

# THE CHAPEL OF OUR LADY OF THE CRAG TRUST

England & Wales · Charity number 1171904

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-03-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 6 Station Road  
Shepley  
Huddersfield  
HD8 8AA

**Phone** 07887515099

**Email** [contact@ourladyofthecrag.org](mailto:contact@ourladyofthecrag.org)

**Website** <http://www.ourladyofthecrag.org>

## Activities

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**Objects:** 1. OUR PRIMARY PURPOSE IS TO MANAGE THE PRESERVATION, IMPROVEMENT AND MAINTENANCE FOR THE PUBLIC BENEFIT OF THE CHAPEL OF OUR LADY OF THE CRAG IN ABBEY ROAD, KNARESBOROUGH AND SURROUNDING LAND AS OWNERS AND GUARDIANS OF ITS CULTURAL AND RELIGIOUS HERITAGE. BY DOING SO WE SHALL BE PRESERVING A LANDMARK OF HISTORICAL, RELIGIOUS, CULTURAL AND SOCIAL SIGNIFICANCE AND ADVANCING (A) THE CHAPELÆS FUNCTION AS A RELIGIOUS SITE FOR PILGRIMAGE AND PRAYER, AND (B) THE EDUCATION OF THE PUBLIC IN THE HERITAGE, CULTURE AND HISTORY IN THE TOWN OF KNARESBOROUGH. 2. SUCH OTHER PURPOSES AS ARE EXCLUSIVELY CHARITABLE IN ACCORDANCE WITH THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DECIDE.

**Activities:** Our primary purpose is to preserve and maintain the historic grade 1 listed building, the Chapel of Our Lady of the Crag in Abbey Road, Knareborough (and its surrounding land), for public benefit. We welcome visitors by regular opening during the summer months, facilitating all year round pilgrimage and prayer, and teaching visiting groups about the history and heritage of the chapel.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Religious Activities, Arts/culture/heritage/science, Environment/conservation/heritage, Recreation
- **Who:** The General Public/mankind

## Geography

- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£2,547	£2,333	-	-
2023-12-31	£2,129	£761	-	-
2022-12-31	£30,101	£37,148	-	-
2021-12-31	£6,240	£991	-	-
2020-12-31	£1,910	£1,873	-	-

## Trustees

Name	Role	Appointed
<b>JULIE ANN CLARK</b>	Chair	2017-03-06
Anna Dimond		2022-05-12
Dr Christopher John Maunder		2025-02-17
Margaret Longhurst		2022-05-29
Natalie Louise Maunder		2025-02-17
<b>PETER IAN THORNES</b>		2017-03-06

**THE CHAPEL OF OUR LADY OF THE CRAG TRUST**

England & Wales - Charity number 1171904

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# Accounts

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# **The Chapel of Our Lady of the Crag Trust**

## **A Charitable Incorporated Organisation charity no. 1171904**

### **Annual Report 2024**

The trust was established as a charity on the 6<sup>th</sup> March 2017. The trust became the legal owners of the Chapel and its site on 26<sup>th</sup> April 2017. This annual report covers the period 1<sup>st</sup> January to 31<sup>st</sup> December 2024.

#### Section 1: Objectives and Activities

The charitable objectives of the trust are, as listed on the Charity Commission website:

Our primary purpose is to manage the preservation, improvement and maintenance for the public benefit of the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough and surrounding land as owners and guardians of its cultural and religious heritage. By doing so we shall be preserving a landmark of historical, religious, cultural and social significance and advancing (a) the chapel's function as a religious site for pilgrimage and prayer, and (b) the education of the public in the heritage, culture and history in the town of Knaresborough. Our secondary objectives are such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide.

These are the approved activities as listed on the Charity Commission website, which meet the above charitable objectives:

Our primary purpose is to preserve and maintain the historic grade 1 listed building, the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough (and its surrounding land), for public benefit. We welcome visitors by regular opening during the summer months, facilitating all year-round pilgrimage and prayer, and teaching visiting groups about the history and heritage of the chapel.

The trustees have cross-referenced these objectives and activities with the Charity Commission guidance on public benefit.

Our activities for 2024, listed on the table below, can be summarised under the following headings:

- Preservation and maintenance of the chapel and its site.
- Opening the chapel to the public and for prearranged visits.
- Fundraising.

#### Section 2: Nature of Governing Document

The Trust is constituted as a Charitable Incorporated Organisation and has used the Charity Commissioners' template for its governing document.

There were six trustees with another trustee nominated by Knaresborough Town Council. Therefore, at the start of 2024 there were seven trustees, all of whom were active. The governing document allows for the recruitment of trustees to a maximum of twelve by a quorate meeting of the trust. The quorum for a trustees' meeting is two. All trustees must be at least 16 years of age and at least one trustee must be at least 18 years of age. There is only one space for a nominated trustee.

### Section 3: Reference and Administrative Details

The charity is known as 'The Chapel of Our Lady of the Crag Trust'. Its charity number is 1171904. The address of the site is The Chapel of Our Lady of the Crag, Abbey Road, Knaresborough HG5 8HY, and the official business address for correspondence is Marie Linfoot, 5 Alexandra Grove, Knaresborough HG5 0PH, telephone number 07561 235855, email address: [contact@ourladyofthecrag.org](mailto:contact@ourladyofthecrag.org)

The trustees at the end of 2024 were:

Julie Clark (Chair); Marie Linfoot (Treasurer); Anna Diamond (Secretary); Peter Thornes, Chris Maunder, Natalie Maunder and Margy Longhurst (Knaresborough Town Council Nominee).

### Review of Activities 2024

Activity	Date	Details
<b>Preservation/Maintenance</b>		
- Of Chapel	All year	Monitoring of chapel structure, as it is liable to corrosion on the outside; cleaning.
- Of Site	All year	Regular clearing and cleaning; planting of new shrubs; monitoring of site safety.
<b>Opening</b>		
- To the general public		Sundays 2-4 p.m. from the beginning of April to the end of September
- Arranged visits		Opening of the chapel outside public opening times for prearranged visitors.
<b>Fund-raising</b>		
- Visitors		Donations are taken at one-off opening times and from regular supporters.

**Financial Review 2024**

	Income	Sub-total		Exp	Sub-total	Inv	Balance
Donations	2042.03		Fees on website	34.40			2007.63
Gift Aid	410.94						410.94
Interest	94.47						94.47
			Insurance	437.59			-437.59
			Website fees	108.00			-108.00
			Scotton Trees	1753.20			-1753.20
	<b>2547.44</b>			<b>2333.19</b>			<b>214.25</b>

<b>Assets @</b>	<b>3162.91</b>	<b>Balance 2024</b>	<b>214.25</b>	<b>Assets @</b>	<b>3377.16</b>
<b>01/01/2024</b>				<b>31/12/2024</b>	

AUDITED FROM THE BOOKS OF ACCOUNT PROVIDED.



STEWART HOWCROFT

17-OCT-25

**THE CHAPEL OF OUR LADY OF THE CRAG TRUST**

England & Wales - Charity number 1171904

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# Accounts

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# **The Chapel of Our Lady of the Crag Trust**

## **A Charitable Incorporated Organisation charity no. 1171904**

### **Annual Report 2023**

The trust was established as a charity on the 6<sup>th</sup> March 2017. The trust became the legal owners of the Chapel and its site on 26<sup>th</sup> April 2017. This annual report covers the period 1<sup>st</sup> January to 31<sup>st</sup> December 2023.

#### Section 1: Objectives and Activities

The charitable objectives of the trust are, as listed on the Charity Commission website:

Our primary purpose is to manage the preservation, improvement and maintenance for the public benefit of the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough and surrounding land as owners and guardians of its cultural and religious heritage. By doing so we shall be preserving a landmark of historical, religious, cultural and social significance and advancing (a) the chapel's function as a religious site for pilgrimage and prayer, and (b) the education of the public in the heritage, culture and history in the town of Knaresborough. Our secondary objectives are such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide.

These are the approved activities as listed on the Charity Commission website, which meet the above charitable objectives:

Our primary purpose is to preserve and maintain the historic grade 1 listed building, the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough (and its surrounding land), for public benefit. We welcome visitors by regular opening during the summer months, facilitating all year-round pilgrimage and prayer, and teaching visiting groups about the history and heritage of the chapel.

The trustees have cross-referenced these objectives and activities with the Charity Commission guidance on public benefit.

Our activities for 2023, listed on the table below, can be summarised under the following headings:

- Preservation and maintenance of the chapel and its site.
- Opening the chapel to the public and for prearranged visits.
- Fundraising.

#### Section 2: Nature of Governing Document

The Trust is constituted as a Charitable Incorporated Organisation and has used the Charity Commissioners' template for its governing document.

There were four trustees with another trustee nominated by Knaresborough Town Council. Therefore, at the start of 2023 there were five trustees, all of whom were active. The governing document allows for the recruitment of trustees to a maximum of twelve by a quorate meeting of the trust. The quorum for a trustees' meeting is two. All trustees must be at least 16 years of age and at least one trustee must be at least 18 years of age. There is only one space for a nominated trustee.

### Section 3: Reference and Administrative Details

The charity is known as 'The Chapel of Our Lady of the Crag Trust'. Its charity number is 1171904. The address of the site is The Chapel of Our Lady of the Crag, Abbey Road, Knaresborough HG5 8HY, and the official business address for correspondence is Marie Linfoot, 5 Alexandra Grove, Knaresborough HG5 0PH, telephone number 07561 235855, email address: [contact@ourladyofthecrag.org](mailto:contact@ourladyofthecrag.org)

The trustees at the end of 2023 were:

Julie Clark (Chair); Marie Linfoot (Treasurer); Anna Diamond (Secretary); Peter Thornes and Margy Longhurst (Knaresborough Town Council Nominee).

### **Review of Activities 2023**

<b>Activity</b>	<b>Date</b>	<b>Details</b>
<b>Preservation/Maintenance</b>		
- Of Chapel	All year	Monitoring of chapel structure, as it is liable to corrosion on the outside; cleaning.
- Of Site	All year	Regular clearing and cleaning; planting of new shrubs; monitoring of site safety.
<b>Opening</b>		
- To the general public		Sundays 2-4 p.m. from the beginning of April to the end of September
- Arranged visits		Opening of the chapel outside public opening times for prearranged visitors.
<b>Fund-raising</b>		
- Visitors		Donations are taken at one-off opening times and from regular supporters.

Financial Review 2023

	Income	Sub-total		Exp	Sub-total	Inv	Balance
Donations	1704.19 ✓		Fees on website	4.63 ✓			1699.56
Gift Aid	392.01 ✓						392.01
Interest	32.52 ✓						32.52
			Insurance	431.03 ✓			-431.03
			Auditor	200.00 ✓			-200.00
			Shed	124.74 ✓			-124.74
	<b>2128.72</b>			<b>760.40</b>			<b>1368.32</b>

Assets @ 01/01/2023	1794.59 ✓	Balance 2023	1368.32	Assets @ 31/12/2023	3162.91 ✓
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INSPECTED & AUDITED  
BY  
STUART HOWECROFT



1-SNP-24

**THE CHAPEL OF OUR LADY OF THE CRAG TRUST**

England & Wales - Charity number 1171904

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# Accounts

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## **The Chapel of Our Lady of the Crag Trust**

**A Charitable Incorporated Organisation, charity no. 1171904**

### *Annual Report, 2022*

The trust was established as a charity on the 6<sup>th</sup> March 2017. The trust became the legal owners of the Chapel and its site on the 26<sup>th</sup> April 2017. This annual report covers the period 1<sup>st</sup> January to 31<sup>st</sup> December 2022; it is the sixth annual report of the trust.

### Section 1: Objectives and Activities

The charitable objects of the trust are, as listed on the Charity Commission website:

Our primary purpose is to manage the preservation, improvement and maintenance for the public benefit of the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough and surrounding land as owners and guardians of its cultural and religious heritage. By doing so we shall be preserving a landmark of historical, religious, cultural and social significance and advancing (a) the chapel's function as a religious site for pilgrimage and prayer, and (b) the education of the public in the heritage, culture and history in the town of Knaresborough. Our secondary objects are such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide.

These are the approved activities as listed on the Charity Commission website, which meet the above charitable objects:

Our primary purpose is to preserve and maintain the historic grade 1 listed building, the Chapel of our Lady of the Crag in Abbey Road, Knaresborough (and its surrounding land), for public benefit. We welcome visitors by regular opening during the summer months, facilitating all year round pilgrimage and prayer, and teaching visiting groups about the history and heritage of the chapel.

The trustees have cross-referenced these objectives and activities with the Charity Commission guidance on public benefit.

Our activities for 2022, listed in the table below, can be summarised under the following headings:

- Preservation and maintenance of the chapel and its site – in 2022, this included the rebuilding of the boundary wall with the help of grant awards;
- Opening the chapel to the public and for prearranged visits;
- Fundraising.

Review of activities, 2022

Activity	Date	Details
Preservation/Maintenance		
- Of chapel:	All year	Monitoring of chapel structure, as it is liable to erosion on the outside; cleaning
- Of site:	All year	Regular clearing and cleaning; planting of new shrubs; monitoring of site safety; planning for renovation of boundary wall by preparing a plan and costing, a task begun in 2020 and completed and paid for by a donor in 2021. During 2021, funds were sought to cover this project (see below). An action plan was prepared for use in funding bids.
- Of boundary wall	May 2022	The boundary wall was rebuilt by McDaid's Construction, a local firm. The project was managed by McDaid's in Consultation with Derek Rowe, acting as the designated representative of the Trust. The outcome is regarded as highly successful. The site was reopened in the presence of the Mayor of Knaresborough, Kathryn Davies, and representatives of funders were invited.
Opening		
- To the general public  - Arranged visits		Sundays, 2-4 p.m. from the beginning of April to the end of September, except for the period of the rebuilding of the wall (April to May).  Opening of the chapel outside public opening times to prearranged visitors include:  5.5.21, 6.5.21, 24.5.21, 8.6.21
Fundraising		
- Visitors		Donations are taken at one-off opening times and from regular supporters
- For reconstruction of wall		A thorough fundraising effort was made, using data provided by Community First Yorkshire and Derek Rowe. £33148 was raised from the Garfield Weston Foundation (£5,000), the Pilgrim Trust (£15,000), Knaresborough Town Council (£5429), George A. Moore Foundation (£5719), and Knaresborough Relief in Need (£2000). towards a final project total cost of £36472.80. Therefore the Trust needed to spend only £3324.80. This maintains the funds of the Trust for ongoing work and future projects.

## Section 2: Financial Review

	Income	Sub-totals		Expenditure	Sub-totals	Invoice	Balance
Donations	1712.87		Fees on website	12.29			1700.58
Gift Aid	212.28						212.28
Interest	28.15						28.15
Awards for Boundary Wall Project			Boundary Wall Project				
Knarborough Town Council	5429		To McDaid's	28756.8		1-7	
Pilgrim Trust	15000		To D & J Rowe	7716		Pledge	
Knarborough Relief in Need	2000						
George A. Moore Foundation	5719						
TOTAL Income for Project		28148	TOTAL Outgoings for Project		36472.8		-8324.8
			Insurance	417.75		8	-417.75
			Examination of accounts	200		9	-200
			Items		44.87		-44.87
			Hoe	13.56		10	
			Varnish	10		10	
			Candle lighters	3.37		11	
			Candles	5.98		12	
			Boxes	11.96		13	
TOTALS	30101.3			37147.71			-7046.41

**Assets at 1.1.22, 8841.00      Balance 2022 -7046.41      Assets at 31.12.22, 1794.59**

These accounts will be independently examined by Northern Internal Audit Services. While the annual accounts are not complicated, the trustees have decided that the status of the trust as a C.I.O. necessitates external financial monitoring.

The actual annual deficit was £2046.41, as at the end of 2021 the Trust held a £5000 donation, ringfenced for the boundary wall project. Given that the Trust spent £3324.80 on the project, this was another successful year in gaining funds from generous donors and sound financial management.

### Section 3: Nature of Governing Document

The Trust is constituted as a Charitable Incorporated Organisation and has used the Charity Commissioners' template for its governing document.

There were six founding trustees, one of whom has resigned on health grounds. Another trustee is nominated by Knaresborough Town Council. Therefore, at the start of 2022, there were six trustees, all of whom who were active. However, in 2022 we were pleased to welcome two more. The governing document allows for the recruitment of trustees to a maximum of twelve by a quorate meeting of the trust. The quorum for a trustees' meeting is two. All trustees must be at least 16 years of age and at least one trustee must be at least 18 years of age. There is only one space for a nominated trustee.

### Section 4: Reference and Administrative Details

The charity is known as 'The Chapel of Our Lady of the Crag Trust'. Its charity number is 1171904. The address of the site is The Chapel of Our Lady of the Crag, Abbey Road, Knaresborough HG5 8HY, and the official business address for correspondence is (from 4.2.23) c/o Marie Linfoot, 5 Alexandra Grove, Knaresborough HG5 0PH, telephone number 07561235855, e-mail address: [contact@ourladyofthecrag.org](mailto:contact@ourladyofthecrag.org).

The trustees at the end of 2022 were:

Julie Clark (Chair); Marie Linfoot; Christopher Maunder (Treasurer); Natalie Maunder (Communications Officer); Peter Thornes; Anna Dimond (Secretary); Christine Willoughby; Margy Longhurst (Knaresborough Town Council nominee). Anna, a teacher at St John Fisher School, joined the Trust and very kindly took on the role of secretary. Christine was replaced by Margy as the Town Council nominee but the trustees were delighted that she elected to stay on as an independent trustee.

NORTHERN INTERNAL AUDIT SERVICES  
4 GREEN LANE CLOSE, OVERTON, WAKEFIELD, WEST YORKSHIRE, WF4 4SE  
TELEPHONE 07748050318

Mr C Maunder  
The Chapel of Our Lady of The Crag Trust  
56 Penistone Road  
New Mill  
Holmfirth  
HD9 7BT

Dear Mr Maunder

**To the Chair and Trustees of The Chapel of Our Lady of The Crag Trust  
Independent Examination for the Financial Year ending 31 December 2022**

I am pleased to inform you that I have carried out the independent examination of the Trust in accordance with the Charity Commission directions and I can confirm that nothing has come to my attention which would lead me to conclude that the requirements had not been met.

No matters requiring action were noted for the year under examination and there was no outstanding action required from 2021.

I have enclosed the Independent Examiners Report for 2022 and a copy of the accounts examined.

I would like to thank Mr Maunder for his assistance during this examination and in previous years.

Yours sincerely



JL Bennett  
18 September 2023

NORTHERN INTERNAL AUDIT SERVICES is the trading name of Mrs Janet L Bennett



Section A

Independent Examiner's Report

Report to the trustees/ members of

THE CHAPEL OF OUR LADY OF THE CRAG

On accounts for the year ended

31 DECEMBER 2022

Charity no (if any)

1171904

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Janet L. Bennett

Date:

18 September 2023

Name:

JANET L. BENNETT

Relevant professional qualification(s) or body

FMAAT

(if any):

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Address:

4 GREEN LANE CLOSE, OVERTON
WAKEFIELD
WEST YORKSHIRE WF4 4SE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Accounts 2022, The Chapel of Our Lady of the Crag Trust

	Income	Sub-totals		Expenditure	Sub-totals	Invoice	Balance
Donations	1712.87		Fees on website	12.29			1700.58
Gift Aid	212.28						212.28
Interest	28.15						28.15
Awards for Boundary Wall Project			Boundary Wall Project				
Knarborough Town Council	5429		To McDavid's	28756.8		1 to 7	
Pilgrim Trust	15000		To D & J Rowe	7716		Pledge	
Knarborough Relief in Need	2000						
George A. Moore Foundation	5719						
TOTAL Income for Project		28148	TOTAL Outgoings for Project		36472.8		-8324.8
			Insurance	417.75		8	-417.75
			Examination of accounts	200		9	-200
			Items		44.87		-44.87
			Hoe	13.56		10	
			Varnish	10		10	
			Candle lighters	3.37		11	
			Candles	5.98		12	
			Boxes	11.96		13	
TOTALS	30101.3			37147.71			-7046.41

Note: 5000 ringfenced (Garfield Weston Foundation contribution to wall, donated in 2021)

Balance 1.1.22 8841  
 Balance 31.12.22 1794.59

Cost of Boundary Wall Project to Trust: 36472.80 - 33148 = 3324.80

**THE CHAPEL OF OUR LADY OF THE CRAG TRUST**

England & Wales - Charity number 1171904

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# Accounts

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## **The Chapel of Our Lady of the Crag Trust**

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The trust was established as a charity on the 6<sup>th</sup> March 2017. The trust became the legal owners of the Chapel and its site on the 26<sup>th</sup> April 2017. This annual report covers the period 1<sup>st</sup> January to 31<sup>st</sup> December 2021; it is the fifth annual report of the trust.

#### Section 1: Objectives and Activities

The charitable objects of the trust are, as listed on the Charity Commission website:

Our primary purpose is to manage the preservation, improvement and maintenance for the public benefit of the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough and surrounding land as owners and guardians of its cultural and religious heritage. By doing so we shall be preserving a landmark of historical, religious, cultural and social significance and advancing (a) the chapel's function as a religious site for pilgrimage and prayer, and (b) the education of the public in the heritage, culture and history in the town of Knaresborough. Our secondary objects are such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide.

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The trustees have cross-referenced these objectives and activities with the Charity Commission guidance on public benefit.

Our activities for 2021, listed in the table below, can be summarised under the following headings:

- Preservation and maintenance of the chapel and its site;
- Opening the chapel to the public and for prearranged visits;.
- Fundraising;

We did not open to the general public during April to mid-July due to the coronavirus pandemic. We did feel able to open during late July, August, and September, however.

## Review of activities, 2021

Activity	Date	Details
Preservation/Maintenance		
- Of chapel:	All year	Monitoring of chapel structure, as it is liable to erosion on the outside; cleaning
- Of site:	All year	Regular clearing and cleaning; planting of new shrubs; monitoring of site safety; planning for renovation of boundary wall by preparing a plan and costing, a task begun in 2020 and completed and paid for by a donor in 2021. During 2021, funds were sought to cover this project (see below). An action plan was prepared for use in funding bids.
Opening		
- To the general public		Sundays, 2-4 p.m. from the 25 <sup>th</sup> July to the end of September.
- Arranged visits		Opening of the chapel outside public opening times to prearranged visitors:  5.5.21, 6.5.21, 24.5.21, 8.6.21
Fund-raising		
- Visitors		Donations are taken at one-off opening times and from regular supporters
- For reconstruction of wall		A thorough fund-raising effort was made, using data provided by Community First Yorkshire. At present, £20,000 has been raised from the Garfield Weston Foundation (£5,000 received) and the Pilgrim Trust (£15,000, will meet costs) towards an approximate total of £50,000. The Trust will put forward £4,000. The remainder, it is hoped, will be raised from FCC, the local landfill company. To apply, we needed a third party contribution pledge and received this from Knaresborough Town Council (10.75% of the bid, and a maximum of £5,429).

## Section 2: Financial Review

	Incom e		Expend.	Invoic e	Balan ce
Donation s	1120.6 8	Website fees	2.25		1118. 43
Gift Aid	113.75				113.7 5
Interest	5.19				5.19
Garfield Weston Project Award	5000				5000
		Arboricultur al survey	360	1	-360
		Wall survey	425.67	2	- 425.6 7
		Examinatio n of accounts	175	3	-175
		Candles and lighter	6.28	4	-6.28
		Compost	21.4	5,6	-21.4
TOTALS	6239.6 2		990.6		5249. 02

**Assets at 1.1.21, 3591.98 Balance 2021 +5249.02 Assets at 31.12.21, 8841.00**

These accounts have been independently examined by Yorkshire Internal Audit Services. While the annual accounts are not complicated, the trustees have decided that the status of the trust as a C.I.O. necessitates external financial monitoring. If fundraising is successful, turnover may be increased in the future and the accounts more complex.

For the end of year 2021, the funds included a £5,000 award for the wall reconstruction project, to be completed in 2022. Therefore, the true balance is £3841.00 and the increase on the previous year £249.02.

It is again remarkable that the year finished in the black despite the fact that the chapel was open for only part of the summer period, while we still had expenses of £990.60. This is once more due to some very generous donations. In particular, the wall survey expense of £360 was entirely covered by one donation which had been made for hat very purpose.

### Section 3: Nature of Governing Document

The Trust is constituted as a Charitable Incorporated Organisation and has used the Charity Commissioners' template for its governing document.

There were six founding trustees, one of whom has resigned on health grounds. Another trustee is nominated by Knaresborough Town Council. Therefore, at the start of 2021, there were six trustees, all of whom were active. The governing document allows for the recruitment of trustees to a maximum of twelve by a quorate meeting of the trust. The quorum for a trustees' meeting is two. All trustees must be at least 16 years of age and at least one trustee must be at least 18 years of age. There is only one space for a nominated trustee.

### Section 4: Reference and Administrative Details

The charity is known as 'The Chapel of Our Lady of the Crag Trust'. Its charity number is 1171904. The address of the site is The Chapel of Our Lady of the Crag, Abbey Road, Knaresborough HG5 8HY, and the official business address for correspondence is c/o Chris Maunder, 5 Claro Mews, Knaresborough HG5 8BU, telephone number 01423-861584, e-mail address: [contact@ourladyofthecrag.org](mailto:contact@ourladyofthecrag.org).

The trustees at the end of 2021 were:

Julie Clark (Chair); Marie Linfoot; Christopher Maunder (Treasurer); Natalie Maunder (Communications Officer); Peter Thornes (Secretary); Christine Willoughby (Knaresborough Town Council nominee).

YORKSHIRE INTERNAL AUDIT SERVICES  
JASPER COTTAGE, SESSAY, THIRSK, NORTH YORKSHIRE YO7 3BE  
TELEPHONE 01845 501660

Dr C. Maunder  
The Chapel of Our Lady of the Crag Trust  
5 Claro Mews  
Knaresborough  
HG5 8BU

Dear Dr Maunder

**To the Chair and Trustees of The Chapel of Our Lady of the Crag Trust  
Independent Examination for the Financial Year ending 31 December 2021**

I am pleased to inform you that I have carried out the independent examination of the Trust in accordance with the Charity Commission directions as requested by the Trust and I can confirm that nothing has come to my attention which would lead me to conclude that the requirements had not been met.

No matters requiring action were noted during 2021 and there was no outstanding action required from 2020.

I have enclosed the Independent Examiners Report for 2021 and a copy of the accounts examined.

I would like to thank the Treasurer to the Trust for his assistance and attention during the examination.

Yours sincerely



JL Bennett  
29 September 2022

PARTNERS ~ KC Stephenson      Tel: 0113 2585610  
              ~ RF Entwistle        Tel: 01845 501660  
PRINCIPAL AUDITOR ~ Mrs JL Bennett    Tel: 01924 671829



Section A

Independent Examiner's Report

Report to the trustees/  
members of

THE CHAPEL OF OUR LADY OF THE CRAG TRUST

On accounts for the year  
ended

31 DECEMBER 2021

Charity no  
(if any)

1171904

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 /12/2021

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Janet L. Bennett*

Date:

29 September 2022

Name:

JANET L BENNETT

Relevant professional  
qualification(s) or body

FMAAT

(if any):

Address: 4 GREEN LANE CLOSE, OVERTON,  
WAKEFIELD, WEST YORKSHIRE  
WF4 4SE

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts 2021, The Chapel of Our Lady of the Crag Trust

	Income		Expenditure	Sub-totals	Invoice	Balance
Donations	1120.68	Fees on website	2.25			1118.43
Gift Aid	113.75					113.75
Interest	5.19					5.19
Garfield Weston Project Award	5000					5000
		Arboricultural survey	360		1	-360
		Insurance	425.67		2	-425.67
		Examination of accounts	175		3	-175
		Site materials	27.68			-27.68
		Candles and lighter		6.28	4	
		Compost		21.4	5,6	
TOTALS	6239.62		990.6			5249.02

Balance 1.1.21 3591.98

Balance 31.12.21 8841

**THE CHAPEL OF OUR LADY OF THE CRAG TRUST**

England & Wales - Charity number 1171904

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# Accounts

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## **The Chapel of Our Lady of the Crag Trust**

**A Charitable Incorporated Organisation, charity no. 1171904**

### *Annual Report, 2020*

The trust was established as a charity on the 6<sup>th</sup> March 2017. The trust became the legal owners of the Chapel and its site on the 26<sup>th</sup> April 2017. This annual report covers the period 1<sup>st</sup> January to 31<sup>st</sup> December 2020; it is the fourth annual report of the trust.

#### Section 1: Objectives and Activities

The charitable objects of the trust are, as listed on the Charity Commission website:

Our primary purpose is to manage the preservation, improvement and maintenance for the public benefit of the Chapel of Our Lady of the Crag in Abbey Road, Knaresborough and surrounding land as owners and guardians of its cultural and religious heritage. By doing so we shall be preserving a landmark of historical, religious, cultural and social significance and advancing (a) the chapel's function as a religious site for pilgrimage and prayer, and (b) the education of the public in the heritage, culture and history in the town of Knaresborough. Our secondary objects are such other purposes as are exclusively charitable in accordance with the laws of England and Wales as the trustees may from time to time decide.

These are the approved activities as listed on the Charity Commission website, which meet the above charitable objects:

Our primary purpose is to preserve and maintain the historic grade 1 listed building, the Chapel of our Lady of the Crag in Abbey Road, Knaresborough (and its surrounding land), for public benefit. We welcome visitors by regular opening during the summer months, facilitating all year round pilgrimage and prayer, and teaching visiting groups about the history and heritage of the chapel.

The trustees have cross-referenced these objectives and activities with the Charity Commission guidance on public benefit.

Our activities for 2020, listed in the table below, can be summarised under the following headings:

- Preservation and maintenance of the chapel and its site;
- Opening to individuals for pre-arranged visits;
- Fundraising;

We have not opened to the general public due to the coronavirus pandemic.

## Review of activities, 2020

Activity	Date	Details
Preservation/Maintenance		
- Of chapel:	All year	Monitoring of chapel structure, as it is liable to erosion on the outside; cleaning
- Of site:	All year	Regular clearing and cleaning; planting of new shrubs; monitoring of site safety; planning for renovation of boundary wall by preparing a plan and costing; liaising with Yorkshire Water regarding water supply
Opening		
- Arranged visits		Opening of the chapel outside public opening times to prearranged visitors:  21.7.20, 31.7.20, 12.8.20, 13.8.20, 18.8.20, 25.8.20, 1.9.20  BBCTV <i>Songs of Praise</i> filming 17.1.20
Fund-raising events		
- Visitors		Donations are taken at one-off opening times and from regular supporters

## Section 2: Financial Review

	Income		Expenditure	Sub-totals	Invoice	Balance
Donations	1502.13	Fees on website	2.25			1499.88
Donations to window	265					265
Gift Aid	131.5					131.5
Interest	11.8					11.8
		Insurance	422.4			-422.4
		Landscape survey	504			-504
		Site materials	626.98			-626.98
			(Bulbs)			
		Yorkshire Water survey	142.8			-142.8
		Audit services	175			-175
TOTALS	1910.43		1873.43			37

**Assets at 1.1.20, 3554.98      Balance 2020 +37.00      Assets at 31.12.20, 3591.98**

These accounts have been independently examined by Yorkshire Internal Audit Services. While the annual accounts are not complicated, the trustees have decided that the status of the trust as a C.I.O. necessitates external financial monitoring. If fundraising is successful, turnover may be increased in the future and the accounts more complex.

At present, the funds are unrestricted, i.e. not earmarked for specific purposes. The funds held by the Trust are also too small for the holding of reserves.

It is remarkable that the year finished in the black despite the fact that the chapel was closed to the general public, while we still had expenses of £1873.43. This is due to some very generous donations.

The donations for the window vandalism in 2019 finished at £166.40 above the costs for repair, testimony to the power of both social media and local support for the chapel.

### Section 3: Nature of Governing Document

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ended

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Independent  
examiner's statement

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\* Please delete the words in the brackets if they do not apply.

Signed:

*Janet L. Bennett*

Date:

9 September 2021

Name:

JANET L BENNETT

Relevant professional  
qualification(s) or body

FMAAT

(if any):

Address: 4 GREEN LANE CLOSE, OVERTON,  
WAKEFIELD, WEST YORKSHIRE  
WF4 4SE

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		Insurance	422.4		1	-422.4
		Landscape survey	504		2	-504
		Site materials	626.98			-626.98
		(Gedney)		483	3a	
		(The Range)		6.99	3b	
		(Jespers)		3.99	3c	
		(Homebase)		2.95	3d	
		(Homebase)		14	3e	
		(Gedney - receipts lost)		116.05		
		Yorkshire Water survey	142.8		4	-142.8
		Audit services	175		5	-175
TOTALS	1910.43		1873.43			37

Balance  
 1.1.20 3554.98  
 Balance  
 31.12.20 3591.98