

# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 01 2020	To	31 12 2020

## Section A

### Reference and administration details

Charity name

Kelham Island & Neepsend Community Alliance

Other names charity is known by

KINCA

Registered charity number (if any)

1171900

Charity's principal address

28 Millau

2 Kelham Island

Sheffield

Postcode

S3 8RD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ben B. McGarry	Chairperson		3 Trustees together may appoint. AGM of registered members
2	Simon Wigglesworth Baker	Deputy Chairperson		
3	Amy Louise Lockwood	Treasurer		
4				
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15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (e.g. appointed by, elected by)	i) Elected by AGM ii) Ex officio (the chairperson) iii) Appointed by the trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

KINCA follows the Charity Commission Guidance for Trustees.

KINCA has a working partnership with the Kelham Island Industrial Museum.

KINCA is also a member of the Upper Don Trail Trust (a registered charity) and works closely with neighbouring community charity groups.

KINCA has also established the Kelham Island & Neepsend Neighbourhood Forum, a statutory body designated by the Sheffield City Council. Both groups work hand-in-hand.

KINCA also has partnerships with several departments at the University of Sheffield that enhance our work for the community.

Although COVID-19 has severely challenged our activities, we have managed to adapt and provide activities and support for the community.

All trustees give their time voluntarily and receive no remuneration.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are:

1. To promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment.
2. To promote for the benefit of the public in the Kelham Island area, in partnership with the police, the protection of people and property from, and the prevention of, criminal acts.
3. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Throughout the course of planning and managing our activities for this the organisation has very much kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

We have developed a variety of programmes and communication tools in order to reach and appeal to as many people in the community as possible. This is an ongoing process, we are learning all the time and we are improving and increasing these year on year.

Our focus has been to address social isolation and exclusion, strengthening mental health and physical well-being through community team projects responding to emerging needs and requests such as conservation and river clean-ups, community markets, community bee-keeping, neighbourhood COVID-19 support network, individual art projects, among many other events. The process of developing a formal Neighbourhood Plan has also provided us with further opportunities to draw in more residents and businesses to work together and to socialise.

We actively promote an open, caring and inclusive community and we keep actively in mind when we develop new activities the definition of the Charity Commission in our mission to tackle social exclusion (*"being excluded from society, or parts of society, as a result of one of more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards); crime (either as a victim of crime or as an offender rehabilitating into society)"*).

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All our activities and programmes are led by small teams of volunteers from the community.

We also have a number of partnerships with the University of Sheffield that involves a number of departments providing resources and research for the community.

The more programmes we have developed have drawn in more community volunteers and increased the support from our local Council.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

1. The Kelham Community Market: this was halted under COVID-19 restrictions.
2. During 2020 the Sheffield City Council established a Low Traffic Neighbourhood that enabled a new day-to-day public space to be created on a pedestrianised bridge. This has given KINCA the opportunity, in partnership with the local Council, to begin to develop this community space, eventually introducing greenery and public seating as well as a space for a variety of outdoors activities such as "Art on the Bridge".
3. The Arts & Heritage Trail: This was able to continue under COVID-19 as it involved individual artists outdoors.
4. Naomi's Corner: Named after a local worker killed in a hit-and-run accident, this has provided the first public green community space in the neighbourhood. With a grant from the Lottery Fund, local craftsmen together with community volunteers built a planted seating area. This has become one of the most popular areas for a diverse range of individuals and groups to chill and enjoy. It also has a community book exchange and the Council installed a general waste and recycling bin. It is maintained by a local watering and weeding volunteer team.
5. Community Beekeeping: this was able to continue under COVID-19.
6. Green Kelham: this is one of our most popular programmes and has several purposes: i) to steward the river and nature running through the heart of the community, ii) to create new green spaces (we have very few being in the city centre), iii) provide an opportunity for people to get to know one another through exercise and fresh air, iv) learn new skills.  
 Apart from continuing the existing programmes of river clean-ups, community beekeeping and developing more green spaces, we continue to develop a network of strategic and practical partnerships with a range of local and regional groups that enable us to support and develop inter-neighbourhood activities. Examples would be working with the Environment Agency and a social enterprise charity together with a wildlife and a rivers trust to link up a chain of conservation and ecological projects along the River Don. Some of these activities were able to continue in between COVID-19 restrictions, largely because they are outdoors.
7. Guided Walks: Due to COVID-19 these were halted. Normally there are three types of guided walks, historical, public art, and naturalist. The walks are intended to suit all ages and abilities and are a way of gently tipping people into exercise.
8. Clean Air Monitoring: we continue to look after a number of NO<sub>2</sub> monitoring points across the neighbourhood that are collected by community volunteers for laboratory analysis monthly and form part of the wider air monitoring strategy across the city.
9. The Neighbourhood Plan: During 2020, because of COVID, activity was limited, but the Heritage Group for the plan commissioned a professional review of historic buildings in the area and conducted a survey of residents for their favourite buildings to be maintained. A report is available.

10. "The Islander": this was a new project. This is a full colour newsletter in a magazine format steered by a local residents' team of very skilled people. It is hugely popular and contains local interviews, updates on projects, opportunities for community participation, and local news. The newsletter is funded by local council Ward Pot funds and donations.

11. COVID-19 Projects:

- 1) One of our most astonishing achievements in the first day of lockdown was the establishment of a COVID-19 Community Support group. Within 24hrs one of our group had set up a dedicated mobile number for people who needed assistance, everything from food and medication to dog walking. Within 2 days we had nearly 400 people sign up to volunteer.
- 2) With the initial household lockdown we partnered up with our local artists collective to create the "Tiles Project". Using the local community store as a hub, people were able to pick up wet clay tiles that they could impress as they wished at home (with assistance of a short YouTube from one of the artists) return, have fired, and they could then paint at home. All the tiles were then displayed on an outside wall at the community store with creators' names next to them.
- 3) The local community store immediately became a hub for the community – in the early days providing a safe food shopping space, but also, more importantly, an opportunity for people isolated to see and engage in conversation with someone else. We also set up and outdoor "talking benches" at the store where people could socially distance but talk.

12. Clean Kelham:

- 1) Despite COVID-19 we were able to maintain litter-picking, initially through individuals volunteering when allowed out for 1-hour walks, and later during the mix of restrictions.
- 2) In between lock-down breaks we were able to develop a very productive partnership with the local Council that enabled all the current public bins in the neighbourhood to be replaced with modern dual general/recycling ones with sensors for collection. We also increased the number of bins on the streets. The Council also provide us with equipment such as litter-picking sticks and bags.
- 3) As the neighbourhood was still classified as an industrial area (last review 10 years ago) street cleaning was only conducted every 17 weeks. We now have an agreement for street cleaning every 2 weeks.

All our activities are steered by volunteers.

During COVID-19 we were unable to have community meetings.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity hasn't maintained any significant reserves as it generally raises funds on a needs-by-needs basis responding to ideas and initiatives from the community.

### Details of any funds materially in deficit

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal sources of funds are:

- i. Small local council funds (via our local councillors)
- ii. A quarterly Community Market
- iii. Grant applications
- iv. Business sponsorship

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Ben McGarry

Full name(s)

Ben McGarry

Position (eg Secretary, Chair, etc)

Chairperson

Date

09.09.2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Kelham Island and Neebend Community Alliance

1171900

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2020

To

Period end date  
31/12/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sheffield City Council Ward Pot	420	-	-	420	2,425
Community Market Stall Holders	615	-	-	615	2,125
Arts & Heritage Project Sponsorship	900	-	-	900	1,100
Grow Wild Project	-	-	-	-	500
Donations	264	-	-	264	140
Bee sponsorship	-	-	-	-	1,200
Neighbourhood Forum Grant	-	-	-	-	6,000
South Yorks Community Foundation	-	-	-	-	4,952
Lottery Grant	10,000	-	-	10,000	-
SYCF Covid Grant	5,000	-	-	5,000	-
Donation Naomi's corner	500	-	-	500	-
<b>Sub total (Gross income for AR)</b>	<b>17,699</b>	<b>-</b>	<b>-</b>	<b>17,699</b>	<b>18,442</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,699</b>	<b>-</b>	<b>-</b>	<b>17,699</b>	<b>18,442</b>
<b>A3 Payments</b>					
St John Ambulance	-	-	-	-	340
Printing	507	-	-	507	629
Website and email	756	-	-	756	915
Hire of space and equipment	1,380	-	-	1,380	2,076
Litter-pick Equipment / Green Kelham	-	-	-	-	63
Insurance and Licences	69	-	-	69	296
Arts and Heritage Project artist renum.	2,460	-	-	2,460	3,575
Arts and Heritage Project supplies	396	-	-	396	807
Book purchases	-	-	-	-	89
Extension Lead purchase	-	-	-	-	38
Information board purchase	-	-	-	-	120
Map framing	-	-	-	-	160
Awards ceremony tickets	-	-	-	-	342
Hi vis jackets purchase	50	-	-	50	80
Bees purchase	-	-	-	-	780
Xmass tree and expenses	421	-	-	421	-
Community Market Stallholder refunds	305	-	-	305	-
KINNF expenses	359	-	-	359	-
Community Clay Project costs	76	-	-	76	-
KINNF grant unspent return	4,257	-	-	4,257	-
Bee supplies	84	-	-	84	-
Naomi's corner costs	900	-	-	900	-
<b>Sub total</b>	<b>12,020</b>	<b>-</b>	<b>-</b>	<b>12,020</b>	<b>10,310</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,020</b>	<b>-</b>	<b>-</b>	<b>12,020</b>	<b>10,310</b>
<b>Net of receipts/(payments)</b>	<b>5,679</b>	<b>-</b>	<b>-</b>	<b>5,679</b>	<b>8,132</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>5,679</b>	<b>-</b>	<b>-</b>	<b>5,679</b>	<b>8,132</b>

### Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted  
funds

Restricted  
funds

Endowment  
funds

# **B1 Cash funds**

	to nearest £	to nearest £	to nearest £
Grants	5,679	-	-
	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>5,679</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK OK OK

# **B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

# **B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-


# **B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

# **B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ben McGarry	12.09.2021