	<b>Trustees' Annual Report for the period</b>						
	From	Start date			To	End date	
	01	04	2020		31	03	2021

<b>Section A</b>	<b>Reference and administration details</b>
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<b>Charity name</b>	The Friends of Warnham Local Nature Reserve
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	1171924
<b>Charity's principal address</b>	Warnham Local Nature Reserve
	Warnham Road
	Horsham
<b>Post Code</b>	RH12 2RA

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1.	John Wilks	Chairperson	01/04/20 to 30/03/21	
2.	John Alsop	Treasurer		
3.	Andrew Roberts	Secretary	17/08/20 to 31/03/21	
4.	Peter Simpson		01/04/20 to 18/11/20	
5.	Neil Henry			
6.	Jacob Everitt			
7.	Richard Dodd		09/03/21 to 31/03/21	
8.	Charlotte Fandrejewski (was Wooldridge)		12/03/21 to 31/03/21	
9.	Claire Millar		14/03/21 to 31/03/21	
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
None	

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (optional information)

Not applicable

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution
How charity is constituted (e.g. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (e.g. appointed by, elected by)	a. Elected by Members b. Appointed by existing Trustees

Additional governance issues (optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• Policies and procedures adopted for the induction and training of trustees;</li> <li>• The charity's organisational structure and any wider network with which the charity works;</li> <li>• Relationship with any related parties;</li> <li>• Trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>New Trustees are provided with copies of the Constitution, previous meeting Minutes and Annual Accounts. They are mentored by the existing Trustees. Four of the newer Trustees attended formal Trustee training as arranged by Horsham District Council.</p> <p>The Trustees are members of a wider Management Committee (appointed by the Trustees) which manages the day-to-day operation. It has recently been agreed to merge the Trustee and Management Committees to avoid duplication of effort.</p> <p>The Friends of Warnham Local Nature Reserve has a strong relationship with Horsham District Council with whom it has a Service Level Agreement that covers the range of services provided to each other and on behalf of the Reserve.</p> <p>Risks are identified and regularly reviewed by the trustees, including at their regular meetings. The risks are assessed and managed on a prioritised basis, and particularly for the activities of volunteers on the Reserve and for Events, the trustees work closely with Horsham District Council in this respect.</p>
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Summary of the objects of the charity set out in its governing document	To promote for the benefit of the public the conservation protection and improvement of the physical and natural environment of Warnham Local Nature Reserve, in particular but not exclusively by (a) advancing the education of the public about all aspects of the natural history of the reserve and (b) promoting biological diversity.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>This was a very challenging year because of the impact of the COVID-19 pandemic, and during which time the Reserve was closed at some times, while partially open at others but with restricted access to facilities including the Visitor Centre and Café.</p> <p><u>Promoting/Education</u></p> <p>The social restrictions that resulted from the pandemic severely disrupted our ability to run events for the public benefit in the way that The Friends of Warnham Local Nature Reserve (FoWLNLR) would normally do so, and all physical events were cancelled in the year.</p> <p>With the support of a renowned independent ecologist, we were able to stage an online event in early March 2021 to present the results of his Invertebrate Survey of the Reserve that was funded by FoWLNLR and which was completed before social restrictions were in place.</p> <p>Our newsletter The Reedbed was issued on a quarterly basis to Members, while the internet website was maintained and social media sites on Facebook and Twitter provided regular updates.</p> <p><u>Visitor Centre Management</u></p> <p>With the aid of volunteers, we would normally meet and greet visitors to the Reserve, collect admission fees of behalf of Horsham District Council (HDC) and run a café for the benefit of visitors, seven days a week.</p> <p>During the pandemic and in line with Government and HDC guidance:</p> <ul style="list-style-type: none"> <li>- the Visitor Centre was closed and café operated a take-out service when permissible. Track and Trace processes were implemented along with social distancing and appropriate PPE.</li> <li>- admission to the Reserve was free to members of the public.</li> </ul>



	<p><u>Funding</u></p> <p>The absence of income generated from admission fees and reduced income from the café resulted in a substantial reduction in funding to the charity (down approximately 70% from the previous year). We very grateful to those members who generously made donations to FoWLNLR to enable us to continue our contributions to the Reserve.</p> <p>In planning our activities, we keep in mind our Objectives as a Registered Charity and the trustees have had regard to the guidance issued by the Charity Commission on public benefit.</p>
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Additional details of objectives and activities (optional information)

<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• Policy on grant making;</li> <li>• Policy programme related investment;</li> <li>• Contributions made by volunteers.</li> </ul>	<p>Not applicable – we do not make grants. Our charitable funds are held through high street bank accounts only.</p> <p>We are extremely grateful to our loyal band of volunteers whose contributions enable us to operate as a charity and to maintain services at The Warnham Local Nature Reserve.</p> <p>While significantly impacted by the pandemic, volunteer hours still totalled 3,680 in the year (compared to 8,000 in the previous year).</p>
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Section D

Achievements and performance

Summary of the main achievements of the charity during the year	<p><u>Events</u></p> <p>Due to the pandemic, all physical events were cancelled. A virtual event, presenting the results of an Invertebrate Survey of the Reserve, was held for Members. The results and suggestions from the survey will also be used by Horsham District Council Wardens to modify some of their Management of the Reserve (including grazing), for the benefit of Invertebrates and therefore the wider wildlife of the Reserve.</p> <p><u>Newsletters</u></p> <p>Quarterly newsletters were issued to Members that included images from the Reserve, news about wildlife and a variety of puzzles for their enjoyment.</p>
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	<p><u>Social Media &amp; Internet</u></p> <p>Social Media and Internet sites were maintained with news and mages from the Reserve, when possible, for the benefit of those unable to visit the Reserve.</p> <p><u>Charitable Spend on The Reserve</u></p> <p>£18,051 was reinvested back into the Reserve during the financial year, the most in a single year since the charity was incorporated. This included support for the “Keep Rookwood Green” campaign, a comprehensive invertebrate’s study, the purchase of a night vision camera and enhancements to the heron camera system.</p>
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## Section E

## Financial review

Brief statement on the charity’s policy on reserves	The Charity’s Policy on reserves is to hold 20% of the annual surplus (before charitable expenditure) or the amount of the next year’s budgeted administration costs, whichever greater.
Details of any funds materially in deficit	Not applicable - there are no funds in deficit.

### Further financial review details (optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• The charity’s principal source of funds (including any fundraising);</li> <li>• How expenditure has supported the key objectives of the charity;</li> <li>• Investment policy and objectives including any ethical investment policy adopted.</li> </ul>	<p>The principal sources of funding are:</p> <ul style="list-style-type: none"> <li>• Membership Fees</li> <li>• Profit on sales in the Herons Rest café in the Visitor Centre</li> <li>• Donations from Horsham District Council of a percentage of permit monies collected.</li> </ul> <p>£18,051 was reinvested back into the Reserve during the financial year, the most in a single year since the charity was incorporated.</p> <p>Charitable expenditure was less than expected due to the completion of the new Discovery Hub being further delayed and our contribution of £20,000 towards interpretation displays and landscaping not being called upon within this financial year.</p> <p>There are no investment policy and objectives as high street bank accounts only are used to hold monies.</p>
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## Section F

## Other optional information



Annual Accounts were prepared by the Treasurer and these were independently reviewed by a third party of relevant professional standing (retired).

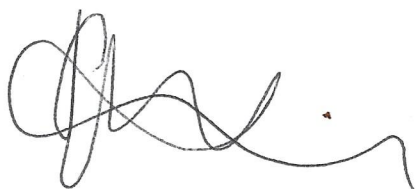
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the trustees

Signature		
Full name(s)	CLAIRE MILLAR	ANDREW ROBERTS
Position	TRUSTEE	SECRETARY
Date	13 DECEMBER 2021	13-12-21



CHARLOTTE FANDREJEWSKI

TRUSTEE

13 / 12 / 21





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Warnham Local Nature Reserve

1171924

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2020

To

31/03/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sales Food and Drink	5,843	-	-	5,843	26,077
Sales Other	81	-	-	81	2,416
Membership Fees	820	-	-	820	1,520
Events Income	- 298	-	-	- 298	4,019
Donations	8,494	-	-	8,494	10,245
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	14,940	-	-	14,940	44,277
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	14,940	-	-	14,940	44,277
<b>A3 Payments</b>					
Purchases for resale	4,057	-	-	4,057	10,887
Admin Expenditure	2,398	-	-	2,398	5,617
Charitable Expenditure	18,051	-	-	18,051	15,167
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	24,506	-	-	24,506	31,671
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	24,506	-	-	24,506	31,671
<b>Net of receipts/(payments)</b>	- 9,566	-	-	- 9,566	12,606
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	63,857	-	-	63,857	-
<b>Cash funds this year end</b>	54,291	-	-	54,291	12,606

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Treasurer Acc +Petty Cash	7,893	-	-
	Lloyds Bank Saving Account	6,204	-	-
	Lloyds Bank Notice Account	40,194	-	-
	<b>Total cash funds</b>	<b>54,291</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK


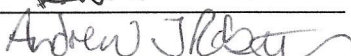
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN ALSOP	08/10/2021
	ANDREW ROBERTS	08/10/2021