

Trustees' Annual Report for the period

From 01/04/2020 **Period start date** **To** 31/03/2021 **Period end date**

Charity name: Buzz Action Foundation CIO

Charity registration number: 1171937

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE IN LIFE AND RELIEVE NEEDS OF YOUNG PEOPLE RESIDENT IN WESSEX AND THE SURROUNDING AREA THROUGH: (A) THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE; (B) PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>BAF runs a number of Youth Clubs which include an Open Access Provision, a Youth Circus and a project for people with additional needs. BAF delivers integrated positive activities such as Youth Camps, Trips to Cultural Events. BAF also provides activities for other youth organisations. BAF organises public events to promote positive activities.</p> <p>This was legal and fell outside the guidance not to conduct residential youth activities as BAF did not provide the accommodation or the transport to these locations. There were no reported cases of Covid or transmission at either of these events.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have taken full regard to guidance issued by the Charity Commission.
--	-----------	--

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Buzz Action Foundation is heavily dependent on volunteers. Volunteers include Sessional Support Workers, Youth Leaders, Project Leadership and Workshop Instructors. All volunteers are DBS checked. Volunteers are required to complete an induction training course from April 2021.
Other		

Achievements and Performance

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>During 3 Lockdowns BAF also provided bespoke support and activity equipment to families with vulnerable children. BAF delivered Entertainment and Street Performance outside the homes of families in the Amesbury and Salisbury Area by both Rota and by Request or Referral.</p> <p>Between Lockdowns BAF provided Activities in a safe outdoor environment at various locations. In August 2020 BAF and again in September 2020 rented a camping field with full facilities enabling families and young people to camp independently and safely with a number of activities provided onsite.</p> <p>A number of activities organised by ourselves saw young people participating in pursuits such as hiking, hillwalking, climbing, circus, crafts and recreational sports.</p> <p>During this period our focus became more inclusive of the wider family, younger siblings and parents. This brought out new skills and abilities with our young people. An example of this is the way our 2 small aerial rigs saw not only young people enjoying the equipment, but teaching younger children how to work with a trapeze or silks safely. Young People were leading workshops and now facilitating activities with their families.</p> <p>While young people could not be involved in delivering during the lockdowns, between lockdowns young people helped deliver workshops and events.</p>
--	------------------	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We are delighted with what we achieved in an environment of tight restrictions subject to many changes. Our most vulnerable young people were able to access activities and support.
Performance of fundraising activities against objectives set	Para 1.41	<p>Despite the brutal withdrawal of promised funding at the beginning of the year, thanks to financial support by Jonathan the Jester and the goodwill of staff and volunteers, we were able to continue to meet our financial commitments for 3 months at the beginning of the financial year. Funding was awarded by emergency grant making bodies which would see us able to exist until September. The Pandemic Restrictions lasted longer than hoped and fundraising opportunities in the summer of 2020 were completely removed. Wiltshire Council, Wiltshire Community Foundation, circus and the NYA awarded us funding for future projects which will see us able to function until early 2022.</p> <p>We were awarded a funding stream in late 2020 which enabled us to retain an Admin Support and Fundraiser.</p>
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are able to meet our commitments and requirements for the next 12 months with sixty percent of the funding awarded and the promise of funding from other sources.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not currently hold reserves. We regard reserves as any sums held over and above the commitments of funds and the running costs of the next 12 months. We do not have this level of funds available.
Amount of reserves held	Para 1.22	zero
Reasons for holding zero reserves	Para 1.22	We have not raised monies surplus to our requirements
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	As of 01/04/2021 we are certain that we can maintain our commitments over the next 12 months.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Wiltshire Council Stonehenge Area Board and Salisbury Area Board Wiltshire Community Foundation Circus Wessex
A description of the principal risks facing the charity	Para 1.46	The Principal risks facing BAF are prolonged restrictions caused by the Lockdown. Loss of volunteers as some are shielding and others have failed to return, although the retention level has been higher than expected. Funding is always uncertain.
Other		

--	--	--

Structure, Governance and Management

Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by election. Election is by Trustees, Executive, Staff and Stakeholders. This is usually held by AGM. During pandemic Trustees have remained in post by common consent and consultation by online communication.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Trustees Govern. The Executive makes decisions with project Managers. The executive are:</p> <p>Karen Evans Chair of Trustees</p> <p>Jody Drinkall Chief Executive Officer, Trustee</p> <p>Jonathan Russell Staff and Senior Facilitator</p> <p>The Managers and volunteers deliver.</p>

Other		

Reference and Administrative details

Charity name	Buzz Action Foundation CIO
Other name the charity uses	Circus Wessex, Amesbury Youth Cafe, The Element Cafe
Registered charity number	1171937
Charity's principal address	51 Avon Drive, Alderbury, Wilts, SP5 3TA

Names of the charity trustees who manage the charity

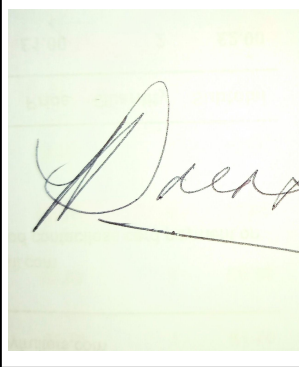
		Trustee name	Office (if any)	Dates acted if not for whole year	
	1	Karen Evans	Chairperson		
	2	Jody Drinkall	Chief Executive		
	3	Gary Mitchell			
	4	Phoebe Gibson			
	5				
	6				
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

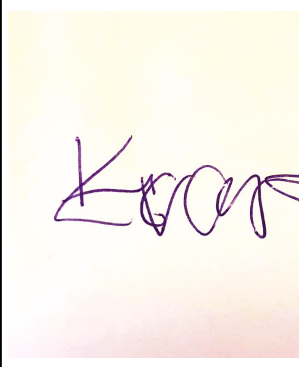
Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Jody	Drinkall
	Position (eg Secretary, Chair, etc)	Chief Executive	
	Date	29 January 2022	

Declarations

The trustees declare that they have approved the trustees' report above.

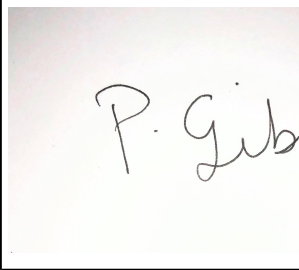
Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Karen	Evans
	Position (eg Secretary, Chair, etc)	Chair	
	Date	30 January 2022	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Phoebe	Gibson
	Position (eg Secretary, Chair, etc)	Trustee	
	Date	30 January 2022	

Gary Mitchell has signed a separate copy also attached

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Gary Ruskin Mitchell	
	Position (eg Secretary, Chair, etc)	Other trustee	
	Date	28/01/2022	

Accounts Summary 2020 to 2021

Income

Grant Income £20962.00

Other Income £4621.93

Total Income £25583.93

Expenditure

Insurance 2510.00

Venue Rents 1580

Storage Hire 3600

Office & Comm 2600

Equipment 1633

Training 1400

Fuel 2740

Vehicle repair 483

Staff 7482

Subsistence 1273

Total Expenses £25301.00

Approved by Alfie Steadman. Independent Examiner.

