

Charity registration number 1171917

Company registration number 10236474 (England and Wales)

**EASTBOURNE CHURCHES VISITING**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2023**



**Caladine**

Chartered Certified Accountants

# **EASTBOURNE CHURCHES VISITING**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Mrs T Belsey Dr J Caroe Mr M J Relf
<b>Secretary</b>	Miss M L Cockshoot
<b>Charity number</b>	1171917
<b>Company number</b>	10236474
<b>Principal address</b>	St John's Church St John's Road Eastbourne East Sussex BN20 7ND
<b>Registered office</b>	St John's Church St John's Road Eastbourne East Sussex BN20 7ND
<b>Independent examiner</b>	Colin Dadswell FCA FCCA DChA Caladine Limited Chantry House 22 Upperton Road Eastbourne East Sussex BN21 1BF

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# **EASTBOURNE CHURCHES VISITING**

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# **EASTBOURNE CHURCHES VISITING**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

### **FOR THE YEAR ENDED 30 JUNE 2023**

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The Trustees present their annual report and financial statements for the year ended 30 June 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### **Objectives and activities**

The Charity's object is to promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

#### **Achievements and performance**

This year has been a year of steady growth. Our end of calendar year 2022 report noted 30 new referrals, bringing us to a cumulative total of 141 accepted referrals since the scheme started. In this work there is natural attrition, yet we currently have nearly 60 folk who are matched as Link Friends with over 50 active volunteers.

A key part of the development of the project is that increased referrals need to be matched by increased volunteer befrienders. In September 2022 we had to make the difficult decision to suspend new referrals because of lack of volunteers though we were able to resume business as usual with new volunteers coming on board in the new year 2023.

Referrals continue to come mostly from Social Prescribers and Community Mental Health Teams.

Most contacts are now regular 'in person' visits with some hybrid telephone/visiting matches and fewer telephone only matches.

We also trialled a monthly friendship café, led by our referral assessor. Although the take up on this has not been great, it serves to encourage folk who are able to get out and meet others and we are confident this will grow over time.

A significant step was to appoint a new part time member of staff to take on the role of Scheme Co-ordinator. Deirdre Deans has stepped into this role magnificently. We also created a new role for Mary Northway as Project Leader. Not only does this recognise her part in leading the team but also has released her more to network among partners and local churches enabling us to raise the profile of the project and has also led to more volunteer recruits.

Linking Lives Eastbourne plays an active role in the re-formed Eastbourne Christian Agencies Network.

During the year we initiated an application to be assessed for the Quality in Befriending charter mark which we are confident of gaining.

We continue to maintain our links with Linking Lives UK and through our Project Leader contribute positively to the national movement.

At a Trustees, Staff and Management Team away day it was agreed to continue the policy to recruit volunteers from the pool of local churches in order to remain true to our original commitment and official name of Eastbourne Churches Visiting.

The trustees are conscious that the Trustee board needs strengthening. Attempts to secure more churches to take on the governance task has been slow. We remain optimistic that two churches with whom we are in conversation will respond positively to this call and we will continue to pursue the goal of increasing the board further, if possible, to six or seven core churches.

Meanwhile, the Management Team which oversees closely the month by month work of the Charity has been strengthened with two new members. Together with the staff and trustee reps who join MT meetings, we believe we have a strong oversight team.

# EASTBOURNE CHURCHES VISITING

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 30 JUNE 2023

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During the year we approved a revision of the Finance Policy and have substantially approved a thorough Risk Management Policy with an accompanying Risk Register which will act as useful working tool to maintain our responsible oversight of the Charity.

We are thankful to God for His blessing on the Charity and its vital work reducing loneliness in Eastbourne. We trust Him for all the resources we need going forward.

#### Financial review

Total incoming resources for the year amounted to £26,690 (2022: £19,032) and expenditure amounted to £27,650 (2022: £20,478) leading to an overall deficit of £960 (2022: deficit of £1,446). Unrestricted funds at 30 June 2023 were £6,089 (2022: £7,049).

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### Structure, governance and management

The Charity is a company limited by guarantee registered at Companies House in England and Wales, registration number 10236474. The Charity is also registered with the Charity Commission in England and Wales, registration number 1171917. The Charity is governed by its Articles of Association dated 22 February 2017

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs T Belsey

Dr J Caroe

Mr M J Relf

Mr Anthony Cloutt

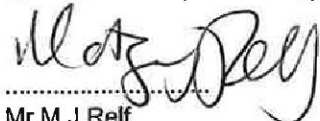
(Resigned 31 March 2023)

Trustees with relevant knowledge and experience with a heart for achieving the objects of the Charity are recruited from time to time as needed by recommendation of the existing Trustees.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Charity is affiliated to the Link Visiting Scheme (registered charity number 1139248).

The Trustees' report was approved by the Board of Trustees.



Mr M J Relf

Chair of Trustees

Date: 1/2/24

# **EASTBOURNE CHURCHES VISITING**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

**FOR THE YEAR ENDED 30 JUNE 2023**

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The Trustees, who are also the directors of Eastbourne Churches Visiting for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **EASTBOURNE CHURCHES VISITING**

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF EASTBOURNE CHURCHES VISITING**

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I report to the Trustees on my examination of the financial statements of Eastbourne Churches Visiting (the Charity) for the year ended 30 June 2023.

#### **Responsibilities and basis of report**

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Colin Dadswell FCA FCCA DChA**

Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

Dated: 19/07/2024

# EASTBOURNE CHURCHES VISITING

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2023

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<b>Income from:</b>			
Donations and legacies	3	26,690	18,440
Other trading activities	4	-	592
<b>Total income</b>		<u>26,690</u>	<u>19,032</u>
Charitable activities	5	<u>27,650</u>	<u>20,478</u>
<b>Net expenditure and movement in funds</b>		(960)	(1,446)
<b>Reconciliation of funds:</b>			
Fund balances at 1 July 2022		<u>7,049</u>	<u>8,495</u>
<b>Fund balances at 30 June 2023</b>		<u><u>6,089</u></u>	<u><u>7,049</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# EASTBOURNE CHURCHES VISITING

## STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2023

	Notes	2023 £	£	2022 £	£
<b>Current assets</b>					
Cash at bank and in hand		7,416		7,893	
<b>Current liabilities</b>	10	<u>1,327</u>		<u>844</u>	
Net current assets			<u>6,089</u>		<u>7,049</u>
<b>The funds of the Charity</b>					
Unrestricted funds			<u>6,089</u>		<u>7,049</u>
			<u>6,089</u>		<u>7,049</u>

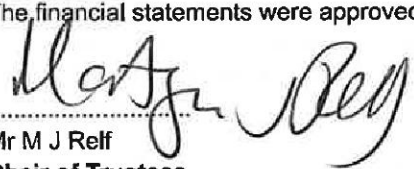
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 June 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 11/12/24

  
Mr M J Relf  
Chair of Trustees

Company registration number 10236474 (England and Wales)

# **EASTBOURNE CHURCHES VISITING**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 30 JUNE 2023**

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#### **1 Accounting policies**

##### **Company information**

Eastbourne Churches Visiting is a private company limited by guarantee incorporated in England and Wales. The registered office is St John's Church, St John's Road, Eastbourne, East Sussex, BN20 7ND.

##### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### **1.2 Going concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

##### **1.4 Income**

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

##### **1.5 Expenditure**

Expenditure is recognised on an accrual basis and includes any irrecoverable VAT.

##### **1.6 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# EASTBOURNE CHURCHES VISITING

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2023

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### 1 Accounting policies (Continued)

#### **Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

### 1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# EASTBOURNE CHURCHES VISITING

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023

### 3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	4,690	7,440
Grants receivable	22,000	11,000
	<u>26,690</u>	<u>18,440</u>
<b>Donations and gifts</b>		
Individual donations	1,470	3,365
Church donations	3,220	4,075
	<u>4,690</u>	<u>7,440</u>
<b>Grants receivable for core activities</b>		
Eastbourne CRC	9,000	-
Goodnews Evangelical Mission	5,000	3,000
Sussex Community Fund	5,000	-
Together in Sussex	-	5,000
YAPP Charitable Trust	3,000	3,000
	<u>22,000</u>	<u>11,000</u>

### 4 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising events and sponsorship	-	592
	<u>-</u>	<u>592</u>

# EASTBOURNE CHURCHES VISITING

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023

### 5 Expenditure on charitable activities

	Charitable activities	Charitable activities
	2023	2022
	£	£
<b>Direct costs</b>		
Staff costs	23,316	12,677
Telephone and IT	1,227	968
Training	300	100
Insurance	234	397
Advertising and publicity	-	1,250
Purchases of small equipment	386	624
Affiliation and other fees	260	260
Disclosure and barring checks	405	386
Room hire	360	534
Sub-contractor labour	-	2,047
Other charitable expenses	81	399
	<u>26,569</u>	<u>19,642</u>
<b>Share of support and governance costs (see note 6)</b>		
Governance	1,081	836
	<u>27,650</u>	<u>20,478</u>
<b>Analysis by fund</b>		
Unrestricted funds	<u>27,650</u>	<u>20,478</u>

### 6 Support costs allocated to activities

	2023	2022
	£	£
Governance costs	<u>1,081</u>	<u>836</u>
<b>Analysed between:</b>		
Charitable activities	<u>1,081</u>	<u>836</u>
<b>Governance costs comprise:</b>	<u>2023</u>	<u>2022</u>
	£	£
Accountancy	820	798
Independent examination	200	-
Bank charges	61	38
	<u>1,081</u>	<u>836</u>

# EASTBOURNE CHURCHES VISITING

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2023

### 7 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

### 8 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Development and support	4	2

#### Employment costs

	2023 £	2022 £
Wages and salaries	23,316	12,677

There were no employees whose annual remuneration was more than £60,000.

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2023 £	2022 £
Aggregate compensation	14,646	11,895

### 9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 10 Current liabilities

	2023 £	2022 £
Other taxation and social security	397	94
Accruals and deferred income	930	750
	1,327	844

# EASTBOURNE CHURCHES VISITING

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 30 JUNE 2023**

### 11 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 July 2022	Incoming resources	Resources expended	At 30 June 2023
	£	£	£	£
General funds	7,049	26,690	(27,650)	6,089
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Previous year:	At 1 July 2021	Incoming resources	Resources expended	At 30 June 2022
	£	£	£	£
General funds	8,495	19,032	(20,478)	7,049
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

### 12 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).