

The Chapel of Our Lady of the Crag Trust

A Charitable Incorporated Organisation, charity no. 1171904

Annual Report, 2021

The trust was established as a charity on the 6th March 2017. The trust became the legal owners of the Chapel and its site on the 26th April 2017. This annual report covers the period 1st January to 31st December 2021; it is the fifth annual report of the trust.

Section 1: Objectives and Activities

The charitable objects of the trust are, as listed on the Charity Commission website:

Our primary purpose is to manage the preservation, improvement and maintenance for the public benefit of the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough and surrounding land as owners and guardians of its cultural and religious heritage. By doing so we shall be preserving a landmark of historical, religious, cultural and social significance and advancing (a) the chapel's function as a religious site for pilgrimage and prayer, and (b) the education of the public in the heritage, culture and history in the town of Knaresborough. Our secondary objects are such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide.

These are the approved activities as listed on the Charity Commission website, which meet the above charitable objects:

Our primary purpose is to preserve and maintain the historic grade 1 listed building, the Chapel of our Lady of the Crag in Abbey Road, Knaresborough (and its surrounding land), for public benefit. We welcome visitors by regular opening during the summer months, facilitating all year round pilgrimage and prayer, and teaching visiting groups about the history and heritage of the chapel.

The trustees have cross-referenced these objectives and activities with the Charity Commission guidance on public benefit.

Our activities for 2021, listed in the table below, can be summarised under the following headings:

- Preservation and maintenance of the chapel and its site;
- Opening the chapel to the public and for prearranged visits;.
- Fundraising;

We did not open to the general public during April to mid-July due to the coronavirus pandemic. We did feel able to open during late July, August, and September, however.

Review of activities, 2021

Activity	Date	Details
Preservation/Maintenance		
- Of chapel:	All year	Monitoring of chapel structure, as it is liable to erosion on the outside; cleaning
- Of site:	All year	Regular clearing and cleaning; planting of new shrubs; monitoring of site safety; planning for renovation of boundary wall by preparing a plan and costing, a task begun in 2020 and completed and paid for by a donor in 2021. During 2021, funds were sought to cover this project (see below). An action plan was prepared for use in funding bids.
Opening		
- To the general public - Arranged visits		Sundays, 2-4 p.m. from the 25 th July to the end of September. Opening of the chapel outside public opening times to prearranged visitors: 5.5.21, 6.5.21, 24.5.21, 8.6.21
Fund-raising		
- Visitors		Donations are taken at one-off opening times and from regular supporters
- For reconstruction of wall		A thorough fund-raising effort was made, using data provided by Community First Yorkshire. At present, £20,000 has been raised from the Garfield Weston Foundation (£5,000 received) and the Pilgrim Trust (£15,000, will meet costs) towards an approximate total of £50,000. The Trust will put forward £4,000. The remainder, it is hoped, will be raised from FCC, the local landfill company. To apply, we needed a third party contribution pledge and received this from Knaresborough Town Council (10.75% of the bid, and a maximum of £5,429).

Section 2: Financial Review

	Incom e		Expend.	Invoic e	Balan ce
Donation s	1120.6 8	Website fees	2.25		1118. 43
Gift Aid	113.75				113.7 5
Interest	5.19				5.19
Garfield Weston Project Award	5000				5000
		Arboricultur al survey	360	1	-360
					-
		Wall survey	425.67	2	425.6 7
		Examinatio n of accounts	175	3	-175
		Candles and lighter	6.28	4	-6.28
		Compost	21.4	5,6	-21.4
TOTALS	6239.6 2		990.6		5249. 02

Assets at 1.1.21, 3591.98 Balance 2021 +5249.02 Assets at 31.12.21, 8841.00

These accounts have been independently examined by Yorkshire Internal Audit Services. While the annual accounts are not complicated, the trustees have decided that the status of the trust as a C.I.O. necessitates external financial monitoring. If fundraising is successful, turnover may be increased in the future and the accounts more complex.

For the end of year 2021, the funds included a £5,000 award for the wall reconstruction project, to be completed in 2022. Therefore, the true balance is £3841.00 and the increase on the previous year £249.02.

It is again remarkable that the year finished in the black despite the fact that the chapel was open for only part of the summer period, while we still had expenses of £990.60. This is once more due to some very generous donations. In particular, the wall survey expense of £360 was entirely covered by one donation which had been made for hat very purpose.

Section 3: Nature of Governing Document

The Trust is constituted as a Charitable Incorporated Organisation and has used the Charity Commissioners' template for its governing document.

There were six founding trustees, one of whom has resigned on health grounds. Another trustee is nominated by Knaresborough Town Council. Therefore, at the start of 2021, there were six trustees, all of whom were active. The governing document allows for the recruitment of trustees to a maximum of twelve by a quorate meeting of the trust. The quorum for a trustees' meeting is two. All trustees must be at least 16 years of age and at least one trustee must be at least 18 years of age. There is only one space for a nominated trustee.

Section 4: Reference and Administrative Details

The charity is known as 'The Chapel of Our Lady of the Crag Trust'. Its charity number is 1171904. The address of the site is The Chapel of Our Lady of the Crag, Abbey Road, Knaresborough HG5 8HY, and the official business address for correspondence is c/o Chris Maunder, 5 Claro Mews, Knaresborough HG5 8BU, telephone number 01423-861584, e-mail address: contact@ourladyofthecrag.org.

The trustees at the end of 2021 were:

Julie Clark (Chair); Marie Linfoot; Christopher Maunder (Treasurer); Natalie Maunder (Communications Officer); Peter Thornes (Secretary); Christine Willoughby (Knaresborough Town Council nominee).

YORKSHIRE INTERNAL AUDIT SERVICES
JASPER COTTAGE, SESSAY, THIRSK, NORTH YORKSHIRE YO7 3BE
TELEPHONE 01845 501660

Dr C. Maunder
The Chapel of Our Lady of the Crag Trust
5 Claro Mews
Knaresborough
HG5 8BU

Dear Dr Maunder

**To the Chair and Trustees of The Chapel of Our Lady of the Crag Trust
Independent Examination for the Financial Year ending 31 December 2021**

I am pleased to inform you that I have carried out the independent examination of the Trust in accordance with the Charity Commission directions as requested by the Trust and I can confirm that nothing has come to my attention which would lead me to conclude that the requirements had not been met.

No matters requiring action were noted during 2021 and there was no outstanding action required from 2020.

I have enclosed the Independent Examiners Report for 2021 and a copy of the accounts examined.

I would like to thank the Treasurer to the Trust for his assistance and attention during the examination.

Yours sincerely



JL Bennett
29 September 2022

PARTNERS ~ KC Stephenson	Tel: 0113 2585610
~ RF Entwistle	Tel: 01845 501660
PRINCIPAL AUDITOR ~ Mrs JL Bennett	Tel: 01924 671829



Section A

Independent Examiner's Report

Report to the trustees/
members of

THE CHAPEL OF OUR LADY OF THE CRAG TRUST

On accounts for the year
ended

31 DECEMBER 2021

Charity no
(if any)

1171904

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /12/2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Janet L. Bennett

Date:

29 September 2022

Name:

JANET L BENNETT

Relevant professional
qualification(s) or body

FMAAT

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts 2021, The Chapel of Our Lady of the Crag Trust

	Income			Expenditure	Sub-totals	Invoice	Balance
Donations	1120.68		Fees on website	2.25			1118.43
Gift Aid	113.75						113.75
Interest	5.19						5.19
Garfield Weston Project Award	5000						5000
			Arboricultural survey	360		1	-360
			Insurance	425.67		2	-425.67
			Examination of accounts	175		3	-175
			Site materials	27.68			-27.68
			Candles and lighter		6.28	4	
			Compost		21.4	5,6	
TOTALS	6239.62			990.6			5249.02

Balance 1.1.21 3591.98

Balance 31.12.21 8841