

BILTON HALL COMMUNITY TRUST CIO

**REPORT AND FINANCIAL
STATEMENTS For the year ended 31
March 2023**

Charity Number 1171907

BILTON HALL COMMUNITY TRUST CIO
ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2023

Contents	Page
Trustees annual report	1 to 18
Independent examiners report	19
Statement of Financial Activities (including income and expenditure account)	20
Balance sheet	21
Notes to the financial statements	22 to 32

2022-23 Annual Report



Prepared by
Joanna Tuck

Presented by
Trustees

Table Of Content



- Chairmans Words**
- Vision And Mission**
- Remembering Maisie**
- Meet Our Team**
- One Year Review**
- Wellbeing At Bilton**
- Resident Small Businesses**
- Recycle and Re-use**
- Annual Statement**
- Funded Projects**
- Contact Us**



Chairmans Words

“

The past year has seen Bilton Hall Community Trust go from strength to strength. Our regular various groups and organisations, who base their services at our centre, continue to provide fantastic **support and opportunities for our community**. However **2022-23 has been the year of growth**; this year we have introduced many new additions to our roster.

Nicola Colman began her journey as a small business owner through the support of our centre and is now based on site with 'Nicola's Beauty.' With a steady stream of regular clientele, we could not be more pleased for her. Alongside Nicola, we have supported Max Burton, Head Chef, who now runs our community kitchen under 'Fork'n Service CIC.' Serving up top class food at unbeatable prices, he was a welcomed member to our team. Lastly Dale Walker, our resident boxer was given the opportunity to start a dream, with our guidance, he set up shop and 'Uppercuts' opened their doors. A barber for the community, half the price of most. **We would like to acknowledge our business owners as part of our Bilton Hall Family.**

This year our staff team also grew with the fantastic addition of Suzzee, bringing a wealth of lived experience and knowledge, we could find no better fit to **support our vulnerable youth** who volunteer at our centre. Our Community@Bilton team have successfully continued to fundraise and manage their pre-loved shop, with all **funds going back into the community**—for this I would like to thank Angie, Julie and all of their team. Finally, I would like to thank Joanna, our Centre Manager, without her can-do attitude, passion and skillset, the centre would not be where it is today, **we are forever grateful.**

”

**Presented by
Keith Hemmer
Chairman**





Paying respects to
the lady who
made us who we
are today!

Remebering Maisie Stewart

Maisie was loved
and cheerised by
everyone and held
a space in many
hearts!



Vision And Mission



Vision

- To be a thriving independent community center that collaborates with partner organizations, providing a diverse range of services to the surrounding community. We aim to create spaces that enable like-minded organisations to fulfill their purpose, while fostering a sense of belonging and personal growth. We envision an inclusive and vibrant community where everyone can thrive

Mission

- Our mission is to actively engage with partner organizations to offer a comprehensive array of services through our small independent community facility. By providing access to our facilities, we empower like-minded organizations to pursue their missions and positively impact the community. Additionally, we are committed to developing an outdoor space formerly known as; Porlock Gardens, that aligns with our vision, creating an inviting environment for outdoor activities and fostering a stronger sense of community connection."

Core Values:

- 1: Collaboration: We believe in the power of partnerships and work closely with other organizations to achieve collective goals.
 - 2: Inclusivity: We embrace diversity and ensure that our services and facilities are accessible to all members of the community.
 - 3: Empowerment: We strive to empower individuals and organizations by providing them with the resources and opportunities they need to thrive.
 - 4: Community Engagement: We actively involve the community in shaping our programs and services, ensuring they meet their needs and aspirations.
 - 5: Sustainability: We are committed to environmentally sustainable practices in the development and maintenance of our facilities and outdoor spaces.
- By combining the above elements, our small independent community centre can develop a strong vision and mission statement that reflects its commitment to collaboration, opportunity, and community development. Remembering to regularly revisit and refine these statements as our centre grows and evolves.

Meat Our Team



Joanna Tuck
MANAGER

My role not only keeps the daily running of our busy bustling community centre, its to find and fund and create partnerships with many alike community groups/charities and business's. My role started in 2011 as a reception/administrator and over the years, learning and developing the skills needed to be in the position I am now. Over the last 12 months the centre has supported 3 new community businesses to grow, supported a variety of charities and groups to continue their offering and I have devoted my time and energy to bringing the former Porlock Gardens back to public ownership with a bright future ahead of us.



Suzzee McKiernan
Student Support worker

My role within the community centre has been to support students in their placement to gain valuable experience within the work setting. Over the last year I have supported over 20 young people from various settings, including; additional needs schools, college and training providers and worked along side organisations such as Catch22 in supporting group activities during summer programs. I love working with the students and seeing their skills and abilities reach new potential with us and it has been a huge boost in confidence for my own personal development.



Stevie Walden
Community Support Worker & Events Co-ordinator

Motivated by my own lived experience of poverty, mental health issues and facing inequalities, my position within this job role has been of huge benefit to not only our community but also to myself. This year I have worked with and supported over 15 families with hardship funding applications for white goods or food vouchers through the Greggs Foundation and signposted over 30 individuals to appropriate local services for support. Alongside this I have supported the planning and execution of our wellbeing events and thoroughly enjoyed seeing our community centre go from strength to strength.

One Year Review



2022-23





One Year Review

Empowering Youth and Enriching the Community:

As we reflect upon the past 12 months, we are delighted to present the annual review of Bilton Hall Community Trust, a small community organization dedicated to making a positive difference in the lives of young people and the wider community. With your unwavering support, we have accomplished remarkable achievements and created lasting impacts throughout our projects and activities. Let us take a moment to celebrate our collective efforts and the accomplishments we have achieved together.

HAF:

Our HAF (Holiday Activities Fund) youth activities have been a resounding success this year. We have provided a nurturing and inclusive environment for young people to grow, learn, and develop valuable skills. Through a range of engaging workshops, educational sessions, and recreational activities, we have empowered our youth to build their confidence, enhance their talents, and forge lifelong friendships.

Fundraising:

Our annual fundraising funday was an outstanding community event that brought joy and togetherness to all who attended. Thanks to the unwavering support of local businesses, volunteers, and attendees, we were able to raise vital funds to support our ongoing initiatives. The day was filled with excitement, laughter, and camaraderie as families and community members participated in various activities. The success of this event would not have been possible without the dedication and hard work of our incredible team and the generous contributions of our community.

Social events:

Throughout the year, we organized a series of regular social events aimed at fostering community connections and promoting a sense of belonging. From coffee mornings to wellbeing events, these gatherings provided a platform for individuals from all walks of life to come together, share experiences, and build meaningful relationships. We witnessed firsthand the power of these events in creating a strong support network and reducing social isolation among community members. We are immensely grateful to all those who attended and contributed to the warmth and inclusivity of these occasions.

Forward looking:

As we look towards the future, we are filled with enthusiasm and a renewed commitment to serving our community. We recognize that our work is far from finished, and there are many more lives to touch and stories to transform. With your continued support, we aim to expand our reach, develop new programs, and deepen our impact on the lives of young people and the community as a whole.

In conclusion, we extend our heartfelt gratitude to each and every one of you who has played a part in our journey this past year. It is your dedication, passion, and unwavering support that have made all our achievements possible. Together, we have created a brighter future for our community, one filled with opportunities and hope. Let us march forward into the coming year with renewed determination, knowing that, hand in hand, we can make a difference.

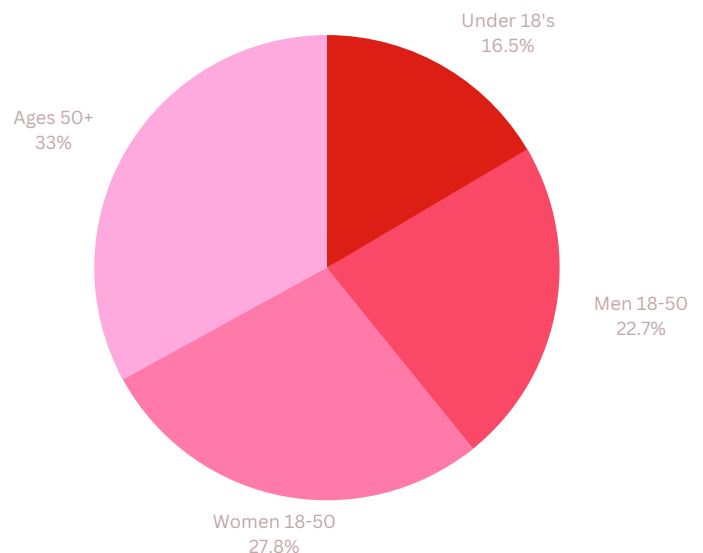
Wellbeing at Bilton

Through the support of our funders we were able to provide our community with an array of events, support and services. With a large focus on wellbeing this year, some of our events can be seen below:

Get active-

- Bike Dr, promoting cycling and greener living we had the Bike Dr on site twice who fixed the communities bikes for free.
- Armchair exercise, a partnership funded, free weekly light session aimed at elderly and disabled.
- Free Fitness classes, partnership funded, initially aimed at people in recovery but expanded after initial week.
- Trimmed, Toned and Toddlers, funding supplied free fitness sessions for Mums and their children to tackle the issues surrounding childcare and wellbeing.

Individuals who accessed our wellbeing activities:



Mental health-

- Men's health day, a selection of free, funded activities and workshops were available and saw 42 men through the door to receive support.
- World mental health day, through a partnership and support from funders, our centre held a World Mental Health Day fun day. Over 30 organisations had information stalls while 10 wellbeing activities were held. We had over 200 community members join us.
- Jarrow Mindset, this steering group was formed and is based at our centre, with the aim to create a service-user led mental health organisation.

Tackling poverty-

- Free children's meals, through the support of HAF funding, we alongside Fork'n Service CIC provided 800 free child meals during the Summer 2022 and Easter 2023 holidays.
- The Free Event, targeted towards homeless and individuals in receipt of food parcels. this partnership funded event provided free meals, haircuts, nail and brow treatments.
- Christmas meals, funded and spearheaded by our youth, we provided 50 free three course meals for families in poverty or individuals to tackle loneliness on Christmas day.
- Fix it café, we had over 15 professionals volunteer to fix objects that the community brought it, reducing waste and co-learning new skills. 20 people accessed this service.

Women's health-

- Menopause day, this was a funded sessional support day with many local organisations and had 172 women receive support.

Resident Small Businesses

In 2022-23 we supported the entrepreneurs within our community, by helping set up and take on three resident small businesses, we were able to help the community have local and affordable services. Two of these organisations are ran by community members who live on the same estate as our community centre and the third is managed by a resident boxer of ours at Bilton Hall Boxing.



This year we saw Nicola's Beauty open their doors, providing community-friendly prices for treatments such as nails, eyelashes and brows. This business is ran by a lady who was previously an auxiliary nurse and desperate for a change in career however felt 'stuck in her job' due to not knowing how to set up her own business, she is now thriving with a regular customer base.

Later in the year our community kitchen was given a new lease of life when Head Chef Max took over. Refurbished and revamped, the café had never been busier. Under the new name Fork'n Service CIC, Sunday dinners sell out every week and we would have people coming to the centre who had not yet heard of us.

Last to join our expanding team was our resident boxer Dale, having qualified as a barber but was unable to afford rent to open a shop, we were able to secure him a spot on site. Here he provides amazing shaves and service at highly discounted prices.

Porlock Gardens

Going back as far as 2020-2021, we had our hopes and aspirations reduced when plans for Porlock Gardens looked less and less likely that it would transpire. Fastforward to March 2023 and the future is bright and the excitement from the many contributors is building.

The former Porlock Gardens Site will be returning and Bilton Hall Community Trust have agreed heads of terms with South Tyneside Council to take over the unloved and in need of lots of hard work community space.

We like a challenge here at BHCT and with the support from various organisations and community groups mounting we envisage a prosperous year for Porlock Gardens,

Some of the involved charities and groups and small business's who will be partnering with BHCT include:

- Williby Rocs CIC
- Auxillia Youth Services CIC
- Urban Zen
- Citizen Assembly South Tyneside (CAST)
- South Tyneside Adult Recovery Service (STARS)
- Suicide Affects Family's and Friends Everywhere (SAFFE)
- Porlock Potters and Woodwork independent Groups



Without the support and regular attendance of Community Pay Back each week since February 2023, some of the vision when introducing new partners to the site would not be possible. They have been instrumental in getting the site accessible, quicker along with the community volunteer day arranged every Tuesday.

We started March 2023 off with amazing news that our first major commercial supporter being 'Hitachi' with the CSR team supporting our aspirations for the site and eager to be involved.



HITACHI

Inspire the Next

Recycle & Reuse



Our joint recycling efforts for 2022-2023

Our primary focus is to be mindful of our impact on the environment, and we strive to use and recycle as much as possible. Through partnerships with various organizations, we efficiently distribute donations to the community.

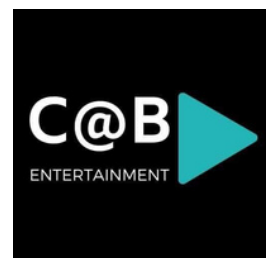
Within our premises, we have two charitable organizations, Waves Additional Needs Support Group and Community At Bilton Entertainment. They accept donations and operate two small charity shops, reselling items back to the community. The funds generated support various activities for their members. Additionally, any unwanted donations are sent to clothing banks, while 3 tons of reusable household "waste" are repurposed, raising funds for both charities.

Since 2017, we've been a proud member of FareShare North East, receiving weekly deliveries that support our activities. These donations are used in our Kafe and added to our donations shelf, benefiting over 20 households each week with a variety of food items.

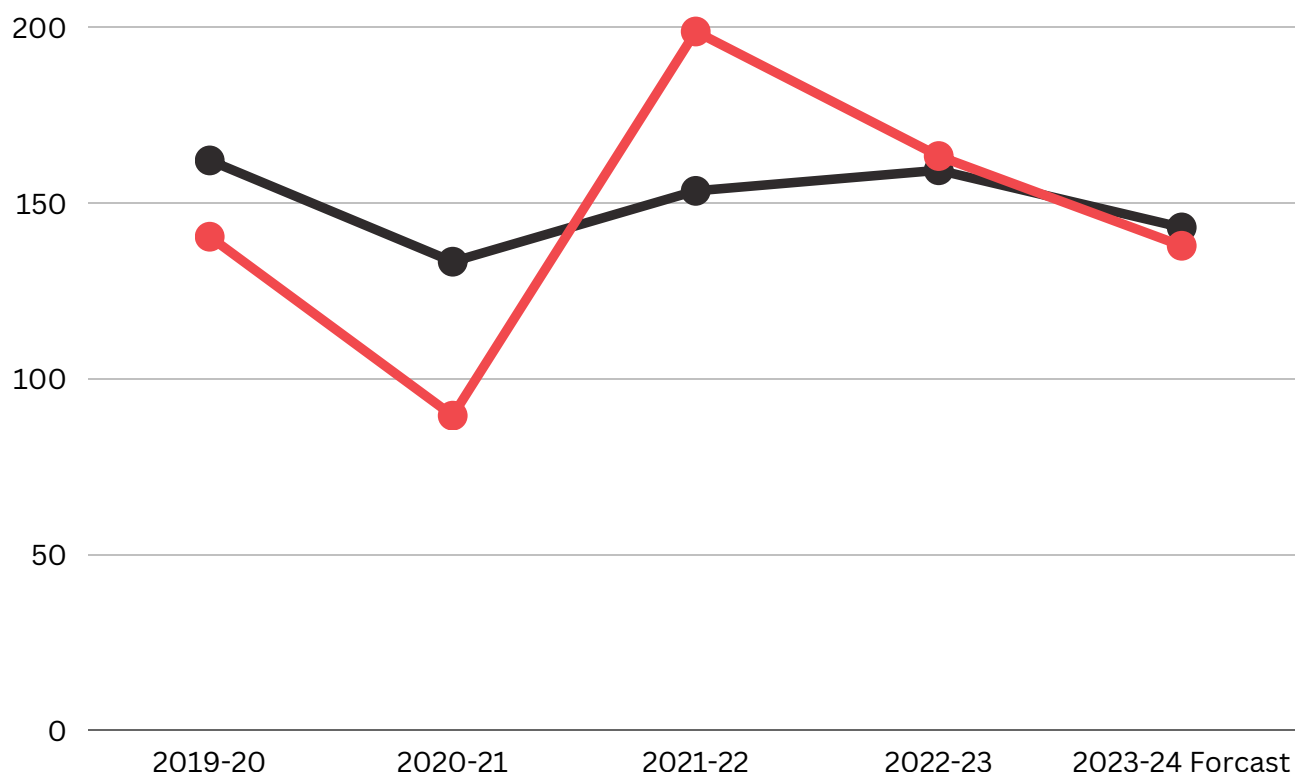
To reduce landfill waste and meet the needs of the locals, we collaborate with Greggs, KFC, and Nandos, who generously supply us with their end-of-day food items. Community members help arrange collections and share this unsold food.

Looking to the future, our vision for Porlock Gardens involves developing new ideas and plans to support the community in "Growing your own." This initiative offers small private growing spaces, alongside a larger community opportunity for sharing skills and knowledge to better support local residents in managing living costs. Top priorities include waste reduction and recycling projects.

We aim to put these plans into action by September, as accessibility to the site will be fully established, allowing for a swift progression of the project.



Annual Statement



Financial Breakdown 2022-2023

Bilton Hall Community Trust CIO is primarily funded by grants and room hire and donations income.

The total income for the year 2022-2023 was £163,520 (2022: £153,393).

The Statement of Financial Activities for the year ended 31 March 2023, shows a deficit of all funds of £622 (2022: deficit of £45,292).

The Balance Sheet at 31 March 2023 shows total funds carried forward of £86,484 (2022: £87,106) of which there are £36,315 unrestricted funds

We have conservatively produced a projection of income as £143,000 and expenditure at £137,790 for the on coming financial year. We are including funding that is already awarded but have not included projects which are at awaiting stages, so we dont over project our income for 2023-2024

Funded projects

Large Funders	2022	2023
TNL	9880	
Coalfields Regeneration	9880	
Community Foundation	9500	10000
Virgin Money Foudnation	17000	15000

Our funders, as always, play a crucial role in ensuring our community centre provides the essential support, services and activities our community request. The year 2022-2023 was no exception. It was with the support of The National Lottery Community Fund that we were able to take on a Community Support Worker and begin our work in 'Helping Hand' (hardship fund and service signposting support) and our wellbeing projects within the community really picked up pace.

It was Coalfields Regeneration that funded our Student Support Worker role, providing volunteering opportunities and work experience for students and SEND young adults. The students gained life skills, social connections and masses of confidence as a result of this support.

Like most individuals and organisations, we at Bilton have felt the pressures of the cost of living crisis, it is only with the support from Community Foundation that we were able to keep the lights on and rooms warm. Community Foundation also funded our Events and Activity Co-ordinator, which we have found to be imperative for this busy development year.

And lastly, Virgin Money Foundation, who not only contributed support to our day to day costs and utility bills but also funded the Centre Manager role, the spine of the full system. Without the support of these funders we would not be able to safely and consistently provide the services we do today.

Contact Us



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www.biltonhallct.com

With thanks...



money foundation



ASDA

FOUNDATION

'Supporting Your Local Community'



**COMMUNITY
FUND**



the coalfields
regeneration trust



Community
Foundation
Tyne & Wear and Northumberland
Enriching lives through effective giving



BILTON HALL COMMUNITY TRUST CIO

TRUSTEES ANNUAL REPORT

For year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

Charity Name	Bilton Hall Community Trust CIO
Registered Charity Number	1171907
Operational address	Low Simonside Community Centre Taunton Avenue Jarrow NE32 3RT
Trustees	Keith Hemmer Margaret Peacock Samantha Harrison Lesley Hanson
Independent Examiner	Doug Maltman FMAAT Connected Voice Business Services One Strawberry Lane Newcastle upon Tyne NE1 4BX
Bankers	Co-Operative Bank

Structure, Governance and Management

Governing documents

Bilton Hall Community Trust CIO was registered as a charitable incorporated organisation 06 March 2017, number 1171907.

Appointment of Trustees

Trustees are appointed and can serve more than one term. Anyone interested in becoming a new trustee is encouraged to attend trustee meetings before applying for any vacant positions.

Organisation

The Trustees meet each month and deal with the administration of the charity encompassing the strategic vision, financial accountability and risk management.

The operational management of the organisation is undertaken by the paid staff team.

BILTON HALL COMMUNITY TRUST CIO

TRUSTEES ANNUAL REPORT

For year ended 31 March 2023

Risk management

The Trustees conduct an annual review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Financial Review

Bilton Hall Community Trust CIO is primarily funded by grants and room hire income. The total income for the year was £163,520 (2022: £153,393) of which £85,613 was restricted (2022: £89,801) and expenditure of £164,142 (2022: £198,685) of which £64,880 was restricted (2022: £105,628).

The Statement of Financial Activities for the year ended 31 March 2023, shows a deficit of £622 (2022: £45,292 deficit) of which £3,235 surplus was restricted (2022: £30,390 deficit).

The Balance Sheet at 31 March 2023 shows total funds carried forward of £86,484 (2022: £87,106) of which £50,169 was restricted (2022: £46,933).

Reserves policy

Bilton Hall Community Trust CIO aims to maintain a level of free reserves over the years, currently £36,315 (2022: £40,173), sufficient to meet the working capital requirements of the charity in the event of a significant drop in funding. We have established a policy whereby the unrestricted funds not invested in fixed assets held by the charity should be between 3 and 6 months of annual expenditure.

Public Benefit Statement

The Trustees have referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. The trustees have also reviewed the charitable purposes of Bilton Hall Community Trust CIO, and the external environment, to make sure the Charity is still relevant and needed. The activities outlined in this report demonstrate the public benefit that ensues.

Statement of Trustee Responsibilities

The charity trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The charity trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 30.01.2024 and signed on their behalf by:

Keith Hemmer (Chair) *K Hemmer*

BILTON HALL COMMUNITY TRUST CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2023

I report on the financial statements of Bilton Hall Community Trust CIO for the year ended 31 March 2023, which are set out on pages 20 to 32.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2022 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

~~have come across other matters in connection with the examination which attention should be drawn to~~
report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT
Fellow Member of the Association of Accountancy Technicians
Connected Voice Business Services
One Strawberry Lane
Newcastle upon Tyne
NE1 4BX
Date: 30.01.2024

D G Maltman

BILTON HALL COMMUNITY TRUST CIO

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2023

	Notes	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£
Income from:					
Donations and legacies	6	1,548	-	1,548	1,522
Charitable activities	7	22,260	83,749	106,009	112,732
Other trading activities	8	54,099	1,864	55,963	39,139
Total income		77,907	85,613	163,520	153,393
Expenditure on:					
Charitable activities					
Operation of the charity	9	99,262	64,880	164,142	198,685
Total expenditure		99,262	64,880	164,142	198,685
Net income/(expenditure)		(21,355)	20,733	(622)	(45,292)
Transfers between funds		17,498	(17,498)	-	-
Net movement of funds		(3,857)	3,235	(622)	(45,292)
Reconciliation of funds					
Total funds brought forward		40,172	46,934	87,106	132,397
Total funds carried forward		36,315	50,169	86,484	87,106

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 22 to 32 form an integral part of these accounts.

BALANCE SHEET

As at 31 March 2023

	Notes		Total 2023		Total 2022
		£	£	£	£
<u>Fixed assets</u>					
Tangible assets	16		-		988
<i>Total fixed assets</i>			-		988
<u>Current assets</u>					
Debtors	17	-		910	
Cash at bank and in hand	18	104,417		106,929	
<i>Total current assets</i>		104,417		107,839	
Creditors: amounts falling due within one year	19	(17,933)		(21,721)	
<i>Net current assets</i>			86,484		86,118
<i>Total assets less current liabilities</i>			86,484		87,106
<i>Total net assets or liabilities</i>			86,484		87,106
<u>Funds of the charity</u>					
Unrestricted and designated funds			36,315		40,172
Restricted funds			50,169		46,934
<i>Total funds</i>			86,484		87,106

The notes on pages 22 to 32 form an integral part of these accounts.

These financial statements were approved by the Board on: 30.01.2024

and are signed on its behalf by: Keith Hemmer
Chair K Hemmer

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2022.

Bilton Hall Community Trust CIO meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the yearend of £48,836 and has already secured a significant amount of funding for the current year. The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of community activities and events and other activities undertaken to further the purposes of the charity and their associated support costs.

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed

Fixtures and fittings

Straight line over four years

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
6 Donations and legacies				
Donations and gifts	1,548	-	1,548	1,522
	<u>1,548</u>	<u>-</u>	<u>1,548</u>	<u>1,522</u>
7 Charitable activities				
Admissions	2,295	-	2,295	1,656
Tuck Shop	8,646	-	8,646	6,718
Diner	11,319	-	11,319	1,568
Greggs Foundation core funding	-	250	250	-
Asda Foundation	-	975	975	1,000
Arnold Clark	-	-	-	1,000
Ballinger	-	-	-	15,000
South Tyneside Council	-	5,500	5,500	16,900
Furlough	-	-	-	3,365
Streetgames	-	-	-	6,500
The National Lottery	-	-	-	9,980
Virgin Money	-	18,000	18,000	12,480
Clockworkers	-	-	-	25,000
The Key Fund	-	5,097	5,097	-
Community Foundation	-	9,360	9,360	-
Fund Day Funding	-	2,500	2,500	-
Kickstart Program	-	1,985	1,985	-
Alex Ferry Foundation	-	2,400	2,400	-
HAF - STC activities	-	25,052	25,052	-
Coalfields Student Support	-	9,880	9,880	-
Other small grants	-	2,750	2,750	11,565
	<u>22,260</u>	<u>83,749</u>	<u>106,009</u>	<u>112,732</u>
8 Other trading activities				
Room hire	39,462	-	39,462	35,610
Fundraising	5,679	1,804	7,483	2,935
Taunton Bar	4,067	-	4,067	-
Other income	4,891	60	4,951	594
	<u>54,099</u>	<u>1,864</u>	<u>55,963</u>	<u>39,139</u>

Income was £163,520 (2022: £153,393) of which £77,907 was unrestricted or designated (2022: £63,592) and £85,613 was restricted (2022: £89,801).

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
9 Charitable activities				
Office wages	14,784	33,855	48,639	38,681
Rates	755	-	755	386
Heat, light and power	18,614	-	18,614	11,593
Cleaning	4,253	-	4,253	3,119
Repairs and renewals	14,941	-	14,941	15,868
Legal and professional charges	-	-	-	1,344
Printing, stationery and postage	783	-	783	1,461
Telephone	3,157	-	3,157	3,229
Subscriptions	3,689	200	3,889	2,785
General Expenses	4,057	208	4,265	9,181
Depreciation	988	-	988	1,306
Stock purchases	10,827	62	10,889	9,943
Project expenditure	20,470	30,465	50,935	96,943
Volunteer expenses	912	90	1,002	1,862
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	1,032	-	1,032	984
	<u>99,262</u>	<u>64,880</u>	<u>164,142</u>	<u>198,685</u>

Expenditure on charitable activities was £164,142 (2022: £198,685) of which £99,262 was unrestricted or designated (2022: £93,057) and £64,880 was restricted (2022: £105,628).

10 Fees for examination of the accounts

	2023 £	2022 £
Independent examiner's fees for reporting on the accounts	1,032	984
	<u>1,032</u>	<u>984</u>

11 Analysis of staff costs and the cost of key management personnel

	2023 £	2022 £
Salaries and wages	48,639	38,681
	<u>48,639</u>	<u>38,681</u>

No employee received remuneration above £60,000 (2022: nil).

The key management personnel of the charity, comprise the trustees and the community development manager. The total employee benefits of the key management personnel of the charity were £17,940 (2022: £13,200).

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

12 Staff numbers

The average monthly head count was 9 staff (2022: 4 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2023 Number	2022 Number
The parts of the charity in which the employee's work		
Charitable activities	4.0	2.0
	4.0	2.0

13 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

The following trustee received payment for providing professional services to the charity through their established companies.

Name of the trustee	Relationship to charity	Description of the transaction	2023 Amount £
Samantha Harrison	Auxillia Youth Services CIC	Develop a new training opportunity for young people	5,540
		Room hire income received on normal commercial basis rate	640
		Fundraising income received	646

Name of the trustee	Relationship to charity	Description of the transaction	2022 Amount £
Samantha Harrison	Auxillia Youth Services CIC	Develop a new training opportunity for young people	2,553
		Room hire income received on normal commercial basis rate	1,280

The charity undertook an arm's length process to ensure they chose the best provider, Samantha Harrison was not part of the decision making process.

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

14 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

There is currently no employee employed by the organisation that is currently in the pension scheme.

15 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

16 Tangible fixed assets	Fixtures and fittings £	Total £
Cost		
Balance brought forward	5,224	5,224
Additions	-	-
Disposals	-	-
Balance carried forward	5,224	5,224
Depreciation		
Basis	SL	
Rate	25%	
Balance brought forward	4,236	4,236
Depreciation charge for year	988	988
Disposals	-	-
Balance carried forward	5,224	5,224
Net book value		
Brought forward	988	988
Carried forward	-	-

17 Debtors and prepayments (receivable within 1 year)

2023 £	2022 £
-	910
-	910

18 Cash at bank and in hand

2023 £	2022 £
104,382	106,894
35	35
104,417	106,929

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

19 Creditors and accruals (payable within 1 year)

	2023 £	2022 £
Trade creditors	16,704	16,704
Taxation and social security	-	294
Pension	-	(46)
Accruals	-	
Independent examination of accounts	1,229	984
Deferred income		
Rent	-	3,646
Other creditors	-	140
	17,933	21,721

20 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

21 Analysis of charitable funds

Analysis of movements in unrestricted funds

For the year ended 31 March 2023

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	13,508	69,510	(96,017)	20,609	7,610
Designated funds					
Bilton Hall Shop	14,229	3,060	-	(3,111)	14,178
Fundraising	12,512	5,337	(3,245)	-	14,604
Sections and Groups	(77)	-	-	-	(77)
Totals	40,172	77,907	(99,262)	17,498	36,315

For the year ended 31 March 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	29,835	51,104	(81,994)	14,563	13,508
Designated funds					
Bilton Hall Shop	14,082	147	-	-	14,229
Fundraising	9,933	3,022	(443)	-	12,512
Sections and Groups	1,224	9,319	(10,620)	-	(77)
Totals	55,074	63,592	(93,057)	14,563	40,172

BILTON HALL COMMUNITY TRUST CIO**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2023

Analysis of charitable funds (continued)**Purpose of unrestricted funds**

General unrestricted fund The 'free reserves' of the charity

Purpose of designated funds

Bilton Hall Shop Contributions towards the new boxing extension
 Fundraising Towards large purchases required
 Sections and groups Group funds within the centre

Analysis of movement in restricted funds

For the year ended 31 March 2023

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
Restricted funds	£	£	£	£	£
Greggs Core	660	250	(430)	(479)	-
Asda Foundation	858	975	-		1,833
Arnold Clark	1,000	-	-		1,000
South Tyneside Council	28,360	5,500	(6,998)	(5,180)	21,682
Streetgames	2,513	-	(365)		2,148
Virgin Money	1,216	18,000	(5,877)	(3,000)	10,339
The National Lottery	10,642	-	(11,682)	1,040	-
Other Small Grants	1,685	2,750	-	(2,750)	1,685
the Keyfund	-	5,157	(6,457)	1,300	-
Community Foundation	-	9,360	(3,485)	(2,090)	3,785
Fun Day Funding	-	2,500	(1,763)	-	737
Kickstart Program	-	1,985	-	(988)	997
Alex Ferry Foundation	-	2,400	-	-	2,400
HAF - STC activities	-	26,856	(20,750)	(5,351)	755
Coalfields Student Support	-	9,880	(7,073)	-	2,807
Totals	46,934	85,613	(64,880)	(17,498)	50,169

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

Analysis of charitable funds (continued) For the year ended 31 March 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Restricted funds					
Greggs Core	15,540	-	-	(14,880)	660
Asda Foundation	260	1,000	(402)		858
Arnold Clark	-	1,000	-		1,000
Ballinger	-	15,000	(15,000)		-
Sports England	2,473	-	(2,473)		-
Sir James Knott Trust	4,111	-	(4,111)		-
South Tyneside Council	12,986	16,900	(1,526)		28,360
Streetgames	4,128	6,500	(8,115)		2,513
Clockworkers	939	25,000	(25,939)		-
Virgin Money	668	12,480	(11,932)		1,216
Big Lottery Diner Project	-	-	-		-
Garfield Weston Foundation	25,000	-	(25,000)		-
The National Lottery	2,772	9,980	(2,110)		10,642
Coalfields	-	-	(317)	317	-
Other Small Grants	8,447	1,941	(8,703)		1,685
Totals	77,324	89,801	(105,628)	(14,563)	46,934

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Greggs Core	Towards the part time Development Manager's salary.
Asda Foundation	Cr8tive Space Project for renovating the old boxing hall.
Ballinger	Funds for Covid support and the Boxing Project.
Sports England	Boxing extension - the new home of Bilton Hall Boxing Club.
Sir James Knott Trust	Weekly youth sessions.
South Tyneside Council	Community activities and covid support.
Streetgames	Alternative education, doorstep, sports camp and weekly sessions.
Clockworkers	Kitchen upgrade.
Virgin Money	Management salaries.
Big Lottery Diner Project	Emily's Diner - the rebranding of the community diner.
Garfield Weston Foundation	Boxing extension - the new home of Bilton Hall Boxing Club.
The National Lottery	Community Development Partnership.
Coalfields	Core funding towards salaries.
Other Small Grants	These all relate to youth projects within the centre.
the Keyfund	Youth activities.
Community Foundation	Community Support worker role.
Fun Day Funding	Annual funday.
Kickstart Program	Wages of Support worker.
Alex Ferry Foundation	Fareshare cost.
HAF - STC activities	Seasonal funding supporting youth activities.
Coalfields Student Support	Student Support worker.

BILTON HALL COMMUNITY TRUST CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2023

Analysis of charitable funds (continued)

Transfers between funds

Funds	Reason for transfer	2023 Amount £
Between unrestricted and restricted funds	Funds transfer to cover unrestricted overheads.	11,409

Funds	Reason for transfer	2022 Amount £
Between unrestricted and restricted funds	Recognise small grants as larger grants in 2021	14,563

22 Capital commitments

As at 31 March 2023, the charity had no capital commitments (2022 -£nil).

23 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Cash at bank and in hand	54,248	50,169	104,417
Other net current assets/(liabilities)	(17,933)	-	(17,933)
	36,315	50,169	86,484

	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Tangible fixed assets	988	-	988
Cash at bank and in hand	59,995	46,934	106,929
Other net current assets/(liabilities)	(20,811)	-	(20,811)
	40,172	46,934	87,106

24 Guarantee

There have been no guarantees given by the charity at 31 March 2023.

25 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2023.

26 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 06 March 2017 as a body corporate under part 11 of the Charities Act 2011.