



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 April 2021	To	31 March 2022

Section A Reference and administration details

Charity name	ENRYCH BERKSHIRE		
Other names charity is known by			
Registered charity number (if any)	1171864		
Charity's principal address	Room G1, ToB1, Earley Gate		
	University of Reading, Whiteknights		
	Reading		
	Postcode	RG6 6AT	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Jeffery	Treasurer and Chair		
2	Sandra Jeffery			
3	Teresa Broad		Resigned 04/08/2021	
4	Richard Stowell		Resigned 17/08/2021	
5	Paul McCarron			
6	Belinda Bowles			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Banker	Barclays Bank plc	
Banker	Shawbrook Bank	
Independent Examiner	Philip Harrison	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution adopted on 2nd March 2017

How the charity is constituted

Charitable Incorporated Organisation

Trustee selection methods

Appointed by Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Enrych Berkshire was created as an unincorporated registered charity in 2007 and changed its legal status in 2017 to a Charitable Incorporated Organisation (CIO).

Although the charity is independent, there is a service agreement between Enrych Berkshire and Enrych, the national charity, the affiliation meaning that Enrych Berkshire uses an agreed set of charitable objects and adhere to a defined set of standards of practice and procedures. The day to day management and administration of the charity is performed by nominated Trustees.

The funding of the charity comes from fundraising activities organised by the trustees, a service agreement with Reading Borough Council, and also grants from various grant-making organisations, trusts and foundations.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE OBJECTS OF THE CHARITY ARE TO IMPROVE HEALTH AND TO HELP PEOPLE TO OVERCOME DISADVANTAGE IRRESPECTIVE OF THEIR ETHNIC GROUP, RELIGION, GENDER, SEXUAL ORIENTATION, DISABILITY OR STATE OF HEALTH

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have paid due regard to the guidance issued by the Charity Commission on public benefit.

The aim of the charity is to provide more accessible and personalised social, leisure and learning activities to improve the mental and physical well-being of our members affected by a physical disability.

The charity strives to deliver the highest quality of service to physically disabled people within the Reading area and West Berkshire. Enrych Berkshire believes that everyone has the right to enjoy life with interests and activities that are fulfilling and rewarding. Our service provides, for those who lead restricted lives because of a disability, a focus for confidence building and skills development through leisure, learning and social contact. Our aims are to enhance quality of life, to reduce social isolation and encourage integration into mainstream society.

The project is run by a Volunteer Co-ordinator, responsible to the Trustee Management Board, who identifies potential users of the service, visits to assess needs and capabilities, seeks suitable volunteers or arranges facilitation help, maintains contact and provides ongoing support. In April 2021, the current Coordinator resigned to take up another post and the charity went through a recruitment process resulting in the appointment of new Coordinator in August 2021. In the period without a staff member, the roles and duties of a Volunteer Coordinator were undertaken by one of the trustees.

Members decide what they want to do. It might be a social activity e.g. board games, visits to the cinema/theatre or something in and around the house - cooking, gardening etc. Some will be interested in taking up art or music and many will want to learn IT skills or educational interests. Others take up a sporting activity such as swimming.

Volunteers are sought locally and matched with a Member; they will be asked to help their disabled Member on a one to one basis either by visiting them at home or by taking them out depending on the pursuit. As our Members are considered vulnerable, all Volunteers have to undergo an enhanced DBS check before meeting the Member. These DBS checks are renewed every 3 years.

As members of Reading Voluntary Action, their support service has proved to be a good source of volunteers. Our office being located on the University of Reading campus has also meant that we have developed a relationship with the Students Union. In particular, we are invited to attend the University's Freshers Fayre at the start of each academic year in September; the Fayre has been another good source of volunteers from undergraduates who see that adding volunteering to

their CVs stand them in good stead in their future careers. Following a year when the COVID-19 pandemic meant that the majority of undergraduates were working from home, The Fayre was reinstated in September 2021.

Members are placed on the social list when a lasting relationship has been made with their volunteer and they have largely achieved the outcomes they wanted at the start of the relationship. By moving members to the social list, this enables the coordinator to accept new members and find and match new volunteers with that member. However, social list members are still invited to any events that the charity undertakes.

Enrych Berkshire has successfully introduced many physically disabled people to a wide spectrum of volunteers with outcomes that not only bring colour and enjoyment to their lives but also increase their wellbeing.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity continued to be affected by the COVID-19 pandemic for most of the financial year. The vast majority of our disabled members being vulnerable remained largely locked down in their own homes and face to face contact with the coordinator and our volunteers only became possible in the last quarter. Contact was maintained by regular telephone and video communication to ensure that members did not feel isolated.

The social programme was suspended as lockdown meant that all hospitality and sports venues were closed; no trips or visits were possible. However, under strict conditions, we were able to invite a number of members and volunteers to a Xmas lunch in December 2021.

At the end of this financial year, we were actively supporting 29 members, 26 within Reading and a further 3 in West Berkshire and Wokingham local authority areas.

An example of the work carried out by Enrych Berkshire to achieve a successful outcome is given below:

A visually Impaired member has arthritis and further joint condition in their ankles and feet. Recovering from surgery and with further investigation work undergoing due to increased pain levels, the member lost confidence and mobility during Covid. Following a flood at the member's home and due to visual impairment, pain and fatigue, the member struggled to sort belongings and was unable to read the paperwork to file an insurance claim. The member also needed support emotionally and the coordinator has built a good relationship, talking regularly and making recent home visits. The member now has been matched with a volunteer who is going to be a sighted guide and go for walks and take the member shopping. The member is now able to walk new routes, use buses and have exercise to help with conditions, thus building confidence in being outside again.

Section E

Financial review

Brief statement of the charity's policy on reserves

The board of trustees has established a policy which is to endeavour to maintain a cash reserve of 3 months anticipated expenditure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The funding of the charity comes from grants and donations from various grant-making organisations, trusts and foundations. In addition under the Reading Borough Council contract for Adult Social Care "Narrowing the Gap II" which was awarded to the charity in March 2018, Enrych Berkshire receives funding of £12,000 per annum until June 2022, paid quarterly.

A number of funding applications were made to trusts and foundations and they resulted in the awards of just over £15,000 in total from the John Sykes Foundation (£1,000), the YPP Charitable Trust (£2,500 – 2nd year of a 3 year grant), the National Lottery Community Fund (£10,000), and the Peter Baker Foundation (£1,000). Individual donations were received of just under £1,400, for which we received £390 in GiftAid. Total Income for the year was £28,880. It should be noted that the award of £10,000 from the Community Fund was paid in full just before the end of the financial year, and therefore inflates the normal annual income level over previous financial years.

Total expenditure for the year was £21,066, leaving a surplus of £7,015. All expenditure went to the running costs of the charity in order to fulfil our aim of supporting adults with disabilities to improve their wellbeing. Just over 50% of expenditure went to staff costs, while 35% was spent on the lease of a small office and related communication costs.

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Ralph Jeffery	Paul Campbell McCarron
Position (eg Secretary, Chair, etc)	Chair of Trustees	Trustee
Date	6 th October 2022	6 th October 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Enrych Berkshire

Receipts and payments accounts

CC16a

For the period
from

01/04/2021

To

31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants received	22,000	-	-	22,000	12,000
Project Events	-	-	-	-	-
Trusts and Foundations	3,500	1,020	-	4,520	10,345
Donations	1,918	20	-	1,938	531
Gift Aid Income	384	-	-	384	100
Interest	38	-	-	38	59
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,840	1,040	-	28,880	23,035
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,840	1,040	-	28,880	23,035
A3 Payments					
Fundraising Events	-	-	-	-	-
Other Fundraising Costs	181	-	-	181	100
Staff Travelling and Subsistence	81	-	-	81	42
Staff training	-	-	-	-	30
Advertising and promotion	170	-	-	170	285
Volunteer Travel, Training & DBS Fees	143	-	-	143	90
Member & Vols Outings	-	522	-	522	1,027
Other sundry costs	37	-	-	37	-
Rent and Rates	4,772	-	-	4,772	4,211
Insurance	-	-	-	-	549
Printing, Post, Stationery, IT Supplies	197	-	-	197	149
Telephone and internet	1,706	-	-	1,706	1,090
Computer Costs	845	-	-	845	381
Staff Salaries, NI, Pension	11,111	138	-	11,249	12,084
Recruitment Costs	204	-	-	204	-
Trustee Expenses	24	-	-	24	-
Subscriptions	35	-	-	35	35
Storage	899	-	-	899	1,204
Bank Charges	-	-	-	-	-
	-	-	-	-	-
Sub total	20,406	660	-	21,066	21,279
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,406	660	-	21,066	21,279
Net of receipts/(payments)	7,435	380	-	7,815	1,756
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,619	863	-	12,482	-
Cash funds this year end	19,054	1,243	-	20,297	1,756

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	7,204	1,243	-
	Shawbrook Deposit Account	11,824	-	-
	Petty Cash	26	-	-
	Total cash funds	19,054	1,243	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debtor - GiftAid	3	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Office Rent	Unrestricted	925	01 April 2022
	Telephone and Internet	Unrestricted	-	05 April 2022
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Martin Ralph Jeffery	06/10/2022
	Paul Campbell McCarron	06/10/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

ENRYCH BERKSHIRE

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1171864

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

P.M. Harrison

Date:

6.9.22

Name:

Philip Harrison

Relevant professional
qualification(s) or body
(if any):

Chartered Tax Adviser

Address:

Waverley Cottage, Goring Road

Woodcote, Oxfordshire

RG8 0QE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.