

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY LAMORBEY

England & Wales - Charity number 1171897

## Details

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**Other names** PCC HOLY TRINITY LAMORBEY

**Status** Registered

**Legal form** Other

**Registered** 2017-03-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1 Hurst Road  
Sidcup  
DA15 9AE

**Phone** 02083008231

**Email** [vicar@holytrinitylamorbey.org](mailto:vicar@holytrinitylamorbey.org)

**Website** <http://www.holytrinitylamorbey.org/>

## Activities

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**Objects:** PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL.

**Activities:** Holy Trinity Church Lamorbey, seeks to provide pastoral, evangelistic, social/prophetic and ecumenical mission to the community

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Bexley
- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£131,699	£139,293	-	-
2023-12-31	£137,067	£144,591	-	-
2022-12-31	£145,840	£155,404	-	-
2021-12-31	£145,306	£124,774	-	-
2020-12-31	£119,510	£79,756	-	-

## Trustees

Name	Role	Appointed
Doreen Elizabeth Pitcher		2020-10-25
Ian Charles Arthur Giles		2022-04-03
Irene Ellen Wild		2023-03-26
MADELEINE GILLIAN WAGGETT		1995-05-02
MORWENNA ROSEMARY SEMOS		2022-04-03
Nicolette Gaskin		2022-04-03
ROBERT WILLIAM KING		2023-03-26
Rev Andrew John Smith		2024-03-17
Ruth Hughes Thomas		2023-03-26
SARAH TONI LYNETTE BLEW		2014-04-06
Sandra Jacqueline Francis Mackie		2024-03-17
Susan Griffin		2024-03-17
Susan Knight		2020-10-25
William John Burton		2023-03-26

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# Accounts

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THE PARISH OF HOLY TRINITY, LAMORBEY  
Registered charity number 1171897

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ANNUAL REPORT  
OF THE  
PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDING 31 DECEMBER 2024

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**Incumbent:**

The Reverend Mark Blakely  
(until November 2024)



**Bankers:**  
Barclays Bank plc

**Independent Examiner:**  
Stephen England F.C.C.A.

Holy Trinity Church, Hurst Road, Sidcup, DA15 9AE seeks to provide a pastoral, evangelistic, social/prophetic and ecumenical mission to the community. The Parish Office is based in the Church Hall. The Parochial Church Council (PCC) is responsible for the maintenance of the Church building, the Church Hall and adjacent lands on Hurst Road, Sidcup.

The PCC complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and formally adopted the House of Bishops' "Promoting a Safer Church; safeguarding policy statement". A copy is displayed in the church porch together with contact details of the Parish Safeguarding Officer.

### **Council Membership**

The PCC comprises elected representatives of the laity serving for a period of three years, lay members of Deanery Synod; Licensed Reader appointed by the Annual Parochial Church Meeting under Church Representation Rules; and ex-officio members. At the Annual Parochial Church Meeting in 2014 a Resolution was passed that no representative of the laity being a member of the PCC may hold office for more than three years continuously. An interval of one year must pass before such an individual is eligible to stand again for election as a representative on the Council. At the APCM in 2023 a Resolution was passed that the term of office of a PCC member ends either after three years or if three meetings are missed during a year, unless there is good reason. During the year the following served as members of the PCC:

#### ***Ex-Officio Members***

The Reverend Mark Blakely	Chair (until 03.11.24)
The Reverend Andrew Smith	Vice-chair (until 01.12.24)
Sue Knight	Churchwarden
Doreen Pitcher	Churchwarden
Sarah Blew	Licensed Reader

#### ***Elected Representatives on the Deanery Synod of Sidcup (2023 – 2026)***

Morwenna Semos	
Madeleine Waggett	Treasurer

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2025***

Nicolette Gaskin and the late Ian Giles

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2026***

William Burton, Bob King, Ruth Thomas, Irene Wild

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2027***

Sue Griffin, Sandra Mackie

***Standing Committee:*** The entire PCC are considered members of the Standing Committee.

The PCC met eight times during 2024 - seven regular meetings and a pre section 11 meeting. Reports were received from representatives of Churches Together in Sidcup and the Deanery Synod.

## **Working Groups & Committees**

Several working groups and committees convene between PCC meetings to engage in the work of the Church:

### **The Ministry Team**

The Ministry Team usually meets monthly by invitation of the Vicar. In 2024 it comprised all those who held licensed or permission to officiate (PTO) ministries: our Curate, our Licensed Reader, our PTO Reader, our Pastoral Assistants and our Churchwardens; with the Parish Administrator in attendance. We met to support each other in our work and identify ways of developing the pastoral and worshipping life of the congregation.

Additionally, the following were authorised by the Vicar to assist at the Holy Eucharist:

Lynne Buckley, Martin Carruthers, Rosemary Coleman, Terry Hales, Sue Knight, Callum Macdonald, Sandra Mackie, Sandra Paddon MBE, Anna Staple, Marissa Tribe, Madeleine Waggett and Irene Wild.

### **Safeguarding**

The Parish Safeguarding Handbook requires the PCC, as the main decision maker of a parish, to have "a duty of care to ensure the protection of the vulnerable in their church community". This requires the PCC to adopt the House of Bishops' policy on "Promoting a Safer Church", which it did on 7 May 2024. The PCC continues to have regard to the House of Bishops' policy.

The PCC uses a Parish Dashboard to keep track of its safeguarding actions. (It is currently at level 2 out of 3 levels.) It annually reviews an action plan to comply with the House of Bishops' policy. PCC members have completed obligatory training and are DBS checked.

The PCC has adopted the following activities as church activities: Sunday school, choir, pastoral visits and serving. This means that it has oversight and supervision of these activities and any children or vulnerable adults who participate in them.

*Penny Bull - Parish Safeguarding Officer/Lead Recruiter*

### **The Ark**

The Ark gives children a chance to discover the Bible through crafts and activities and takes place in the Vestry on most Sundays during the 10am Mass. We leave the Mass before the first reading and rejoin at the Peace enabling children to have a blessing - open to all children (and parents if they wish).

*Kevin Burrows, Rosie Goode and Nicolette Gaskin*

### **Fundraising and Social Committee Report**

This year an Italian Meal was held with the food provided by Caffè Nuovo. It was a very enjoyable evening and the food was very good. We also organized, with our organist Neill, a Hymns & Pimms evening.

Our main fundraising event was the Summer Fair. This turned out to be a very successful day. The weather was very good and we had stalls run by the church but also quite a few stalls from the community who sold their goods but paid the church to be there.

We held cake and book sales and Easter and Christmas raffles.

Sadly, Fr Mark left in November and we arranged a leaving party.

A Quiz Night was arranged but quite a few people pulled out on the day, so it had to be cancelled.

*Doreen Pitcher*

## **Social Club**

The Social Club has now decided to meet just once a month on the first Wednesday in the month. Numbers have dropped probably due to Retirement Homes having their own entertainment and social occasions. Nevertheless, we intend giving those who still come an enjoyable and friendly time.

*Valerie Holdsworth*

## **Churchwardens' Report**

In June we attended the service of admittance along with other churchwardens at St Barnabas Church Joyden's Wood, led by the Venerable Allie Kerr. Fr Mark and Morwenna accompanied us to this very special service.

During the summer the underground leaking central heating pipe, behind the choir stalls by the main door, was repaired and the floor tiles at the entrance were also replaced.

In November after the vicarage had been vacated the Diocesan Surveyor, Mark Trevett, carried out an inspection of the vicarage and grounds. We were both present and it was said that all was in very good order. It was agreed that the electricity would be left on so that we could have some security lights on in the vicarage. The central heating and water tank have been drained, and the main water supply has been turned off.

In the report it was noted that the side gate to the vicarage garden and five fence posts between the church grounds and the vicarage were rotten. These have been replaced and paid for by the Diocese. The vicarage is being checked regularly, and the gardener comes once a month to keep the grounds tidy.

In December the Archdeacon Allie Kerr held a vision meeting, this was open to all the congregation and was well attended. The notes taken at this meeting were very helpful when putting together the parish profile.

We have sent a draft copy of the parish profile to the Archdeacon and to our Patron Helen Malcolm KC and we are awaiting their comments. Once the profile has been approved by the Archdeacon, Helen and the PCC we can then proceed with advertising the post.

The church was very busy in the two weeks before Christmas seeing over two thousand people attending many of the Christmas services and concerts put on by our neighbouring schools. We were both present at the services and it was lovely to see the church full and being enjoyed by so many.

*Sue Knight and Doreen Pitcher*

## **Hall Management Group Report**

Happily, due to some excellent pre-booking by Pat we were able to increase our bank transfers to the main account from £8,000 to £13,200 during the year. We also decided that 2024 was the year to carry out some major decoration works and cupboard replacements. By transferring all restricted money into the Hall Account to increase our Building Fund we were able to plan some very exciting changes.

- New blinds to replace the old curtains
- New flooring in the small Hall
- Major decorations
- Works to the heating system
- Roof repairs
- Work to all cupboards

Add to this the routine maintenance which Keith somehow manages to carry out at minimal costs and you can see that it was a very expensive year.

We hope you will all agree that the transformation in the Hall's appearance has made it all worthwhile.

So, what do our committee members do?

#### **Treasurer - Oliver Dean**

Keeps our financing, invoicing and fee collections up to date.

We ended the year with £18,058.00 in the bank but of that, going forward, we need £3,000 as an operating reserve and £15,000 as a building fund, plus we still have £4,100 of outstanding invoices.

#### **Administration - Pat Payne**

Pat's report:

##### Regular hirers

Once again during 2024 we have kept all our regular hirers, they are:

- Wellington Boots Playgroup, 5 mornings per week, term time only.
- Baby Ballet, Saturday mornings, term time only.
- First Class Learning, twice a week, term time only with occasional additional days.
- Bulgarian Dance Group, once a week.
- Karate, once a week.

In addition, we have our Uniformed Organisations using the hall weekly, term time only and the Pensioners Social Club, once a month.

##### New hirers

We have taken on one new regular hirer for 3 hours every Sunday afternoon.

##### Occasional hirers

We had a repeat hirer, The Pauline Quirk Academy, for one full week during the October half term and we have an additional new hirer for one full week during half term this coming February. This is encouraging as these groups want a full week.

Although it's not to do with the hall, I managed to get Rose Bruford to book the church again for their Graduation in September 2025. They are hiring for three full days which will bring in £4,300.

I strongly believe by keeping in touch with these connections they appreciate our outreach in the community and are happy to return to us. I am hoping now the hall refurbishment is almost finished more people will want to hire from us.

#### **Caretaker - Keith Payne**

Keith's Report:

##### January:

PAT (required by law) was carried out by Minlec Co. (MC). All portable appliances tested were satisfactory.

New cupboards were constructed, built in, painted and locks fitted by Ardent Refurbishments (AR), in the area under the hall electrical consumer unit and the space where the brooms are stored.

#### February:

The gas ovens and hobs in the kitchen were serviced by RAIF Gas and Heating. A Gas Installation Safety Report (Non-Domestic) is on file.

'U' clip holders were fitted to the wall in the broom storage area in order that the brooms could be tidily located.

Door wedge brackets were fitted to the kitchen and main hall doors in order that door wedges could be tidily located.

#### April:

The barrier to the car park had the first of its routine bi-annual services carried out by ECS Systems Ltd. No adverse observations were reported.

A new microwave was purchased and placed in the kitchen to replace the previous one which had stopped working.

The car park and area at the front of the hall received the first of its bi-annual weed killing treatments.

Two new replacement basin taps were sourced and fitted in the ladies wc.

#### May:

The hall was used as a Polling Station for the GLA Elections.

The contract cleaners were changed from ECSS to Joao Fernandes Cleaning Services (JF). The latter has provided us with a very good service since taking over.

#### July:

The hall was used as a Polling Station for the General Elections.

The kitchen floor was 'deep cleaned' by JF and it made a very noticeable difference.

#### August:

The walls, ceiling, skirting and doors in the chair store were redecorated by AR. The floor of the chair store was 'deep cleaned' by JF.

The large and then the small halls were completely redecorated by AR. This included some repairs to the walls behind two of the radiators in the main hall and some of the panelling between the radiators also in the main hall. (The cupboards on the 'kitchen' wall in the small hall were left until the refurbishment project in January 2025).

The curtains that were previously in the halls have been replaced with roller blinds by WJ Blinds. These are more modern, durable and have an aesthetic appeal, however they have little sound muffling effect. This has resulted in the halls sounding quite noisy when occupied by more than a few people. The replacement of the noticeboards that were removed for the decorating will help with this, but it is thought that additional acoustic absorbing materials may be required.

New vinyl flooring was laid in the small hall by Easter Flooring.

The three balance springs and the lock for the barrier were replaced by ECS.

#### September:

The car park and area at the front of the hall received the second of its bi-annual weed killing treatments.

The barrier to the car park had the second of its routine bi-annual services carried out by ECS. No adverse observations were reported.

A new optical smoke alarm was purchased and installed in the kitchen to replace the previous one which had stopped working.

#### October:

The primary flow and returns of the heating system near the boiler were upgraded from 22 to 28mm. The 20 radiators in the halls, office and toilets were hot flushed, the filling loop was also upgraded and the system was balanced by Smart Plus Heating Limited. The system has a good pump, boiler and appropriate piping so there should be little need for further maintenance, apart from routine boiler servicing. Many people have commented that, particularly when the climate is colder, the hall doesn't feel warm enough. The heating engineers commented at the time that they felt that the radiators in both halls were too small to heat the areas (small radiators in large 'cool touch' casings).

### November:

Broken and missing tiles on the roof, that could be safely reached, were replaced by Rob of RN Roofing Ltd. Rob has access to a stock of about 200 tiles that would be suitable for the roof should we need them.

### December:

An inspection of the car park security light system was undertaken by MC. Six sensors were replaced and one additional light was fitted.

A new clock was purchased and installed in the main hall to replace the previous one which had stopped working.

Works not completed during the year include the marking out of car park spaces on the walls with fluorescent strips (and I've yet to work out how to do this along the scaffold bars, i.e. Kallars' garden fence). Replacement noticeboards are still to be sourced and fitted in the main hall (including the one that the Scouts have said they will pay for) along with other acoustic absorbing materials if required. In addition, the car park vestibule has not yet been decorated. When this is carried out, we should consider replacing the vinyl flooring because the current flooring was cut round the old metal cabinets. One of these cabinets has already been moved (thrown out) and it is planned that the other follows asap.

### **Fund Raising - Luke Cashin**

Luke works tremendously well on obtaining grants from all sorts of places.

I mentioned the transfer of restricted money, what is that? It is donations made by parishioners specifically for the Hall. It is also money received in grants, which Luke obtains throughout the year.

For legal reasons all money received in this fashion must go into the main church account but clearly marked for the church hall. This year, due to the large spend on the hall we decided to request the transfer of the whole amount from the church hall account, this was a total of £7,828.64. This means that there is no Hall money in the church account, all grants have been received and used. Luke is already working on grants for 2025.

### Plans for 2025

After an incredibly busy 2024, as you can see, money for us is very tight and as I have said, giving more to the church is essential. However, now that we have got the Hall in excellent condition, we must not let it slip back and in January we will be discussing what we can do to further improve and keep the facilities up to the standard we have now achieved.

Keith has already mentioned the works that will carry over into next year, (the roof condition is never far from my mind), but we will also be considering:

- Soundproofing
- Heating system
- The lobby outside the toilets
- A couple of doors will need replacing
- The kitchen

Of course, none of the above works will take place until we have the money available and some of our more ambitious projects will wait until our new vicar arrives.

I cannot end this report without giving a big thank you to the Hall Committee as I hope you can see they work tirelessly throughout the whole year and this year especially we really do have something to show for all their hard work.

*Bob King*

## **Relationships Externally Directed**

We supported several external charities this year: Cancer Research (the Social Club's charity of the year), The Royal British Legion Poppy Appeal, the Bexley Foodbank and our Ukraine appeal. The Foodbank and Ukraine appeal have both been supported generously each week with donations of food and medical supplies. Thank you for your continued generosity.

## **1A Hurst Road**

The PCC continues to offer a commercial lease on the office above the Church Hall.

## **Church Attendance**

Our data collected for Central Church Statistics show the following:

Easter	117 people	102 communicants
Christmas	364 people	133 communicants

Usual Sunday attendance (including Saturday Vigil Mass and 8:30am Said Mass)  
89 people, 71 communicants.

There were increases to these figures for Harvest Thanksgiving, Remembrance Sunday and Memorial Services.

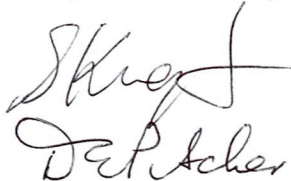
Schools coming to church for their Christmas services: Holy Trinity, Burnt Oak Primary, Chislehurst & Sidcup Grammar School, Hurstmere Foundation Boys' School and Marlborough School (Special) who were joined by members of the Bexley Grammar School Band.

## **Church Electoral Roll**

Following the completion of a new Electoral Roll, the Church Electoral Roll figure now stands at 91. The figure at the last APCM was 95.

Approved by the PCC and signed on their behalf by  
Susan Knight and Doreen Pitcher (Churchwardens)

Dated 19 March 2025



**HOLY TRINITY CHURCH, LAMORBEY**  
**FINANCIAL STATEMENTS OF THE**  
**PAROCHIAL CHURCH COUNCIL**  
**FOR THE 12 MONTHS TO 31st DECEMBER 2024**

The Financial Statements have been prepared in accordance with the Charities Act 2011 using the Receipts and Payments basis.

**Funds**

General funds represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

**Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Moveable church furnishings held by the churchwardens on special trust and which require a faculty for disposal;
- Land and buildings held on behalf of the PCC;
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000; and
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made;
- Any other amounts owing to the PCC including church hall lettings and insurance claims;
- Cash in hand and at bank; and
- Legacies where formal notification of entitlement and amount has been received at the year end by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Any loans or overdrafts advanced to the PCC; and
- Creditors for goods or services where the supply has been received and invoiced by the year end.

## **Financial review**

The accounts reflect another challenging year, which saw us go into an interregnum in November. As always, the overwhelming generosity of Parishioners donating to restricted funds has been extremely helpful to underpin the finance of the PCC.

As detailed in the financial statements:

Total receipts were £131,699. This figure includes:

£64,316 Parishioners giving generously to support our mission (including two Flower Funds, see below)

£10,445 period.

£5,047 Income generated from fundraising events, before costs.

£9,848 Rental income from 1A Hurst Road - a short term commercial lease.

£32,898 Income from hiring out the Church Hall, before Hall costs of £46,557.

The Yellow Iris Fund was set up during the Coronavirus Pandemic when the doors of Holy Trinity Lamorbey were shut for worship. The fund is a way Parishioners helped Holy Trinity through financial support. The Yellow Iris flower is a symbol of Hope and Cherished Friendships. Hope is what we have for the future and our cherished friendships are what sustain us, with the love we have for one another.

£139,293 was spent to provide the Christian ministry from Holy Trinity. Our key expenditure is the cost of stipendiary ministry and maintaining our beautiful parish church and church hall.

The net deficit after transfers from/(to) was £7,594 of which net £4,224 (surplus) related to restricted or designated funds.

Only £52 is available within a Repair Fund that may be used towards maintenance work including that identified by architects appointed by the Diocese of Rochester, during their quinquennial inspection. The Diocesan Repair Fund is a designated fund established to meet major repairs on both the Church and Hall and requires replenishment before the next quinquennial works can be carried out.

## **Reserves policy**

It is the PCC's policy to maintain a balance on unrestricted funds (if possible), which equates to approximately three months unrestricted payments to cover emergency situations that may arise from time to time. At the year-end there is a balance of £20,345 of unrestricted funds at the year-end related estimated to cover over two months of unrestricted expenditure in a normal year. The PCC holds over £109,613 of designated funds available to use if necessary.

Funds to the value of £77,783 are restricted - please refer to Note 2 to the accounts.

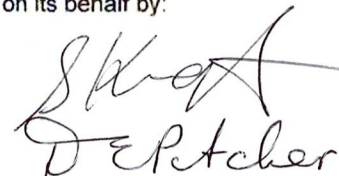
Cash funds are maintained with Banks: Barclays, HSBC & Lloyds as well as the Rochester Diocesan Society Board of Finance.

**STATEMENT OF ASSETS & LIABILITIES AS AT 31st DECEMBER 2024**

Note	2024				2023	
	General Fund	Restricted Funds	Designated Funds	Total	Total	
	£	£	£	£	£	
<b>Monetary Assets</b>						
	Bank Current Accounts	10,917	12,112	2,983	26,013	31,836
	Bank Deposit Account	770	64,939	106,578	172,287	174,458
	Rochester Diocese Deposit Funds	8,658	732	52	9,442	9,079
	<i>Total cash</i>	20,345	77,783	109,613	207,742	215,373
1	Other assets Church Hall at Cost	14,500			14,500	14,500
	<b>TOTAL ASSETS</b>	<b>34,845</b>	<b>77,783</b>	<b>109,613</b>	<b>222,242</b>	<b>229,873</b>
2	<i>Less Liabilities</i>					
	Organ Repair Fund		(9,387)	(9,387)	(8,864)	
	Upkeep of Church Services		(2,715)	(2,715)	(2,940)	
	Choir/ Music Fund		(270)	(270)	(349)	
	Church Hall Activities		-	-	(556)	
	Memorials		(5,665)	(5,665)	(6,059)	
	Pilgrimages & Outings		(142)	(142)	(48)	
	Church Repairs		(2,980)	(2,980)	(2,980)	
	Charitable Grants		(272)	(272)	(196)	
	Scouts (Hall Car Park)		-	-	(2,520)	
	Social Club		(5,034)	(5,034)	(4,778)	
	Yellow Iris Fund		(24,928)	(24,928)	(16,429)	
	Purple Gladiolus Fund		(23,789)	(23,789)	(23,789)	
	Sunflower Fund		-	-	-	
	Ukraine Fund		(2,281)	(2,281)	(2,281)	
	Fund Raising		(500)	(500)	(360)	
	Hall Fund		-	-	(1,411)	
	Sequestration Fund		180	180	-	
	Garden Fund			(4,369)	(4,369)	
	Investment Fund			(105,191)	(105,191)	
	RBDF Repair Fund			(52)	(52)	
	<b>TOTAL LIABILITIES</b>		<b>(77,783)</b>	<b>(109,613)</b>	<b>(187,396)</b>	<b>(183,172)</b>
	<b>TOTAL ASSETS LESS LIABILITIES</b>	<b>£34,845</b>	<b>-</b>	<b>-</b>	<b>£34,846</b>	<b>£46,701</b>

There are many parishioners who donate their time and talents in furtherance of the Holy Trinity Church Lamorbey mission.

Approved by the Parochial Church Council on 19<sup>th</sup> March 2025 and signed on its behalf by:

  
D E Petcher

The Notes on the following pages form part of these accounts

**INCOMING RESOURCES (RECEIPTS)**

			2024	2023
	<u>Unrestricted</u>	<u>Restricted</u>	Total	Total
	Income	Income*		
	£	£	£	£
Note <u>Voluntary Income</u>				
3 Gift Aid donations	36,058	16,947	53,005	34,591
4 Income Tax recoverable	9,712	732	10,445	8,946
All other giving	2,823	-	2,823	21,417
5 Collections at services	8,488	-	8,488	8,337
Legacy income			-	-
<u>Charity Fund Raising</u>				
14 Charitable Collections	-	76	76	0
<u>Activities for Generating Funds</u>				
6 Fund Raising Events	5,047	-	5,047	4,293
<u>Income from Investments</u>				
8 Interest	2,429	523	2,952	2,048
9 Rental Income from 1A Hurst Rd	9,848	-	9,848	9,848
<u>Income from Church Activities</u>				
10 Fees (Clergy & PCC)	3,990	544	4,534	10,171
7 Church Hall	32,898	-	32,898	35,134
Social Club	-	1,583	1,583	2,282
<b>TOTAL INCOMING RESOURCES</b>	<b>111,294</b>	<b>20,405</b>	<b>131,699</b>	<b>137,067</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**RESOURCES EXPENDED (PAYMENTS)**

			<b>2024</b>	<b>2023</b>
	<u>Unrestricted</u>	<u>Restricted</u>	<b>Total</b>	<b>Total</b>
	<u>Expenditure</u>	<u>Expenditure*</u>		
	£	£	£	£
Note <u>Church Activities</u>				
Parish Pledge (payment to Diocese of Rochester)	40,000	-	40,000	40,000
Organist	8,115	-	8,115	6,967
Administrator	6,931	-	6,931	6,128
11 Clergy expenses	3,192	624	3,816	3,713
12 Church running expenses	6,944	7,301	14,246	32,876
Church utility bills	11,641	-	11,641	8,964
<u>Other Resources Expended</u>				
7 Church Hall Expenses	39,728	6,829	46,557	34,299
6 Fundraising Events	35	-	35	117
13 Management & Administration	2,689	-	2,689	2,333
Social Club	-	1,327	1,327	1,619
10 Fees (Clergy & PCC)	3,836	100	3,936	7,575
<b>TOTAL RESOURCES EXPENDED</b>	<b>£123,112</b>	<b>£16,181</b>	<b>£139,293</b>	<b>£144,591</b>
<b>EXCESS OF (EXPENDITURE) / INCOME</b>			(7,594)	(7,524)
Net Transfer from/(to) Repair Fund			-	-
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>			(7,594)	(7,524)
Current and deposit accounts at beginning of the Year			(29,482)	(21,958)
<b>Current and deposit accounts at the end of the Year</b>			<b>£(37,075)</b>	<b>£(29,482)</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**NOTE 1 CHURCH HALL**

The original cost of the Church Hall was £14,500. The PCC does not hold a current market value for the Hall.

**NOTE 2 RESTRICTED & DESIGNATED FUNDS**

Fund Type		Opening	Income	Expenditure	Closing
		£	£	£	£
Restricted	Organ Repair Fund	8,864	523	-	9,387
Restricted	Church Flower Fund	2,940	261	(486)	2,715
Restricted	Choir/ Music Fund	349	-	(79)	270
Restricted	Church Hall Activities	556	-	-	556
Restricted	Memorials	6,059	100	(493)	5,665
Restricted	Pilgrimages & Outing:	48	2,158	(2,064)	142
Restricted	Church Repairs	2,980	-	-	2,980
Restricted	Charitable Grants	196	76	-	272
Restricted	Scouts (Hall Car Park	2,520	-	-	2,520
Restricted	Social Club	4,778	1,583	(1,327)	5,034
Restricted	Yellow Iris Fund	16,429	12,678	(4,179)	24,928
Restricted	Purple Gladiolus Fun	23,789	-	-	23,789
Restricted	Ukraine Fund	2,281	-	-	2,281
Restricted	Fund Raising	360	140	-	500
Restricted	Hall Fund	1,411	2,342	(6,829)	(3,076)
Restricted	Sequestration		544	(724)	(180)
		73,559	20,405	(16,181)	77,783
Designated	Garden Fund	4,369	-	-	4,369
Designated	Investment Fund	105,191	-	-	105,191
Designated	RBDF Repair Fund	52	-	-	52
		<b>£183,172</b>	<b>£20,405</b>	<b>£(16,181)</b>	<b>£187,396</b>
					<b>£187,396</b>
					<b>£183,172</b>

Charitable Grants	Donations received specifically for onward donation to named charities
Choir Music Fund	Specific donations to cover expenditure on choir music
Church Hall Activities	Specific donations to cover expenditure on new hall equipment
Church Repairs	Newly established fund to support repairs to fabric of the church
Fund Raising	To purchase equipment in aid of fund raising
Garden Fund	Specific donations to cover expenditure on Church Garden
Hall Fund	General Fund to cover Hall expenses & maintenance
Heating Fund	Donations specifically to cover high rise in Heating costs (opened and utilised within the year)
Investment Fund	Legacy income. The Fund aims to create a sustainable future income stream

## **NOTE 2 RESTRICTED & DESIGNATED FUNDS (continued)**

Memorials	Memorial Funds for Tim Room, Bob Semos and Mavis Forder
Organ Repair Fund	Legacy of the Miss Anne Elisabeth Thomas Deceased
Pilgrimages & Outings	Specific donations to cover expenditure on congregational pilgrimages and outings
Purple Gladiolus Fund	To cover expenditure on future Church repairs and maintenance
RDBF Repair Fund	Specific Fund established to support Quinquennial Repairs to Church (not Hall)
Sequestration Fund	Specific Fund required when Church is in Interrugnum period
Scouts Church Car Park	Co-Op Funding arranged by Scouts to aid maintenance of the Church & Hall Car Park
Social Club	Subscriptions and donations to be used for social club events
Sunflower Fund	Mother Renate Honorarium (closed)
Ukraine Fund	To support Ukrainian individuals within the community (closed)
Church Flower Fund	Specific donations to items such as Church flowers [previously called Upkeep of Church Services]
Yellow Iris Fund	For use of projects at at HTL as directed by the Vicar and PCC

### Quinquennial Obligations

In accordance with the Diocesan Scheme under the Inspection of Churches Measure 1955, as amended by the Care of Churches and Ecclesiastical Jurisdiction Measure 1991, the Church is inspected by architects appointed by the Diocese of Rochester in 2016 on quinquennial basis. The latest Quinquennial report was received in 2021.

The Church Hall does not have similar inspections and the Church Council responds to repairs and maintenance needs as they arise and as funds become available.

### **NOTE 3 GIFT AID DONATIONS**

Money either in envelopes, through a bankers' order, or by cheque, which is given on a regular and committed basis under Gift Aid. Envelope printing costs are set off against this income.

### **NOTE 4 INCOME TAX RECOVERABLE**

The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid (see Note 3)

### **NOTE 5 COLLECTIONS AT SERVICES**

Open plate collections, Sundays, Weddings, Funerals, Special Services

### **NOTE 6 FUNDRAISING EVENTS**

Money raised from Fundraising activities for non specific use

## NOTE 7 CHURCH HALL ACCOUNT

		£	£	£
Income	Donations	385		1,661
	Wellington Boots	9,220		9,000
	Slimming World	3,438		2,970
	Karate	2,340		1,672
	Baby Ballet	4,000		3,520
	First Class Learning	5,000		4,785
	Bulgarian Dance	1,195		1,310
	Occasional hires	2,520		1,060
	Polling Fees	-		-
	Car Park	4,801		9,157
			32,898	£35,134
Related Expenditure	Caretaker	(3,465)		(3,064)
	Contract cleaners	(14,747)		(13,321)
	Utility bills	(8,641)		(9,928)
	Insurance (note 15)	(2,624)		(2,563)
	Maintenance	(17,080)		(5,423)
	Toilet Renovation (Restricted)	-		-
		(46,557)		£(34,299)
<b>Net Income / (Expenditure)</b>			<b>£(13,659)</b>	<b>£835</b>

## NOTE 8 INTEREST

Interest earned on funds held at Rochester Diocese & Barclays Bank.

## NOTE 9 RENTAL INCOME FROM 1A HURST ROAD

Though part of the Hall structure this income is carved out from the Hall. Lease was renewed in 2020.

## NOTE 10 FEES (CLERGY & PCC)

Fees paid to PCC for weddings, funerals, cremations and Burial of Ashes

	£	£
DBF Fees towards Clergy's stipend (of which: sequestration £544)	4,534	10,171
PCC Fees (of which: sequestration £100)	(3,936)	(7,575)
		<b>£598</b>
		<b>£2,596</b>

## NOTE 11 CLERGY EXPENSES

	£	£
Vicarage rates	3,142	2,943
Sequestration costs (restricted)	624	
Honorarium (restricted)	50	770
		<b>£3,816</b>
		<b>£3,713</b>

			2024	2023
<b>NOTE 12 CHURCH RUNNING EXPENSES</b>				
	Restricted element	£		£
Insurance (note 15)		2,624		2,563
Subscriptions		619		495
Church flowers	486	486		666
Church Garden (restricted)		693		39
Quinquennial Repairs		-		-
Repairs & Maintenance †	3,390	3,950		23,077
Upkeep of Church services		1,331		1,628
Other Parish & Support costs	3,426	4,543		4,408
		<u>          </u>	<b>£14,246</b>	<u>          </u> <b>£32,876</b>

† 2023 includes £17,504 spent on boiler repairs met from the Investment Fund

**NOTE 13 CHURCH MANAGEMENT & ADMINISTRATION**

Printer/ Copier, website, stationery, telephone, postage, bank charges.

**NOTE 14 CHARITY DONATIONS AND GRANTS (RESTRICTED)**

Money raised by the Church congregation for specific charitable causes (all restricted)

Royal British Legion	<b>£76</b>	-
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**NOTE 15 INSURANCE**

Church Insurance is provided by the Ecclesiastical Insurance Group.

**NOTE 16 PAYMENTS TO PCC MEMBERS**

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC.

The only payments to other PCC members were the reimbursement of receipted expenses incurred on behalf of the PCC.

No payments or expenses were paid to any persons closely connected or related to PCC members.

### **Independent Examiner's report to the PCC of Holy Trinity Lamorbey, Sidcup**

This report on the financial statements of the PCC for the year ended 31st December 2024, which are set out on pages 1 to 9, is in respect of an examination carried out in accordance with the Charities Act 2011.

#### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the accounts comply with part 8 of the Charities Act 2011. It is my responsibility to issue this report on those financial statements in accordance

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under Part 8 of the Charities Act 2011.

That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 8 of the Charities Act 2011; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations; have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Stephen England*

16.03.2025

Stephen England, FCCA

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# Accounts

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THE PARISH OF HOLY TRINITY, LAMORBEY  
Registered charity number 1171897

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ANNUAL REPORT  
OF THE  
PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDING 31 DECEMBER 2023

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THE CHURCH  
OF ENGLAND



**Incumbent:**  
The Reverend Mark Blakely

**Bankers:**  
Barclays Bank plc

**Independent Examiner:**  
Stephen England F.C.C.A.

## **ANNUAL REPORT 2023**

Dear Brothers and Sisters,

2023 was a year of God's continued blessing, progress and growth.

The year began with our first Plough Sunday and the blessing of vintage tractors, which has now established itself in the church calendar as a popular festival to help transition from Christmas to Epiphany. It was good to host the annual Churches Together in Sidcup Unity service in January.

The church heating caused continued problems due to an underground leak. The church was poorly heated with gas cylinders during Advent and Christmas 2022 and this continued until the end of January 2023. The system was repaired by Ecclesiastical Insurance and the boiler limped on to Easter. The diocesan DAC could not agree on an alternative to a gas boiler (which they would not allow). A group of PCC members toured churches in the Canterbury diocese that have installed infrared chandeliers. Our diocese indicated that they wanted a range of ornate and dummy chandeliers that would have been prohibitively expensive. Finally in autumn 2023, the PCC agreed to extensively refurbish the old gas boiler so that we had heating for winter 2023/4. The issue of old pipework in church still requires attention and it is intended that this be tackled in the summer months.

Lent and Easter were well attended. On Good Friday we joined the walk of witness along Sidcup High Street with our own church devotions beginning at 1pm with Stations of the Cross. It was particularly poignant because Annette Barber, a much beloved advocate of church unity, went to heaven during Passiontide. It was moving when all of the gathered congregations prayed for her on the green on Main Road. The Easter morning daybreak matins at the lake in the Glade is becoming a key part of our celebration of the resurrection of Jesus.

A doughty group of pilgrims reestablished the annual pilgrimage to Walsingham in mid-April. This was thoroughly enjoyed, especially by our Ukrainian family who will have been living at the vicarage for two years by April 2024. The continued collection of foodstuffs and medical aid that is delivered weekly is a remarkably generous and dedicated act of compassion by Holy Trinity.

We formed a healing and wholeness team and held a healing service with more planned for 2024. We had six adult candidates for confirmation this year and the visit of Bishop Simon to St John's, during the weekend of the amazing summer fayre, was excellent. We note that Bishop Jonathan will not confirm children under the age of 13.

We welcomed Fr Andrew as our new curate in September. Andrew brings a richness to our spiritual life.

Our primary school continues to improve and grow. Headteacher Mr Oliver Winstone is unflappable and popular. The school had an Ofsted inspection in October and was given a "good" rating. We thank Sandra Paddon MBE for her dedication to the school as the outgoing chair of governors.

It has been a blessing to welcome new members - Daniel and Aaron to the choir and Harry to the serving team, are much loved young people. Kevin and Rosie along with Koios, Aether and Nephele have been inspired to lead our Sunday school and we give hearty thanks for all that they do to help share the gospel with our young folk.

We have been gladdened by the loyalty of our Scouts and Guides. Their attendance at parades and help with our fundraising has been heartening. It was very good to welcome two new groups into our orbit this year: the Sidcup RAF Air Cadets (ATC) and Sidcup Royal Naval Association.

We have a dedicated ministry team. The housebound and our nursing home residents are well looked after.

There is a continuing programme of improvements planned for the hall, as funds allow. The PCC are also proceeding with the adaption of our current toilets into a wheelchair friendly toilet. This will reduce the number from two to one, but we remember that disabled visitors and worshippers have limited choice whilst the more able bodied can wait or use the hall. We are also progressing with plans to install a kitchenette at the back of the church and are grateful for F.A. Albin and Sons for agreeing to fund this.

Our year concluded with a very full and well-attended Advent and Christmas season. A particular joy being the return of Marlborough School pupils, carers and families. Mother Renate began the process of saying goodbye after a successful curacy and we wish her well for her future in Bournemouth.

Our continued success would not be possible without the grace and blessing of the Holy Spirit and the love, care and hard work of a whole galaxy of faithful members of the congregation. Thank you.

Fr Mark

Holy Trinity Church, Hurst Road, Sidcup, DA15 9AE seeks to provide a pastoral, evangelistic, social/prophetic and ecumenical mission to the community. The Parish Office is based in the Church Hall. The Parochial Church Council (PCC) is responsible for the maintenance of the Church building, the Church Hall and adjacent lands on Hurst Road, Sidcup.

### **Council Membership**

The PCC comprises elected representatives of the laity serving for a period of three years, lay members of Deanery Synod; Licensed Reader appointed by the Annual Parochial Church Meeting under Church Representation Rules; and ex-officio members. At the Annual Parochial Church Meeting in 2014 a Resolution was passed that no representative of the laity being a member of the PCC may hold office for more than three years continuously. An interval of one year must pass before such an individual is eligible to stand again for election as a representative on the Council. At the APCM in 2023 a Resolution was passed that the term of office of a PCC member ends either after three years or if three meetings are missed during a year, unless there is good reason. During the year the following served as members of the PCC:

#### ***Ex-Officio Members***

The Reverend Mark Blakely	Chair
The Reverend Renate Tulloh	Vice-chair
The Reverend Andrew Smith	Curate (from 30.9.2023)
Sue Knight	Churchwarden
Doreen Pitcher	Churchwarden
Sarah Blew	Licensed Reader

#### ***Elected Representatives on the Deanery Synod of Sidcup (2023 – 2026)***

Morwenna Semos	
Madeleine Waggett	Treasurer

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2024***

Sandra Paddon MBE, Joan Pape, Sue Williamson

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2025***

Nicolette Gaskin, Ian Giles

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2026***

William Burton, Bob King, Ruth Thomas, Irene Wild

***Standing Committee:*** The entire PCC are considered members of the Standing Committee.

The PCC met 7 times during 2023. Reports were received from representatives of Churches Together in Sidcup and the Deanery Synod.

The PCC complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and formally adopted the House of Bishops' "Promoting a Safer Church; safeguarding policy statement". A copy is displayed in the church porch together with contact details of the Parish Safeguarding Officer.

## **Working Groups & Committees**

Several working groups and committees convene between PCC meetings to engage in the work of the Church:

### **The Ministry Team**

The Ministry Team usually meets monthly by invitation of the Vicar. In 2023 it comprised all those who held licensed or permission to officiate (PTO) ministries: our Curate, our Licensed Reader, our PTO Reader, our Pastoral Assistants and our Churchwardens; with the Parish Administrator in attendance. We met to support each other in our work and identify ways of developing the pastoral and worshipping life of the congregation.

Additionally, the following were authorised by the Vicar to assist at the Holy Eucharist: Lynne Buckley, Martin Carruthers, Rosemary Coleman, Terry Hales, Sue Knight, Sandra Mackie, Sandra Paddon MBE, Anna Staple, Marissa Tribe, Madeleine Waggett and Cdt. Cpl. Callum Macdonald.

### **Safeguarding**

The PCC has an obligation to adopt and promote safeguarding policy and approve an action plan to implement it. The policy it has adopted is “Promoting a Safer Church”, which the Church of England states must underpin all safeguarding work within the church. The PCC reviews its action plan on compliance with the policy annually. (Its last review was in September 2023). It also receives regular safeguarding reports.

In November 2023 the PCC authorised the Sunday School as a new church activity, in addition to the choir and the serving team. This means that the PCC has responsibilities in relation to the activity’s governance, finance and insurance.

In November 2023 the PCC also reviewed and adopted a policy on the recruitment of ex-offenders, which is a requirement of the Church of England’s practice guidance on Safer Recruitment.

*Penny Bull*

*Parish Safeguarding Officer/Lead Recruiter*

### **The Ark**

The Ark gives children a chance to discover the Bible through crafts and activities and takes place in the Vestry on most Sundays during the 10am Mass. We leave the Mass before the first reading and rejoin at the Peace enabling children to have a blessing - open to all children (and parents if they wish).

*Kevin Burrows, Rosie Goode and Nicolette Gaskin*

### **Fundraising and Social Committee Report**

This year we were getting back into being a real fundraising committee after the various covid restrictions over the last three years.

We sold cakes and books after the Sunday Services, worked with the Sidcup Partners who held a ‘Globe’ at our church, and we served refreshments.

There was a Coronation Family Activity Day in May which was well attended by parents and children from the Youth Organisations and again we did refreshments.

In June we held our Summer Fete. It was an extremely hot day. A lot of gazebos were put up but not enough for everyone so the PCC have agreed that we can buy a couple for the coming year. We had

live music with 'The Jolly Good Old Timers' which, along with brightly coloured stalls, brings people in from the street. We would like to thank the Youth Organisations for bringing over all the tables and chairs, without their help we would not have been able to run the fete. They also organised a Race Evening which was well attended.

We did not hold an Autumn Fair as it was not well attended the previous year. Instead, when the Christmas cards were being distributed we had a few stalls and a Christmas Raffle.

Thank you to all those who have supported the fundraising events this year.

*Doreen Pitcher*

### **Facilities Report**

In accordance with Regulatory Reform (Fire Safety) Order 2005, revised and updated, Fire Risk Assessments have now been completed for both Church and Church Hall and in further accordance with those regulations, are held on the premises to which each applies.

A new rubbish bin for the church grounds was ordered and delivered. This will be installed in 2024.

With the agreement of the Churchwardens, the defective sink water heater in the organ loft has been removed and a replacement purchased and fitted. Thanks to Steve Paddon for his assistance in this task. Following a failure of the church heating system in 2022, the PCC agreed that a major refurbishment was required. This was partially carried out and appears to be functioning well. Further work on the system may need to be considered in 2024.

Other minor routine maintenance, e.g. replacement of light bulbs, has also been done.

*Ian Giles*

*Facilities Manager*

### **Social Club**

The Social Club has had another special year with the celebration of the King's Coronation, and our 47<sup>th</sup> Birthday. Sadly, we have lost two members but have also gained three and so our membership is maintained. We look forward to another year of social events and happy times.

*Valerie Holdsworth*

### **Churchwardens' Report**

In January the annual test and inspection for the lightning protection on the church was carried out and was found to be in good working order and a certificate was issued. We also had all the gutters checked and cleaned.

In September, Green and Stone Landscapers carried out the following work in the church grounds:

- removal of two dead cherry trees down to ground level
- pollard of three ash trees removing main limbs nearest the roadside
- trimming of yew trees overhanging the footpath of Halfway Street.

We also carried out an audit of the church grounds and we are happy to say that we have some new willing helpers to add to the hard-working gardening team.

This year the service of admittance took place at Bishop Ridley Church led by the Venerable Allie Kerr. Morwenna accompanied us to this very special service.

*Sue Knight and Doreen Pitcher*

## **Hall Management Group Report**

As we started 2023 we were very aware that the general income to the Main Church Account was a lot less than was required to maintain the Pledge required by the Diocese. We therefore decided that we should curb our enthusiasm to improve our facilities and first make sure that we could improve our contribution to the Main Account. We decided to increase our annual transfer from the hall account to the main church account from £8,000 to a very ambitious £12,000.00.

We exceeded our target for this new amount, and indeed in November we were able to inject a further £1,500.00 to assist with another matter. This meant that in 2023 we were able to transfer a total of £13,500.00.

Of course, it was still necessary to maintain the condition of the hall and we are grateful to Keith Payne who has carried out an enormous amount of maintenance throughout the year, including having the glass panels in the main doors replaced after a disabled scooter driver accidentally damaged them in November.

One project that did need to be done was the protection of the heating plant in the small storage room and this was done by Kevin one of our parishioners. Another was the fitting of new notice boards which Keith has done. We have also bought new table trolleys. We are planning more improvements for the new year and these will be visible by the time that this report is circulated.

We needed an update of our Fire Risk Assessment and we are grateful to Ian Giles for producing an excellent report.

Of course, to keep our income up we rely on the tireless work done by Pat Payne. After a slow start our income from hirers has increased, this included a new hirer 'The Pauline Quirke Academy'.

One downside is our relationship with our neighbours, Kallars, and despite an approach by Fr. Mark things did not improve and we have not enjoyed the harmonious dealings that we have with other local businesses. Happily, Albins, on the other hand, have been brilliant and they have taken up all the car park spaces vacated by Kallars.

Luke Cashin is one of our unsung heroes and he works all through the year to obtain grants to assist with the implementation of our hall improvements.

In 2024 we will have new blinds to replace the curtains, new storage cupboards and decorations to the small hall, and even more enhancements in the pipeline. We will also maintain our £12,000.00 contribution to the church account, which has been made possible by an increase in our hire rates.

We are very lucky to have Oliver Dean as our Treasurer. Keeping track of all the above financial dealings needs a lot of attention.

Fr. Mark is not the type of Chairman who sits back and lets others do the work and he puts in a lot of effort to ensure a trouble-free existence and induce contributions from outside sources.

Finally, our Churchwarden Sue Knight ensures we have a good relationship with the PCC.

All the above meant that our anticipated consolidation year after Covid has been an extremely positive and constructive one and 2024 looks even better.

*Bob King*

### **Relationships Externally Directed**

We supported several external charities this year: The Guide Dogs for The Blind and RNIB (the Social Club's charities of the year), The Royal British Legion Poppy Appeal, the Bexley Foodbank and our Ukraine appeal. The Foodbank and Ukraine appeal have both been supported generously each week with donations of food and medical supplies. Monetary support for the Ukraine appeal enabled four friends to join the prayer pilgrimage to Walsingham in April. In December a beautiful Ukrainian wedding blessing ceremony took place, and the PCC were delighted to approve paying for the fees from this fund as a gift to the young couple. Heartfelt thanks are given for your continued generosity.

### **1A Hurst Road**

The PCC continues to offer a commercial lease on the office above the Church Hall. The lease has been renewed for a period of five years on an increased rent recommended by a professional surveyor.

### **Church Attendance**

Our data collected for Central Church Statistics show the following:

Easter	206 people	133 communicants
Christmas	522 people	202 communicants

Usual Sunday attendance (including Saturday Vigil Mass and 8:30am Said Mass)  
112 people, 100 communicants.

There were increases to these figures for Harvest Thanksgiving, Remembrance Sunday and Memorial Services.

Schools coming to church for their Christmas services: Holy Trinity, Burnt Oak Primary, Chislehurst & Sidcup Grammar School, Hurstmere Foundation Boys' School and Marlborough School (Special) who were joined by members of Bexley Grammar School Choir.

### **Church Electoral Roll**

Following the revision of the Church Electoral Roll the figure now stands at 95. The figure at the last APCM was 95.

Approved by the PCC and signed on their behalf by  
The Reverend Mark Blakely (PCC Chair)



Dated 28 February 2024

**HOLY TRINITY CHURCH, LAMORBEY**

**FINANCIAL STATEMENTS OF THE**

**PAROCHIAL CHURCH COUNCIL**

**FOR THE 12 MONTHS TO 31st DECEMBER 2023**

The Financial Statements have been prepared in accordance with the Charities Act 2011 using the Receipts and Payments basis.

**Funds**

General funds represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

**Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Moveable church furnishings held by the churchwardens on special trust and which require a faculty for disposal;
- Land and buildings held on behalf of the PCC;
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000; and
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made;
- Any other amounts owing to the PCC including church hall lettings and insurance claims;
- Cash in hand and at bank; and
- Legacies where formal notification of entitlement and amount has been received at the year end by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Any loans or overdrafts advanced to the PCC; and
- Creditors for goods or services where the supply has been received and invoiced by the year end.

## **Financial review**

The accounts this year are exceptional, in a very challenging year. As always the overwhelming generosity of Parishioners donating to restricted funds has been phenomenal helping to underpin the finances of the PCC.

As detailed in the financial statements:

Total receipts were £137,067. This figure includes:

- £64,345 Parishioners giving generously to support our mission (including two Flower Funds, see below)  
Being income tax recovered from HM Revenue & Customs on all money given to the PCC under Gift Aid during the £8,946 period.
- £4,293 Income generated from fundraising events, before costs.
- £9,848 Rental income from 1A Hurst Road - a short term commercial lease.
- £35,134 Income from hiring out the Church Hall, before Hall costs of £34,299.

The Yellow Iris Fund was set up during the Coronavirus Pandemic when the doors of Holy Trinity Lamorbey were shut for worship. The fund is a way Parishioners helped Holy Trinity through financial support. The Yellow Iris flower is a symbol of Hope and Cherished Friendships. Hope is what we have for the future and our cherished friendships are what sustain us, with the love we have for one another.

£144,591 was spent to provide the Christian ministry from Holy Trinity. Our key expenditure is the cost of stipendiary ministry and maintaining our beautiful parish church and church hall.

The net deficit was £7,524 of which net £5,945 related to restricted or designated funds.

Only £52 is available within a Repair Fund that the may be used towards maintenance work including that identified by architects appointed by the Diocese of Rochester, during their quinquennial inspection. The Diocesan Repair Fund is a designated fund established to meet major repairs on both the Church and Hall and requires replenishment before the next quinquennial works can be carried out.

## **Reserves policy**

It is the PCC's policy to maintain a balance on unrestricted funds (if possible), which equates to approximately three months unrestricted payments to cover emergency situations that may arise from time to time. At the year-end there is a balance of £32,201 of unrestricted funds at the year-end related estimated to cover over three months of unrestricted expenditure in a normal year. The PCC holds over £109,613 of designated funds available to use if necessary.

Funds to the value of £72,590 are restricted - please refer to Note 2 to the accounts.

Cash funds are maintained with Banks: Barclays, HSBC & Lloyds as well as the Rochester Diocesan Society Board of Finance.

STATEMENT OF ASSETS & LIABILITIES AS AT 31st DECEMBER 2023

Note	2023				2022
	General Fund	Restricted Funds	Designated Funds	Total	Total
	£	£	£	£	£
<b>Monetary Assets</b>					
	20,442	8,411	2,983	31,836	31,883
	3,102	64,778	106,578	174,458	183,592
	8,656	370	52	9,079	8,796
	<i>Total cash</i>				
	32,201	73,559	109,613	215,373	224,270
1	Other assets Church Hall at Cost	14,500		14,500	14,500
	<b>TOTAL ASSETS</b>	<b>46,701</b>	<b>73,559</b>	<b>109,613</b>	<b>229,873</b>
2	<i>Less Liabilities</i>				
	Organ Repair Fund	(8,864)		(8,864)	(8,583)
	Upkeep of Church Services	(2,940)		(2,940)	(2,991)
	Choir/ Music Fund	(349)		(349)	(349)
	Church Hall Activities	(556)		(556)	(556)
	Memorials	(6,059)		(6,059)	(5,669)
	Pilgrimages & Outings	(48)		(48)	(266)
	Church Repairs	(2,980)		(2,980)	(2,780)
	Charitable Grants	(196)		(196)	(196)
	Scouts (Hall Car Park)	(2,520)		(2,520)	(2,520)
	Social Club	(4,778)		(4,778)	(4,116)
	Yellow Iris Fund	(16,429)		(16,429)	(8,589)
	Purple Gladiolus Fund	(23,789)		(23,789)	(23,789)
	Sunflower Fund	-		-	(150)
	Ukraine Fund	(2,281)		(2,281)	(1,378)
	Fund Raising	(360)		(360)	-
	Hall Fund	(1,411)		(1,411)	-
	Garden Fund		(4,369)	(4,369)	(4,408)
	Investment Fund		(105,191)	(105,191)	(122,726)
	RBDF Repair Fund		(52)	(52)	(52)
	<b>TOTAL LIABILITIES</b>	<b>(73,559)</b>	<b>(109,613)</b>	<b>(183,172)</b>	<b>(189,116)</b>
	<b>TOTAL ASSETS LESS LIABILITIES</b>	<b>£46,701</b>	<b>-</b>	<b>£46,701</b>	<b>£49,654</b>

There are many parishioners who donate their time and talents in furtherance of the Holy Trinity Church Lamorbey mission.  
 Approved by the Parochial Church Council on 28/02/24 and signed on its behalf by:

Reverend Mark Blakely, Vicar of Holy Trinity Lamorbey, Church

The Notes on the following pages form part of these account

Mark Blakely

**INCOMING RESOURCES (RECEIPTS)**

	<u>Unrestricted</u> <u>Income</u>	<u>Restricted</u> <u>Income*</u>	<b>2023</b> Total	<b>2022</b> Total
	£	£	£	£
Note <u>Voluntary Income</u>				
3 Gift Aid donations	34,591	-	34,591	35,128
4 Income Tax recoverable	7,474	1,472	8,946	17,717
All other giving	1,644	19,773	21,417	22,834
5 Collections at services	8,337	-	8,337	6,644
Legacy income			-	-
<u>Charity Fund Raising</u>				
14 Charitable Collections		-	-	44
<u>Activities for Generating Funds</u>				
6 Fund Raising Events	4,293	-	4,293	4,833
<u>Income from Investments</u>				
8 Interest	1,767	281	2,048	229
9 Rental Income from 1A Hurst Rd	9,848	-	9,848	8,681
<u>Income from Church Activities</u>				
10 Fees (Clergy & PCC)	10,171	-	10,171	10,937
7 Church Hall	35,134	-	35,134	36,861
Social Club	-	2,282	2,282	1,931
<b>TOTAL INCOMING RESOURCES</b>	<b>113,259</b>	<b>23,808</b>	<b>137,067</b>	<b>145,840</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

## RESOURCES EXPENDED (PAYMENTS)

	<u>Unrestricted</u> <u>Expenditure</u>	<u>Restricted</u> <u>Expenditure*</u>	<b>2023</b> Total	<b>2022</b> Total
	£	£	£	£
Note <u>Church Activities</u>				
Parish Pledge (payment to Diocese)	40,000	-	40,000	40,000
Organist	6,867	100	6,967	7,601
Administrator	6,128	-	6,128	6,005
11 Clergy expenses	3,563	150	3,713	4,940
12 Church running expenses	9,042	23,834	32,876	10,124
Church utility bills	4,914	4,050	8,964	6,356
<u>Other Resources Expended</u>				
7 Church Hall Expenses	34,299	-	34,299	70,018
6 Fundraising Events	117	-	117	-
13 Management & Administration	2,333	-	2,333	2,245
Social Club	-	1,619	1,619	2,507
10 Fees (Clergy & PCC)	7,575	-	7,575	5,607
<b>TOTAL RESOURCES EXPENDED</b>	<b>£114,838</b>	<b>£29,753</b>	<b>£144,591</b>	<b>£155,404</b>
<b>EXCESS OF (EXPENDITURE) / INCOME</b>			(7,524)	(9,565)
Net Transfer from/(to) Repair Fund			-	-
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>			(7,524)	(9,565)
Current and deposit accounts at beginning of the Year			(21,958)	(12,393)
<b>Current and deposit accounts at the end of the Year</b>			<b>£(29,482)</b>	<b>£(21,958)</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**NOTE 1 CHURCH HALL**

The original cost of the Church Hall was £14,500. The PCC does not hold a current market value for the Hall.

**NOTE 2 RESTRICTED & DESIGNATED FUNDS**

Fund Type		Opening	Income	Expenditure	Closing	
		£	£	£	£	
Restricted	Organ Repair Fund	8,583	281	-	8,864	
Restricted	Upkeep of Church Services	2,991	615	(666)	2,940	
Restricted	Choir/ Music Fund	349	-	-	349	
Restricted	Church Hall Activities	556	-	-	556	
Restricted	Memorials	5,669	390	-	6,059	
Restricted	Pilgrimages & Outings	266	2,534	(2,752)	48	
Restricted	Church Repairs	2,780	200	-	2,980	
Restricted	Charitable Grants	196	-	-	196	
Restricted	Scouts (Hall Car Park)	2,520	-	-	2,520	
Restricted	Social Club	4,116	2,282	(1,619)	4,778	
Restricted	Yellow Iris Fund	8,589	10,682	(2,842)	16,429	
Restricted	Purple Gladiolus Fund	23,789	-	-	23,789	
Restricted	Sunflower Fund	150	-	(150)	-	
Restricted	Ukraine Fund	1,378	1,003	(100)	2,281	
Restricted	Heating Fund		4,050	(4,050)	-	
Restricted	Fund Raising		360	-	360	
Restricted	Hall Fund		1,411	-	1,411	
		61,930	23,808	(12,180)	73,559	
Designated	Garden Fund	4,408	-	(39)	4,369	
Designated	Investment Fund	122,726	-	(17,534)	105,191	
Designated	RBDF Repair Fund	52	-	-	52	
		<b>£189,116</b>	<b>£23,808</b>	<b>£(29,753)</b>	<b>£183,172</b>	<b>£183,172</b>
						<b>£189,116</b>

Organ Repair Fund	Legacy of the Miss Anne Elisabeth Thomas Deceased
Upkeep of Church Services	Specific donations to items such as Church flowers & wine
Choir Music Fund	Specific donations to cover expenditure on choir music
Church Hall Activities	Specific donations to cover expenditure on new hall equipment
Memorials	Memorial Funds for Tim Room, Bob Semos and Mavis Forder
Pilgrimages & Outings	Specific donations to cover expenditure on congregational pilgrimages and outings

Church Repairs	Newly established fund to support repairs to fabric of the church
Charitable Grants	Donations received specifically for onward donation to named charities
Scouts Church Car Park	Co-Op Funding arranged by Scouts to aid maintenance of the Church & Hall Car Park
Social Club	Subscriptions and donations to be used for social club events

#### **NOTE 2 RESTRICTED & DESIGNATED FUNDS (continued)**

Yellow Iris Fund	For use of projects at at HTL as directed by the Vicar and PCC
Purple Gladiolus Fund	To cover expenditure on future Church repairs and maintenance
Sunflower Fund	Mother Renate Honorarium (closed)
Ukraine Fund	To support Ukrainian individuals within the community (closed)
Heating Fund	Donations specifically to cover high rise in Heating costs (opened and utilised within the year)
Fund Raising	To purchase equipment in aid of fund raising
Hall Fund	General Fund to cover Hall expenses
Garden Fund	Specific donations to cover expenditure on Church Garden
Investment Fund	Refer to Page 2 Financial Review, Legacy income. Aims to create a sustainable future income stream
RDBF Repair Fund	Specific Fund established to support Quinquennial Repairs to Church (not Hall)

#### Quinquennial Obligations

In accordance with the Diocesan Scheme under the Inspection of Churches Measure 1955, as amended by the Care of Churches and Ecclesiastical Jurisdiction Measure 1991, the Church is inspected by architects appointed by the Diocese of Rochester in 2016 on quinquennial basis. The latest Quinquennial report was received in 2021.

The Church Hall does not have similar inspections and the Church Council responds to repairs and maintenance needs as they arise and as funds become available.

#### **NOTE 3 GIFT AID DONATIONS**

Money either in envelopes, through a bankers' order, or by cheque, which is given on a regular and committed basis under Gift Aid. Envelope printing costs are set off against this income.

#### **NOTE 4 INCOME TAX RECOVERABLE**

The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid (see Note 3)

#### **NOTE 5 COLLECTIONS AT SERVICES**

Open plate collections, Sundays, Weddings, Funerals, Special Services

#### **NOTE 6 FUNDRAISING EVENTS**

Money raised from Fundraising activities for non specific use

**NOTE 7 CHURCH HALL ACCOUNT**

		£	£	£
Income	Donations	1,661		2,300
	Wellington Boots	9,000		8,547
	Slimming World	2,970		3,028
	Karate	1,672		1,420
	Baby Ballet	3,520		3,722
	First Class Learning	4,785		5,195
	Bulgarian Dance	1,310		950
	Occasional hires	1,060		1,940
	Polling Fees	-		520
	Car Park	9,157		9,240
			<u>35,134</u>	
Related Expenditure	Caretaker	(3,064)		(2,968)
	Contract cleaners	(13,321)		(10,101)
	Utility bills	(9,928)		(5,888)
	Insurance (note 15)	(2,563)		(2,518)
	Maintenance	(5,423)		(1,864)
	Toilet Renovation (Restricted)	-		(46,680)
			<u>(34,299)</u>	
<b>Net Income / (Expenditure)</b>			<b>£835</b>	<b>£(33,157)</b>

**NOTE 8 INTEREST**

Interest earned on funds held at Rochester Diocese & Barclays Bank.

**NOTE 9 RENTAL INCOME FROM 1A HURST ROAD**

Though part of the Hall structure this income is carved out from the Hall. Lease was renewed in 2020.

**NOTE 10 FEES (CLERGY & PCC)**

Fees paid to PCC for weddings, funerals, cremations and Burial of Ashes

	£	£
DBF Fees towards Clergy's stipend	10,171	10,937
PCC Fees (net of outgoings)	<u>(7,575)</u>	<u>(5,607)</u>
		<b>£2,596</b>
		<b>£5,330</b>

**NOTE 11 CLERGY EXPENSES**

	£	£
Vicarage rates	2,943	2,762
Vicarage & grounds costs	-	541
Ukranian Support	-	1,137
Honararium (restricted)	<u>770</u>	<u>500</u>
		<b>£3,713</b>
		<b>£4,940</b>

		2023	2022
<b>NOTE 12 CHURCH RUNNING EXPENSES</b>			
	Restricted element	£	£
Insurance	(note 15)	2,563	2,518
Subscriptions		495	496
Church flowers		666	560
Church Garden (restricted)		39	53
Quinquennial Repairs		-	-
Repairs & Maintenance †		23,077	5,007
Upkeep of Church services		1,628	1,376
Other Parish & Support costs †		4,408	114
		<u>£32,876</u>	<u>£10,124</u>

† 2023 includes £17,504 spent on boiler repairs met from the Investment Fund

**NOTE 13 CHURCH MANAGEMENT & ADMINISTRATION**

Printer/ Copier, website, stationery, telephone, postage, bank charges.

**NOTE 14 CHARITY DONATIONS AND GRANTS (RESTRICTED)**

Money raised by the Church congregation for specific charitable causes (all restricted)

2023: nil 2022:RSPB

- £44

**NOTE 15 INSURANCE**

Church Insurance is provided by the Ecclesiastical Insurance Group.

**NOTE 16 PAYMENTS TO PCC MEMBERS**

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC. The only payments to other PCC members were the reimbursement of receipted expenses incurred on behalf of the PCC. No payments or expenses were paid to any persons closely connected or related to PCC members.

**Independent Examiner's report to the PCC of Holy Trinity Lamorbey, Sidcup**

This report on the financial statements of the PCC for the year ended 31st December 2023, which are set out on pages 1 to 9, is in respect of an examination carried out in accordance with the Charities Act 2011.

**Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the accounts comply with part 8 of the Charities Act 2011. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under Part 8 of the Charities Act 2011.

That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 8 of the Charities Act 2011; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations; have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Stephen England*

07.03.2024

Stephen England, FCCA

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# Accounts

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# THE PARISH OF HOLY TRINITY, LAMORBEY

Registered charity number 1171897



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## ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDING 31 DECEMBER 2022

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**Incumbent:**  
The Reverend Mark Blakely



THE CHURCH  
OF ENGLAND



**Bankers:**  
Barclays Bank plc

**Independent Examiner:**  
Stephen England F.C.C.A.

## **ANNUAL REPORT 2022**

Dear Brothers and Sisters,

2022 was a good year for Holy Trinity. A year of growth in terms of worshippers, mission, worship and outreach.

The year began with the embedding of the rhythm of school worship from our primary school which has grown and continued. The Social Club, Mothers' Union, Scouts and Guides all returned to normal patterns and witnessed growth and vitality due to the dedication of the volunteers who lead and support them.

The illegal invasion of Ukraine cast a shadow over the year but we were determined to bring good to evil. Holy Trinity can be extremely proud of its generous response and the welcome and support it gave to refugees. Oleksandr, Yana, Bohdan, Vlada, Yaroslav, Nadia, Viktoria and Daniil are all keen to express their gratitude for the generosity shown towards them. When these folk celebrated Christmas in 2021 they did not think that they would soon be fleeing their beloved homeland. I can scarcely think of a better outworking of the gospel command that we should love our neighbour, than to reflect upon the love we have shown towards them, and the countless others who receive our nappies, medical supplies, food and toiletries week after week. The light shines in the darkness and the darkness has not overcome it.

Lent, Holy Week and Easter were 'normal' after two years of pandemic disruption. A highlight was the restoration of the Common Cup on Easter Sunday.

Weddings were a joy in 2022 and everyone was delighted that unrestricted guest numbers meant that Holy Trinity could be seen at its best throughout the spring and summer.

We celebrated the Platinum Jubilee with heartfelt warmth and affection for Her Majesty Queen Elizabeth II; the Summer Fayre was a glorious landmark occasion for the whole community. It was with great sadness that we mourned the death of our beloved Sovereign Lady a few months later. We responded to her death with thoughtful dignity and sought to ensure that Holy Trinity was a fitting place for locals to pay their respects, with Prayer Book services, bell tolling, open West Doors and a shrine. Queen Elizabeth pray for us.

The year closed with well supported Harvest, All Souls, Remembrance and Advent services. There were a large number of funerals throughout the year. Many families are grateful for the funeral ministry of Holy Trinity, particularly the love Morwenna and Mother Renate have provided to them in their hour of need.

An underground leak meant that we had little or no heating throughout a very cold Advent and Christmas season. Difficult and costly repairs are only a temporary solution as our pipework is in a poor state of repair. The PCC ended the year having to consider radical new solutions to our heating problems.

Like many churches and families, our financial situation deteriorated markedly throughout the year as rising energy prices took their toll. Madeleine and the fundraising team do a marvellous job seeking to avert a crisis.

I would like to thank our churchwardens, Sue Knight and Doreen Pitcher, and everyone who gave of their time, love and resources so generously in 2022. The church is a miracle. The congregation are the miracle workers.

Fr Mark

Holy Trinity Church, Hurst Road, Sidcup, DA15 9AE seeks to provide a pastoral, evangelistic, social/prophetic and ecumenical mission to the community. The Parish Office is based in the Church Hall. The Parochial Church Council (PCC) is responsible for the maintenance of the Church building, the Church Hall and adjacent lands on Hurst Road, Sidcup.

### **Council Membership**

The PCC comprises elected representatives of the laity serving for a period of three years, lay members of Deanery Synod; Licensed Reader appointed by the Annual Parochial Church Meeting under Church Representation Rules; and ex-officio members. At the Annual Parochial Church Meeting in 2014 a Resolution was passed that no representative of the laity being a member of the PCC may hold office for more than three years continuously. An interval of one year must pass before such an individual is eligible to stand again for election as a representative on the Council. During the year the following served as members of the PCC:

#### ***Ex-Officio Members***

The Reverend Mark Blakely	Chair
The Reverend Renate Tulloh	Curate + vice-chair
Sue Knight	Churchwarden
Doreen Pitcher	Churchwarden
Sarah Blew	Licensed Reader

#### ***Elected Representatives on the Deanery Synod of Sidcup (2020 - 2023)***

Annette Barber	
Madeleine Waggett	Treasurer

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2023***

Penny Brayshaw, Sandra Mackie

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2024***

Sandra Paddon MBE, Joan Pape, Stephanie Webber, Sue Williamson

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2025***

Nicolette Gaskin, Ian Giles, Morwenna Semos

***Standing Committee:*** the entire PCC are considered members of the Standing Committee.

The PCC met 7 times during 2022. Reports were received from representatives of Churches Together in Sidcup and Deanery Synod.

The PCC complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and formally adopted the House of Bishops' "Promoting a Safer Church; safeguarding policy statement". A copy is displayed in the church porch together with contact details of the Parish Safeguarding Officer.

## **Working Groups & Committees**

Several working groups and committees convene between PCC meetings to engage in the work of the Church:

### **The Ministry Team**

The Ministry Team usually meets monthly by invitation of the Vicar. In 2022 it comprised all those who held licensed or permission to officiate (PTO) ministries: our Curate, our Licensed Reader, our PTO Reader, our Pastoral Assistants and our Churchwardens; with the Parish Administrator in attendance. We met to support each other in our work and identify ways of developing the pastoral and worshipping life of the congregation.

Additionally, the following were authorised by the Vicar to assist at the Holy Eucharist: Lynne Buckley, Martin Carruthers, Rosemary Coleman, Terry Hales, Sue Knight, Sandra Mackie, Sandra Paddon MBE, Anna Staple, Marissa Tribe and Madeleine Waggett.

### **Safeguarding**

Thank you to everyone who has worked so hard to ensure that they have the appropriate DBS and that they are up to date with the training that they need to complete. In addition to the Basic and Foundation training courses that are on offer to anyone in the parish, learning activities are also available on the subjects of Modern Slavery and Domestic Abuse. Anyone who wants to learn more about these important subjects can go onto the safeguard training portal and create an account: <https://safeguardingtraining.cofeportal.org>. You need to be aware that some of the subjects discussed can be difficult, so please look after yourself when doing the training.

Thanks also to the PCC for the work they have done to approve the policies and take the actions necessary to get us to Level 2 on the Parish Dashboard. This new tool allows us to see at a glance what practical actions need to be taken to ensure that policies and procedures are being embedded into the governance and administration of a parish.

However, I think Father Mark's idea to make safeguarding the focus of all three weekend services at the end of April 2022 allowed us all, as a congregation, to really think about what safeguarding means for us day to day. This was also brought home by the Diocese's January Safeguarding Conference, held with the Diocese of Canterbury. Particularly thought-provoking was a discussion of the impact of trauma, which reminded us all of the impact of abuse on victims.

*Penny Bull*

*Parish Safeguarding Officer/Lead Recruiter*

### **Fundraising and Social Committee Report**

At the beginning of last year, we still had some Covid restrictions which made it difficult planning for the year ahead.

We were able to hold a wonderful Summer Fayre. The band the 'Jolly Good Old Timers' kept us entertained and many people sat around and enjoyed the sunshine listening to the music. The Youth organisations were fantastic in bringing over all the tables and chairs from the hall the night before and ran games for the children and cooked a delicious barbeque. We had our usual plants, cakes, books, raffle, refreshments and a few stalls

that paid to hire a table. It was a very enjoyable day for all the family. A big thank you to everyone for making this day so successful.

We also had a very successful Quiz Night and would like to thank Ian Giles for organising this.

Although we did make over a £1,000 from the Autumn Fayre sadly it was not very well attended. Probably because we couldn't make arrangements for the date until later in the year due to Covid and many people had made other arrangements for that day. We have decided not to hold an Autumn Fayre for 2023 but will try something different.

The year finished with a Christmas Raffle and lovely Christmas table arrangements being sold.

*Doreen Pitcher*

### **Social Club**

The Social Club has had a much better year than 2021 and enjoyed all its usual special events. We had lots of really good entertainers and to everyone's enjoyment a fantastic Jubilee Party in June. We finished the year with a lovely Carol Service led by Morwenna, a Christmas Lunch at Sophie's Choice and a visit to the Orchard Theatre to see the pantomime Cinderella.

We are looking forward to another Happy Year ahead!

*Valerie Holdsworth*

### **Facilities Report**

Covid restrictions were lifted during 2022, but maintenance issues stayed at a reasonably routine level.

Lightbulbs were replaced where necessary and a minor issue with the faulty light switch in the toilet resolved.

Problems with the sound system during the year have been resolved with the expertise of Martin Carruthers and Steve Paddon.

Prior to a new Fire Risk Assessment being completed, in accordance with the Regulatory Reform (Fire Safety) Order 2005, the very aged and out of date fire extinguishers in both the church and Hall needed to be replaced with lighter and more versatile equipment together with the correct up-to-date signage. To this end three of the very latest 6 litre Water Mist extinguishers are now installed in the Church Hall together with four of the same type in the Church. They are lighter to handle and although still wall-mounted, they are at a much lower level than before to enable easier access.

My grateful thanks to Steve Paddon for his invaluable assistance during the installation.

Attention has been brought to the condition of some of the older benches in the church grounds. Some will require refurbishment, but others may need to be replaced.

A major issue at the end of 2022 is the faulty church heating system. Some temporary heating appliances have been installed as a temporary measure. This major issue will need to be addressed during 2023.

*Ian Giles*

*Facilities Manager*

### **Churchwardens' Report**

At the 2022 APCM Bob King retired as Churchwarden after serving his full term and was replaced by Doreen Pitcher. We would like to express our gratitude to Bob for all that he has done for Holy Trinity during this time.

In May the outstanding work from the Quinquennial report was carried out:

- Painting of the external iron works on the windows, lychgate and bell house
- Localised pointing
- Repair and replacement of drain covers
- Cleaning of all gutters

Now that the security system has been installed, we have contacted all key holders to ensure that they have the correct information on how to arm and disarm the alarm when entering and leaving the church.

As you all know, there was a major problem with the church heating in December and extensive repair work to an underground leaking radiator pipe had to be carried out. This resulted in us having no heating during Advent and well into the new year. We would like to thank Fr Mark for organising some temporary heating allowing us to continue with our Christmas services. We were very grateful to Fr Mark for this and for organising the repair work. The heating system is old, and we can foresee more problems arising, we feel that this is something that must be addressed soon to avoid another very cold winter in church.

2022 saw a return to face-to-face Visitation for the formal Service of Admittance of Churchwardens. We attended the service at St. Augustine's Church, Bickley along with Fr Mark, Mtr Renate and Morwenna.

In September we were invited to choral evensong at Rochester Cathedral followed with a garden party at Bishops Court. We had the opportunity to talk to Rt Revd Dr Jonathan Gibbs, the new Bishop of Rochester, and other Churchwardens from the diocese.

*Sue Knight and Doreen Pitcher*

### **Hall Management Group Report**

We started 2022 in the hope that Covid was behind us and that our hirers would return and give their much needed support especially as, like everyone else, we had to put our prices up.

We set ourselves an ambitious budget but due to the uncertainty that still engulfed our country as a whole, let alone Holy Trinity Lamorbey, we were only able to allow for £8,000.00 to be transferred to the Main Church Account.

Pat set about her duties with her usual enthusiasm and all of our hirers accepted the price increases and we began to feel confident, especially as Pat had managed to increase the number of parties booked.

The car park spaces are now fully occupied, and we now have one person on the waiting list for a space.

In December Keith used 3 bags from our salt/grit store and scattered it in parts of the car park and by the hall entrance near the traffic lights due to the snow and then ice. The stock has been replaced, so we are well placed should there be further snow or icy conditions.

On occasion, including the odd Sunday, parking in the car park has been an issue. It's usually where people leave too large a space between cars, do not park close enough to the bollards in the top corner, or sometimes park at an angle using virtually two spaces. I am not sure there's a solution to this apart from reminding people to park with due consideration for others.

We had an incident in the car park which resulted in us insisting that Wellington Boots use the Main Double Doors rather than the car park door.

As in every year, since Keith was appointed caretaker, he has done a brilliant job in keeping the building running and at the same time maintaining our building repair fund of £15,000. Luke and his mum Nicola decorated the kitchen in January and we invested in a new floor covering.

Of course, the highlight of 2022 was the complete refurbishment of our toilets and we are indebted to Fr Mark and Luke Cashin for their remarkable fund raising work which enabled us to spend close to £50,000.00 and still maintain our budget. Fantastic.

Due to the large footfall and range of individuals that use our Church and Church Hall, it was identified that a defibrillator would be beneficial for the Church Hall to have, and hopefully, save lives in the future. Luke applied to a national scheme run by NatWest and supported by the British Heart Foundation and St Johns. After reading our application, they identified our community as one in need of these defibrillators. This device will be free for public access and will mean anyone in the local community can use this if someone is in need. Our device will be recorded on the national database for all to use. We hope to see it installed early in the New Year.

The year-end proved that our ambitions were not too pessimistic and we were able to increase our contribution to the Main Church Account to a total of £10,250.00.

So what of 2023? Pat continues to beaver away with our hirers and happily enquiries have increased. Keith keeps the building running although one of his problems is Japanese knotweed in the car park. Luke continues his fantastic fund raising. Oli controls the finance, Mark gives hospitality at the vicarage for our meetings, Guinness maintains security at our meetings and Sue provides the connection with the church.

After discussion with the service engineer Pat has learnt of a quicker way to produce A5 booklets which she is very pleased about.

We hope to embark on some of our “wish list” projects listed below but must of course keep up with routine maintenance, which includes servicing the kitchen gas ovens.

- Better storage cupboards
- Wi-Fi, 3 of our hirers would like to use it for advertising
- New lighting in the Main Halls
- Complete decoration
- External cameras
- New chairs
- New curtains
- New table trolleys (already allowed for in the accounts)

*Bob King*

### **Relationships Externally Directed**

We supported several external charities this year: The RSPB (the Social Club’s charity of the year), The Royal British Legion Poppy Appeal, the Bexley Foodbank and our Ukraine appeal. The Foodbank and Ukraine appeal have both been supported generously each week with donations of food and medical supplies. Monetary support for the Ukraine appeal has totalled £2,515.00 and heartfelt thanks are given for your generosity.

### **1A Hurst Road**

The PCC continues to offer a commercial lease on the office above the Church Hall. The lease has been renewed for a period of five years on an increased rent recommended by a professional surveyor.

### **Church Attendance**

Our data collected for Central Church Statistics show the following:

Easter	132 people	107 communicants
Christmas	189 people	162 communicants

Usual Sunday attendance (including Saturday Vigil Mass and 8:30am Said Mass)  
89 people, 75 communicants.

There were increases to these figures for Harvest Thanksgiving, Remembrance Sunday and Memorial Services.

Schools coming to church for their Christmas services: Holy Trinity, Burnt Oak Primary, Chislehurst & Sidcup Grammar School, Hurstmere Foundation Boys’ School and Purple Willows Day Nursery.

### **Church Electoral Roll**

Following the revision of the Church Electoral Roll the figure now stands at 95. The figure at the last APCM was 92.

Approved by the PCC and signed on their behalf by  
The Reverend Mark Blakely (PCC Chair)

*Mark Blakely*

**HOLY TRINITY CHURCH, LAMORBEY**  
**FINANCIAL STATEMENTS OF THE**  
**PAROCHIAL CHURCH COUNCIL**  
**FOR THE 12 MONTHS TO 31st DECEMBER 2022**

The Financial Statements have been prepared in accordance with the Charities Act 2011 using the Receipts and Payments basis.

**Funds**

General funds represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

**Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Moveable church furnishings held by the churchwardens on special trust and which require a faculty for disposal;
- Land and buildings held on behalf of the PCC;
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made;
- Any other amounts owing to the PCC including church hall lettings and insurance claims;
- Cash in hand and at bank; and
- Legacies where formal notification of entitlement and amount has been received at the year end by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Any loans or overdrafts advanced to the PCC; and
- Creditors for goods or services where the supply has been received and invoiced by the year end.

## **Financial review**

The accounts this year are exceptional, in a very challenging year. Whilst the natural income flow has decreased so too have the expenses, but the overwhelming generosity of parishioners donating to restricted funds has been phenomenal helping to underpin the finances of the PCC.

As detailed in the financial statements:

Total receipts were £145,840. This figure includes:

£64,606 Parishioners giving generously to support our mission (including two Flower Funds, see below)

£17,717 Being income tax recovered from HM Revenue & Customs on all money given to the PCC under Gift Aid during the

£4,833 Income generated from fundraising events, before costs.

£8,681 Rental income from 1A Hurst Road - a short term commercial lease.

£36,861 Income from hiring out the Church Hall, before Hall costs of £70,018.

The Yellow Iris Fund was set up during the Coronavirus Pandemic when the doors of Holy Trinity Lamorbey were shut for worship. The fund is a way Parishioners helped Holy Trinity through financial support. The Yellow Iris flower is a symbol of Hope and Cherished Friendships. Hope is what we have for the future and our cherished friendships are what sustain us, with the love we have for one another.

£155,404 was spent to provide the Christian ministry from Holy Trinity. Our key expenditure is the cost of stipendiary ministry and maintaining our beautiful parish church and church hall.

The net deficit after transfers from/(to) the Church Repair Fund was £9,565 of which income of £19,539 came from restricted or designated funds.

Only £52 is available within a Repair Fund that may be used towards maintenance work including that identified by architects appointed by the Diocese of Rochester, during their quinquennial inspection. The Diocesan Repair Fund is a designated fund established to meet major repairs on both the Church and Hall and requires replenishment before the next quinquennial works can

## **Reserves policy**

It is the PCC's policy to maintain a balance on unrestricted funds (if possible), which equates to approximately three months unrestricted payments to cover emergency situations that may arise from time to time. At the year-end there is a balance of £35,154 of unrestricted funds at the year-end related estimated to cover four months of unrestricted expenditure in a normal year. The PCC holds over £127,000 of designated funds available to use if necessary.

Funds to the value of £61,930 are restricted - please refer to Note 2 to the accounts.

Cash funds are maintained with Barclays Bank plc and the Rochester Diocesan Society Board of Finance.

STATEMENT OF ASSETS & LIABILITIES AS AT 31st DECEMBER 2022

Note	2022				2021	
	General Fund	Restricted Funds	Designated Funds	Total	Total	
	£	£	£	£	£	
<b>Monetary Assets</b>						
	Bank Current Accounts	25,163	3,563	3,156	31,883	37,230
	Bank Deposit Account	1,336	58,278	123,978	183,592	187,861
	Rochester Diocese Deposit Funds	8,655	89	52	8,796	8,745
	<i>Total cash</i>	35,154	61,930	127,186	224,270	233,835
1	Other assets Church Hall at Cost	14,500			14,500	14,500
	<b>TOTAL ASSETS</b>	<b>49,654</b>	<b>61,930</b>	<b>127,186</b>	<b>238,770</b>	<b>248,335</b>
2	<b>Less Liabilities</b>					
	Organ Repair Fund		(8,583)	(8,583)	(8,583)	(8,583)
	Upkeep of Church Services		(2,991)	(2,991)	(1,676)	(1,676)
	Choir/ Music Fund		(349)	(349)	(349)	(349)
	Church Hall Activities		(556)	(556)	(556)	(556)
	Church Hall Toilets		0	0	(21,000)	(21,000)
	Memorials		(5,669)	(5,669)	(5,669)	(5,669)
	Pilgrimages & Outings		(266)	(266)	(266)	(266)
	Church Repairs		(2,780)	(2,780)	(2,480)	(2,480)
	RDBF Grants (repayment due in 2020 will result in £1,000 liability)				(225)	(225)
	Charitable Grants		(196)	(196)	(152)	(152)
	Scouts (Hall Car Park)		(2,520)	(2,520)	(2,520)	(2,520)
	Social Club		(4,116)	(4,116)	(4,691)	(4,691)
	Yellow Iris Fund		(8,589)	(8,589)	(5,523)	(5,523)
	Purple Gladiolus Fund		(23,789)	(23,789)	(19,946)	(19,946)
	Sunflower Fund		(150)	(150)	(500)	(500)
	Ukraine Fund		(1,378)	(1,378)		
	Garden Fund			(4,408)	(4,408)	(4,461)
	Investment Fund			(122,726)	(122,726)	(122,726)
	RBDF Repair Fund			(52)	(52)	(52)
	<b>TOTAL LIABILITIES</b>		<b>(61,930)</b>	<b>(127,186)</b>	<b>(189,116)</b>	<b>(201,375)</b>
	<b>TOTAL ASSETS LESS LIABILITIES</b>	<b>£49,654</b>	<b>-</b>	<b>-</b>	<b>£49,654</b>	<b>£46,960</b>

There are many parishioners who donate their time and talents in furtherance of the Holy Trinity Church Lamorbey mission.  
 Approved by the Parochial Church Council on \_\_\_\_\_ and signed on its behalf by:

*Reverend Mark Blakely, Vicar of Holy Trinity Lamorbey, Church*

The Notes on the following pages form part of these account:

*Mark Blakely*  
 VICAR

## INCOMING RESOURCES (RECEIPTS)

	<u>Unrestricted</u> <u>Income</u> £	<u>Restricted</u> <u>Income*</u> £	<b>2022</b> Total £	<b>2021</b> Total £
Note <u>Voluntary Income</u>				
3 Gift Aid donations	33,061	2,067	35,128	30,428
4 Income Tax recoverable	9,129	8,587	17,717	9,925
All other giving	2,202	20,631	22,834	39,578
5 Collections at services	6,644	-	6,644	4,650
Legacy income			-	12,178
<u>Charity Fund Raising</u>				
14 Charitable Collections		44	44	140
<u>Activities for Generating Funds</u>				
6 Fund Raising Events	4,833	-	4,833	4,022
<u>Income from Investments</u>				
8 Interest	229	-	229	39
9 Rental Income from 1A Hurst Rd	8,681	-	8,681	8,051
<u>Income from Church Activities</u>				
10 Fees (Clergy & PCC)	10,937	-	10,937	9,569
7 Church Hall	34,661	2,200	36,861	25,972
Social Club	-	1,931	1,931	756
<b>TOTAL INCOMING RESOURCES</b>	<b>110,378</b>	<b>35,461</b>	<b>145,840</b>	<b>145,306</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

## RESOURCES EXPENDED (PAYMENTS)

	<u>Unrestricted</u> <u>Expenditure</u>	<u>Restricted</u> <u>Expenditure*</u>	<b>2022</b> Total	<b>2021</b> Total
	£	£	£	£
Note <u>Church Activities</u>				
Parish Pledge (payment to Diocese)	40,000	-	40,000	42,000
Organist	7,601	-	7,601	5,487
Administrator	6,005	-	6,005	4,256
11 Clergy expenses	3,453	1,487	4,940	4,042
12 Church running expenses	5,798	4,326	10,124	32,186
Church utility bills	6,356	-	6,356	4,420
<u>Other Resources Expended</u>				
7 Church Hall Expenses	23,338	46,680	70,018	20,023
6 Fundraising Events	-	-	-	20
13 Management & Administration	2,245	-	2,245	2,508
Social Club	-	2,507	2,507	1,094
10 Fees (Clergy & PCC)	5,607	-	5,607	8,738
<b>TOTAL RESOURCES EXPENDED</b>	<b>£100,403</b>	<b>£55,001</b>	<b>£155,404</b>	<b>£124,774</b>
<b>EXCESS OF (EXPENDITURE) / INCOME</b>			(9,565)	20,533
Net Transfer from/(to) Repair Fund			-	-
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>			(9,565)	20,533
Current and deposit accounts at beginning of the Year			(12,393)	(32,926)
<b>Current and deposit accounts at the end of the Year</b>			<b>£(21,958)</b>	<b>£(12,393)</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**NOTE 1 CHURCH HALL**

The original cost of the Church Hall was £14,500. The PCC does not hold a current market value for the Hall.

**NOTE 2 RESTRICTED & DESIGNATED FUNDS**

Fund Type		Opening	Income	Expenditure	Closing
		£	£	£	£
Restricted	Organ Repair Fund	8,583	-	-	8,583
Restricted	Upkeep of Church Serv	1676.02	2,814	(1,499)	2,991
Restricted	Choir Music Fund	349	-	-	349
Restricted	Church Hall Activities	556	-	-	556
Restricted	Church Hall Toilets	21,000	25,680	(46,680)	(0)
Restricted	Memorials	5,669	-	-	5,669
Restricted	Pilgrimages & Outings	266	-	-	266
Restricted	Church Repairs	2,480	300	-	2,780
Restricted	RDBF Grants	225	-	(225)	-
Restricted	Yellow Iris Fund	5,523	5,515	(2,450)	8,589
Restricted	Purple Gladiolus Fund	19,946	6,042	(2,199)	23,789
Restricted	Charitable Grants	152	44	-	196
Restricted	Scouts Church Car Park	2,520	-	-	2,520
Restricted	Social Club	4,691	1,931	(2,507)	4,116
Restricted	Sunflower Fund	500	-	(350)	150
Restricted	Ukraine Fund	-	2,515	(1,137)	1,378
		74,136	44,842	(57,048)	61,930
Designated	Investment Fund	122,726			122,726
Designated	Garden Fund	4,461		(53)	4,408
Designated	RDBF Repair Fund	52			52
		<b>£201,375</b>	<b>£44,842</b>	<b>£(57,101)</b>	<b>£189,116</b>
					<b>£189,116</b>
					<b>£201,375</b>

Organ Repair Fund	Legacy of the Miss Anne Elisabeth Thomas Deceased
Upkeep of Church Service	Speciifc donations to items such as Church flowers & wine
Choir Music Fund	Speciifc donations to cover expenditure on choir music
Church Hall Activities	Speciifc donations to cover expenditure on new hall equipment
Church Hall Toilets	Grants received for refurbishment
Memorials	Memorial Funds for Tim Room (£669) and Bob Semos (£5,000)
Pilgrimages & Outings	Speciifc donations to cover expenditure on congregational pilgrimages and outings
Church Repairs	Newly established fundto support repairs to fabric of the church
RDBF Grants	Grants obtained from Diocese of Rochester to support repairs to Church boiler
Yellow Iris Fund	For use of projects at at HTL as directed by the Vicar and PCC
Purple Gladiolus Fund	To cover expenditure on Chruch doors and potential future repairs and maintenance

**NOTE 2 RESTRICTED & DESIGNATED FUNDS (continued)**

Charitable Grants	Donations received specifically for onward donation to named charities
Scouts Church Car Park	Co-Op Funding arranged by Scouts to aid maintenance of the Church & Hall Car Park
Social Club	Subscriptions and donations to be used for social club events
Sunflower Fund	Mother Renate Honoriaum
Investment Fund	Refer to Page 2 Financial Review, Legacy income. The Fund aims to create a sustainable future income stream
Garden Fund	Specific donations to cover expenditure on Church Garden
RDBF Repair Fund	Specific Fund established to support Quinquennial Repairs to Church (not Hall)

Quinquennial Obligations

In accordance with the Diocesan Scheme under the Inspection of Churches Measure 1955, as amended by the Care of Churches and Ecclesiastical Jurisdiction Measure 1991, the Church is inspected by architects appointed by the Diocese of Rochester in 2016 on quinquennial basis. The latest Quinquennial report was received in 2021.

The Church Hall does not have similar inspections and the Church Council responds to repairs and maintenance needs as they arise and as funds become available.

**NOTE 3 GIFT AID DONATIONS**

Money either in envelopes, through a bankers' order, or by cheque, which is given on a regular and committed basis under Gift Aid. Envelope printing costs are set off against this income.

**NOTE 4 INCOME TAX RECOVERABLE**

The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid (see Note 3)

**NOTE 5 COLLECTIONS AT SERVICES**

Open plate collections, Sundays, Weddings, Funerals, Special Services

**NOTE 6 FUNDRAISING EVENTS**

Money raised from Fundraising activities for non specific use

## NOTE 7 CHURCH HALL ACCOUNT

		£	£	£
Income	Donations	2,300		100
	Wellington Boots	8,547		8,320
	Slimming World	3,028		1,860
	Karate	1,420		1,224
	Baby Ballet	3,722		2,240
	First Class Learning	5,195		3,150
	Bulgarian Dance	950		780
	Occasional hires	1,940		800
	Polling Fees	520		-
	Car Park	9,240		7,498
			36,861	£25,972
Related Expenditure	Caretaker	(2,968)		(2,128)
	Contract cleaners	(10,101)		(11,838)
	Utility bills	(5,888)		(3,187)
	Insurance (note 15)	(2,518)		(2,404)
	Maintenance	(1,864)		-
	Toilet Renovation (Restricted)	(46,680)		(466)
			(70,018)	£(20,023)
<b>Net (Expenditure) Income</b>			<b>£(33,157)</b>	<b>£5,948</b>

## NOTE 8 INTEREST

Interest earned on funds held at Rochester Diocese & Barclays Bank.

## NOTE 9 RENTAL INCOME FROM 1A HURST ROAD

Though part of the Hall structure this income is carved out from the Hall. Lease was renewed in 2020.

## NOTE 10 FEES (CLERGY & PCC)

Fees paid to PCC for weddings, funerals, cremations and Burial of Ashes

	£	£
DBF Fees towards Clergy's stipend	10,937	9,569
PCC Fees (net of outgoings)	(5,607)	(8,738)
		<b>£831</b>
	<b>£5,330</b>	

## NOTE 11 CLERGY EXPENSES

	£	£
Vicarage rates	2,762	2,651
Vicarage repairs & maintenanc	-	142
Vicarage & grounds costs	541	900
Ukranian Support	1,137	
Honararium (restricted)	500	350
		<b>£4,042</b>
	<b>£4,940</b>	

<b>NOTE 12 CHURCH RUNNING EXPENSES</b>			<b>2022</b>	<b>2021</b>
	Restricted element	£		£
Insurance (note 15)		2,518		2,404
Subscriptions		496		485
Church flowers		560		329
Church Garden (restricted)		53		42
Quinquennial Repairs		-		4,054
Repairs & Maintenance †		5,007		11,977
Upkeep of Church services		1,376		391
Other Parish & Support costs †		114		12,503
		£10,124		£32,186

† 2021 includes new glass doors £8,404, with £7,500 covered by diocesan grant

†† 2021: £11,731 was met by the Yellow Iris fund

**NOTE 13 CHURCH MANAGEMENT & ADMINISTRATION**

Printer/ Copier, website, stationery, telephone, postage, bank charges.

**NOTE 14 CHARITY DONATIONS AND GRANTS (RESTRIC**

Money raised by the Church congregation for specific charitable causes (all restricted)

2022:RSPB 2021:GOSH	<b>£44</b>	<b>£140</b>
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**NOTE 15 INSURANCE**

Church Insurance is provided by the Ecclesiastical Insurance Group.

**NOTE 16 PAYMENTS TO PCC MEMBERS**

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC.

The only payments to other PCC members were the reimbursement of receipted expenses incurred on behalf of the PCC.

No payments or expenses were paid to any persons closely connected or related to PCC members.

### **Independent Examiner's report to the PCC of Holy Trinity Lamorbey, Sidcup**

This report on the financial statements of the PCC for the year ended 31st December 2022, which are set out on pages 1 to 9, is in respect of an examination carried out in accordance with the Charities Act 2011.

#### **Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the accounts comply with part 8 of the Charities Act 2011. It is my responsibility to issue this report on those financial statements in accordance with the

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under Part 8 of the Charities Act 2011.

That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 8 of the Charities Act 2011; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations; have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Stephen England*      05.03.2023

Stephen England, FCCA

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# Accounts

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THE PARISH OF HOLY TRINITY, LAMORBEY  
Registered charity number 1171897



ANNUAL REPORT  
OF THE  
PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDING 31 DECEMBER 2021

**Incumbent:**  
The Reverend Mark Blakely

**Bankers:**  
Barclays Bank plc  
91 High Street  
Sidcup DA14 6DH

**Independent Examiner:**  
Stephen England F.C.C.A.



## **ANNUAL REPORT 2021**

Dear Brothers and Sisters

I write this foreword within days of the Russian invasion of Ukraine. War in Europe is not something any of us had anticipated and we pray that the shadow of military aggression is a fleeting one so that all of us in this part of the world can seek to lockstep more fully into Christ's kingdom of gentleness and peace.

At Holy Trinity Lamorbey we are set on a promising course. Due to our team efforts and God's grace, we have bucked the trend seen in much of the Church of England: diminishing congregations, pared-back worship and reduced mission. February 2022 has been a joy in terms of the church being full every Sunday. This is an indication that our churchmanship is matching the needs of people in Sidcup yearning to experience Christ in a mystical, ethereal and sacramental way.

A new diocesan bishop and a new archdeacon will undoubtedly seek to meet the financial constraints faced by the Church of England in a robust way. There has been a trend to merge churches but I think this is a self-defeating response as offerings and sacrificial giving decline in multi-parish benefices.

Although we have received many generous gifts for our projects; the hard fact remains that our current expenditure and outgoings exceed our current income by quite a considerable margin. You need to be aware of this but I am mindful that generous people always give more, and that is unfair. The most equitable way to meet our commitments is simply to have a larger congregation and we hope and pray that we can achieve that. Obviously, if you reflect that your offerings have remained modest or fairly static over the past few years (or decades) then please reflect on your stewardship and sacrificial giving.

Thank you for all that you contribute to Holy Trinity. Though we are many, we are one body because we all share in one bread. May Jesus guide you, may God's holy angels protect you and may the Blessed Virgin Mary nurture you and those you love over this coming year.

Fr Mark

Holy Trinity Church, Hurst Road, Sidcup, DA15 9AE seeks to provide a pastoral, evangelistic, social/prophetic and ecumenical mission to the community. The Parish Office is based in the Church Hall. The Parochial Church Council (PCC) is responsible for the maintenance of the Church building, the Church Hall and adjacent lands on Hurst Road, Sidcup.

### **Council Membership**

The PCC comprises elected representatives of the laity serving for a period of three years, lay members of Deanery Synod; Licensed Readers appointed by the Annual Parochial Church Meeting under Church Representation Rules; and ex-officio members. At the Annual Parochial Church Meeting in 2014 a Resolution was passed that no representative of the laity being a member of the PCC may hold office for more than three years continuously. An interval of one year must pass before such an individual is eligible to stand again for election as a representative on the Council. During the year the following served as members of the PCC:

#### ***Ex-Officio Members***

The Reverend Mark Blakely	Chair
The Reverend Renate Tulloh	Curate + vice-chair
Bob King	Churchwarden
Sue Knight	Churchwarden
Sarah Blew	Licensed Reader

#### ***Elected Representatives on the Deanery Synod of Sidcup (2020 – 2023)***

Annette Barber	
Madeleine Waggett	Treasurer

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2022***

Barbara Giles, Marissa Tribe

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2023***

Penny Brayshaw, Sandra Mackie, Doreen Pitcher

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2024***

Sandra Paddon MBE, Joan Pape, Stephanie Webber, Sue Williamson

***Standing Committee:*** the entire PCC are considered members of the Standing Committee.

The PCC met 5 times during 2021. Reports were received from representatives of Churches Together in Sidcup, Deanery and Diocesan Synods.

The PCC complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and formally adopted the House of Bishops' "Promoting a Safer Church; safeguarding policy statement". A copy is displayed in the church porch together with contact details of the Parish Safeguarding Officer.

## **Working Groups & Committees**

Several working groups and committees convene between PCC meetings to engage in the work of the Church:

### **The Ministry Team**

The Ministry Team usually meets monthly by invitation of the Vicar. In 2021 it comprised all those who held licensed or permission to officiate (PTO) ministries: our Curate, our Licensed Reader, our PTO Readers, our Pastoral Assistants and our Churchwardens; with the Parish Administrator in attendance. We met to support each other in our work and identify ways of developing the pastoral and worshipping life of the congregation. Given lockdown restrictions, a smaller group of Vicar, Curate and Readers met regularly (in person and on Zoom) as a 'clergy team' to discuss covid-related changes to Mass and preachments.

Additionally, the following were authorised by the Vicar to assist at the Holy Eucharist: Lynne Buckley, Martin Carruthers, Rosemary Coleman, Terry Hales, Sue Knight, Sandra Mackie, Sandra Paddon MBE, Anna Staple, Marissa Tribe and Madeleine Waggett.

### **Safeguarding**

The longer I work as a Parish Safeguarding Officer (PSO), the more I become aware of the importance of safeguarding and how it must be part of the daily life of a church. This is clearly the intent of the guidance we must follow, especially the House of Bishops' statement, to which the PCC must have due regard. Helpfully, tools are being developed to assist the PCC to oversee this work within the church and make it easier to comply with guidance.

In December 2021, the Diocese Safeguarding Team shared a new dashboard tool with PSOs. This allows us to see at a glance what practical actions need to be taken to ensure that policies and procedures are being embedded into the governance and administration of a parish. I will be using the action plan generated by this dashboard tool to provide reports to the PCC from its first meeting after the 2022 AGM.

The tool will be particularly useful as the Diocese's new Safer Recruitment Guidance came into force in January 2022. Amongst other things, this requires DBS renewals to be updated every three years. This is a change from the 2016 House of Bishops' Guidance. To assist us further, the Guidance is accompanied by a toolkit to allow us to assess our parish recruiting policies.

In addition, the organisation that provides a DBS checking service to the Diocese now offers Lead Recruiters the ability to issue invitations to those who need DBS clearances or renewals. This provides a link to the application form, simplifying the process of obtaining a DBS check or renewal. I am seeking feedback on whether people like receiving an invitation electronically, or would prefer initial contact in person.

Even with these useful tools, I do not forget that safeguarding is not a matter of electronic processes but about the work and focus of the people in a church and Diocese.

Recently, the Diocese has increased the size of its safeguarding team. It has appointed a new safeguarding adviser for Bromley and Bexley (Caroline Smith). Anthony Glocking is now the Diocesan Safeguarding Adviser. Greg Barry remains the Lead Diocesan Safeguarding Adviser.

Finally, within the parish, I would like to thank everyone who has renewed their DBS checks and completed the training that is required of them. I know that these can feel like quite onerous requirements at times. It is not just the work involved that may have an impact, but also the emotional significance of the material, which serves to remind us again of the importance of safeguarding for us all.

*Penny Bull*

*Parish Safeguarding Officer/Lead Recruiter*

## **Fundraising and Social Committee Report**

2021 was a challenging year for the Social and Fundraising Committee. We would have liked to put on more events but due to Covid restrictions this was not possible. We did manage a smaller than normal Summer Fair on the Church lawn. Right up to the last moment we were not sure whether it would take place. It rained a little but luckily there were gazebos for most stalls. The Mayor came to open the Fair and we had a band, the 'Jolly Good Timers' to keep us entertained. In September there was a Skittles afternoon on the Vicar's lawn which was mainly organised by the Scouts and Guides and was a lovely afternoon and then in November an Autumn Fair took place in the Hall.

*Doreen Pitcher*

## **Junior Choir**

We are keen to develop this ministry; if you have any ideas or would like to help, please speak to Neill, Jill or Nicolette or alternatively email [htljuniorchoir@gmail.com](mailto:htljuniorchoir@gmail.com)

## **Social Club**

The Club resumed in September much to the delight of all the members. Although time was short until Christmas we were able to have our usual events in December. A Carol Service led by Morwenna, assisted by Rosemary for the music, followed by mulled wine and mince pies. The week after we enjoyed a lovely lunch in Sophie's Choice and for the last meeting, we held a special raffle and had an excellent entertainer. Although sadly we lost three of our members during the year, we are looking forward to better things in 2022.

*Valerie Holdsworth*

## **Facilities Report**

Due to the Covid restrictions which were in place at the beginning of 2021 our Church's maintenance requirements have not been at normal levels. However there have been issues during the year that have needed attention:

### *Faults reported and actioned*

Repairs to church toilet included replacing washers, fixing toilet seats and installing new pull-cord switch.

Door from organ loft into nave was jamming on the floor. Door removed and bottom planed off.

Replacement and repositioning of flood light in sanctuary.

During the summer months our flagpole was installed and is now in use. Flags are stored in labelled plastic boxes and are changed on appropriate dates.

Following an injury to a member of the choir who fell whilst descending the steps from the vestry entrance door, I removed the existing inadequate handrail, purchased and installed with Steve Paddon's assistance, a longer and more robust handrail that runs the full length of the steps.

The Toro mower suffered engine damage during the summer and after several days work over many weeks and fitting replacement parts I eventually found why the engine refused to start and run and effected a permanent repair to the damaged engine component. The mower is now working well again.

Due to an acute shortage of lawn-cutting volunteers, the PCC might like to consider the purchase of a ride-on mower for 2022.

*Ian Giles*

*Facilities Manager*

## **Churchwardens' Report**

Obviously due to the Tier 4 Lockdown which controlled our activities at the start of the year nothing much happened in the first quarter of the year.

Happily we had our APCM in April when Carol Martin, having served her full term, retired as churchwarden and was replaced by Sue Knight. Sue's first official job was to carry out, with Bob, a full inventory of all our Church equipment, and we are both grateful to Mother Renate for her help with this. Sue also liaised with Steve Paddon in arranging for the new photographs to be hung on the notice board at the back of the church.

In May Sue went with Pat Payne to deposit our closed marriage registers at Danson House.

In June we met with an Architect to carry out this year's Quinquennial Inspection. The report was very kind to us and it was easy for us to split the works into 3 categories:

1. Urgent works, mainly due to guttering and drains
2. Works to the fabric
3. External decorations

Although one of the items was a complete overhaul of works to the South Porch Doors and entrance, Carol had already organised that work before she stood down. This was completed very quickly thanks to a generous donation.

The church floor has been polished, and a flagpole was installed, again thanks to a generous donation.

In the second half of the year we decided to concentrate on the urgent works identified in the Quinquennial Report and these were all completed in July for a total cost of £1000.

Following the summer, we again entered a period of uncertainty caused by the pandemic, and we decided to shelve the rest of the quinquennial works for this year but will carry out the works to the fabric in 2022 and the decorations either summer of 2022 or 2023.

We must record our thanks to Fr. Mark for organising the new pew cushions.

*Bob King and Sue Knight*

## Hall Management Group Report

You will all, I am sure, recall that we started 2021 in Tier 4 Lockdown with no certainty when our lives in general, and our church one in particular, would return to normal.

2020 had proved a testing time but thanks to some excellent sales work by Pat we were able to contribute £8000.00 to the church bank finances and create a modest building fund of £8000.00. However, we were still shrouded in uncertainty and could not produce a firm budget or business plan for 2021 without being optimistic, but we decided to be bold. We knew what we wanted to do and decided to rely on that old saying, plan for the worst but hope for the best.

As always, we feared for our roof and even as I type this report there are holes that need repairing.

Our kitchen, in particular, and our hall in general were in need of decoration and our toilets could at best be described as disgraceful and in need of urgent repair.

We therefore set ourselves an ambitious programme of works and budget, but honestly believed that 2021 should be one of consolidation and plan for a healthy 2022.

Pat again stepped up to the plate and achieved fantastic results with sales, so much so that we were once again able to meet our budget of £8000.00 to the church.

Keith has done a brilliant job in keeping the building running and at the same time we were able to increase our building repair fund to £15,000.

We met with 4 building companies to discuss what we could do with our toilets and this produced quotations of between £40,000 and £45,000.

Fr Mark has managed to get us a £20,000 grant from the Diocese and Luke Cashin is working hard with Funding providers, including the National Lottery for the balance. We are now hoping to start these works over Easter 2022.

Luke and his mum Nicola are going to decorate the kitchen in January, but we will need to invest in a new floor covering.

A general hall redecoration and provision of better storage facilities will have to remain on our wish list.

I will also be meeting Anthony Gardner to look at the necessary local repairs to the roof. To summarise, 2021 has been much better than we could ever have dreamed - we met our commitment to the church finances, we increased our building fund and maintained a modest operating reserve of £3000.

We have a plan for the kitchen and toilets for 2022.

*Bob King*

## **Relationships Externally Directed**

The pandemic has had a huge impact on our giving and we only supported three external charities this year: Great Ormond Street Hospital, The Children's Society and The Royal British Legion Poppy Appeal.

## **1A Hurst Road**

The PCC continues to offer a commercial lease on the office above the church hall. The lease has been renewed for a period of five years on an increased rent recommended by a professional surveyor.

## **Church Attendance**

Our data collected for Central Church Statistics show the following:

Easter	126 people	112 communicants
Christmas	172 people	98 communicants

Usual Sunday attendance (including Saturday Vigil Mass and 8:30am Said Mass)  
75 people, 67 communicants.

There were increases to these figures for Harvest Thanksgiving, Remembrance Sunday and Memorial Services.

Schools coming to church for their Christmas services: Holy Trinity, Burnt Oak Primary, Chislehurst & Sidcup Grammar School, and Hurstmere Foundation Boys' School.

## **Church Electoral Roll**

Following the revision of the Church Electoral Roll the figure now stands at 92. The figure at the last APCM was 86.

Approved by the PCC and signed on their behalf by  
The Reverend Mark Blakely (PCC Chair)



HOLY TRINITY CHURCH, LAMORBEY

FINANCIAL STATEMENTS OF THE

PAROCHIAL CHURCH COUNCIL

FOR THE 12 MONTHS TO 31st DECEMBER 2021

The Financial Statements have been prepared in accordance with the Charities Act 2011 using the Receipts and Payments basis.

**Funds**

General funds represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

**Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Moveable church furnishings held by the churchwardens on special trust and which require a faculty for disposal;
- Land and buildings held on behalf of the PCC;
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000; and
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made;
- Any other amounts owing to the PCC including church hall lettings and insurance claims;
- Cash in hand and at bank; and
- Legacies where formal notification of entitlement and amount has been received at the year end by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Any loans or overdrafts advanced to the PCC; and
- Creditors for goods or services where the supply has been received and invoiced by the year end.

## Financial review

The accounts this year are exceptional, in a very challenging year. Whilst the natural income flow has decreased so too have the expenses, but the overwhelming generosity of parishioners donating to restricted funds has been phenomenal helping to underpin the finances of the PCC.

As detailed in the financial statements:

Total receipts were £145,306. This figure included:

- £74,656 Parishioners giving generously to support our mission (including two Flower Funds, see below)
- £9,925 Being income tax recovered from HM Revenue & Customs on all money given to the PCC under Gift Aid during the period.
- £4,022 Income generated from fundraising events, before costs.
- £8,051 Rental income from 1A Hurst Road - a short term commercial lease.
- £25,972 Income from hiring out the Church Hall, before Hall costs of £20,023

The Yellow Iris Fund was set up during the Coronavirus Pandemic when the doors of Holy Trinity Lamorbey were shut for worship. The fund is a way Parishioners helped Holy Trinity through financial support. The Yellow Iris flower is a symbol of Hope and Cherished Friendships. Hope is what we have for the future and our cherished friendships are what sustain us, with the love we have for one another.

Purple Gladiolus Fund was established to cover expenditure on the church doors and also for future repairs & maintenance.

£124,774 was spent to provide the Christian ministry from Holy Trinity. Our key expenditure is the cost of stipendiary ministry and maintaining our beautiful parish church and church hall.

The net surplus after transfers from/(to) the Church Repair Fund was £20,533 of which £24,330 comes from restricted or designated funds.

Only £52 is available within a Repair Fund that may be used towards maintenance work including that identified by architects appointed by the Diocese of Rochester, during their quinquennial inspection. The Diocesan Repair Fund is a designated fund established to meet major repairs on both the Church and Hall and requires replenishment before the next quinquennial works can be carried out.

## Reserves policy

It is the PCC's policy to maintain a balance on unrestricted funds (if possible), which equates to approximately three months unrestricted payments to cover emergency situations that may arise from time to time. At the year-end there is a balance of £32,460 of unrestricted funds at the year-end related estimated to cover three months of unrestricted expenditure in a normal year. The PCC holds over £127,000 of designated funds available to use if necessary.

Funds to the value of £74,136 are restricted - please refer to Note 2 to the accounts.

Cash funds are maintained with Barclays Bank plc and the Rochester Diocesan Society Board of Finance.

STATEMENT OF ASSETS & LIABILITIES AS AT 31st DECEMBER 2021

Note	2021				2020
	General Fund	Restricted Funds	Designated Funds	Total	Total
	£	£	£	£	£
<b>Monetary Assets</b>					
	Bank Current Accounts	17,769	12,276	37,230	28,812
	Bank Deposit Account	56,278	114,911	187,861	175,766
	Rochester Diocese Deposit Funds	89	52	8,745	8,724
	<i>Total cash</i>	74,136	127,239	233,835	213,302
<b>Other assets</b>					
1	Church Hall at Cost			14,500	14,500
	<b>TOTAL ASSETS</b>	<b>74,136</b>	<b>127,239</b>	<b>248,335</b>	<b>227,802</b>
<b>2 Less Liabilities</b>					
	Organ Repair Fund	(8,583)		(8,583)	(8,562)
	Upkeep of Church Services	(1,676)		(1,676)	(1,982)
	Choir/ Music Fund	(349)		(349)	(349)
	Church Hall Activities	(556)		(556)	(556)
	Church Hall Toilets	(21,000)		(21,000)	
	Memorials	(5,669)		(5,669)	(5,561)
	Pilgrimages & Outings	(266)		(266)	(266)
	Church Repairs	(2,480)		(2,480)	(1,238)
	RDBF Grants (repayment due in 2020 will result in £1,000 liability)	(225)		(225)	(1,000)
	Charitable Grants	(152)		(152)	(12)
	Scouts (Hall Car Park)	(2,520)		(2,520)	(2,520)
	Social Club	(4,691)		(4,691)	(5,029)
	Yellow Iris Fund	(5,523)		(5,523)	(11,006)
	Purple Gladiolus Fund	(19,946)		(19,946)	(24,000)
	Sunflower Fund	(500)		(500)	
	Garden Fund		(4,461)	(4,461)	(4,363)
	Investment Fund		(122,726)	(122,726)	(110,548)
	RBDF Repair Fund		(52)	(52)	(52)
	<b>TOTAL LIABILITIES</b>	<b>(74,136)</b>	<b>(127,239)</b>	<b>(201,375)</b>	<b>(177,046)</b>
	<b>TOTAL ASSETS LESS LIABILITIES</b>	<b>£46,960</b>	<b>-</b>	<b>£46,960</b>	<b>£50,757</b>

Non-monetary assets

There are many parishioners who donate their time and talents in furtherance of the Holy Trinity Church Lamorbey mission.

Approved by the Parochial Church Council on 22.03.2022 and signed on its behalf by:

Reverend Mark Blakely  
Vicar of Holy Trinity Lamorbey, Church

Mark Blakely

The Notes on the following pages form part of these accounts

**INCOMING RESOURCES (RECEIPTS)**

	<u>Unrestricted</u> <u>Income</u>	<u>Restricted</u> <u>Income*</u>	<b>2021</b> Total	2020 Total
	£	£	£	£
Note <u>Voluntary Income</u>				
3 Gift Aid donations	30,428	-	30,428	27,407
4 Income Tax recoverable	8,275	1,650	9,925	5,369
All other giving	864	38,715	39,578	41,380
5 Collections at services	4,650	-	4,650	4,440
Legacy income	-	12,178	12,178	-
<u>Charity Fund Raising</u>				
14 Charitable Collections	-	140	140	460
<u>Activities for Generating Funds</u>				
6 Fund Raising Events	4,022	-	4,022	955
<u>Income from Investments</u>				
8 Interest	18	20	39	263
9 Rental Income from 1A Hurst Rd	8,051	-	8,051	10,072
<u>Income from Church Activities</u>				
10 Fees (Clergy & PCC)	9,569	-	9,569	9,881
7 Church Hall	25,972	-	25,972	18,002
Social Club	-	756	756	1,282
<b>TOTAL INCOMING RESOURCES</b>	<b>91,847</b>	<b>53,459</b>	<b>145,306</b>	<b>119,510</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**RESOURCES EXPENDED (PAYMENTS)**

	<u>Unrestricted</u> <u>Expenditure</u>	<u>Restricted</u> <u>Expenditure*</u>	<b>2021</b> Total £	2020 Total £
	£	£	£	£
Note <u>Church Activities</u>				
Parish Pledge (payment to Diocese of Rochester)	42,000		42,000	37,373
Organist	5,487		5,487	6,404
Administrator	4,256		4,256	4,472
11 Clergy expenses	3,792	250	4,042	5,324
12 Church running expenses	4,400	27,785	32,186	3,945
Church utility bills	4,420		4,420	2,887
Publications			-	77
<u>Other Resources Expended</u>				
7 Church Hall Expenses	20,023		20,023	15,332
6 Fundraising Events	20		20	-
13 Management & Administration	2,508		2,508	(2,486)
Social Club		1,094	1,094	1,405
10 Fees (Clergy & PCC)	8,738		8,738	4,532
<u>Charity Donations &amp; Grants</u>				
14 Donations/Grants to Charities			-	490
<b>TOTAL RESOURCES EXPENDED</b>	<b>£95,644</b>	<b>£29,129</b>	<b>£124,774</b>	<b>£79,756</b>
<b>EXCESS OF (EXPENDITURE) / INCOME</b>			20,533	39,754
Net Transfer from/(to) Repair Fund			-	-
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>			<b>20,533</b>	<b>39,754</b>
Current and deposit accounts at beginning of the Year			213,302	173,548
<b>Current and deposit accounts at the end of the Year</b>			<b>£233,835</b>	<b>£213,302</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**NOTE 1 CHURCH HALL**

The original cost of the Church Hall was £14,500. The PCC does not hold a current market value for the Hall.

**NOTE 2 RESTRICTED & DESIGNATED FUNDS**

Fund Type		Opening	Income	Expenditure	Closing		
		£	£	£			
Restricted	Organ Repair Fund	8,562	20		8,583		
Restricted	Upkeep of Church Services	1,982	275	(581)	1,676		
Restricted	Choir Music Fund	349			349		
Restricted	Church Hall Activities	556			556		
Restricted	Church Hall Toilets		21,000		21,000		
Restricted	Memorials	5,561	1,000	(892)	5,669		
Restricted	Pilgrimages & Outings	266			266		
Restricted	Church Repairs	1,238	2,900	(1,658)	2,480		
Restricted	RDBF Grants	1,000		(775)	225		
Restricted	Yellow Iris Fund	11,006	6,800	(12,283)	5,523		
Restricted	Purple Gladiolus Fund	24,000		(4,054)	19,946		
Restricted	Charitable Grants	12	140		152		
Restricted	Scouts Church Car Park	2,520			2,520		
Restricted	Social Club	5,029	756	(1,094)	4,691		
Restricted	Glass Doors		7,500	(7,500)	-		
Restricted	Sunflower Fund		750	(250)	500		
		62,082	41,141	(29,087)	74,136		
Designated	Investment Fund	110,547.95	12,178		122,726		
Designated	Garden Fund	4,363	140	(42)	4,461		
Designated	RDBF Repair Fund	52	0		52		
		<b>£177,045</b>	<b>£53,459</b>	<b>£(29,129)</b>	<b>£201,375</b>	<b>£201,375</b>	<b>£177,046</b>

Organ Repair Fund	Legacy of the Miss Anne Elisabeth Thomas Deceased
Upkeep of Church Services	Specific donations to items such as Church flowers & wine
Choir Music Fund	Specific donations to cover expenditure on choir music
Church Hall Activities	Specific donations to cover expenditure on new hall equipment
Church Hall Toilets	Grants received for refurbishment
Memorials	Memorial Funds for Tim Room (£669) and Bob Semos (£5,000)
Pilgrimages & Outings	Specific donations to cover expenditure on congregational pilgrimages and outings
Church Repairs	Newly established fund to support repairs to fabric of the church
RDBF Grants	Grants obtained from Diocese of Rochester to support repairs to Church boiler (expenditure is recovery of 2019 payment)
Yellow Iris Fund	For use of projects at HTL as directed by the Vicar and PCC
Purple Gladiolus Fund	To cover expenditure on Church doors and potential future repairs and maintenance
Charitable Grants	Donations received specifically for onward donation to named charities
Scouts Church Car Park	Co-Op Funding arranged by Scouts to aid maintenance of the Church & Hall Car Park
Social Club	Subscriptions and donations to be used for social club events
Sunflower Fund	Mother Renate Honourarium
Investment Fund	Refer to Page 2 Financial Review, Legacy income. The Fund builds a sustainable future income stream.
Garden Fund	Specific donations to cover expenditure on Church Garden
RDBF Repair Fund	Specific Fund established to support Quinquennial Repairs to Church (not Hall)

#### Quinquennial Obligations

In accordance with the Diocesan Scheme under the Inspection of Churches Measure 1955, as amended by the Care of Churches and Ecclesiastical Jurisdiction Measure 1991, the Church is inspected by architects appointed by the Diocese of Rochester in 2016 on quinquennial basis. The latest Quinquennial report was received in 2021.

The Church Hall does not have similar inspections and the Church Council responds to repairs and maintenance needs as they arise and as funds become available.

2021 2020

#### NOTE 3 GIFT AID DONATIONS

Money either in envelopes, through a bankers' order, or by cheque, which is given on a regular and committed basis under Gift Aid. Envelope printing costs are set off against this income.

#### NOTE 4 INCOME TAX RECOVERABLE

The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid (see Note 3)

#### NOTE 5 COLLECTIONS AT SERVICES

Open plate collections, Sundays, Weddings, Funerals, Special Services

#### NOTE 6 FUNDRAISING EVENTS

Money raised from Fundraising activities for non specific use

#### NOTE 7 CHURCH HALL ACCOUNT

There is no restricted expenditure or income in 2021

		£	£	£
Income	Donations	100		-
	Wellington Boots	8,320		4,853
	Slimming World	1,860		1,809
	Karate	1,224		792
	Baby Ballet	2,240		1,568
	First Class Learning	3,150		2,650
	Bulgarian Dance	780		200
	Phonic Stars			120
	Occasional hires	800		1,203
	Car Park	7,498		4,808
			25,972	£18,002
Related Expenditure	Caretaker	(2,128)		(2,633)
	Contract cleaners †	(11,838)		(5,693)
	Utility bills	(3,187)		(3,285)
	Insurance (note 17)	(2,404)		(2,505)
	Maintenance	(466)		(1,215)
			(20,023)	£(15,332)
<b>Net Income (Expenditure)</b>				<b>£5,948</b>
				<b>£2,671</b>

† Higher cleaning costs were direct result of Covid pandemic

#### NOTE 8 INTEREST

Interest earned on funds held at Rochester Diocese & Barclays Bank.

#### NOTE 9 RENTAL INCOME FROM 1A HURST ROAD

Though part of the Hall structure this income is carved out from the Hall. Lease was renewed in 2020.

		2021	2020
<b>NOTE 10 FEES (CLERGY &amp; PCC)</b>			
Fees paid to PCC for weddings, funerals, cremations and Burial of Ashes	£		£
DBF Fees towards Clergy's stipend	9,569		6,495
PCC Fees (net of outgoings)	<u>(8,738)</u>	<b>£831</b>	<u>(1,146)</u>
			<b>£5,349</b>

**NOTE 11 CLERGY EXPENSES**

	£	£
Ministerial expenses		107
Priest Cover		500
Vicarage rates	2,651	2,806
Vicarage repairs & maintenance	142	1,046
Vicarage & grounds costs	900	866
Honararium (restricted)	<u>350</u>	
		<b>£4,042</b>
		<b>£5,324</b>

**NOTE 12 CHURCH RUNNING EXPENSES**

	Restricted element	£	£
Insurance (note 27)		2,404	2,505
Subscriptions		485	439
Church flowers	329	329	140
Church Garden	42	42	1,075
Quinquennial Repairs	4,054	4,054	(1,577)
Repairs & Maintenance †	11,378	11,977	629
Organ Repairs			292
Upkeep of Church services	252	391	442
Other Parish & Support costs ††	11,731	<u>12,503</u>	-
		<b>£32,186</b>	<b>£3,945</b>

† Includes the cost of the new glass doors totalling £8,404, with £7,500 being met by diocesan grant

†† Of which £11,731 has been met by the Yellow Iris fund

**NOTE 13 CHURCH MANAGEMENT & ADMINISTRATION**

Printer/ Copier, website, stationery, telephone, postage, bank charges.

**NOTE 14 CHARITY DONATIONS AND GRANTS (RESTRICTED)**

Money raised by the Church congregation for specific charitable causes (all restricted)

	£		
GOSH	140	<b>£140</b>	460

**NOTE 15 INSURANCE**

Church Insurance is provided by the Ecclesiastical Insurance Group.

**NOTE 16 PAYMENTS TO PCC MEMBERS**

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC. The only payments to other PCC members were the reimbursement of receipted expenses incurred on behalf of the PCC. No payments or expenses were paid to any persons closely connected or related to PCC members.

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**Independent Examiner's report to the PCC of Holy Trinity Lamorbey, Sidcup**

This report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on pages 1 to 9, is in respect of an examination carried out in accordance with the Charities Act 2011.

**Respective responsibilities of the PCC and the examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the accounts comply with part 8 of the Charities Act 2011. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

**Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under Part 8 of the Charities Act 2011.

That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 8 of the Charities Act 2011; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Stephen England* 6.3.2022

Stephen England, FCCA

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# Accounts

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THE PARISH OF HOLY TRINITY, LAMORBEY  
Registered charity number 1171897



ANNUAL REPORT  
OF THE  
PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDING 31 DECEMBER 2020

**Incumbent:**  
The Reverend Mark Blakely

**Bankers:**  
Barclays Bank plc  
91 High Street  
Sidcup DA14 6DH

**Independent Examiner:**  
Stephen England F.C.C.A.



## **ANNUAL REPORT 2020**

Dear Brothers and Sisters

I try to avoid mentioning ‘the thing’ that has dominated our news headlines and lives since March 2020. It receives enough exposure already. One of the troubling consequences of the past year has been that our own lives in the UK have become centre stage. An understandable result of our preoccupation with being confined to our homes has been that our worldviews have become much narrower. That is never a good thing.

When we confess our sins, hear the Word of God, pray and receive the sacraments, we do so not just as individuals. We do so as part of, and on behalf of, the whole people of God around the world; not just ourselves.

One of the greatest tragedies over the past year has been the diminution of freedom in Hong Kong. The Chinese Communist Party is increasing control from China by seeking to convict those who express different views under a patently unfair ‘security’ law. Hong Kong is a truly inspirational place that I have visited several times. Its sense of energy and possibility is infectious, and its Christians and churches are spiritual powerhouses. I believe that they can teach us something about how we deal with the current spiritual condition we face in the UK.

In 1964 a young woman called Jackie Pullinger set sail from England with £10. Her boat was going to stop at various ports. She prayed that God would prompt her to disembark at a place where he wanted her to do his work. That call came as the boat steamed into Hong Kong harbour.

She recalled how there seemed to be a spiritual fog over Hong Kong that stopped the gospel of Jesus Christ from reaching peoples’ hearts. There was also an epidemic of opium misuse. Jackie prayed fervently in the power of the Holy Spirit and one by one she cured tens of thousands of otherwise unlovable and undesirable people, bringing them to Jesus, and she continues to do so today. No communist or triad has ever stopped her work. She overcame impossible odds to turn a precarious Christian foothold into a mighty fortress.

Sidcup is not the Walled City of Kowloon, but we encounter that same cloud that stops most people from living their life with the love of Jesus in their hearts. As we hope to begin to rebuild our daily lives this year, we need to remember that everything we do must be prayed for in the power of the Spirit and must be anointed by the Spirit. Jackie Pullinger shows us that we have a God who often supplies what we need at the very last minute when we rely on him. She shows us that we are called to sacrificial giving. She shows us that constant prayer will overcome anything.

We lift Hong Kong to God. We lift Holy Trinity Lamorbey and this whole parish to God and we pray that we can learn how to live our lives with the yearning, anointing and blessing of the Holy Spirit, for that is the only way to truly live.

Fr Mark

Holy Trinity Church, Hurst Road, Sidcup, DA15 9AE seeks to provide a pastoral, evangelistic, social/prophetic and ecumenical mission to the community. The Parish Office is based in the Church Hall. The Parochial Church Council (PCC) is responsible for the maintenance of the Church building, the Church Hall and adjacent lands on Hurst Road, Sidcup.

### **Council Membership**

The PCC comprises elected representatives of the laity serving for a period of three years, one third of whom retire each year; lay members of Deanery Synod; Licensed Readers appointed by the Annual Parochial Church Meeting under Church Representation Rules; and ex-officio members. At the Annual Parochial Church Meeting in 2014 a Resolution was passed that no representative of the laity being a member of the PCC may hold office for more than three years continuously. An interval of one year must pass before such an individual is eligible to stand again for election as a representative on the Council. During the year the following served as members of the PCC:

#### ***Ex-Officio Members***

The Reverend Mark Blakely	Chair
The Reverend Renate Tulloh	Curate + vice-chair (from 27.9.20)
Bob King	Churchwarden
Carol Martin	Churchwarden
Sarah Blew	Licensed Reader

#### ***Elected Representatives on the Deanery Synod of Sidcup (2020 – 2023)***

Annette Barber	
Madeleine Waggett	Treasurer

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2021***

Terry Hales, Kay Lovett, Morwenna Semos

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2022***

Barbara Giles, Sandra Mackie, Marissa Tribe

#### ***Elected Members to serve until the Annual Parochial Church Meeting 2023***

Penny Brayshaw, Sue Knight, Doreen Pitcher

***Standing Committee:*** the entire PCC are considered members of the Standing Committee.

The PCC met 5 times during 2020. Reports were received from representatives of Churches Together in Sidcup, Deanery and Diocesan Synods.

The PCC complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 and formally adopted the House of Bishops' "Promoting a Safer Church; safeguarding policy statement". A copy is displayed in the church porch together with contact details of the Parish Safeguarding Officer.

## Working Groups & Committees

Several working groups and committees convene between PCC meetings to engage in the work of the Church:

### The Ministry Team

The Ministry Team usually meets monthly by invitation of the Vicar. In 2020 it comprises all those who hold licensed or permission to officiate (PTO) ministries: our Curate, our Licensed Reader, our PTO Readers, our Pastoral Assistants and our Churchwardens; with the Parish Administrator in attendance. We meet to support each other in our work and identify ways of developing the pastoral and worshipping life of the congregation. Given lockdown restrictions, a smaller group of Vicar, Curate and Readers met regularly (in person and on Zoom) as a 'clergy team' to discuss covid-related changes to Mass and preachments.

Additionally, the following were authorised by the Vicar to assist at the Holy Eucharist: Lynne Buckley, Martin Carruthers, Rosemary Coleman, Terry Hales, Sue Knight, Sandra Mackie, Sandra Paddon MBE, Anna Staple, Marissa Tribe and Madeleine Waggett.

### Safeguarding

First, I think it is important to acknowledge the report into the Church of England by the Independent Inquiry into Child Sexual Abuse, which was produced on 6 October 2020, and the Church's commitment to listen to the findings of the report and to change.

Turning to the safeguarding work at Holy Trinity Lamorbey, I need to acknowledge the hard work of Lesley Daniell in managing the joint role of Safeguarding Officer and Recruiter (responsible for DBS checks) for a number of years.

I took over the Safeguarding role from 30 July 2020 and the Lead Recruiter role subsequent to that. Access to the Diocesan's DBS database took a little longer, due to COVID, but as of mid-January 2021, I am now in a position to begin assisting with DBS renewals and will be contacting people as required.

We now have a dedicated email address: [htlamorbey safeguarding@gmail.com](mailto:htlamorbey safeguarding@gmail.com) so that people can get in touch easily and privately.

The Diocese have switched to online training. Below is a reminder of what is available and required every three years.

Previously	Current
C0	Basic Awareness ( <b>Updated October 2020</b> ) <b>On-line training</b>
C1	Foundation (Updated November <b>2019</b> and will be updated in January <b>2021</b> ) <b>On-line training</b>
C2 (Leadership)	Leadership <b>via Zoom</b>
C3 (Clergy & Lay Ministers)	

I am still feeling my way in this new role and am particularly aware of the difficulties of communication at the moment. Please do get in touch with questions or concerns.

*Penny Bull*

*Parish Safeguarding Officer/Lead Recruiter*

## **Fundraising and Social Committee Report**

The year started well with a Race Night. The hall was packed, and it was a very enjoyable family fun evening. The youth organisation leaders did a fantastic job of setting up the screening of the races, taking bets and giving out the winnings!! As a committee we had organised many events for 2020 that sadly because of the pandemic we were not able to do. We did hold a Christmas Raffle, and this was very well supported by members of the congregation.

*Doreen Pitcher*

## **Junior Choir**

Due to the current circumstances Junior Choir has unfortunately been suspended. However, we are hoping that we will soon be able to resume rehearsals one Friday evening a month during term time, with the Junior Choir joining us for the service that weekend. We are looking forward to learning new anthems and settings and building up the choir for 2021. All school age children are welcome. Email [htjuniorchoir@gmail.com](mailto:htjuniorchoir@gmail.com) for more information.

*Neill, Jill and Nicolette*

## **Messy Church Report**

We have not been able to hold any messy church services in the past year due to the pandemic. This is especially unfortunate as we had been planning our first service with Fr Mark on board last year in March, just as the country went into the first lockdown. It is impossible to socially distance during a messy church service given the family activities, celebration and sharing of food that takes place. As a result, it will be a little while before we are able to confidently plan for the next messy church, but we are hopeful that we will do so as soon as it is safe.

*Sarah Miller*

## **Social Club**

The Holy Trinity Social Club has like many other organisations been closed since March 2020 and sadly was unable to book any events for the rest of the year.

Many of the members are very elderly and look forward to our weekly meetings but they all have my telephone number and are assured of a 'chat' at any time. Cheery cards were sent to every member during the year and each received a Christmas card. Birthday cards were also sent which included some special 90th celebrations!

In October, on the Club's 44th Birthday, we made a donation to the church's Yellow Iris Fund. Our two charities Livability and the R.N.L.I. have not been forgotten either.

We look forward to being able to meet up again.

*Valerie Holdsworth*

## **Facilities Report**

Due to the current Covid-19 situation, our Church's maintenance requirements have not been at normal levels. However there have been issues during 2020 that have needed attention:

- The church lawn mower's fuel system comprising petrol tank, fuel line and carburettor was thoroughly cleaned out with a new air filter fitted following a report that the mower would not run satisfactorily. All good at time of writing.

- Defective light bulbs both inside and outside the south porch have been changed.
- A new pneumatic time-delay light switch has been fitted in the vestry lobby area.
- Easy to operate black antique style door bolts have now been fitted to both access doors to the organ loft replacing the difficult to reach and fiddly little cupboard latches.
- A new brass finish Yale night latch has been fitted to the vestry door to replace the badly fitted and damaged roller latch.
- In accordance with the requirements of Regulatory Reform (Fire Safety) Order 2005 for both the Church and the Church Hall I have carried out fire extinguisher and fire blanket inspections and tests.

*Ian Giles*

## **Churchwardens' Report**

### Overview

As we all know 2020 has been dominated by the horrendous Covid-19 pandemic and apart from a couple of months we have had no services in church.

However, happily, we were able to welcome Mother Renate to Holy Trinity in the capacity of Curate and already the congregation have warmed to her and she is now fully integrated in to our HTL family.

We were able to formally meet Renate at a specially arranged service attended by the Mayor of Bexley, Cllr James Hunt, who as well as welcoming her, presented Fr Mark with the Mayor's special commendation for services in the community during the pandemic.

We all know what a fantastic job Fr Mark is doing, and we are all most thankful for the recordings he makes of the weekly services and then transmits on the newly formed WhatsApp worship group. We must of course thank Renate, Morwenna and Sarah for the assistance they give.

We enter 2021 with the prospect of being locked down until Easter but we now know that the vaccine is coming, and a large percentage of our congregation should have been inoculated by the end of March, some may have been given both doses.

### Glass Doors

We have been awarded a Faculty for the installation of the glass doors. As usual this was a lengthy process! The wooden door frames have been manufactured and the installer is awaiting the delivery of the glass. Once this is received the doors will be installed.

### Conclusion

It has been a difficult year but the end of this pandemic is in sight, please stay safe, please take the vaccine when offered and we will see you all for Easter.

*Carol Martin and Bob King*

## Hall Management Group Report

When I started to write this report at the end of 2019 our overall position was very good. The work of the committee had become quite painless:

- Pat was handling administration with no pressure and the letting position had improved.
- Keith was taking care of all maintenance issues and Oliver had the finances under control.
- The new lease for 1A had been signed with a significant increase.
- The barrier had been fitted in the car park.
- Luke Cashin had joined the committee to enhance our fund-raising activities.

2020 promised to be a great year, what could possibly go wrong? WOW we never saw a pandemic coming did we.

In March we practically closed, our hirers had to stop their businesses and apart from Drewery nobody wanted to use the car park.

After long and devoted service to our church and in particular the Hall Committee, Fr Robert decided it was time to put his feet up and he resigned from the committee.

We were going to consolidate our finances and arrange for all Hall business to be channeled through the Hall Account. We had calculated that we would be in a position to contribute a total of £12,000.00 to the Main Church Account. However, with so much uncertainty we decided to leave things as they were for the rest of the year. But with our reduced income, due to lack of hirers during the lockdowns, we would have to reduce our level of contribution to £6,000.00 for the year. This reduction would allow us to create a building fund and retain an emergency fund. Of course, we did not reckon on Pat beavering away on new hirers between lockdowns!

After discussions at a PCC meeting in December, and confirmation from Madeleine that if we were to contribute a further £2,000.00 her books would balance, the PCC also acknowledged the need for the building fund and reserve. Of course, all money in the Hall Account belongs to the Church which makes decisions fairly easy and we agreed to the £2,000.00 increase.

We had hoped that at the end of 2020 we would have a building fund of £10,000.00 and a reserve of £3,000.00 but the extra contribution to the Church has reduced these expectations. However, thanks to Pat's excellent work, and Oliver's financial negotiations with our cleaners, we have finished in a far better position than we could possibly have imagined.

We must also thank Luke and Keith for arranging for the boiler to be serviced and have all electrical equipment tested to meet current guidelines. All is fine, but we will need to budget for a new consumer unit in the next couple of years.

At the 31 December we had a total of £13,078.05 in the bank but we do still have some December invoices to pay. I think that after all bills for the year are paid we will, in round numbers, have £11,000.00 in that account and we are recommending that we:

- 1 Create a Building Fund of £8,000.00
- 2 Maintain the reserve at £3,000.00

Of course, 2021 will start with us in Tier 4 with probably even more restrictions to follow and, with the possible exception of Wellington Boots, our hirers will not return in January. We have therefore taken a pessimistic view in preparing our budget for 2021. We have assumed that we will have no lets except Wellington Boots until May; I know this seems unrealistic, but I would rather plan for the worst and improve on it. I am hoping even then that we will be able to match this year's contribution of £8,000.00 to the Church and maintain both our Building Fund and Reserve.

The good news of course is that by May the vaccine process will be well underway, and we will be able to plan for the second half of the year with a little more certainty.

Please stay safe.

*Bob King*

### **Relationships Externally Directed**

The pandemic has had a huge impact on our giving and we only supported two external charities this year: The Children's Society and The Royal British Legion Poppy Appeal.

### **1A Hurst Road**

The PCC continues to offer a commercial lease on the office above the church hall. The lease has been renewed for a period of five years on an increased rent recommended by a professional surveyor.

### **Church Attendance**

Data is collected for Central Church Statistics over the Easter and Christmas services, as both these festivals occurred during lockdowns there are no available figures. A weekly Mass has been transmitted on a WhatsApp worship group with 82 followers and has been well received.

### **Church Electoral Roll**

Following the revision of the Church Electoral Roll the figure now stands at 86. The figure at the last APCM was 83.



Approved by the PCC and signed on their behalf by  
The Reverend Mark Blakely (PCC Chair)

**HOLY TRINITY CHURCH, LAMORBEY**  
**FINANCIAL STATEMENTS OF THE**  
**PAROCHIAL CHURCH COUNCIL**  
**FOR THE 12 MONTHS TO 31st DECEMBER 2020**

The Financial Statements have been prepared in accordance with the Charities Act 2011 using the Receipts and Payments basis.

**Funds**

General funds represents the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

**Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Moveable church furnishings held by the churchwardens on special trust and which require a faculty for disposal;
- Land and buildings held on behalf of the PCC;
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000; and
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made;
- Any other amounts owing to the PCC including church hall lettings and insurance claims;
- Cash in hand and at bank; and
- Legacies where formal notification of entitlement and amount has been received at the year end by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- Any loans or overdrafts advanced to the PCC; and
- Creditors for goods or services where the supply has been received and invoiced by the year end.

## Financial review

The accounts this year are exceptional, in a very challenging year. Whilst the natural income flow has decreased so too have the expenses, but the overwhelming generosity of parishioners donating to restricted funds has been phenomenal helping to underpin the finances of the PCC.

As detailed in the financial statements:

Total receipts were £119,510. This figure included:

- £73,226 Parishioners giving generously to support our mission (including two Flower Funds, see below)
- £5,369 Being income tax recovered from HM Revenue & Customs on all money given to the PCC under Gift Aid during the period.
- £955 Income generated from fundraising events, before costs.
- £10,072 Rental income from 1A Hurst Road - a short term commercial lease.
- £18,002 Income from hiring out the Church Hall, before Hall costs of £15,332

The Yellow Iris Fund was set up during the Coronavirus Pandemic when the doors of Holy Trinity Lamorbey were shut for worship. The fund is a way Parishioners helped Holy Trinity through financial support. The Yellow Iris flower is a symbol of Hope and Cherished Friendships. Hope is what we have for the future and our cherished friendships are what sustain us, with the love we have for one another.

Purple Gladiolus Fund was established to cover expenditure on the church doors and also for future repairs & maintenance.

£79,756 was spent to provide the Christian ministry from Holy Trinity. Our key expenditure is the cost of stipendiary ministry and maintaining our beautiful parish church and church hall.

The net surplus after transfers from/(to) the Church Repair Fund was £39,754 of which £41,101 comes from designated funds.

Only £52 is available within a Repair Fund that may be used towards maintenance work including that identified by architects appointed by the Diocese of Rochester, during their quinquennial inspection. The Diocesan Repair Fund is a designated fund established to meet major repairs on both the Church and Hall and requires replenishment before the next quinquennial works can be carried out.

## Reserves policy

It is the PCC's policy to maintain a balance on unrestricted funds (if possible), which equates to approximately three months unrestricted payments to cover emergency situations that may arise from time to time. At the year end there is a balance of £36,257 of unrestricted funds at the year end related estimated to cover three months of unrestricted expenditure in a normal year. The PCC holds almost £115,000 of designated funds available to use if necessary.

There is £62,083 held as restricted funds - please refer to Note 2 to the accounts.

Cash funds are maintained with Barclays Bank plc and the Rochester Diocesan Society Board of Finance.

## STATEMENT OF ASSETS &amp; LIABILITIES AS AT 31st DECEMBER 2019

Note	2020				2019
	General Fund	Restricted Funds	Designated Funds	Total	Total
	£	£	£	£	£
Monetary Assets					
Bank Current Accounts	-	28,812	-	28,812	14,355
Bank Deposit Account	27,653	33,201	114,911	175,766	150,503
Rochester Diocese Deposit Funds	8,603	69	52	8,724	8,690
<i>Total cash</i>	36,256	62,083	114,963	213,302	173,548
Other assets					
1 Church Hall at Cost	14,500			14,500	14,500
<b>TOTAL ASSETS</b>	<b>50,756</b>	<b>62,083</b>	<b>114,963</b>	<b>227,802</b>	<b>188,048</b>
2 <i>Less Liabilities</i>					
Organ Repair Fund		(8,562)		(8,562)	(8,528)
Upkeep of Church Services		(1,982)		(1,982)	(2,254)
Choir/ Music Fund		(349)		(349)	(354)
Church Hall Activities		(556)		(556)	(558)
Memorials		(5,561)		(5,561)	(1,561)
Pilgrimages & Outings		(266)		(266)	(266)
Church Repairs		(1,238)		(1,238)	(1,088)
RDBF Grants (repayment due in 2020 will result in £1,000 liability)		(1,000)		(1,000)	2,000
Charitable Grants		(12)		(12)	(42)
Scouts (Hall Car Park)		(2,520)		(2,520)	(2,520)
Social Club		(5,029)		(5,029)	(5,152)
Yellow Iris Fund		(11,006)		(11,006)	0
Purple Gladiolus Fund		(24,000)		(24,000)	0
Garden Fund			(4,363)	(4,363)	(5,022)
Investment Fund			(110,548)	(110,548)	(110,548)
RBDF Repair Fund			(52)	(52)	(52)
<b>TOTAL LIABILITIES</b>	<b>0</b>	<b>(62,083)</b>	<b>(114,963)</b>	<b>(177,046)</b>	<b>(135,944)</b>
<b>TOTAL ASSETS LESS LIABILITIES</b>	<b>£50,756</b>	<b>-</b>	<b>-</b>	<b>£50,756</b>	<b>£52,104</b>

Non-monetary assets

There are many parishioners who donate their time and talents in furtherance of the Holy Trinity Church Lamorbey mission.  
Approved by the Parochial Church Council on \_\_\_\_\_ and signed on its behalf by:



Reverend Mark Blakely  
Vicar of Holy Trinity Lamorbey, Church

The Notes on the following pages form part of these accounts

**INCOMING RESOURCES (RECEIPTS)**

	<u>Unrestricted</u> <u>Income</u>	<u>Restricted</u> <u>Income*</u>	<b>2020</b> Total	2019 Total
	£	£	£	£
Note <u>Voluntary Income</u>				
3 Gift Aid donations	27,407	-	27,407	25,534
4 Income Tax recoverable	5,369	-	5,369	5,123
All other giving	1,864	39,516	41,380	17,897
5 Collections at services	4,440	-	4,440	5,424
Legacy income	-	-	-	110,548
<u>Charity Fund Raising</u>				0
2 Charitable Collections	-	460	460	498
<u>Activities for Generating Funds</u>				0
6 Fund Raising Events	955	-	955	4,320
<u>Income from Investments</u>				0
8 Interest	228	35	263	162
9 Rental Income from 1A Hurst Rd	10,072	-	10,072	5,750
<u>Income from Church Activities</u>				0
10 Fees (Clergy & PCC)	9,881	-	9,881	7,173
7 Church Hall	18,002	-	18,002	33,471
Social Club	-	1,282	1,282	9,350
<b>TOTAL INCOMING RESOURCES</b>	<b>78,218</b>	<b>41,292</b>	<b>119,510</b>	<b>225,248</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**RESOURCES EXPENDED (PAYMENTS)**

	<u>Unrestricted</u> <u>Expenditure</u>	<u>Restricted</u> <u>Expenditure*</u>	<b>2020</b> Total	2019 Total
	£	£	£	£££
Note <u>Church Activities</u>				
Parish Pledge (payment to Diocese of Rochester)	37,373	-	37,373	45,493
Organist	6,404	-	6,404	6,574
Administrator	4,472	-	4,472	5,495
12 Clergy expenses	5,324	-	5,324	1,696
11 Interregnum expenses	-	-	-	3,574
13 Church running expenses	5,649	(1,704)	3,945	25,399
0 Church utility bills	2,887	-	2,887	4,447
Publications	77	-	77	60
<u>Other Resources Expended</u>				0
7 Church Hall Expenses	15,332	-	15,332	19,995
6 Fundraising Events	-	-	-	110
1 Management & Administration	(2,486)	-	(2,486)	2,958
Social Club	-	1,405	1,405	8,527
10 Fees (Clergy & PCC)	4,532	-	4,532	0
<u>Charity Donations &amp; Grants</u>				0
2 Donations/Grants to Charities	-	490	490	468
<b>TOTAL RESOURCES EXPENDED</b>	<b>£79,565</b>	<b>£191</b>	<b>£79,756</b>	<b>£124,795</b>
<b>EXCESS OF (EXPENDITURE) / INCOME</b>			39,754	100,454
Net Transfer from/(to) Repair Fund			-	0
<b>SURPLUS/(DEFICIT) OF INCOME OVER EXPENDITURE</b>			<b>39,754</b>	<b>100,453</b>
Current and deposit accounts at beginning of the Year			173,548	73,094
<b>Current and deposit accounts at the end of the Year</b>			<b>£213,302</b>	<b>£173,548</b>

\* Includes designated funds - refer to Notes

The Notes on the following pages form part of these accounts

**NOTE 1 CHURCH HALL**

The original cost of the Church Hall was £14,500. The PCC does not hold a current market value for the Hall.

**NOTE 2 RESTRICTED & DESIGNATED FUNDS**

Fund Type		Opening	Income	Expenditure	Closing		
		£	£	£			
Restricted	Organ Repair Fund	8,528	35	-	8,562		
Restricted	Upkeep of Church Services	2,254	160	(432)	1,982		
Restricted	Choir Music Fund	354	-	(5)	349		
Restricted	Church Hall Activities	556	-	-	556		
Restricted	Memorials	1,561	4,000	-	5,561		
Restricted	Pilgrimages & Outings	266	-	-	266		
Restricted	Church Repairs	1,088	150	-	1,238		
Restricted	RDBF Grants	(2,000)	-	3,000	1,000		
Restricted	Yellow Iris Fund	-	11,006	-	11,006		
Restricted	Purple Gladiolus Fund	-	24,000	-	24,000		
Restricted	Charitable Grants	42	460	(490)	12		
Restricted	Scouts Church Car Park	2,520	-	-	2,520		
Restricted	Social Club	5,152	1,282	(1,405)	5,029		
		20,323	41,092	668	62,083		
Designated	Investment Fund	110,548	-	-	110,548		
Designated	Garden Fund	5,022	200	(859)	4,363		
Designated	RDBF Repair Fund	52	0	-	52		
		<b>£135,944</b>	<b>£41,292</b>	<b>£(191)</b>	<b>£177,046</b>	<b>£177,046</b>	<b>£135,944</b>

Organ Repair Fund	Legacy of the Miss Anne Elisabeth Thomas Deceased
Upkeep of Church Services	Specific donations to items such as Church flowers & wine
Choir Music Fund	Specific donations to cover expenditure on choir music
Church Hall Activities	Specific donations to cover expenditure on new hall equipment
Memorials	Memorial Funds for Tim Room (£669), Martin Morris (£392), Jim Broughton (£500) and Bob Semos (£4,000 new)
Pilgrimages & Outings	Specific donations to cover expenditure on congregational pilgrimages and outings
Church Repairs	Newly established fund to support repairs to fabric of the church
RDBF Grants	Grants obtained from Diocese of Rochester to support repairs to Church boiler (expenditure is recovery of 2019 payment)
Yellow Iris Fund	For use of projects at HTL as directed by the Vicar and PCC
Purple Gladiolus Fund	To cover expenditure on Church doors and potential future repairs and maintenance
Charitable Grants	Donations received specifically for onward donation to named charities
Scouts Church Car Park	Co-Op Funding arranged by Scouts to aid maintenance of the Church & Hall Car Park
Social Club	Subscriptions and donations to be used for social club events
Investment Fund	Refer to Page 2 Financial Review, Legacy income. The Fund builds a sustainable future income stream
Garden Fund	Specific donations to cover expenditure on Church Garden
RDBF Repair Fund	Specific Fund established to support Quinquennial Repairs to Church (not Hall)

**Quinquennial Obligations**

In accordance with the Diocesan Scheme under the Inspection of Churches Measure 1955, as amended by the Care of Churches and Ecclesiastical Jurisdiction Measure 1991, the Church was inspected by architects appointed by the Diocese of Rochester in 2016 and Quinquennial works carried out in 2018. The next Quinquennial report will be available in 2021.

The Church Hall does not have similar inspections and the Church Council responds to repairs and maintenance needs as they arise and as funds become available.

2020

2019

**NOTE 3 GIFT AID DONATIONS**

Money either in envelopes, through a bankers' order, or by cheque, which is given on a regular and committed basis under Gift Aid. Envelope printing costs are set off against this income.

**NOTE 4 INCOME TAX RECOVERABLE**

The amount of tax recovered from HMRC on all money given to the PCC under Gift Aid (see Note 3)

**NOTE 5 COLLECTIONS AT SERVICES**

Open plate collections, Sundays, Weddings, Funerals, Special Services

**NOTE 6 FUNDRAISING EVENTS**

Money raised from Fundraising activities for non specific use

**NOTE 7 CHURCH HALL ACCOUNT**

There is no restricted expenditure or income in 2020

		£	£	£
Income	Donations	-		650
	Wellington Boots	4,853		8,320
	Slimming World	1,809		3,627
	Karate	792		1,764
	Baby Ballet	1,568		2,880
	First Class Learning	2,650		1,850
	Didi Dance	200		380
	Phonic Stars	120		330
	Glorious Assembly	-		270
	Occasional hires	1,203		1,735
	Car Park	4,808		11,665
			18,002	£33,471
Related Expenditure	Caretaker	(2,633)		(2,719)
	Contract cleaners	(5,693)		(9,067)
	Utility bills	(3,285)		(3,770)
	Insurance (note 17)	(2,505)		(1,331)
	Maintenance	(1,215)		(3,109)
			(15,332)	£(19,995)
<b>Net Income (Expenditure)</b>				<b>£2,671</b>
				£13,475

**NOTE 8 INTEREST**

Interest earned on funds held at Rochester Diocese & Barclays Bank.

**NOTE 9 RENTAL INCOME FROM 1A HURST ROAD**

Though part of the Hall structure this income is carved out from the Hall. Lease was renewed in 2020.

**NOTE 10 FEES (CLERGY & PCC)**

Fees paid to PCC for weddings, funerals, cremations and Burial of Ashes

	£	2020	2019
DBF Fees towards Clergy's stipend	6,495		£ 5,997
PCC Fees (net of outgoings)	<u>(1,146)</u>	<b>£5,349</b>	<u>1,176</u> <b>£7,173</b>

**NOTE 11 INTERREGNUM EXPENDITURE**

Specific costs incurred by PCC during the course of the interregnum period which will not recur once a new incumbant is inducted. More significant costs included Priest cover, advertising for vacancy and maintaining aspects of vicarage.

**NOTE 12 CLERGY EXPENSES**

	£	2020	2019
Ministerial expenses	(107)		(718)
Priest Cover	(500)		
Vicarage rates <i>(none due during 2019 interregnum)</i>	(2,806)		-
Vicarage repairs & maintenance	(1,046)		(171)
Vicarage & grounds costs	(866)		(800)
Hospitality expenses	<u>-</u>	<b>£(5,324)</b>	<u>(6)</u> <b>£(1,696)</b>

**NOTE 13 CHURCH RUNNING EXPENSES**

	Restricted element	£	2020	2019
Insurance (note 27)		2,505		3,776
Subscriptions		439		747
Church flowers	140	140		1,117
Church Garden	859	1,075		
Quinquennial Repairs		-		7,716
Repairs & Maintenance*	(3,000)	(1,577)		9,098
Organ Repairs		629		614
Upkeep of Church services	292	292		1,591
Other Parish & Support costs	5	<u>442</u>	<b>£3,945</b>	<u>637</u> <b>£25,297</b>

\* Restricted = Recovery of 2019 payment

**NOTE 1 CHURCH MANAGEMENT & ADMINISTRATION**

Printer/ Copier, website, stationery, telephone, postage, bank charges.

**NOTE 2 CHARITY DONATIONS AND GRANTS (RESTRICTED)**

Money raised by the Church congregation for specific charitable causes (all restricted)

	£	2020	2019
Christingle	460	<b>£460</b>	498

#### NOTE 16 INSURANCE

Church Insurance is provided by the Ecclesiastical Insurance Group.

#### NOTE 17 PAYMENTS TO PCC MEMBERS

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC. The only payments to other PCC members were the reimbursement of receipted expenses incurred on behalf of the PCC. No payments or expenses were paid to any persons closely connected or related to PCC members.

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#### Independent Examiner's report to the PCC of Holy Trinity Lamorbey, Sidcup

This report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on pages 1 to 9, is in respect of an examination carried out in accordance with the Charities Act 2011.

#### Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the accounts comply with part 8 of the Charities Act 2011. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

#### Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Part 8 of the Charities Act 2011.

That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 8 of the Charities Act 2011; and
  - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Stephen England*

Stephen England, FCCA

24.3.21