



# Trustees' Annual Report for the period

Period start date			Period end date		
From	01	January	2022	To	31
					December
					2022

## Section A Reference and administration details

Charity name Menter Cilycwm

Other names charity is known by -

Registered charity number (if any) 1171942

Charity's principal address Home Farm

Cilycwm

Llanymddyfri, Carmarthenshire

Postcode

SA20 0TG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hilary Moira Davies	Trustee		
2	Aled Owen Edwards	Chair		
3	Sarah Elsbeth Herbert-Jones	Trustee		
4	Audrey Price	Trustee		

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution of a CIO (Foundation Model)

How the charity is constituted

Charitable Incorporated Organisation (CIO)

(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

First charity trustees appointed for 3, 4 and 5 years. Thereafter every trustee appointed for a term of three years by resolution at a meeting of charity trustees. Trustees selected for skills, knowledge and experience needed for effective administration of Menter Cilycwm [ref. 9(4) & 10].

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- A. To benefit the residents of Cilycwm and the surrounding Upper Tywi area by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the quality of life of the residents.
- B. To secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the association in furtherance of the above objects.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In early 2022 we organised repairs to the existing building to enable community activities to be held there after the closure and Coronavirus lockdowns over the previous two years. Repair work included removing asbestos panels, repairing sash windows and fixing safety panels, repairing walls and redecorating, and carpeting, all with the aid of grants from Cadw and Williams Brown Hill CIO.

Community activities during the year included a guided walk around the area, 'Hidden Gems of Cilycwm' in April; 'Cilycwm Open Gardens' & Plant Sales in July; several Bring & Buy sales; a Craft stall at the Frosty Fair in November, a Christmas Carol Concert by Cor Cyswllt Cilycwm and a Christmas Pop-Up Shop in Llandovery December. These were both social events & fundraising activities. Several community organisations booked Capel y Groes for their regular meetings including Rhandirmwyn Welsh learners, Cywion Kids Cilycwm, Cor Cyswllt choir, the Show Committee and Ty Newydd chapel members (after the Methodist chapel closed). Hybrid meetings were held with some people attending in person and others attending remotely online enabled by digital equipment funded by the Rural Development Programme and the Community Council. Cywion Kids Cilycwm received a startup grant from CAVS to buy toys and equipment for pre-school children in the area.

Project Development got under way to convert the Listed chapel into a modernised community centre. After an Inception meeting with the chosen architects, Hiraeth, in April, over the next few months they proceeded to do a measured survey, a structural appraisal, accurate drawings of existing floor plans & elevations; and they commissioned a building condition survey, outline costs for repairs, and historic research for a Heritage Impact Assessment to inform a draft Conservation Management Plan. In November, Hiraeth presented concept sketches to the Trustees with different options for development. Independently our Project Manager commissioned utilities searches, a topographical survey, and a preliminary environmental assessment. Menter Cilycwm became members of the Heritage Trust Network and learned from other community organisations involved in saving heritage buildings. The Project Development work was made possible with grants from AHF and Carmarthenshire County Council Targeted Facility Fund (TFF).

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

1. Revived community activities in Cilycwm and got people meeting up again after the social isolation of Covid pandemic lockdowns.
2. Completed many of the essential surveys needed before applying to Carmarthenshire County Council for pre-application planning advice on adapting a Listed building.
3. Concept sketch of the future development agreed.
4. Menter Cilycwm gained organisation skills and experience in managing a heritage refurbishment project and developing relationships with donors.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our Financial Management Procedures state that 'The Trustees will aim to build up and keep reserves equivalent to one year's running costs'.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2022 Total Income was £23,992 and Total Expenditure £20,296. Year-end balance was £5,206.

Income was from grants from Cadw, Carmarthenshire County Council, Cilycwm Community Council, CAVS, Williams Brown Hill (£19k); fundraising from the public (£4k); and room hire.

Expenditure was mainly on project development (£13k), repairs (£3k), equipment and running costs.

## Section F

## Other optional information

### Plans and objectives for the future:

Plans for 2023 are to continue with Project Development to convert the chapel into a modern sustainable community centre by commissioning accurate plans and costs, seeking planning permission and listed building consent, and applying for funding for the capital works. Alongside this Menter Cilycwm is encouraging use of the building for community activities in its existing state.

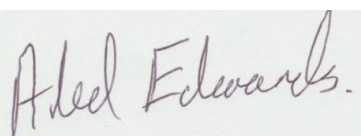
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ALED OWEN EDWARDS

Position (e.g., Secretary, Chair, etc)

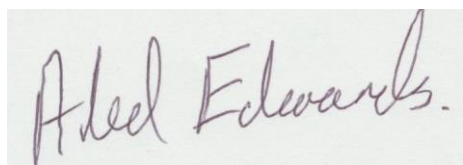
CHAIR

Date

10 October 2023

**MENTER CILYCWM (Charity no. 1171942)**  
**Statement of Financial Activities 2022**

	Notes	Unrestricted Funds	Restricted Funds	2022	2021
<b>Income from:</b>					
Grants from Govt	1	-	9,454.38	9,454.38	500.00
Donations and legacies	2	-	9,899.00	9,899.00	143.88
Fundraising	3	4,208.37	-	4,208.37	658.60
Charitable activities	4	430.00	-	430.00	140.00
Other trading activities		-	-	-	-
Investments		1.19		1.19	
<b>Total income</b>		<b>4,639.56</b>	<b>19,353.38</b>	<b>23,991.75</b>	<b>1,442.48</b>
<b>Expenditure on:</b>					
Raising funds		343.07	-	343.07	-
Charitable activities		1,054.84	18,898.62	19,953.46	1,941.89
Other trading activities					
<b>Total expenditure</b>		<b>1,397.91</b>	<b>18,898.62</b>	<b>20,296.53</b>	<b>1,941.89</b>
Net income before transfers		1,509.62	-	1,509.62	2009.03
Transfers between funds		-	-	-	-
Net movement in funds		3,241.65	454.76	3,696.41	(499.41)
<b>Total funds brought forward</b>		<b>4,751.27</b>	<b>454.76</b>	<b>5,206.03</b>	<b>1,509.62</b>



10 October 2023

Chair

Date

**Notes**

- Grants from Govt included £2,678 from Cadw for Building repairs; £5,853.46 from Carmarthenshire County Council Targeted Facility Fund for community centre Project Development; and £692.17 from Leader Carmarthenshire plus £230.75 from Cilycwm Community Council for Digital Cilycwm.
- Other Grants included £8,500 from the Architectural Heritage Fund for Project Development; £500 from CAVS for toys & equipment; and £899 from Williams Brown Hill for chapel repairs and redecoration.
- Fundraising events included a Walk Hidden Gems of Cilycwm, Open Gardens & Plant Sales, Bring & Buy sales, a Frosty Fair Craft stall, Cor Cyswllt Concert and a Pop-Up Shop, and other donations.
- Room hire was from Dysgwyr, Cor Cyswllt Cilycwm, Show Committee and Ty Newydd chapel.
- Project Development costs included Architect's fees for a measured survey, structural appraisal, utilities searches, accurate drawings of existing floor plans & elevations, building condition survey, outline costs for repairs, concept sketches, historic research for a heritage impact assessment; topographical survey; Heritage Trust Network subscription; and project management.
- Repairs included removing asbestos panels, repairing 3 sash windows and fixing safety panels, and redecorating and carpeting in Ty Chapel.
- Menter Cilycwm own Capel y Groes building to be valued during Project Development phase.
- Debtors include cheques not paid in until early Jan 2023.
- Creditors included payments due for electricity repairs in Dec, and Kangaloo hire paid in Jan 2023.