

Charity Registration No. 1171950

PETERBOROUGH SINGS!
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2021

PETERBOROUGH SINGS!

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

J Hanby
G Hall (From July 2020)
A Welsford (From July 2020)
B Pengelly (From July 2020)
L Hatfield (From July 2020)
A Viale (From July 2020)
M Currier
G Mill (Stepped down at AGM 10th Aug 2020)
E Collier (Resigned June 2020)
I Stancer (Resigned June 2020)

Charity number 1171950

Principal address John Mansfield Campus
Western Avenue
Peterborough PE1 4HX

Independent examiner Simon Kelsall
10 Dundee Court, Orton Northgate
Peterborough, PE2 6BT

Bankers Barclays Bank plc
1 Church Street
Peterborough PE1 1XE3

PETERBOROUGH SINGS!

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PETERBOROUGH SINGS!

TRUSTEES' REPORT

FOR THE YEAR ENDED 31ST MAY 2021

The trustees present their report and financial statements for the year ended 31 May 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements, they comply with the charity's constitution, and the Charities Act 2011.

The Charity is a Charitable Incorporated Organisation (CIO) with turnover not exceeding £250,000, as such it has chosen to produce these statements using the Receipts and Payments Method as detailed in the document "Charity Reporting and Accounting" CC15c.

Objectives and activities

The charity's objects are: To advance, improve, develop and maintain public education in, and appreciation of the art and science of music in all its aspects but in particular choral music, through such means as the trustees see fit, including through the presentation of public concerts and recitals; musical projects that encourage public participation and education programmes; recruiting from the public at large; through performance, rehearsals, and communication to maintain cohesive choirs; and to further such charitable purposes as the trustees in their absolute discretion shall think fit, including through the making of grants and donations.

The trustees have paid due regard to guidance issued by the Charity Commission in setting these objectives and deciding what activities the charity should undertake.

Achievements and performance

Throughout 2020-21 the charity continued to pursue events and initiatives that support its aims and objectives as summarised below. Much of this year has been severely affected by the restrictions put in place as a response to COVID-19. While this has meant that many of the planned events have unfortunately not been able to take place, the charity has still nevertheless made a significant contribution to the cultural life of the city, to the benefit of our members and the wider general public

1. Competitions and Festivals

Going into 2020-21 the charity knew that many of the competitions and festivals in the UK and abroad were unlikely to go ahead as planned due to various national and local COVID-19 lockdowns. While unfortunate, this has given the choirs time to focus on specific areas and utilise remote learning, meaning that the choirs are better prepared for next year's competitions and festivals.

A lot of effort has been put into organising the upcoming years schedule of competitions and festivals, supported by the three-year strategy, and the choirs are all looking forward to competing again.

2. Singing projects

As with the Competitions and Festivals, the charity knew that there would be significant challenges in running singing projects for both men's and women's voices, especially as the third national lockdown loomed in the UK in winter 2020.

These projects aim to develop, educate, and bring appreciation and experience of choral singing to a wide spread of participants, the overwhelming majority of whom are either first time choristers or singers returning to the activity after a long time. Project members vastly enjoy singing a repertoire that is accessible to those with a wide variety of previous experience, while at the same time being coached to become much better singers than they were at the start of the programme. Many go on to join one of our three choirs, whilst for others it is an entry into continuing to sing elsewhere and is simply a fabulous experience that they have enjoyed and may repeat in the future.

The charity looks forward to engaging with eager new choristers in the following year and staging projects full of choristers who want to 'do something' after a year in lockdown.

3. Engaging young singers

Peterborough Youth Choir, like the other choirs in Peterborough Sings! (PS!), has had to adapt over the past year and continues to provide many opportunities to young singers in the area. The choir ran two "Virtual big sing" online events where young singers were remotely taught pieces and then able to submit their recordings. These recordings were then combined to create a great virtual choir. Two of the lucky choristers also received a Yamaha keyboard as a prize for the best recording.

These "Virtual big sing" events supported the Peterborough Music Hub Singing Strategy for which PS! have again been the delivery partner. We thank the City Council for continuing to support this programme which is vital to keep singing in schools alive and for continuing to have the confidence in PS! as its delivery partner.

4. Concerts

Christmas Magic 2020 was even more special than usual as it was the only concert which could go ahead during 2020-21 during the tiered restrictions of Christmas 2020. Planning and organising a large concert during an unprecedented pandemic is no small feat, and the management, performers and supporters of PS! should be congratulated on this feat.

Across three performances the choirs performed to around 600 people, which gave both the choristers and audience members respite from the 'new normal' and was a great success by all accounts.

5. Peterborough Sings! Chorus

The Chorus continues to remain strong after a year in lockdown with regular online rehearsals during term time. Unfortunately, the Chorus could not sing in Christmas Magic 2020 due to the COVID-19 social distancing guidelines, however the choir are looking forward to supporting both project choirs in the coming year and participating in concerts.

6. Governance, structure and management

Emma Collier, Graham Mill, and Ian Stancer resigned from the trustee body during 2020-21. The remaining trustees thank them for their service during their time with the group.

Alessandro Viale, Anna Welsford, Bridget Pengelly, Gillian Hall, and Lisa Hatfield joined the trustee body during 2020-21. Roles within the trustee body were also rotated following the AGM, with John Hanby becoming Chair, Mark Currier Finance Trustee and Anna Welsford Administration Trustee

7. Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level of £15,000 - £30,000 to ensure that, in the event of a significant drop in funding, they would be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The trustees have further assessed the major risks to which the charity is exposed, and given the greater risk related to engaging more expensive performance partners in expensive venues the trustees decided, in 2019, to increase reserves, over the following two years, to a level equivalent to 3-6 months expenditure plus £25,000. This would approximate to £40,000 to £50,000.

During 2020-21 restrictions resulting from Covid-19 continued to impact upon the finances of the charity. With the exception of Christmas Magic we were unable to raise any income from performances. We retained a significant number of subscription paying members, but inevitably several members did leave and their subs payments ceased. The Music Hub payments continued to be received and we thank PCC for this. All of our paid employees were placed on flexible furlough, working only the minimum time required to maintain basic services and we claimed support through the Job Retention Scheme. We also received support through the Arts Council England Covid Recovery grant. With this support we have maintained a balance above our reserve target. However it must be pointed out that the ACE grant was a "one-off" and the JRS is now winding down. As we return to full activity we will take on full salary, occupation, promotion and associated costs well in advance of any income generating concerts so our future financial health does rely on those reserves being available.

The trustees who served during the year and up to the date of signature of the financial statements were:

G Mill

M Currier

E Collier

J Hanby

I Stancer

G Hall

L Hatfield

A Viale

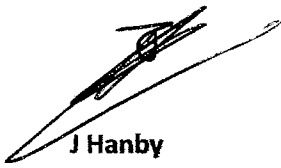
B Pengelly

A Welsford

The trustees are appointed by a vote of the subscription paying members of the charity at the Annual General Meeting. The posts on the trustee body are decided by the trustees themselves. If necessary a vote among the trustees is taken. None of the trustees has any beneficial interest in the company.

All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The trustees' report was approved by the Board of Trustees.

A handwritten signature in black ink, appearing to read 'J Hanby', with a long, sweeping underline.

Trustee

Dated: 26th July 2021

PETERBOROUGH SINGS!

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the financial statements of Peterborough Sings! (the charity) for the year ended 31 May 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

Independent examiner's statement

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act;

or

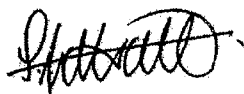
2. the financial statements do not accord with those records;

or

3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Simon Kelsall



Dated: 24th July 2021

PETERBOROUGH SINGS!

PAYMENTS AND RECEIPTS ACCOUNTS FOR THE YEAR ENDED 31ST MAY 2021

	Total 2021	Total 2020
	£	£
<u>Income from:</u>		
Concerts	17,306	61,691
Donations	2,106	3,801
Education and Outreach	34,405	50,711
Gift Aid	3,760	13,591
Projects	0	9,088
Raffles	0	1,195
Staffing	0	7,372
Subscriptions	16,734	24,964
Tours and Competitions	1,847	4,863
Uniforms	0	125
Interest	10	0
Covid19 Grants	95,607	0
<u>Total Income</u>	<u>171,775</u>	<u>177,402</u>
<u>Expenditure on:</u>		
Accommodation	0	4,019
Administration	11,936	14,058
Concerts	42,694	22,629
Education and Outreach	11,451	13,614
Governance	0	1,380
Projects	2,268	9,540
Staffing	83,760	82,940
Tours and Competitions	369	7,577
Uniforms	85	1,645
<u>Total Expenditure</u>	<u>152,563</u>	<u>157,403</u>
<u>Net income for the year</u>	<u>19,212</u>	<u>19,999</u>

Fund balances at 1st June 2019	-	29,897
<u>End of year fund balances</u>	<u>69,108</u>	<u>49,896</u>

The financial statements were approved by the Trustees on 26th July 2021.



J Hanby

Trustee

Dated: 26th July 2021

PETERBOROUGH SINGS!

NOTES TO THE PAYMENTS AND RECEIPTS ACCOUNTS

FOR THE YEAR ENDED 31ST MAY 2021

1 Accounting policies

Charity information

Peterborough Sings! is a charitable incorporated organisation registered in England and Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Reporting and Accounting" (CC15c), section 1.3 "Types of Account."

The charity has not prepared a Statement of Cash Flows for this report.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Incoming resources

Income is recognised on receipt, when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably.

Cash donations and other donations are recognised on receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised on receipt.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.4 Resources expended

Policy for recognition of liabilities is as soon as there is a legal or constructive obligation committing the charity to expenditure. Recognition of the costs of generating funds is on a payments and receipts basis.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and included audit fees and costs linked to the strategic management of the charity.

Costs are allocated, where possible, directly to the activity. Where the cost is not directly attributable it is allocated by informed management's best estimate of the activities undertaken.

There were no additional governance costs for 2020-21

2. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

3. Employees

The Average number of employees during the year was 3

4. Related party transactions

The trustees participate in the choir and therefore subscriptions and tour payments are made by the trustees to the charity. These transactions are on the same basis as other members of the choir