

The Chapel of Our Lady of the Crag Trust

A Charitable Incorporated Organisation, charity no. 1171904

Annual Report, 2022

The trust was established as a charity on the 6th March 2017. The trust became the legal owners of the Chapel and its site on the 26th April 2017. This annual report covers the period 1st January to 31st December 2022; it is the sixth annual report of the trust.

Section 1: Objectives and Activities

The charitable objects of the trust are, as listed on the Charity Commission website:

Our primary purpose is to manage the preservation, improvement and maintenance for the public benefit of the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough and surrounding land as owners and guardians of its cultural and religious heritage. By doing so we shall be preserving a landmark of historical, religious, cultural and social significance and advancing (a) the chapel's function as a religious site for pilgrimage and prayer, and (b) the education of the public in the heritage, culture and history in the town of Knaresborough. Our secondary objects are such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide.

These are the approved activities as listed on the Charity Commission website, which meet the above charitable objects:

Our primary purpose is to preserve and maintain the historic grade 1 listed building, the Chapel of our Lady of the Crag in Abbey Road, Knaresborough (and its surrounding land), for public benefit. We welcome visitors by regular opening during the summer months, facilitating all year round pilgrimage and prayer, and teaching visiting groups about the history and heritage of the chapel.

The trustees have cross-referenced these objectives and activities with the Charity Commission guidance on public benefit.

Our activities for 2022, listed in the table below, can be summarised under the following headings:

- Preservation and maintenance of the chapel and its site – in 2022, this included the rebuilding of the boundary wall with the help of grant awards;
- Opening the chapel to the public and for prearranged visits;
- Fundraising.

Review of activities, 2022

Activity	Date	Details
Preservation/Maintenance		
- Of chapel:	All year	Monitoring of chapel structure, as it is liable to erosion on the outside; cleaning
- Of site:	All year	Regular clearing and cleaning; planting of new shrubs; monitoring of site safety; planning for renovation of boundary wall by preparing a plan and costing, a task begun in 2020 and completed and paid for by a donor in 2021. During 2021, funds were sought to cover this project (see below). An action plan was prepared for use in funding bids.
- Of boundary wall	May 2022	The boundary wall was rebuilt by McDaid's Construction, a local firm. The project was managed by McDaid's in Consultation with Derek Rowe, acting as the designated representative of the Trust. The outcome is regarded as highly successful. The site was reopened in the presence of the Mayor of Knaresborough, Kathryn Davies, and representatives of funders were invited.
Opening		
- To the general public - Arranged visits		Sundays, 2-4 p.m. from the beginning of April to the end of September, except for the period of the rebuilding of the wall (April to May). Opening of the chapel outside public opening times to prearranged visitors include: 5.5.21, 6.5.21, 24.5.21, 8.6.21
Fundraising		
- Visitors		Donations are taken at one-off opening times and from regular supporters
- For reconstruction of wall		A thorough fundraising effort was made, using data provided by Community First Yorkshire and Derek Rowe. £33148 was raised from the Garfield Weston Foundation (£5,000), the Pilgrim Trust (£15,000), Knaresborough Town Council (£5429), George A. Moore Foundation (£5719), and Knaresborough Relief in Need (£2000). towards a final project total cost of £36472.80. Therefore the Trust needed to spend only £3324.80. This maintains the funds of the Trust for ongoing work and future projects.

Section 2: Financial Review

	Income	Sub-totals		Expenditure	Sub-totals	Invoice	Balance
Donations	1712.87		Fees on website	12.29			1700.58
Gift Aid	212.28						212.28
Interest	28.15						28.15
Awards for Boundary Wall Project			Boundary Wall Project				
Knaresborough Town Council	5429		To McDaid's	28756.8		1-7	
Pilgrim Trust	15000		To D & J Rowe	7716		Pledge	
Knaresborough Relief in Need	2000						
George A. Moore Foundation	5719						
TOTAL Income for Project		28148	TOTAL Outgoings for Project		36472.8		-8324.8
			Insurance	417.75		8	-417.75
			Examination of accounts	200		9	-200
			Items		44.87		-44.87
			Hoe	13.56		10	
			Varnish	10		10	
			Candle lighters	3.37		11	
			Candles	5.98		12	
			Boxes	11.96		13	
TOTALS	30101.3			37147.71			-7046.41

Assets at 1.1.22, 8841.00 Balance 2022 -7046.41 Assets at 31.12.22, 1794.59

These accounts will be independently examined by Northern Internal Audit Services. While the annual accounts are not complicated, the trustees have decided that the status of the trust as a C.I.O. necessitates external financial monitoring.

The actual annual deficit was £2046.41, as at the end of 2021 the Trust held a £5000 donation, ringfenced for the boundary wall project. Given that the Trust spent £3324.80 on the project, this was another successful year in gaining funds from generous donors and sound financial management.

Section 3: Nature of Governing Document

The Trust is constituted as a Charitable Incorporated Organisation and has used the Charity Commissioners' template for its governing document.

There were six founding trustees, one of whom has resigned on health grounds. Another trustee is nominated by Knaresborough Town Council. Therefore, at the start of 2022, there were six trustees, all of whom who were active. However, in 2022 we were pleased to welcome two more. The governing document allows for the recruitment of trustees to a maximum of twelve by a quorate meeting of the trust. The quorum for a trustees' meeting is two. All trustees must be at least 16 years of age and at least one trustee must be at least 18 years of age. There is only one space for a nominated trustee.

Section 4: Reference and Administrative Details

The charity is known as 'The Chapel of Our Lady of the Crag Trust'. Its charity number is 1171904. The address of the site is The Chapel of Our Lady of the Crag, Abbey Road, Knaresborough HG5 8HY, and the official business address for correspondence is (from 4.2.23) c/o Marie Linfoot, 5 Alexandra Grove, Knaresborough HG5 0PH, telephone number 07561235855, e-mail address: contact@ourladyofthecrag.org.

The trustees at the end of 2022 were:

Julie Clark (Chair); Marie Linfoot; Christopher Maunder (Treasurer); Natalie Maunder (Communications Officer); Peter Thornes; Anna Dimond (Secretary); Christine Willoughby; Margy Longhurst (Knaresborough Town Council nominee). Anna, a teacher at St John Fisher School, joined the Trust and very kindly took on the role of secretary. Christine was replaced by Margy as the Town Council nominee but the trustees were delighted that she elected to stay on as an independent trustee.

NORTHERN INTERNAL AUDIT SERVICES
4 GREEN LANE CLOSE, OVERTON, WAKEFIELD, WEST YORKSHIRE, WF4 4SE
TELEPHONE 07748050318

Mr C Maunder
The Chapel of Our Lady of The Crag Trust
56 Penistone Road
New Mill
Holmfirth
HD9 7BT

Dear Mr Maunder

**To the Chair and Trustees of The Chapel of Our Lady of The Crag Trust
Independent Examination for the Financial Year ending 31 December 2022**

I am pleased to inform you that I have carried out the independent examination of the Trust in accordance with the Charity Commission directions and I can confirm that nothing has come to my attention which would lead me to conclude that the requirements had not been met.

No matters requiring action were noted for the year under examination and there was no outstanding action required from 2021.

I have enclosed the Independent Examiners Report for 2022 and a copy of the accounts examined.

I would like to thank Mr Maunder for his assistance during this examination and in previous years.

Yours sincerely



JL Bennett
18 September 2023

NORTHERN INTERNAL AUDIT SERVICES is the trading name of Mrs Janet L Bennett



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

THE CHAPEL OF OUR LADY OF THE CRAG

On accounts for the year
ended

31 DECEMBER 2022

Charity no
(if any)

1171904

Set out on pages

1

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Janet L. Bennett

Date:

18 September 2023

Name:

JANET L. BENNETT

Relevant professional
qualification(s) or body

FMAAT

(if any):

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Address:

4 GREEN LANE CLOSE, OVERTON

WAKEFIELD

WEST YORKSHIRE WF4 4SE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Accounts 2022, The Chapel of Our Lady of the Crag Trust

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Note: 5000 ringfenced (Garfield Weston Foundation contribution to wall, donated in 2021)

Balance 1.1.22 8841

Balance 31.12.22 1794.59

Cost of Boundary Wall Project to Trust: 36472.80 - 33148 = 3324.80