

**THE PAROCHIAL CHURCH COUNCIL OF THE  
ECCLESIASTICAL PARISH OF ST MATTHEW, BLACKMOOR  
& WHITEHILL**

**Registered Charity number 1171865**

**(ST MATTHEW'S CHURCH)**

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**REPORTS AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2022**

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# **ST MATTHEW'S CHURCH**

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# ST MATTHEW'S CHURCH

## Information

<b>Vicar</b>	None at 31 Decmber 2023 Parish is in Interregnum
<b>Bankers</b>	Lloyds Bank Farnham Branch PO Box 1000 BX1 1LT
<b>Treasurer</b>	Mrs Leonie Sadler ACMA 19 Liphook Road Bordon Hampshire GU35 9AD
<b>Independent Examiner</b>	Mr Rodney FisherFCA, FCMA Liss

# ST MATTHEW'S CHURCH

## Annual Report for the year ended 31 December 2022

### Background

Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Rev Alice Wood, (as from 1 August 2022 the parish is in interregnum) in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for the Church building itself. The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish communities of Blackmoor & Whitehill. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live in our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

### Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Vicar	Rev Alice Wood	Chairman, resigned 31 July 2022
Church Wardens	Mrs Davina Hudson Mr Stephen Jolliffe	Acting Lay Chairman (from 1 August 2022)
Elected members	Rev David Aldous Ms Linda Buckland Mrs Sylvia Boddington Mr David Cooper Mr Robin Helliwell Mr Torben Houlberg FCA Rev Wendy Mallas Mrs Jean Mitchell Mrs Jilly Prideaux Mrs Leonie Sadler ACMA Mrs Jenny Wilkinson	Appointed 22 May 2022     Treasurer (to 1 January 2023)  Appointed 22 May 2022  Treasurer (from 1 January 2023) Safe Guarding
Secretary	Ms Gemma McDonald	

# ST MATTHEW'S CHURCH

## **Annual Report for the year ended 31 December 2022**

The PCC operates through a number of committees, which meet between the meetings of the PCC

**Standing Committee** This is the only committee required by law. It consists of the incumbent, the Church Wardens, the Secretary and the Treasurer. It has power to transact the business of the PCC between its meetings, subject to any directions by the PCC

### **Committees (continued)**

**Building Committee:** Attends to matters relating to the stewardship of the church buildings and fabric and the church yard

**Finance Committee** This committee is supporting the treasurer in his tasks

**Worship Committee:** Meets to plan and develop the diverse worship of God in the parish in support of the vicar

**Fundraising & Social Committee** Attends to all social functions undertaken such as organising the fund raising events, the annual church fete, the harvest festival and any Christmas activities.

**Review of the year:** The full PCC met 5 times during the year. Committees met between meetings and reports were received by the full PCC and discussed as necessary. No unapproved remuneration was paid to any PCC member.

It is our policy to invest our fund balances with the CBF Church of England Deposit Fund.

Payments were made to the Diocese during the year of £36,738. At the end of this year there were no arrears

**Reserves policy:** This policy requires the PCC to maintain sufficient reserves to cover the normal gross running costs of the church for 6 months.

The trustees declare that they have approved the report and the accounts above on 11 January 2023



**Stephen Jolliffe  
Acting Lay Chairman**

# ST MATTHEW'S CHURCH

## **Independent examiner's Report to the Parochial Church Council (the trustees) of St Matthew's Church, Blackmoor & Whitehill**

I report to the trustees on my examination of the accounts of St Matthew's Church (the Trust) for the year ended 31 December 2022.

### **Responsibilities and basis for the report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by:



— FCA, FCMA

Date:

8 March 2023

**ST MATTHEW'S CHURCH**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds	2022 Total £	2021 Total £
<b>INCOMING RESOURCES</b>						
<i>Voluntary income</i>						
Planned giving		18,735	-	-	18,735	18,128
Income tax recovered from gift aid		4,673	-	-	4,673	4,077
Collections		6,085	-	-	6,085	4,137
Donations		2,867	147	-	3,014	3,763
Grants & VAT recovered		1,500	400	-	1,900	937
Legacies		35,500	-	-	35,500	-
Other income		-	-	-	-	-
		<u>69,360</u>	<u>547</u>	<u>-</u>	<u>69,907</u>	<u>31,042</u>
<i>Activities for generating funds</i>						
Fundraising events		3,158	3,553	-	6,711	5,609
Income tax recovered from gift aid		-	-	-	-	358
	6	<u>3,158</u>	<u>3,553</u>	<u>-</u>	<u>6,711</u>	<u>5,967</u>
<i>Income from charitable (Church) activities</i>						
Fees from weddings & funerals		7,406	1,650	-	9,056	6,825
Soup Cafe & Church Café		8,255	-	-	8,255	3,105
Other income		1,340	-	-	1,340	40
		<u>17,001</u>	<u>1,650</u>	<u>-</u>	<u>18,651</u>	<u>9,970</u>
<i>Income from investments</i>						
Interest		2,041	-	235	2,276	295
Unrealised gains from investments (Lord Selborne's fund)		-	-	( 1,047 )	( 1,047 )	1,123
		<u>2,041</u>	<u>-</u>	<u>( 812 )</u>	<u>1,229</u>	<u>1,418</u>
<b>Total incoming resources</b>		<b>91,560</b>	<b>5,750</b>	<b>( 812 )</b>	<b>96,498</b>	<b>48,397</b>
<b>Total payments (see page 8)</b>		<b>( 53,424 )</b>	<b>( 3,451 )</b>	<b>( 235 )</b>	<b>( 57,110 )</b>	<b>( 51,252 )</b>
		<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<b>Surplus (deficit) for the year</b>		<b><u>38,136</u></b>	<b><u>2,299</u></b>	<b><u>( 1,047 )</u></b>	<b><u>39,388</u></b>	<b><u>( 2,855 )</u></b>

The notes on pages 10 & 12 form part of these financial statements

**ST MATTHEW'S CHURCH**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted funds £	Restricted funds £	Endowment funds	2022 Total £	2021 Total £
<b>EXPENDED RESOURCES</b>						
<i>Fundraising, cost of goods sold and other costs</i>						
Cost of fundraising events	6	228	-	-	228	458
Soup Cafe & Drop-in		1,259	-	-	1,259	273
		<u>1,487</u>	<u>-</u>	<u>-</u>	<u>1,487</u>	<u>731</u>
<i>Charitable activities (activities directly relating to the work of the Church)</i>						
Missionary and charitable giving		565	596	-	1,161	921
Home missions and other church societies		-	-	-	-	245
Total giving		<u>565</u>	<u>596</u>	<u>-</u>	<u>1,161</u>	<u>1,166</u>
Diocesan Parish Share		37,060	-	-	37,060	36,738
<i>Church running expenses</i>						
Water rates		146	-	-	146	114
Heating & lighting		4,086	-	-	4,086	2,770
Insurance		2,157	-	-	2,157	2,077
General maintenance		2,958	2,106	-	5,064	904
Major repairs & refurbishment		-	-	-	-	1,885
Repair grant to PCC		-	-	-	-	-
Clergy expenses		85	-	-	85	30
Other ministry costs		653	60	235	948	275
Licences & other fees		-	689	-	689	385
Sundry expenses		160	-	-	160	17
		<u>47,870</u>	<u>3,451</u>	<u>235</u>	<u>51,556</u>	<u>46,361</u>
<i>Church management &amp; administration</i>						
PCC Secretary		2,034	-	-	2,034	1,895
Web site & IT costs		401	-	-	401	-
Room & equipment hire		589	-	-	589	682
Printing, stationery & books		651	-	-	651	1,264
Bank charges		-	-	-	-	-
Telephone & postage		392	-	-	392	319
		<u>4,067</u>	<u>-</u>	<u>-</u>	<u>4,067</u>	<u>4,160</u>
<b>Total expended resources</b>		<u><u>53,424</u></u>	<u><u>3,451</u></u>	<u><u>235</u></u>	<u><u>57,110</u></u>	<u><u>51,252</u></u>

The notes on pages 10 & 12 form part of these financial statements



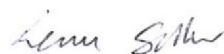
# ST MATTHEW'S CHURCH

## BALANCE SHEET AS AT 31 DECEMBER 2022

		2022	2021
	Note	£	£
<b>Fixed assets (Investments)</b>			
Lord Selborne's fund		7,887	8,934
<b>Current assets</b>			
Debtors	2	2,717	3,409
Prepayments		11	275
Cash at bank and in hand	3	182,295	141,343
		185,023	145,027
<b>Current liabilities</b>			
Creditors	4	871	1,320
Accruals		100	90
		( 971 )	( 1,410 )
		<u>191,939</u>	<u>152,551</u>
<b>Church Funds</b>			
General funds		173,601	135,465
Restricted funds		10,451	8,152
Endowment funds		7,887	8,934
Closing balance	7	<u>191,939</u>	<u>152,551</u>



**Stephen Jolliffe**  
Acting Lay Chairman and  
Church Warden



**Mrs Leonie Sadler ACMA**  
Treasurer

The notes on pages 10 to 12 form part of these financial statements

# ST MATTHEW'S CHURCH

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

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### 1 ACCOUNTING POLICIES:

#### 1.1 Accounting convention and policies

The financial statements of the PCC have been prepared in accordance with Church Accounting Regulations 2006 using the accruals basis.

#### 1.2 Basis of preparation of the financial statements

The financial statements have been prepared under the historical cost convention.

#### 1.3 Incoming resources

All incoming resources are included in the Statement of financial activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold.

Donated facilities are included at the value to the Charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services of volunteers. Donated services or facilities are included as income at a valuation which is an estimate of the financial cost borne by the donor where such cost is quantifiable and measurable.

Income tax recoverable in relation to donations received under Gift Aid (GA) or the Gift Aid Small Donations Scheme (GASDS) is recognised at the time of the donation.

#### 1.4 Resources expended

All expenditure is accounted for on an accruals basis and have been included under expense categories that aggregate all costs for allocation to activities. Where the costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

	2022	2021
	£	£
<b>2 DEBTORS</b>		
HMRC, gift aid tax recoverable	2,026	2,035
VAT recoverable (LPWGS)	191	874
Grant (not yet approved)	500	500
Other amounts due to PCC	-	-
	<u>2,717</u>	<u>3,409</u>

# ST MATTHEW'S CHURCH

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022

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<b>3 CASH AT BANK AND IN HAND:</b>	<b>£</b>	<b>£</b>
Lloyds Bank current account	<b>6,565</b>	<i>2,350</i>
Lloyds Bank fee account	<b>400</b>	<i>800</i>
Lloyds Bank deposit account	<b>15,034</b>	<i>10,028</i>
CBF Church of England Deposit Funds	<b>160,026</b>	<i>127,757</i>
Cash in Hand	<b>270</b>	<i>408</i>
	<hr/>	<hr/>
	<b>182,295</b>	<i>141,343</i>
	<hr/>	<hr/>

<b>4 CREDITORS</b>	<b>£</b>	<b>£</b>
Wedding fee deposits	<b>400</b>	<i>800</i>
Chancel floor project	-	-
Children's Society	-	-
Maintenance	-	-
100 Up Club	<b>271</b>	<i>200</i>
Organist fees	-	<i>160</i>
Secretarial services	<b>200</b>	<i>160</i>
	<hr/>	<hr/>
	<b>871</b>	<i>1,320</i>
	<hr/>	<hr/>

### 5 OTHER MATTERS

At the July 2021 PCC meeting it was agreed to establish a number of designated funds to 'ring fence' unrestricted funds available bearing in mind the need to keep adequate unrestricted reserves to cover approximately 6 months normal expenditure.

# ST MATTHEW'S CHURCH

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

		Income	Expense	2022	2021
		£	£	£	£
<b>6 FUND RAISING ACTIVITIES</b>					
100Up Club		204	-	204	204
Amazon		-	-	-	-
Apple Day		864	-	864	864
Calenders		70	-	70	70
Face Masks		-	-	-	-
HMRC, gift aid collected		-	-	-	-
Pancake Tuesday		-	-	-	-
Penny collections		-	-	-	-
Quiz Night		-	-	-	-
Race Night		1,938	( 338 )	1,600	1,600
Ride & stride		375	-	375	375
School Concert		-	-	-	-
Talent Night		831	( 120 )	711	711
Travelling Ted		-	-	-	-
		<u>4,282</u>	<u>( 458 )</u>	<u>3,824</u>	<u>3,824</u>
<b>7 STATEMENT OF FUNDS</b>					
	Brought forward	Income	Expenses	Transfers in / out	Carried forward
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	25,465	91,560	( 53,424 )	( 38,000 )	25,601
Designated funds (Note 5)					
Kitchen & Accessable Toilet	65,000	-	-	38,000	103,000
Meeting Room	20,000	-	-	-	20,000
Electric Installation	10,000	-	-	-	10,000
Oil tank	10,000	-	-	-	10,000
Font move	5,000	-	-	-	5,000
	<u>135,465</u>	<u>91,560</u>	<u>( 53,424 )</u>	<u>-</u>	<u>173,601</u>
<b>Restricted funds</b>					
Church yard fund	219	400	( 508 )	-	111
Fabric fund	-	93	-	-	93
Junior Church fund	455	54	( 59 )	-	450
Sponsored child	222	893	( 596 )	-	519
Missionary Opp fund	1,076	-	-	-	1,076
Music fund	169	1,200	( 689 )	-	680
Tower fund	6,011	3,110	( 1,599 )	-	7,522
	<u>8,152</u>	<u>5,750</u>	<u>( 3,451 )</u>	<u>-</u>	<u>10,451</u>
<b>Endowment funds</b>					
Lord Selborne's fund	8,934	( 812 )	( 235 )	-	7,887
<b>SUMMARY OF FUNDS</b>					
General funds	135,465	91,560	( 53,424 )	-	173,601
Restricted funds	8,152	5,750	( 3,451 )	-	10,451
Endowment funds	8,934	( 812 )	( 235 )	-	7,887
	<u>152,551</u>	<u>96,498</u>	<u>( 57,110 )</u>	<u>-</u>	<u>191,939</u>