



Trustees' Annual Report for the period

Period start date
From 1 April 2020 To 31 March 2021

Section A Reference and administration details

Charity name Enrych Berkshire

Other names charity is known by

Registered charity number (if any) 1171864

Charity's principal address
Room G1, ToB1, Earley Gate
University of Reading, Whiteknights
Reading
Postcode RG6 6AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Fleming	Chair	Deceased 23/04/2020	
2	Martin Jeffery	Treasurer and Chair		
3	Sandra Jeffery			
4	Teresa Broad			
5	Richard Stowell			
6	Catherine Smith		Resigned 29/04/2020	
7	Paul McCarron		From 21/04/2020	
8	Belinda Bowles		From 25/03/2021	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Banker	Barclays Bank plc	
Banker	Shawbrook Bank	
Independent Examiner	Philip Harrison	

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution adopted on 2nd March 2017
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Appointed by Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Enrych Berkshire was created as an unincorporated registered charity in 2007 and changed its legal status in 2017 to a Charitable Incorporated Organisation (CIO).

Although the charity is independent, there is a service agreement between Enrych Berkshire and Enrych, the national charity, the affiliation meaning that Enrych Berkshire uses an agreed set of charitable objects and adhere to a defined set of standards of practice and procedures. The day to day management and administration of the charity is performed by nominated Trustees.

Reading Voluntary Action (RVA) has developed a new quality award, "Safe and Sound", whose aim is to show that a charity has reached a basic level of good governance and to demonstrate that trustees have relevant safeguards in place to protect themselves, the charity and its benefactors and that it has given due consideration to its core responsibilities. ENRYCH Berkshire was awarded this quality standard by RVA in May 2016 and following a review by RVA was re-awarded for another 3 years in 2019.

The funding of the charity comes from fundraising activities organised by the trustees and also grants from various grant-making organisations, trusts and foundations.

It is with much regret that the charity has to report the passing of Mr Alan

Fleming during April 2020. As an individual who was confined to a wheelchair for life, he was well aware of the need to support people with disabilities and increase their wellbeing. He was instrumental in setting up the branch of Enrych in Reading in 2008 and became the first Chair of Trustees of the charity and remained Chair until his death. The trustees elected Trustee Martin Jeffery to the position of Chair in addition to his role as Treasurer. A new Trustee, Paul McCarron became Deputy Treasurer.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE OBJECTS OF THE CHARITY ARE TO IMPROVE HEALTH AND TO HELP PEOPLE TO OVERCOME DISADVANTAGE IRRESPECTIVE OF THEIR ETHNIC GROUP, RELIGION, GENDER, SEXUAL ORIENTATION, DISABILITY OR STATE OF HEALTH

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have paid due regard to the guidance issued by the Charity Commission on public benefit.

The aim of the charity is to provide more accessible and personalised social, leisure and learning activities to improve the mental and physical well-being of our members affected by a physical disability.

The charity strives to deliver the highest quality of service to physically disabled people within the Reading area and across the County of Berkshire. Enrych Berkshire believes that everyone has the right to enjoy life with interests and activities that are fulfilling and rewarding. Our service provides, for those who lead restricted lives because of a disability, a focus for confidence building and skills development through leisure, learning and social contact. Our aims are to enhance quality of life, to reduce social isolation and encourage integration into mainstream society.

The project is run by a Co-ordinator, responsible to the Trustee Management Board, who identify potential users of the service, visit to assess needs and capabilities, seek suitable volunteers or arrange facilitation help, maintain contact and provide ongoing support.

Members decide what they want to do. It might be a social activity e.g. board games, visits to the cinema/theatre or something in and around the house - cooking, gardening etc. Some will be interested in taking up

art or music and many will want to learn IT skills or educational interests. Others take up a sporting activity such as swimming.

Volunteers are sought locally and matched with a Member; they will be asked to help their disabled Member on a one to one basis either by visiting them at home or by taking them out depending on the pursuit. As our Members are considered vulnerable, all Volunteers have to undergo an enhanced DBS check before meeting the Member.

We are fortunate in that our relationship with Reading Voluntary Action has proved to be a good source of volunteers. Our office being located on the University of Reading campus has also meant that we have developed a relationship with the Students Union. Due to the COVID-19 pandemic and lockdown, the University was not able to hold the annual Freshers Fayre in September 2020, as most students were attending lectures at home over video links. It is hoped that this will be reinstated in September 2021 as lockdown eases. The Fayre has been a good source of volunteers from undergraduates who see that adding volunteering to their CVs stand them in good stead in their future careers.

Members are placed on the social list when a lasting relationship has been made with their volunteer and they have largely achieved the outcomes they wanted at the start of the relationship. By moving members to the social list, this enables the coordinator to accept new members and find and match new volunteers with that member. However, social list members are still invited to any events that the charity undertakes.

Enrych Berkshire has successfully introduced many physically disabled people to a wide spectrum of volunteers with outcomes that not only bring colour and enjoyment to their lives but also increase their wellbeing.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity has been greatly affected by the COVID-19 pandemic during the entire year. The vast majority of our disabled members being vulnerable became locked down in their own homes and face to face contact with the coordinator and our volunteers was not possible, so contact was switched to regular telephone and video communication to ensure that members did not feel isolated. The social programme was suspended as lockdown meant that all hospitality and sports venues were closed; no trips or visits were possible, our regular pub lunches and the annual Xmas Dinner were all cancelled.

The charity purchased a number of tablets for those members with disabilities without the means to access the internet. This enabled the charity through Zoom to hold a weekly seated Pilates session run by our coordinator who is also a qualified instructor, and a monthly pub type quiz organised by one of our volunteers.

At the end of this financial year, we were actively supporting 32 members, 27 within Reading and a further 5 in West Berkshire and Wokingham local authority areas.

In previous years, the range of activities enjoyed by our members would normally include walking, swimming, learning and playing musical instruments, learning IT skills, gardening, arts and crafts, cinema and theatre visits, attending football matches, and assisting with trips out of the house, particularly with leisure shopping. However, the majority of these activities have all had to be curtailed until lockdown is lifted. In the meantime, more volunteers have been recruited to assist with telephone befriending. Examples of the work to achieve successful outcomes is given below.

A member with school and housing issues needed help with literacy skills. In difficult circumstances we supported the member in a school appeal and a place was found at a local college. We also assisted the member to put in a bid for suitable alternative housing for her daughter. We also arranged for a telephone volunteer and the member is enjoying regular chats.

Our coordinator was contacted by one of the telephone volunteers about a female member who was unhappy and tearful with her care package. The coordinator was able to obtain action from social services to provide the member with a new female only care package. We have assisted her when her prescription was incorrect and arranged for it to be changed and delivered. Our interaction and assistance has made an enormous difference to this member's wellbeing.

Brief statement of the charity's policy on reserves

The board of trustees has established a policy which is to endeavour to maintain a cash reserve of 3 months anticipated expenditure.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The funding of the charity comes from fundraising activities organised by the trustees and also grants from various grant-making organisations, trusts and foundations. However, because of COVID-19 it was not possible this year to organise any fundraising events,

Under the Reading Borough Council grant for Adult Social Care "Narrowing the Gap II" which was awarded to the charity in March 2018, Enrych Berkshire receives funding of £12,000 per year until 2022, paid quarterly.

A number of applications were made to grant making trusts and foundations and they resulted in the awards of just over £10,000 in total from the Albert Hunt fund (£1,000), the YPP Charitable Trust (£2,500 - 1st year of a 3 year grant), the National Lottery Community Fund (£4,000), and Gloucestershire DART (£2,850). Individual donations were received under GiftAid of £400 for which we received £100 in GiftAid. Total Income for the year was £23,034.

Enrych Berkshire employs one part-time coordinator to assess new member referrals, find, vet and train suitable volunteers to match with members needs, and run social events for both members and volunteers. The coordinator is based in a small office within the University of Reading campus, and has telephone, email and internet access. Thus 90% of the charity's annual expenditure in support of its objectives is spent on staff costs (including pension), rent and rates, communications and IT, and insurance. A further 5% is spent on supporting volunteers and members, while 5% is spent on such items as fundraising costs and a limited amount of advertising and promotion in order to obtain referrals and new volunteers.

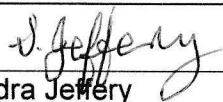
The trustees do not receive any remuneration.

Total expenditure for the financial year was £21,148 which gives a small surplus for the year of £1,886. The charity's reserves, which are mainly held in a notice account at Shawbrook Bank, stood at £8,286.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Ralph Jeffery	Sandra Jeffery
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	23/09/2021	23/09/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Enrych Berkshire

No (if any)
1171864

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants received	12,000	-	-	12,000	12,000
Project Events	-	-	-	-	2,525
Trusts and Foundations	10,345	-	-	10,345	-
Donations	531	-	-	531	3,135
Gift Aid Income	100	-	-	100	58
Interest	59	-	-	59	111
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	23,035	-	-	23,035	17,829
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	23,035	-	-	23,035	17,829
A3 Payments					
Fundraising Events	-	-	-	-	1,177
Other Fundraising Costs	100	-	-	100	106
Staff Travelling and Subsistence	42	-	-	42	381
Staff training	30	-	-	30	-
Advertising and promotion	285	-	-	285	318
Volunteer Travel, Training & DBS Fees	90	-	-	90	232
Member & Vols Outings	-	1,027	-	1,027	733
Other sundry costs	-	-	-	-	25
Rent and Rates	4,211	-	-	4,211	4,896
Insurance	549	-	-	549	732
Printing, Post, Stationery, IT Supplies	149	-	-	149	274
Telephone and internet	1,090	-	-	1,090	1,390
Computer Costs	381	-	-	381	360
Staff Salaries, NI, Pension	12,084	-	-	12,084	13,070
Trustee Expenses	-	-	-	-	307
Subscriptions	35	-	-	35	990
Storage	1,204	-	-	1,204	1,094
Bank Charges	-	-	-	-	0
	-	-	-	-	-
	-	-	-	-	-
Sub total	20,251	1,027	-	21,279	26,086
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,251	1,027	-	21,279	26,086
Net of receipts/(payments)	2,784	- 1,027	-	1,756	- 8,257
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,835	1,890	-	10,726	-
Cash funds this year end	11,619	863	-	12,482	- 8,257

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	3,307	863	-
	Shawbrook Deposit Account	8,286	-	-
	Petty Cash	26	-	-
	Total cash funds	11,619	863	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

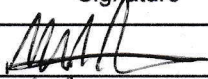
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Storage	Unrestricted	89	
	Rent & Rates	Unrestricted	12	
	Staff Travelling and Subsistence	Unrestricted	4	

Signed by one or two trustees on behalf of all the trustees

Signature




Print Name

M R Jeffery

S Jeffery

Date of approval

23/09/2021

23/09/2021

27/09/2021