



Trustees' Annual Report for the period

Period start date				Period end date		
From	01	January	2023	To	31	December 2023

Section A Reference and administration details

Charity name Menter Cilycwm

Other names charity is known by -

Registered charity number (if any) 1171942

Charity's principal address

Home Farm

Cilycwm

Llanymddyfri, Carmarthenshire

Postcode

SA20 0TG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hilary Moira Davies	Trustee	Resigned 30 June 2023.	
2	Aled Owen Edwards	Trustee, Chair		
3	Sarah Elsbeth Herbert-Jones	Trustee		
4	Audrey Price	Trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution of a CIO (Foundation Model)

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

First charity trustees appointed for 3, 4 and 5 years. Thereafter every trustee appointed for a term of three years by resolution at a meeting of charity trustees. Trustees selected for skills, knowledge and experience needed for effective administration of Menter Cilycwm [ref. 9(4) & 10].

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

-

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- A. To benefit the residents of Cilycwm and the surrounding Upper Tywi area by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the quality of life of the residents.
- B. To secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the association in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Project Development 2023. Our main project is to convert Capel y Groes into a much-needed Community Centre for the Cilycwm area. After negotiations to buy land adjacent to the chapel ended, in March 2023 the architects revised the drawings for Pre-App advice (revised to use just the existing footprint with a small extension out the back now that the adjacent land was not available). They submitted for Pre-App advice on 29 April and by 29 June 2023 we received a positive response with one caveat that the Conservation Officer should visit the site to discuss recording the pews before removing them. On 28 July we held a public meeting and got community approval to proceed with the modified design. On 3 Oct 2023 the Conservation Officer visited the site. Hiraeth's Lead architect returned from maternity leave in November and continued to work on finalising plans, costs, the heritage impact assessment (HIA) and conservation management plan (CMP). This Project Development work was made possible with ongoing grants from AHF, Carmarthenshire County Council Targeted Facility Fund (TFF) and the Welsh Church Fund (WCF) and this year Trustees secured further funding from Perthyn and Pilgrim Trust.

Other activities. Various community groups hired rooms for meetings (Dysgwyr, Cor Cyswllt Cilycwm, Community Council, Show Committee, Crafts and Health groups, etc) despite the chapel's current state (with no toilet, kitchen, running water or level access, and insufficient heating) but bookings are dwindling due to these limitations. Menter Cilycwm continued to initiate some other community activities such as a Pumpkin competition in October and Advent Calendar Windows around the village in December. There is still considerable interest – and some impatience – about when the refurbishment into a sustainable 21st Century community hub will be completed!

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

1. Progressed project development to repair and adapt Capel y Groes into a Community Centre.
2. Concept drawings and plans of the future development submitted at Pre-App agreed by the community.
3. Conservation officer approved removing pews from the listed building.
4. Menter Cilycwm gained further experience in managing a heritage refurbishment project and developing relationships with donors.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our Financial Management Procedures state that 'The Trustees will aim to build up and keep reserves equivalent to one year's running costs'.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2023 Total Income was £12,246 and Total Expenditure £11,227. The Year-end balance was £6,225.21.

Income was mainly from grants from Carmarthenshire County Council's Targeted Facility Fund, Welsh Church Fund, AHF and Cilycwm Community Council (£9k); fundraising from the public (£2k); and room hire.

Expenditure was mainly on project development (£10k) and running costs.

Section F

Other optional information

Plans and objectives for the future:

Plans for 2024 were to continue with Project Development to convert the chapel into a modern sustainable community centre by commissioning accurate plans and costs, seeking planning permission and listed building consent, and applying for funding for the capital works. Alongside this Menter Cilycwm continues to encourage use of the building for community activities in its existing state.

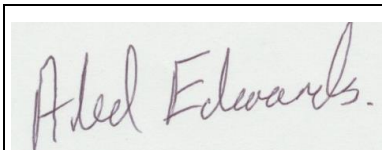
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ALED OWEN EDWARDS

Position (e.g., Secretary, Chair, etc)

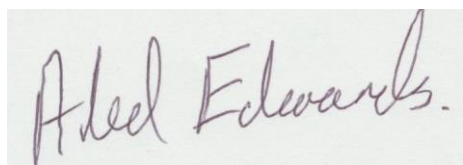
CHAIR

Date

2nd October 2024

MENTER CILYCWM (Charity no. 1171942)
Statement of Financial Activities 2023

	Notes	Unrestricted Funds	Restricted Funds	2023	2022
Income from:					
Grants from Govt	1	-	7,763.19	7,763.19	9,454.38
Donations and legacies	2	-	1,619.90	1,619.90	9,899.00
Fundraising	3	2,141.00	-	2,141.00	4,208.37
Charitable activities		700.00	-	700.00	430.00
Other trading activities		-	-	-	-
Investments		22.90	-	22.90	1.19
Total income		2,863.90	9,383.09	12,246.99	23,992.94
Expenditure on:					
Raising funds		-	-	-	343.07
Charitable activities	4	1,012.65	10,167.16	11,227.81	19,953.46
Other trading activities		-	-	-	-
Total expenditure		1,060.65	10,167.16	11,227.81	20,296.53
Net income before transfers		5,206.03	-	5,206.03	1,509.62
Transfers between funds		-	-	-	-
Net movement in funds		1,803.25	(784.07)	1,019.18	3,696.41
Total funds brought forward		7,009.28	(784.07)	6,225.21	5,206.03



.....
Chair

02 October 2024

.....
Date

Notes

1. Grants from Govt included £6,439.02 from Carmarthenshire County Council Targeted Facility Fund for community centre Project Development; and £1,324.17 from the Welsh Church Fund.
2. Other Grants included £1,500 from the Architectural Heritage Fund for Project Development; and £119.90 from Cilycwm Community Council for a Zoom license.
3. Donations included private donations and fundraising from a pop-up shop.
4. Project Development costs included Architect's fees for preparing for Pre-App advice from the Local Authority Planning department, a community consultation meeting in July, and preparing the application for Planning Permission.
5. Menter Cilycwm own Capel y Groes building and it will be valued at the end of Capital Works phase.
6. Debtors include a grant paid retrospectively in January 2024.
7. Creditors included payments pertaining to 2023 made in January 2024.