0.00
Gift Aid Refund		0.00	698.25
Membership		5070.21	5610.00
Misc Income		110.37	168.40
SIG - Singing Hall Hire		0.00	153.00
	Income for year	17710.84	25264.86
	INCOME TOTAL	40937.45	46047.44
EXPENDITURE			
Social Activity OUT		10883.64	19043.83
Bank Charges		173.74	141.40
Committee Expenses		78.35	50.00
Computer Software		238.68	74.40
Convenors' Lunch		0.00	0.00
Equipment		2744.82	136.48
Hall Hire		631.40	1164.10
Hospitality		68.93	485.41
Membership		80.00	90.00
Misc Expenses		444.69	537.20
Monthly Speaker's Fees		895.00	1078.80
Postage, Printing, Stationery		627.02	404.47
SIG - Singing Hall Hire		0.00	90.00
Training		405.00	505.00
u3a Trust Membership Fees		2903.60	3936.20
Website		60.00	80.00
	EXPENDITURE TOTAL	20234.87	27817.29
	NET SURPLUS	20702.58	18230.15

Examined and Found correct

signed
Auditor. Richard Fox

Approved by Management Committee



Date 18/4/23

signed
Treasurer David Murray
Date

signed
Chair Melanie Blewer
Date

Richard Fox
7 The Close, Birling, West Malling
Kent ME19 5WJ
Tel: 01732 842893 / 07821 477599

1 March, 2024

David Murray
Kings Hill & District U3A
c/o 10 Crabtree Close
Kings Hill
ME19 4FR

Dear David

Kings Hill & District U3A Accounts 2020-2021

I have examined the 2020-2021 accounts, and found them to be accurate and consistent.

The checks I have done are:

- Reconciled all entries in your primary electronic Beacon accounts with the CAF bank electronic listing, checking a sample of these on the paper record.
- Reconciled all Cash Ledger and Expenses Summary entries against the primary Beacon electronic accounts.
- Verified the categorisation of the Beacon electronic accounts into the Income & Expenditure statement.
- Cross-checked each paper expense or income sheet against your Beacon record.
- Verified that the end-of-year balance on 31/3/2021 differs from the end-of-year balance on 31/3/2020 by the amount of the difference between income and expenditure. I note that no cash was held over either year end, and that you deal with cash only on a handful of occasions.
- Looked for any evidence of inappropriate handling of funds, and found none.
- Made one recommendation to make clearer the reporting of Income and Expenditure, which you have implemented.

Therefore, I can with good conscience sign the Income & Expenditure Statement as being a true and accurate representation of the financial affairs of the U3A, to the best of my knowledge.

Richard Fox